



## City of Fresno

2600 Fresno Street  
Fresno, CA 93721  
[www.fresno.gov](http://www.fresno.gov)

### Meeting Minutes - Draft Housing and Community Development Commission

*Chair Barbara Fiske*

*Vice Chair Brad Hardie*

*Commissioners:*

*Barry Falke, Bob Farrar, Marina Harutyunyan,*

*Debra McKenzie, Bob Reyes*

*Staff:*

*Jennifer K. Clark, AICP, HDFP, DARM Director; Kelli*

*Furtado, Assistant DARM Director; Susie Williams,*

*Recording Secretary*

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**Wednesday, March 22, 2017**

**5:00 PM**

**Fresno City Hall, 2nd Floor  
Room 2165N (Conference  
Room A)**

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#### **Regular Session**

The Housing and Community Development Commission welcomes you to Meeting Room A (2165N), located in City Hall, 2nd Floor, 2600 Fresno Street, Fresno, California 93721.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. The meeting room is physically accessible. If, as an attendee or participant at the meeting, you need additional accommodations such as interpreters, signers, assistive listening devices, or the services of a translator, please contact the Office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov). To ensure availability, you are advised to make your request at least 48 hours prior to the meeting. The agenda and related staff reports are available at [www.fresno.gov](http://www.fresno.gov), as well as in the Office of the City Clerk.

Individuals wishing to attend an HCDC meeting at City Hall may park in metered parking stalls located on the north, south, east or west sides of the building. Metered parking is enforced until 6:00 p.m.

**A) CALL TO ORDER**

*Chair Fiske calls meeting to order at 5:15PM*

**B) ROLL CALL**

**Present** 7 - Commissioner Bob Farrar, Chairperson Barbara Fiske, Commissioner Barry Falke, Vice Chair Brad Hardie, Commissioner Marina Harutyunyan, Commissioner Debra McKenzie, and Commissioner Bob Reyes

**C) COMMUNICATIONS**

**D) APPROVAL OF AGENDA**

**E) APPROVAL OF MINUTES**

[ID17-437](#) Approval of minutes from December 14, 2017

*All Ayes*

[ID17-438](#) Approval of minutes January 25, 2017

**F) GENERAL ADMINISTRATION**

*Chair Fiske introduces Public Hearing for FY 2018 Community Development Block Grant (CDBG) Applicant Presentations, Scoring, Tabulation and Ranking of CDBG Applications by Commissioners, Presentation of FY 2018 Emergency Solutions Grant (ESG) and Housing Opportunities for Persons With AIDS/HIV (HOWPA) Evaluation Committee Scoring Results, and Approval of a Recommendation to the Mayor for allocating federal entitlement funds from the U.S. Department of Housing and Urban Development (HUD) Related to the FY2018 Annual Action Plan.*

[ID17-435](#) Public Hearing - FY 2018 Community Development Block Grant (CDBG) Applicant Presentations, Scoring, Tabulation and Ranking of CDBG Applications by Commissioners, Presentation of FY 2018 Emergency Solutions Grant (ESG) and Housing Opportunities for Persons With AIDS/HIV (HOPWA) Evaluation Committee Scoring Results, and Approval of a Recommendation to the Mayor for allocating federal entitlement funds from the U.S. Department of Housing and Urban

Development (HUD) related to the FY 2018 Annual Action Plan.

*Chair Fiske reviewed the sequencing for the meeting, and explained the Public Hearing process, including the presentations and scoring process related to Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Housing Opportunities for People With AIDS/HIV (HOPWA) applications. Chair Fiske also reviewed the process for Commissioners who may need to be recused during the process. The Commissioners established that after presentations, Commissioners will make comments and take a moment to score applications prior to moving on to the next presentation.*

*Chair Fiske opened the Public Hearing. CDBG Applicants presented in the following order, followed by Commissioner questions and answers, then a moment to score each application.*

*Facility Improvements Category:*

- Leneesha Senegal representing Helping Others Pursue Excellence presented an application for \$100,000.*
- Nicole Linder and Marcus Martin representing Marjaree Mason Center presented an application for \$92,600.*
- Lee Ayres representing Tree Fresno presented an application for \$190,000.*
- Lynn Pimentel representing WestCare California presented an application for \$40,614.*

*Public Services Category:*

- Diane Carbray representing Boys and Girls Clubs of Fresno County presented an application for \$33,000.*
- Kyle Jeffcoach representing City of Fresno PARCS Department After School Program presented an application for \$702,359.*
- Shaunn Schaefer representing City of Fresno Senior Hot Meals presented an application for \$222,578.*
- Raine Burmatay representing Fresno Adult School presented an application for \$125,000.*
- Veronica Wilson representing Fresno County Economic Opportunities Commission presented an application for \$39,443.*
- Esther Delahay representing Lowell Community Development Corporation presented an application for \$ 22,000.*

- Lowell Ens representing Stone Soup Fresno 178,316.
- Michelle DiBuduo/ Sandra Padilla/ Yee Vue Representing Valley Caregiver Resource Center presented an application for \$141,000.
- Yami Rodrigues representing Youth Leadership Institute presented an application for \$75,000.

*Housing/Rehabilitation Category:*

- Mathew Grundy representing Habitat for Humanity presented an application for \$199,777.

Thomas Morgan, Development and Resource Management, Housing Division Manager presented the scoring results from the HOPWA and ESG Evaluation Panel. He indicated that the only applicant for HOPWA was WestCare California with an application for \$751,342. Mr. Morgan reviewed the four ESG Applications. All applications represented agencies performing meaningful work in the field of homelessness, however, the Notice of Funding Availability made available \$578,097, applications totaling \$957,375 were received. Mr. Morgan spoke about the rankings and stated that the Evaluation Panel recommended fully funding the highest ranking applicant, with remaining funds awarded to the 2nd highest ranked applicant with the exception of \$10,000 that would be applied to the 3rd highest ranked. The applicant ranked 4th was not recommended for funding as detailed below:

1. WestCare California
2. Marjoree Mason Center
3. Poverello House
4. Fresno EOC

Chair Fiske requested written documentation related to HOPWA and ESG rather than a verbal report.

Upon call for public comment, the following person addressed the HCDC:

- Sara Mirhadi provided a brief presentation regarding the work of the Poverello House in relation to a hotel/motel voucher program as it relates to the ESG application.
- Lynn Pimentel briefly commented on the application for WestCare California related to both ESG and HOPWA.
- Leenesha Senegal with HOPE conveyed appreciation for the process and spoke briefly regarding the CDBG grant application.

*Chair Fiske closed the public comment portion of the meeting.*

*Ms. Furtado presented a spreadsheet demonstrating the rankings for HOPWA and ESG per the HCDC's earlier request and reviewed the recommendations for funding. She stated that the four ESG applicants applied for more funding than is available, if possible, the evaluation panel would have liked to fund all of the agencies. However, the recommendation is to fund the highest ranking of the applicants as follows:*

- 1. \$360,512 recommended for WestCare*
- 2. \$135,820 Marjoree Mason Center*
- 3. \$10,000 Poverello House*

*Commissioner Falke requested that that staff provide the HCDC with written recommendations similar to the process CDBG process in a table format, and that the applications be provided to the HCDC. Director Clark confirmed that staff will provide the HCDC with this information for consideration at a future meeting. Talia Kolluri, Deputy City Attorney, confirmed that the meeting will need to be publicly noticed.*

*After tabulating the CDBG score sheets completed by Commissioners, Ms. Furtado reviewed the applicant rankings by category. Chair Fiske led the discussion about the process for making funding recommendations. Information was given by Director Clark on choices on how the commissioners can proceed with the recommendations and how it was handled the prior year.*

*Facilities Improvement:*

*Commissioner Falke motioned to recommend that the City Council approve funding for the four applicants under Facilities Improvement Category at their requested amounts. Commissioner McKenzie seconds the motion. All Ayes.*

*Rehabilitation/Housing:*

*Commissioner Falke moves to recommend that the City Council approve funding for Habitat for Humanity at their full request. Commissioner Farrar seconds the motion. All Ayes. Commissioner Harutyunyan Abstains from the vote.*

*Public Services*

*Staff and Commissioners discuss funding sources and the need to remain under caps in certain categories for CDGB funds. Commissioner Falke moves to fund in order of ranking with the exception of City of Fresno programs, PARCS After School and Senior Hot Meals, being funded at 50%. After further discussion, Commissioner Falke amended his motion to also adjust Stone Soups recommended funding amount to reflect a portion being added to the Facilities Improvement Category. Commissioner Farrar seconds motion. Commissioner Brad Hardie Abstains. All Ayes*

*A summary of recommendations is identified by CDBG category.*

*Facilities Improvement:: 465,214*

- 1. Marjaree Mason Center: 92,600*
- 2. Stone Soup Fresno: 42,00*
- 3. WestCare California: 40,614*
- 4. Tree Fresno: 190,000*
- 5. Helping Others Purse Excellence (HOPE): 100,000*

*Public Services: 850,000*

- 1. Boys & Girls Clubs of Fresno County: 33,000*
- 2. City of Fresno, PARCS – Sr. Hot Meals: 118,241*
- 3. Fresno Economic Opportunities Commission – Street Saints After School: 39,443*
- 4. City of Fresno, PARCS – After School Program: 360,000*
- 5. Stone Soup Fresno: 136,316*
- 6. Lowell Community Development Corporation: 22,000*
- 7. Fresno Adult School: 0*
- 8. Youth Leadership Institute: 0*

*Rehabilitation/Housing: 199,777*

- 1. Habitat for Humanity: 199,777*

*Vice Chair Hardie motioned to recommend the allocation of HUD funding related to the FY 2018 Action Plan as described. Commissioner Reyes*

*seconds. All Ayes.*

**G) INFORMATIONAL REPORTS**

**H) COMMISSIONER ITEMS**

**I) UNSCHEDULED ORAL COMMUNICATION**

Individuals may address the Housing and Community Development Commission (HCDC) at the conclusion of the meeting regarding matters of public interest that are not listed on the agenda and that are within the jurisdiction of the HCDC. Please fill out a Speaker Request Slip and provide it to the Recording Secretary. Individuals who wish to have their attendance and/or matter of concern noticed on future HCDC agendas should contact the Housing and Community Development Division at (559) 621-8300 at least ten (10) days prior to the desired meeting date.

**J) ADJOURNMENT**

The next scheduled Commission meeting is April 12, 2017