

**EXHIBIT "A"**  
**HOME Investment Partnerships**  
**Community Housing Development Organization**  
**Program Agreement**

Recorded at the Request of  
and When Recorded Return to:

City of Fresno  
City Clerk's Office  
2600 Fresno Street, Room 2133  
Fresno, CA 93721-3603

(SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY)

This Agreement is recorded at the request and for the benefit of the City of Fresno and is exempt  
from the payment of a recording fee pursuant to Government Code Section 6103

CITY OF FRESNO

By: \_\_\_\_\_  
Wilma Quan-Schechter, City Manager

Date: \_\_\_\_\_

CITY OF FRESNO  
HOME INVESTMENT PARTNERSHIPS PROGRAM  
COMMUNITY HOUSING DEVELOPMENT ORGANIZATION  
AGREEMENT

by and between

CITY OF FRESNO,  
a municipal corporation

and

Self-Help Enterprises  
a California Non-Profit Public Benefit Corporation

regarding

North side of E. Annadale Avenue  
Approximately 460 Feet West of S. Elm Avenue, Fresno, CA 93706  
(APN: 479-270-02/03/04/05/06/15/16/24)  
Affordable Multifamily Housing Project

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## **HOME INVESTMENT PARTNERSHIPS PROGRAM COMMUNITY HOUSING DEVELOPMENT ORGANIZATION AGREEMENT**

This HOME Investment Partnerships Program, Community Housing Development Organization Agreement (hereinafter referred to as the Agreement) is entered into this, \_\_\_\_\_, 2018, by and between the City of Fresno, a municipal corporation, acting through its Development and Resource Management Department - Housing and Community Development Division (hereinafter referred to as the CITY), and Self-Help Enterprises, a California non-profit public benefit corporation (hereinafter referred to as DEVELOPER).

### **RECITALS**

- A. WHEREAS, the CITY received a HOME Investment Partnerships (HOME) Program grant including funds that are reserved for the use of Community Housing Development Organizations (CHDOs), collectively herein referred to as (HOME CHDO) from the U.S. Department of Housing and Urban Development (hereinafter referred to as (HUD), under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended (hereinafter referred to as the Act).
- B. WHEREAS, to advance the supply of Affordable housing within the City of Fresno, the CITY desires, among other things, to encourage investment in the affordable housing market.
- C. WHEREAS, the DEVELOPER is a CITY-certified CHDO in accordance with HUD's certification criteria.
- D. WHEREAS, the DEVELOPER proposes to acquire APNs: 479-270-02/03/04/05/06/15/16/24 (the Property) located within the boundaries of the City of Fresno, as more particularly described in EXHIBIT "A" – Property Description, and proposes to construct Annadale Commons, a 40-unit affordable senior apartment complex and related on-site and off-site improvements (hereinafter referred to as the Project).
- E. WHEREAS, the DEVELOPER desires to act as the owner/developer exercising effective project control as to the construction of the 40-unit senior apartment complex of which 39 units will be HOME CHDO-assisted units to be preserved as Low-Income senior (age 62 and older) housing, as defined by the HOME CHDO Program, and related on-site and off-site improvements as more particularly described in EXHIBIT "B" – Project Description and Schedule, incorporated herein.
- F. WHEREAS, the Project will be constructed upon HOME CHDO Program eligible Property owned by the DEVELOPER in fee simple title.
- G. WHEREAS, to further its goal to increase the supply of Affordable Housing within the City of Fresno, the CITY desires to assist the Project by providing the DEVELOPER with Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) in HOME CHDO Funding as an assumable loan for eligible HOME CHDO Project construction costs, upon the terms and conditions in this Agreement, as further identified in EXHIBIT "C" – Budget, variously to be secured by the underlying real Property and the Affordable Housing covenants attached as EXHIBIT "D" – Exemplar Declaration of Restriction, and Note, Exemplar Notes attached as EXHIBIT "F" – Promissory Note loan, upon the terms and conditions in this Agreement.

H. WHEREAS, on March 17, 2017, an environmental review of the Project pursuant to the California Environmental Quality Act (CEQA) guidelines resulted in a Mitigated Negative Declaration. Additionally, on September 6, 2018, an environmental review of the Project pursuant to the National Environmental Policy Act (NEPA) guidelines resulted in a Finding of No Significant Impact.

I. WHEREAS, the CITY has determined that this Agreement is in the best interest of, and will materially contribute to, the Housing Element of the General Plan. Further, the CITY has found that the Project: (i) will have a positive influence in the neighborhood and surrounding environs, (ii) is in the vital and best interest of the CITY, and the health, safety, and welfare of CITY residents, (iii) complies with applicable federal, State, and local laws and requirements, (iv) will increase, improve, and preserve the community's supply of Low-Income Housing available at an affordable cost to Low-Income Senior Households, as defined hereunder, (v) planning and administrative expenses incurred in pursuit hereof are necessary for the production, improvement, or preservation of Low-Income Senior Housing, and (vi) will comply with any and all owner participation rules and criteria applicable thereto.

J. WHEREAS, the CITY and DEVELOPER have determined that the Project's HOME CHDO-assisted Units constitute routine programmatic/grantee lender activities utilizing available and allocated program/grantee funding, outside the reach of the California Constitution Article XXXIV and enabling legislation.

K. WHEREAS, the parties acknowledge and agree that the obligations and liabilities of the DEVELOPER hereunder shall be joint and several unless and except to any extent expressly provided otherwise.

L. WHEREAS, on November 28, 2018, the Housing and Community Development Commission of the City of Fresno reviewed this HOME CHDO Agreement and recommended approval.

M. WHEREAS, on January 4, 2018, the DEVELOPER'S Board reviewed and approved by Resolution No. 2018-01, the development of the Project and HOME CHDO Agreement.

NOW, THEREFORE, IN CONSIDERATION of the above recitals, which recitals are contractual in nature, the mutual promises herein contained, and for other good and valuable consideration hereby acknowledge, the parties agree as follows:

## **ARTICLE 1. DEFINITIONS**

The following terms have the meaning and content set forth in this Article wherever used in this Agreement, attached exhibits or attachments that are incorporated into this Agreement by reference.

1.1 ADA means the Americans with Disabilities Act of 1990, as most recently amended.

1.2 Affirmative Marketing means a good faith effort to attract eligible persons of all racial, ethnic and gender groups, in the housing market area, to purchase the proposed Senior Housing Unit(s) that are proposed for construction on the eligible Property, as hereinafter defined.

1.3 Affordability Period means the minimum period of fifty-five (55) years commencing from the date the CITY enters project completion information into HUD's Integrated Disbursement and Information System (IDIS), which date will be provided to the DEVELOPER by the CITY and added as an administrative amendment hereto; City agrees

to enter project completion information into IDIS within 30 days of City's receipt thereof.

1.4 Affordable Housing means the rental housing units of which thirty-nine (39) will be required to meet the affordability requirements of 24 C.F.R. 92.252.

1.5 Budget means the Budget for the development of the Project, as may be amended upon the approval of the CITY's Housing and Community Development Division Manager provided any increase in HOME CHDO Funds hereunder requires City Council Approval, attached hereto as EXHIBIT "C".

1.6 Certificate of Completion means that certificate issued, in substantially the form attached as EXHIBIT "E" (Exemplar Certificate of Completion), to the DEVELOPER by the CITY evidencing completion of the Project and a release of construction related covenants for the purposes of the Agreement.

1.7 CFR means the Code of Federal Regulations.

1.8 Commencement of Construction means the time the DEVELOPER or the DEVELOPER's construction contractor begins substantial physical work on the Property, including, without limitation, delivery of materials and any work, beyond maintenance of the Property in its status quo condition, which shall take place in accordance with the Project Schedule.

1.9 Declaration of Restrictions means the Declaration of Restrictions in substantially the form attached hereto as EXHIBIT "D", which contains the affordability covenants and requirements of this Agreement which shall run with the land and which the DEVELOPER shall record or cause to be recorded against the Property no later than the date of Commencement of Construction.

1.10 Deed of Trust means that standard form Deed of Trust approved by CITY recorded against the Property, insured in the full amount of the Loan on the Property.

1.11 Eligible Costs means the HOME CHDO eligible Property and Project construction costs funded by the Loan, consistent with the Project Budget attached as EXHIBIT "C", allowable under 24 C.F.R. Part 92, as specified in 24 C.F.R. 92.205 and 92.206, and not disallowed by 24 C.F.R. 92.214, provided, however, that costs incurred in connection with any activity that is determined to be ineligible under the Program by HUD or the CITY shall not constitute Eligible Costs.

1.12 Event of Default shall have the meaning assigned to such term under Section 10.1 hereunder.

1.13 Funding Sources means the CITY's HOME CHDO Funds, the DEVELOPER's funds, Housing Successor Agency funds, Low Income Housing Tax Credit Funds, and any other funds that may become available to the Project.

1.14 Hazardous Materials means any hazardous or toxic substances, materials, wastes, pollutants or contaminants which are defined, regulated or listed as "hazardous substances," "hazardous wastes," "hazardous materials," "pollutants," "contaminants" or "toxic substances" under federal or state environmental and health safety laws and regulations, including without limitation, petroleum and petroleum byproducts, flammable explosives, urea formaldehyde insulation, radioactive materials, asbestos and lead. Hazardous Materials do not include substances that are used or consumed in the normal course of developing, operating or occupying a housing project, to the extent and degree that such substances are stored, used and disposed of in the manner and in amounts that

are consistent with normal practice and legal standards.

1.15 HOME Investment Partnerships (HOME) Program Community Housing Development Organization (CHDO) Funds (HOME CHDO Funds) means the Program monies consisting of the Loan in an amount not to exceed the sum of Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) to be used for eligible Project construction development costs, pursuant to this Agreement.

1.16 Household means one or more Senior person occupying a HOME CHDO-assisted Units within the Project.

1.17 HUD means the United States Department of Housing and Urban Development.

1.18 Loan means the assumable Project Loan of HOME CHDO Funds, in the total amount of Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) and the aggregate HOME CHDO per unit cap (24 CFR 92.250) for the thirty-nine (39) HOME CHDO-assisted Units and one (1) manager's unit as determined by the CITY and made available by the CITY to the Project pursuant to this Agreement, at 2% interest, as more specifically described in the Budget and in the Promissory Note attached as EXHIBIT "F" and payable in accordance with the terms of the Note; secured by a deed of trust the parcel constituting the Property.

1.19 Loan Documents are collectively this Agreement, the Note (attached hereto as EXHIBIT "F"), Deed of Trust, Declaration of Restrictions, and all related documents/instruments as they may be amended, modified or restated from time to time along with all exhibits and attachments thereto, relative to the Loan.

1.20 Low-Income Household means Senior households with an annual income that does not exceed sixty percent (60%) of the median income for the Fresno, California area as determined by HUD, except as HUD may establish income ceilings higher or lower than sixty percent (60%) of the median for the area on the basis of HUD finding that such variations are necessary.

1.21 Note means that certain assumable, HOME CHDO Loan Note in a principal amount not to exceed the HOME CHDO Program per unit cap (24 C.F.R. 92.250) as determined by the CITY, given by the DEVELOPER as promissor, in favor of the CITY as promisee, evidencing the Loan and performance of the affordability and other covenants and restrictions set forth in this Agreement, secured by the Deed of Trust as 1st position lien upon the Property, naming the CITY as beneficiary and provided to the CITY, no later than the date of the Affordable Project funding hereunder, an exemplar of which is attached hereto as EXHIBIT "F", and incorporated herein, as well as any amendments to, modifications of and restatements of said Note consented to by the CITY.

1.22 Project means the construction of forty (40) affordable senior housing Units at the Property and related on-site and off-site improvements all as described in the Project Description and Schedule attached hereto and incorporated herein as EXHIBIT "B", upon the property as more particularly described in EXHIBIT "A".

1.23 Project Completion Date means the date that the CITY shall have determined that the Project: 1) has reached completion in accordance with the plans and specifications as approved by the CITY; 2) is in compliance with all housing standards, 3) has been issued a Certificate of Occupancy, and 4) final Project costs information is entered into HUD's IDIS.

1.24 Project Schedule means the schedule for commencement, completion, and close of escrow of the Project included in EXHIBIT "B".

1.25 Property means the DEVELOPER-acquired parcels located at APN: 479-270-02/03/04/05/06/15/16/24, Fresno, CA 93706, as more specifically described in the Property Description attached EXHIBIT "A".

1.26 Senior means an individual age sixty-two (62) years and over occupying an Affordable Housing Unit for the duration of the fifty-five (55) year Affordability Period.

1.27 Unit means one of the forty (40) affordable Senior housing Units (including one (1) manager's unit) to be constructed upon the DEVELOPER-acquired Property and preserved as Affordable Housing for the duration of the fifty-five (55) year Affordability Period.

1.28 Very Low Income means Senior households with an annual income that does not exceed fifty percent (50%) of the median income for the Fresno, California area as determined by HUD, except as HUD may establish income ceilings higher or lower than fifty percent (50%) of the median for the area on the basis of HUD finding that such variations are necessary.

## **ARTICLE 2. TERMS**

2.1 Loan of HOME CHDO Funds. The CITY agrees to provide a Loan of HOME CHDO Funds to the DEVELOPER, in an amount not to exceed Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) under the terms and conditions provided in this Agreement and Exhibit "B" – Project Description and Schedule. The HOME CHDO funds shall only be used for payment of HOME CHDO-eligible Project construction costs.

2.2 Loan Documents. The DEVELOPER shall execute and deliver the Note to the CITY and the Deed of Trust to Chicago Title Company for recordation against the Property, as provided for in this Agreement.

2.3 Term of Agreement. This Agreement is effective upon the date of execution and shall remain in force with respect to the Project for the duration of the Affordability Period unless earlier terminated as provided herein. After the fifty-five (55) year Affordability Period, this Agreement will expire. It is understood and agreed upon, that if this Agreement should be terminated in whole or in part as provided hereunder without default by the DEVELOPER prior to disbursement of HOME CHDO Funding; the CITY agrees to record a Notice of Cancellation regarding this Agreement upon the written request of the DEVELOPER.

2.4 Loan Repayment and Maturity. The Loan will be due and payable in accordance with the Note and not later than the Maturity date provided in the Note.

2.5 Incorporation of Documents. The Loan Documents, the Act and HUD regulations at 24 C.R.F. Part 85, 92, CPD 98-2 and all exhibits, attachments, documents and instruments referenced herein, as now in effect and as may be amended from time to time, constitute part of this Agreement and are incorporated herein by reference. All such documents have been provided to the parties herewith or have been otherwise provided to/procured by the parties and reviewed by each of them prior to execution hereof.

2.6 Covenants of DEVELOPER. The DEVELOPER for itself and its agents assigns covenants and agrees to comply with all the terms and conditions of this



Agreement and the requirements of 24 CFR Part 92 that are applicable to the Project.

### **ARTICLE 3. GENERAL REPRESENTATIONS AND WARRANTIES OF DEVELOPER**

3.1 Existence and Qualification. The DEVELOPER, represents and warrants to the CITY as of the date hereof, that the DEVELOPER is a duly organized California corporation in good standing with the State of California; the DEVELOPER has the requisite power, right, and legal authority to execute, deliver, and perform its obligations under the HOME CHDO Agreement and has taken all actions necessary to authorize the execution, delivery, performance, and observance of its obligations under this Agreement. This Agreement, when executed and delivered by the DEVELOPER is enforceable against the DEVELOPER in accordance with its respective terms, except as such enforceability may be limited by: (a) bankruptcy, insolvency, fraudulent conveyance, reorganization, moratorium, or other similar laws of general applicability affecting the enforcement of creditors' rights generally, and (b) the application of general principles of equity without the joinder of any other party.

3.2 No Litigation Material to Financial Condition. The DEVELOPER represents and warrants to the CITY as of the date hereof that, except as disclosed to and approved by CITY in writing, no litigation or administrative proceeding before any court or governmental body or agency is now pending, nor, to the best of the DEVELOPER's knowledge, is any such litigation or proceeding now threatened, or anticipated against the DEVELOPER that, if adversely determined, would have a material adverse effect on the financial condition, business, or assets of the DEVELOPER or on the operation of the Project.

3.3 No Conflict of Interest. The DEVELOPER represents and warrants to the City as of the date hereof that no officer, agent, or employee of the CITY directly or indirectly owns or controls any interest in the DEVELOPER, and no person, directly or indirectly owning or controlling any interest in the DEVELOPER, is an official, officer, agent, or employee of the CITY.

3.4 No Legal Bar. The DEVELOPER represents and warrants to the CITY, as of the date hereof that the execution, delivery, performance, or observance by the DEVELOPER of this Agreement will not, to the best of the DEVELOPER's knowledge, materially violate or contravene any provisions of: (a) any existing law or regulation, or any order of decree of any court, governmental authority, bureau, or agency; (b) governing documents and instruments of the DEVELOPER; or (c) any mortgage, indenture, security agreement, contract, undertaking, or other agreement or instrument to which the DEVELOPER is a party or that is binding on any of its properties or assets, the result of which would materially or substantially impair the DEVELOPER's ability to perform and discharge its obligations or its ability to complete the Project under this Agreement.

3.5 No Violation of Law. The DEVELOPER represents and warrants as of the date hereof that, to the best of the DEVELOPER's knowledge, this Agreement and the operation of the Project as contemplated by the DEVELOPER, do not violate any existing federal, state or local laws or regulations.

3.6 No Litigation Material to Project. The DEVELOPER represents and warrants as of the date hereof, except as disclosed to, and approved by the CITY in writing, there is no action, proceeding, or investigation now pending, or any basis therefor known or believed to exist by the DEVELOPER that questions the validity of this Agreement, or of any action to be taken under this Agreement, that would, if adversely determined,

materially or substantially impair the DEVELOPER's ability to perform and observe its obligations under this Agreement, or that would either directly or indirectly have an adverse effect or impair the completion of the Project.

3.7 Assurance of Governmental Approvals and Licenses. The DEVELOPER represents and warrants to the CITY, as of the date hereof, that the DEVELOPER has obtained and, to the best of the DEVELOPER's knowledge, is in compliance with all federal, state, and local governmental reviews, consents, authorizations, approvals, and licenses presently required by law to be obtained by the DEVELOPER for the Project prior to construction.

#### **ARTICLE 4. HOME CHDO PROGRAM REPRESENTATION AND WARRANTIES BY DEVELOPER**

The DEVELOPER, for itself and its development team represents and warrants that:

4.1 Accessibility. The DEVELOPER covenants and agrees with the CITY that it shall comply with all federal regulations concerning accessibility requirements in federally funded housing, including, but not limited to Title III of the Americans with Disability Act of 1990 (ADA) as it relates to the homebuyer.

4.2 Universal Design Ordinance. The design and construction requirements as required by the CITY's Universal Design Ordinance pursuant to FMC 11-110, including, but not limited to the following requirements:

- i. No step accessible entryway;
- ii. All interior doorways and passageways at least 32 inches wide;
- iii. One downstairs "flex room" and accessible bathroom with reinforcements for grab bars;
- iv. Six square feet of accessible kitchen counter space; and
- v. Hallways at least 42 inches wide.

4.3 Affirmative Marketing. The DEVELOPER warrants, covenants and agrees that it shall comply with all affirmative marketing requirements, including without limitation, those set out at 24 C.F.R. 92.350 and 92.351, in order to provide information and otherwise attract eligible persons from all racial, ethnic and gender groups in the housing market. The DEVELOPER shall be responsible for complying with its "Affirmative Marketing Policy", in addition to the CITY's Minority Outreach Program. The DEVELOPER shall maintain records of actions taken to affirmatively market units constructed in the future, and to assess the results of these actions.

4.4 Availability of HOME CHDO Funds. The DEVELOPER understands and agrees that the availability of HOME CHDO Funds (the Funds) is subject to the control of HUD, or other federal agencies, and should said Funds be encumbered, withdrawn or otherwise made unavailable to the CITY, whether earned by or promised to the DEVELOPER, and/or should the CITY in any fiscal year hereunder fail to allocate said Funds, the CITY shall not provide said Funds unless and until they are made available for payment to the CITY by HUD and the CITY receives and allocates said Funds. No other funds owned or controlled by the CITY shall be obligated under this Agreement to the Project.

4.5 Compliance with Agreement. The DEVELOPER warrants, covenants and agrees that, in accordance with the requirements of 24 C.F.R. 92.252 and 24 C.F.R. Part 85, upon any uncured default by the DEVELOPER within the meaning of Article 10.1 of this

Agreement, the CITY may suspend or terminate this Agreement and all other agreements with the DEVELOPER without waiver or limitation of rights/remedies otherwise available to the CITY.

4.6 Conflict of Interest. The DEVELOPER warrants, covenants and agrees that it shall comply with the Conflict of Interest requirements of 24 C.F.R. 92.356 including, without limitation, that no officer, employee, agent or consultant of the DEVELOPER may occupy a Project Unit. The DEVELOPER understands and acknowledges that no employee, agent, consultant, officer or elected official or appointed official of the CITY, who exercises any functions or responsibilities with respect to the Project, or who is in a position to participate in a decision making process or gain inside information with regard to these activities, may obtain a financial interest or benefit from the Project, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for him or herself or for anyone with which that person has family or business ties, during his or her tenure or for one year thereafter. To the extent provided at 24 C.F.R. 92.356(f), no owner, developer or sponsor of the Project, or officer, employee, agent or consultant thereof, may occupy a Project Unit.

4.7 Construction Standards. The DEVELOPER shall construct the proposed Project Units assisted under this Agreement in compliance with all applicable local codes, ordinances and zoning requirements in effect at the time of issuance of CITY building permits.

4.8 Covenants and Restrictions to Run with the Land. The CITY and the DEVELOPER expressly warrant, covenant and agree to ensure that the covenants and restrictions set forth in this Agreement are recorded and will run with the land. The DEVELOPER further warrants, covenants and agrees to ensure that the covenants and restrictions set forth herein shall run in favor of the CITY.

A. The CITY and the DEVELOPER hereby declare their understanding and intent that the covenants and restrictions set forth herein directly benefit the land (a) by enhancing and increasing the enjoyment and ownership of the proposed Project by certain Low-Income Senior Households, and (b) by making possible the obtaining of advantageous financing for construction.

B. The DEVELOPER covenants and agrees with the CITY that after issuance of a recorded Certification of Completion for the Project until the expiration of the Affordability Period, it shall cause the thirty-nine (39) Project Units to be rented as Affordable Housing to Low-Income Senior Households and one (1) unrestricted Manager's unit.

C. Without waiver or limitation, the CITY shall be entitled to injunctive or other equitable relief against any violation or attempted violation of any covenants and restrictions, and shall, in addition, be entitled to damages available under law or contract for any injuries or losses resulting from any violations thereof.

D. All present and future owners of the Property and other persons claiming by, through, or under them shall be subject to, and shall comply with the covenants and restrictions. The acceptance of a deed of conveyance to the Property shall constitute an agreement that the covenants and restrictions, as may be amended or supplemented from time to time, are accepted and ratified by such future owners, tenant or occupant, and all such covenants and restrictions shall be covenants running with the land and shall bind any person having at any time any interest or estate in the Property, all as

though such covenants and restrictions were recited and stipulated at length in each and every deed, conveyance, mortgage or lease thereof.

E. The failure or delay at any time of the CITY or any other person entitled to enforce any such covenants or restrictions shall in no event be deemed a waiver of the same, or of the right to enforce the same at any time or from time to time thereafter, or an estoppel against the enforcement thereof.

4.9 Displacement of Persons. The DEVELOPER covenants and agrees with the CITY that pursuant to 24 C.F.R. 92.353, it will take all reasonable steps to minimize the displacement of any persons (families, individuals, businesses, nonprofit organizations and farms). The parties acknowledge and agree that the Property is currently vacant land and is not occupied.

4.10 Initial and Annual Income Certification and Reporting. The DEVELOPER covenants and agrees that it shall comply with the procedures for income determinations at 24 C.F.R. 92.203. The DEVELOPER, shall obtain, complete and maintain on file, immediately prior to initial occupancy, and annually thereafter, income certifications from each of the thirty-nine (39) Affordable Senior Project Unit Households. The DEVELOPER, shall make a good faith effort to verify that the income provided by an applicant or occupying Household in an income certification is accurate by taking one or more of the following steps as part of the verification process: (1) obtain three pay stubs for the most recent pay periods; (2) obtain a Verification of Employment form from the applicant's current employer; (3) obtain an income verification form from the Social Security Administration and California Department of Social Services, if the applicant receives assistance from either of these agencies; (4) obtain income tax returns for the most recent three year tax periods; (5) if the applicant is unemployed, obtain another form of independent verification; or (6) conduct a credit agency or similar search. Copies of Household income certification and verification must be available for review and approval by the CITY. The DEVELOPER further warrants, covenants and agrees that it will cooperate with the CITY in the CITY's income certification/affordability monitoring activities at the time subsequent to the initial leasing of the Property Unit.

4.11 Lead-Based Paint. The DEVELOPER covenants and agrees with the CITY that it shall comply with all applicable requirements of the Lead-Based Paint Poisoning Prevention Act of 42 U.S.C. 4821 et seq., 24 C.F.R. Part 35, including the HUD 1012 Rule, and 24 C.F.R. 982.401(j), and any amendment thereto, and Environmental Protection Agency (EPA) Section 402 (c)(3) of the Toxic Substances Control Act (TSCA) to address lead-based hazards created by renovation, repair, and painting activities that disturb lead-based paint in target housing and child-occupied facilities. Contractors performing renovations in lead-based paint units must be EPA-certified renovators. These requirements apply to all units and common areas of the Project. The DEVELOPER shall incorporate or cause incorporation of this provision in all contracts and subcontracts for work performed on the Project, which involve the application of paint. The DEVELOPER shall be responsible for all disclosure, inspection, testing, evaluation, and control and abatement activities.

4.12 Other Laws and Regulations. The DEVELOPER covenants and agrees that, in addition to complying with the federal laws and regulations already cited in this Agreement, the DEVELOPER has reviewed, and shall comply with and require all its contractors and subcontractors on the Project to comply with, all other federal laws and regulations that apply to the HOME CHDO Program, including, without limitation,

requirements of 24 C.F.R. 58.6 and the Flood Disaster Protection Act of 1973, as amended (42 U.S.C. 4001-4128) the following:

- A. The DEVELOPER does not intend to use any financing that is secured by a mortgage insured by HUD in connection with the Project.
- B. The Project is not located in a tract identified by the Federal Emergency Management Agency as having special flood requirements.
- C. The Project requirements, Subpart F of 24 C.F.R. Part 92, as applicable and in accordance with the type of Project assisted, including, but not limited to, the HOME CHDO per-unit subsidy amount at 24 C.F.R. 92.250.
- D. The property standards at 24 CFR 92.251.
- E. The Project "Labor" requirements, as applicable, of 24 C.F.R. 92.354 including Davis Bacon prevailing wage requirements (40 U.S.C. 276a - 276a-7), as supplemented by Department of Labor regulations (29 CFR Part 5).
- F. The provisions of Section 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), as supplemented by Department of Labor Regulations (29 CFR Part 5), in regards to the construction and management of the proposed Project.
- G. The DEVELOPER and its contractors, subcontractors and service providers for the Project, shall comply with all applicable local, State and federal requirements concerning equal employment opportunity, including compliance with Executive Order (E.O.) 11246, "Equal Employment Opportunity", as amended by E.O. 11375, (amending E.O. 11246 Relating to Equal Employment Opportunity), and as supplemented by regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor".
- H. The provisions of the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 C.F.R. part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").
- I. The provisions of the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended.
- J. The provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).
- K. The provision of E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 C.F.R. part 24.
- L. The provisions of the Drug-Free Workplace Act of 1988 (42 U.S.C. 701), in accordance with the Act and with HUD's rules at 24 CFR part 24, subpart F.
- M. Title 8 of the Civil Rights Act of 1968 PL. 90-284.
- N. E.O. 11063 on Equal Opportunity and Housing.
- O. Section 3 of the Housing and Urban Development Act of 1968
- P. The Housing and Community Development Act of 1974.
- Q. Clean Water Requirements 33 U.S.C. 1251.

Civil Rights Requirements, 29 U.S.C. 623, 42 U.S.C. 2000, 42 U.S.C. 6102, 42 U.S.C. 12112, 42 U.S.C. 12132, 49 U.S.C. 5332, 29 C.F.R. Part 1630, 41 C.F.R. and Part 60 et seq.

4.13 Faith Based Activities. The DEVELOPER warrants, covenants and agrees that it shall not engage in any prohibited activities described in 24 C.F.R. 92.257.

4.14 Reporting Requirements. The DEVELOPER warrants, covenants and agrees with the CITY that it shall submit performance reports to the CITY as detailed in Section 7.15. Furthermore, the DEVELOPER agrees to provide, at the sole cost of the DEVELOPER, an annual audited Financial Statement for the Project expenses and ongoing financial transactions which occur as a result of this Agreement as detailed in Section 5.4. The DEVELOPER agrees to account for the expenditure of HOME CHDO Funds using generally accepted accounting principles, which financial documentation shall be made available to the CITY and HUD upon their respective written request(s).

4.15 Affordability Period. The DEVELOPER covenants and agrees with the CITY that the thirty-nine (39) Project Units will be Affordable Housing available to Low-Income Senior Households and other requirements of 24 C.F.R. 92.252, except upon foreclosure by a lender or transfer in lieu of foreclosure following default under a Deed of Trust. In the event DEVELOPER fails to comply with this section, the DEVELOPER shall return to the CITY all HOME CHDO Funds disbursed to the DEVELOPER by the CITY.

4.16 Terminated Projects. The DEVELOPER understands and agrees that, if the Project is terminated before completion, either voluntarily or otherwise, such constitutes an ineligible activity and the CITY will not be required to provide any further HOME CHDO Program assistance funding to the Project and the CITY may seek available relief.

## **ARTICLE 5. COVENANTS AND AGREEMENTS OF DEVELOPER**

The DEVELOPER covenants and agrees to the following, for the entire term of the Agreement.

5.1 Affordable Rental Housing. The DEVELOPER covenants and agrees that the Affordable Project shall constitute thirty-nine (39) affordable Senior Units for rent and preserved for Low-Income Senior Households during the fifty-five (55) year affordability period. In the event the DEVELOPER fails to comply with the time period in which the Affordable Units constitute Affordable senior Housing, the CITY shall without waiver or limitation, be entitled to injunctive relief, as the DEVELOPER acknowledges that the damages are not adequate remedy at law for such breach.

5.2 Compliance With Environmental Laws. The DEVELOPER shall cause the Project to be in compliance with, and not to cause or permit the Project to be in violation of, any Hazardous Materials law, rule, regulation, ordinance, or statute. If the CITY has reasonable grounds to suspect any such violation, the DEVELOPER shall be provided with thirty (30) days' notice and opportunity to cure such violation. If the suspected violation is not cured, the CITY shall have the right to retain an independent consultant to inspect and test the eligible Property for such violation unless a longer period may reasonable be required. If a violation is discovered, the DEVELOPER shall pay for the reasonable cost of the independent consultant.

Additionally, the DEVELOPER agrees:

A. That the CITY shall not be directly or indirectly responsible, obligated or liable with the inspection, testing, removal or abatement of asbestos or other hazardous

or toxic chemicals, materials, substances, or wastes and that all cost, expense and liability for such work shall be and remain solely with the DEVELOPER;

B. Not to transport to, or from, the proposed Property, or use, generate, manufacture, produce, store, release, discharge, or dispose of on, under, or about the Property, or surrounding real estate, or transport to or from the Project site(s), or surrounding real estate, any hazardous or toxic chemicals, materials, substance, or wastes or allow any person or entity to do so except in such amounts and under such terms and conditions permitted by applicable laws, rules, regulations, ordinances, and statutes;

C. To give prompt written notice to the CITY of the following:

1. Any proceeding or inquiry by any governmental authority with respect to the presence of any hazardous or toxic chemicals, materials, substance, or waste in or on the eligible Property or the surrounding real estate or the migration thereof from or to other property; and

2. All claims made or threatened by any third party against the DEVELOPER, or such properties relating to any loss or injury resulting from any hazardous or toxic chemicals, materials, substance, or waste; and

3. The DEVELOPER's discovery of any occurrence or condition on any real property adjoining or in the vicinity of such properties that would cause such properties or underlying or surrounding real estate or part thereof to be subject to any restrictions on the ownership, occupancy, transferability, or use of the property under any environmental law, rule, regulation, ordinance or statute; and

4. To furthest extend allow by law, indemnify, defend, and hold the CITY harmless from any and all claims, actions, causes of action, demand, judgments, damages, injuries, administrative orders, consent agreements, orders, liabilities, penalties, costs, expenses (including reasonable attorney's fees and expenses)(collectively, the Claims), and disputes of any kind whatsoever arising out of or relating to the DEVELOPER or any other party's use of release of any hazardous or toxic chemicals, materials, substance, or waste on the Property regardless of cause or origin, including any and all liability arising out of or relating to any investigation, site monitoring, containment, cleanup, removal, restoration, or related remedial work of any kind or nature, except those Claims resulting from the gross negligence and/or willful misconduct of the City.

5.3 Existence, Qualification, and Authority. The DEVELOPER shall provide to the CITY any evidence reasonably required or requested by the CITY to demonstrate the continuing existence, qualification, and authority of the DEVELOPER to execute this Agreement and to perform the acts necessary to carry out the Project.

5.4 Financial Statements and Audits. The DEVELOPER, is required to comply with the provisions of the Single Audit Act of 1984 (31 U.S.C. Sections 7501 et seq.), as amended.

5.5 Inspection and Audit of Books, Records and Documents. The DEVELOPER shall be accountable to the CITY for all HOME CHDO Funds disbursed for the Project pursuant to this Agreement. Any duly authorized representative of the CITY or HUD shall, at all reasonable times and upon prior reasonable notice, have access to and the right to inspect, copy, make excerpts or transcripts, audit, and examine all books of accounts, records, files and other papers or property, and other documents of the DEVELOPER pertaining to the Project or all matters covered in this Agreement and for up to six (6) years

after the expiration or termination of this Agreement.

A. The DEVELOPER agrees to maintain books and records that accurately and fully show the date, amount, purpose and payee of all expenditures financed with HOME CHDO Funds and to keep all invoices, receipts and other documents related to expenditures financed with HOME CHDO Funds for not less than six (6) years after the expiration or termination of the Agreement. Financial books and records must be kept accurate and current. For purposes of this section, "books, records and documents" include, without limitation; plans, drawings, specifications, ledgers, journals, statements, contracts/agreements, funding information, funding applications, purchase orders, invoices, loan documents, computer printouts, correspondence, memoranda, and electronically stored versions of the foregoing. This section shall survive the termination of this Agreement.

B. The CITY may audit any conditions relating to this Agreement at the CITY's expense, unless such audit shows a significant discrepancy in information reported by the DEVELOPER in which case the DEVELOPER shall bear the cost of such audit. The DEVELOPER shall also comply with any applicable audit requirements of 24 C.F.R. 92.506. This section shall survive the termination of this Agreement.

C. The DEVELOPER will cooperate fully with the CITY and HUD in connection with any interim or final audit relating to the Project that may be performed relative to the performance of this Agreement.

5.6 Inspection of Property. Any duly authorized representative of the CITY or HUD shall, at all reasonable times, and upon prior reasonable notice, have access and the right to inspect the Property.

5.7 No Other Liens. The DEVELOPER shall not create or incur, or suffer to be created or incurred, or to exist, any additional mortgage, pledge, encumbrance, lien, charge, or other security interest of any kind on the eligible Property, other than those related to the Project's construction loans in relation to the Project without the prior written consent of the CITY.

5.8 Nondiscrimination. The DEVELOPER shall comply with and cause any and all contractors and subcontractors to comply with any and all federal, state, and local laws with regard to illegal discrimination, and the DEVELOPER shall not illegally discriminate against any persons on account of race, religion, sex, family status, age, handicap, or place of national origin in its performance of this Agreement and the completion of the Project.

5.9 Ownership. Except as required in pursuit hereof, the DEVELOPER shall not sell, lease, transfer, assign or otherwise dispose of (Transfer) all or any material part of any interest it might hold in the Property or the Project without the prior written consent of the CITY, which consent shall not be unreasonably withheld or delayed and excluding: (i) a Transfer to HUD or HUD's transferee and (ii) any Transfer approved by HUD. "Transfer" shall exclude the leasing of any single Unit in the Project to a Low-Income Senior Household. Notwithstanding the foregoing, the following Transfers shall be expressly permitted hereunder and shall not require City consent: (i) transfers to a tax credit partnership, the general partner of which is Developer or an affiliate thereof; (ii) transfers to Developer or an affiliate thereof following the expiration of the tax credit compliance period; (iii) transfers of limited partnership interests in the tax credit partnership; and (iv) removal of the general partner of the tax credit partnership for cause in accordance with such partnership's organizational documents.



5.10 Payment of Liabilities. The DEVELOPER shall pay and discharge in the ordinary course of its business all material obligations and liabilities, the nonpayment of which could have a material or adverse impact on its financial condition, business, or assets or on the operation of the Project(s), except such obligations and liabilities that have been disclosed to the CITY in writing and are being contested in good faith.

5.11 Report of Events of Default. The DEVELOPER shall promptly give written notice to the CITY upon becoming aware of any Event of Default under this Agreement.

## **ARTICLE 6. DISBURSEMENT OF HOME CHDO FUNDS**

Without waiver of limitation, the parties agree as follows, regarding disbursement of HOME CHDO Funds:

6.1 Use of HOME CHDO Program Funds. The DEVELOPER warrants, covenants and agrees that it shall request HOME CHDO Program Funds limited to the amount needed for eligible construction costs, including costs allowable under 24 C.F.R. 92.206, aggregating not more than Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000).

A. If any such Funds shall be determined to have been requested and/or used by the DEVELOPER for costs other than for eligible construction reimbursement costs, and subject to the notice and cure provisions of Section 10.2 hereunder, an equal amount from non-public funds shall become immediately due and payable by the DEVELOPER to the CITY; provided, however, that the DEVELOPER shall, subject to its full cooperation with the CITY, be entitled to participate in any opportunity to remedy, contest, or appeal such determination.

B. In the event HOME CHDO Funds are requested to reimburse Eligible Costs which subsequently lose eligibility as Eligible Costs, the DEVELOPER shall immediately return such HOME CHDO Funds to the CITY.

C. The CITY will disburse HOME CHDO Funds, only to reimburse the DEVELOPER for Eligible Costs through proper invoicing of the eligible costs of the Project as provided in this Article 6.

6.2 Conditions Precedent to Disbursement. The CITY shall not be obligated to make or authorize any reimbursements of HOME CHDO Funds unless the following conditions are satisfied:

A. There exists no Event of Default as provided in Article 10, nor any act, failure, omission or condition that with the passage of time or the giving of notice or both would constitute an Event of Default.

B. The DEVELOPER has received and delivered to the CITY firm commitments of, or Agreements for, sufficient funds to finance the Project.

C. The CITY has approved the requested reimbursement of Eligible Costs.

D. The DEVELOPER has obtained insurance coverage and delivered to the CITY evidence of insurance as required in Article 9 and the CITY's Risk Management has approved the required insurances submitted to the CITY by the Developer.

E. The DEVELOPER is current with its compliance of reporting requirements set forth in this Agreement.

F. The DEVELOPER has provided the CITY with a written request for HOME CHDO Funds on a CITY-approved form, for reimbursement of Eligible Costs, and detailing such Eligible Costs applicable to the request.

G. The CITY has received certification required by Section 6.4 of this Agreement.

H. The CITY has received, and continues to have the right to disburse, HOME CHDO Funds.

6.3 CITY disbursement of HOME CHDO Funds. The DEVELOPER shall request reimbursement for eligible expenses using the CITY's Request for Reimbursement of Funds form. The DEVELOPER shall request a maximum of Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) in HOME CHDO Program assistance for the Project. All requests should detail the applicable Eligible Costs.

6.4 DEVELOPER Certification. The DEVELOPER shall submit to the CITY a written certification that, as of the date of the Request for Reimbursement ("Certification"):

A. The representations and warranties contained in or incorporated by reference in this Agreement continue to be true, complete and accurate in material respects; and

B. The DEVELOPER has carried out all of its obligations and is in compliance with all the obligations or covenants specified in this Agreement, to the extent that such obligations or covenants are required to have been carried out or are applicable at the time of the request for the reimbursement; and

C. The DEVELOPER has not committed or suffered an act, event, occurrence, or circumstance that constitutes an Event of Default or that with the passage of time or giving of notice or both would constitute an Event of Default; and

D. The reimbursement requested will be used solely for reimbursement of Eligible Costs identified in this Agreement and must be supported by the itemized obligations that have been properly incurred and are properly chargeable in connection with the Project.

6.5 Disbursement of Funds. The disbursement of HOME CHDO Program Loan Funds shall occur within thirty (30) days after the CITY receives the Certification and to the extent of annually allocated and available HOME CHDO Funds.

## **ARTICLE 7. DEVELOPMENT AND CONSTRUCTION OF PROJECT**

Without waiver of limitation, the parties agree as follows:

7.1 Commencement and Completion of Project. The DEVELOPER shall commence construction of the Project and, record a Notice of Completion of construction of the Project in accordance with the Project Schedule identified in EXHIBIT "B".

7.2 Contracts and Subcontracts. Consistent with Section 5.2, all hazardous waste abatement, construction work and professional services for the Project shall be performed by persons or entities licensed or otherwise legally authorized to perform the applicable work or service in the State of California and the City of Fresno. The DEVELOPER shall provide the CITY with copies of all agreements it has entered into with any and all general contractors or subcontractors for this Project. The DEVELOPER shall require that each such general contractor agreement contain a provision whereby the

party(ies) to the agreement, other than the DEVELOPER, agree to: (i) notify the CITY immediately of any event of default by the DEVELOPER thereunder, (ii) notify the CITY immediately of the filing of a mechanic's lien, (iii) notify the CITY immediately of termination or cancellation of the construction agreement on the Project, and (iv) provide the CITY, upon the CITY's request, an Estoppel Certificate certifying that the agreement is in full force and effect and the DEVELOPER is not in default thereunder. The DEVELOPER agrees to notify the CITY immediately of termination or cancellation of any such agreement(s), notice of filing of a mechanic's lien, or breach or default by other party(ies) thereto.

7.3 Damage to Property. To the extent consistent with the requirements of any permitted encumbrance, or as otherwise approved by the CITY, and subject to Article 9 of this Agreement, if any building or improvement constructed on the Property is damaged or destroyed by an insurable cause, the DEVELOPER shall, at its cost and expense, diligently undertake to repair or restore said buildings and improvements materially consistent with the original Plans and Specifications of the Project. Such work or repair within ninety (90) days after the insurance proceeds are made available to the DEVELOPER and shall be completed within two (2) years thereafter. All insurance proceeds collected for such damage or destruction shall be applied to the cost of such repairs or restoration and, if such insurance proceeds shall be insufficient for such purpose, the DEVELOPER shall use its best efforts to make up the deficiency.

7.4 Fees, Taxes and Other Levies. The DEVELOPER shall be responsible for payment of all fees, assessments, taxes, charges and levies imposed by any public authority or utility company with respect to the Property or the Project, and shall pay such charges prior to delinquency. However, the DEVELOPER shall not be required to pay and discharge any such charge so long as: (a) the legality thereof is being contested diligently and in good faith and by appropriate proceedings, and (b) if requested by the CITY, the DEVELOPER deposits with the CITY any funds or other forms of assurances that the CITY, in good faith, may determine from time to time are appropriate to protect the CITY from the consequences of the contest being unsuccessful. The DEVELOPER shall have the right to apply for and obtain an abatement and/or exemption of the Project from real property taxes in accordance with all applicable rules and regulations, including Section 214(g) of the California Revenue and Taxation Code.

7.5 Financing. The DEVELOPER shall promptly inform the CITY of any new financing or funding not included in the budget for the Project, and the DEVELOPER shall provide the CITY with copies of all agreements with any and all funding sources for the Project. The DEVELOPER shall require each agreement with any and all funding sources not included in the Budget to contain a provision whereby the party(ies) to the agreement other than the DEVELOPER, if permitted by the party(ies) applicable rules and regulations, agree to notify the CITY immediately of any event of default by the DEVELOPER thereunder. Should the DEVELOPER not comply with all the obligations of this section following notice and a reasonable opportunity to cure, the loan shall become immediately due and payable as provided for in this Agreement. This Section shall survive expiration or termination of this Agreement.

7.6 Identification Signage. Before the start of construction, the DEVELOPER shall place a poster or sign, with a minimum four feet by four feet in size, identifying the City of Fresno Development and Resource Management Department, Housing and Community Development Division as a Project participant. The sign shall also include the

CITY's Housing logo, as well as the Equal Housing Opportunity logo, as mandated by HUD. The font size shall be a minimum of 4 inches. The poster/sign shall be appropriately placed, and shall remain in place throughout the Project construction.

7.7 Inspections. The DEVELOPER shall permit, facilitate, and require its contractors and consultants to permit and facilitate observation and inspection at the job site by the CITY and other public authorities during reasonable business hours, for the purpose of determining compliance with this Agreement, including without limitation those annual on-site inspections required of the CITY by 24 C.F.R. 92.504(d).

7.8 Utilities. The DEVELOPER shall be responsible, at its sole cost and expense, to determine the location of any utilities on the Property and to negotiate with the utility companies for, and to, relocate the utilities, if any, as necessary to complete the Project.

7.9 Insurance and Bonds. The DEVELOPER shall submit for CITY approval bonds, certificates and applicable endorsements for all insurance and bonds required by this Agreement in accordance with Article 9.

7.10 Mechanic's Liens and Stop Notices. If any claim of lien is filed against the Property or a stop notice affecting any financing, HOME CHDO Program Funds or funding sources for the Project is served on the CITY or any other third party in connection with the Project, the DEVELOPER shall, within twenty (20) days of such filing or service, either pay and fully discharge the lien or stop notice, effect the release of such lien or stop notice by delivering to the CITY a surety bond in sufficient form and amount, or provide the CITY with other assurance satisfactory to the CITY that the claim of lien or stop notice will be paid or discharged.

A. If the DEVELOPER fails to discharge, bond or otherwise satisfy the CITY with respect to any lien, encumbrance, charge or claim referred to in Section 7.10 above, then, in addition to any other right or remedy, the CITY may, but shall not be obligated to, discharge such lien, encumbrance, charge, or claim at the DEVELOPER's expense. Alternatively, the CITY may require the DEVELOPER to immediately deposit with the CITY, the amount necessary to satisfy such lien or claim and any costs, pending resolution thereof. The CITY may use such deposit to satisfy any claim or lien that is adversely determined against the DEVELOPER. The DEVELOPER hereby agrees to indemnify and hold the CITY harmless from liability for such liens, encumbrances, charges or claims together with all related costs and expenses.

7.11 Permits and Licenses. The DEVELOPER shall submit, for CITY approval, all the necessary permits and licenses required for Commencement of Construction. As the CITY may reasonably request, the DEVELOPER, at its sole cost and expense, shall provide to the CITY copies of any and all permit approvals and authorizations including plot plan, plat, zoning variances, sewer, building, and other permits required by governmental authorities other than the CITY in pursuit of the Project, and for its stated purposes in accordance with all applicable building, environmental, ecological, landmark, subdivision, zoning codes, laws, and regulations.

7.12 Plans and Specifications.

A. The DEVELOPER has submitted to the CITY preliminary plans and specifications for the Project (Project Preliminary Plans). The DEVELOPER will construct the Project in full conformance with the CITY-approved plans and specifications and modifications thereto approved by the CITY. The DEVELOPER shall obtain the CITY's

prior written approval for any modifications to the plans and specifications, which approval shall not be unreasonably withheld or delayed.

B. The HOME CHDO Agreement shall contain by reference the design and site plan of the Project; such design must be approved by the CITY Council with the HOME CHDO Agreement.

C. The DEVELOPER shall submit to the CITY, for its review and approval, the Final plans and specifications for the Project. The DEVELOPER will construct the Project in full conformance with the plans and specifications and modifications thereto approved by the CITY. The DEVELOPER shall obtain the CITY's prior written approval for any substantial modifications to the plans and specifications, which approval shall not be unreasonably withheld or delayed.

7.13 Quality of Work. The DEVELOPER shall ensure that construction of the Project employs building materials of a quality suitable for the requirements of the Project. The DEVELOPER shall cause completion of construction of the Project on the Property in full conformance with applicable local, state and federal laws, statutes, regulations, and building and housing codes.

7.14 Relocation. If and to the extent that construction of the proposed Project results in the permanent or temporary displacement of residential homeowners, the DEVELOPER shall comply with all applicable local, state and federal statutes and regulations with respect to relocation planning, advisory assistance and payment of monetary benefits. The DEVELOPER shall be solely responsible for payment of any relocation benefits to any displaced persons and any other obligations associated with complying with said relocation laws.

7.15 Reporting Requirements. The DEVELOPER shall submit to the CITY the following Project reports:

A. From the date of execution of this Agreement, until issuance of the final Certificate of Completion, the DEVELOPER shall submit a Quarterly Report, in a form approved by the CITY, which will include, at a minimum, the following information: progress of the Project and affirmative marketing efforts. The Quarterly Reports are due fifteen (15) days after each March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup>, and December 31<sup>st</sup>, during the pre-construction, construction, and rent up period.

B. Annual Monitoring: Beginning on the first day of the month following the CITY's issuance of the Certificate of Completion, and continuing until the termination of the Agreement, the DEVELOPER shall submit an Annual Monitoring Reports to the CITY, in forms approved by the CITY. The Annual Monitoring Report shall include the following information: occupancy of each Project Unit including the annual income and the household size, the date occupancy commenced, certification from an officer of the DEVELOPER that the Project is in compliance with the Affordability requirements and other such monitoring information the CITY may be required by law or HUD to obtain. The DEVELOPER shall provide any additional information reasonably requested by the CITY, including participating in on-site inspection of the Property and Units.

C. Annually, beginning on the first day of the month following the CITY's issuance of the final Certificate of Completion, evidencing the construction of the Project, and continuing until the expiration of the Agreement, the DEVELOPER shall submit proof of insurance as required in Article 9.

7.16 Scheduling and Extension of Time; Unavoidable Delay in Performance. It shall be the responsibility of the DEVELOPER to coordinate and schedule the work to be performed so that the Commencement of Construction and issuance of the Certificate of Completion will take place in accordance with the provisions of the Agreement and Project Schedule. The time for performance contained in the Project Schedule shall be automatically extended upon the following:

A. The time for performance of provisions of the Agreement by either party shall be extended for a period equal to the period of any delay directly affecting the Project or this Agreement which is caused by: war, insurrection, strike or other labor disputes, lock-outs, riots, floods, earthquakes, fires, casualties, acts of God, acts of a public enemy, epidemics, quarantine restrictions, freight embargoes, lack of transportation, suits filed by third parties concerning or arising out of this Agreement, or unseasonable weather conditions. An extension of time for any of the above specified causes will be granted only if written notice by the party claiming such extension is sent to the other party within ten (10) calendar days from the date the affected party learns of the commencement of the cause and the resulting delay and such extension of time is accepted by the other party in writing. In any event, the Project must be completed no later than one hundred eighty (180) calendar days after the scheduled completion date specified in this Agreement, notwithstanding any delay caused by that included in this section.

B. Any and all extensions hereunder shall be by mutual written agreement of the CITY's Housing and Community Development Division Manager and the DEVELOPER, shall not cumulatively exceed one hundred eighty (180) days.

7.17 Certificate of Completion. Upon completion of the construction of the Project, the DEVELOPER shall submit to the CITY: 1) certification in writing to that the Project has been substantially constructed in accordance with the plans and specifications, approved by the CITY; 2) a recorded Notice of Completion; 3) a cost-certifying final budget where the DEVELOPER shall identify the actual costs of construction of the Project. This final cost-certification shall identify costs in line-item format, consistent with the Project Budget; 4) a request for a recorded Certification of Completion. Upon a determination by the CITY that the DEVELOPER is in compliance with all of the DEVELOPER's construction obligations, as specified in this Agreement, the CITY shall furnish, within thirty (30) calendar days of a written request by the DEVELOPER, a recordable Certificate of Completion for the Project in the form attached hereto as EXHIBIT "E". The CITY will not unreasonably withhold or delay furnishing the Certificate of Completion. If the CITY fails to provide the Certificate of Completion within the specified time, it shall provide the DEVELOPER a written statement indicating in what respects the DEVELOPER has failed to complete the Project in conformance with this Agreement or has otherwise failed to comply with the terms of this Agreement, and what measures the DEVELOPER will need to take or what standards it will need to meet in order to obtain the Certificate of Completion. Upon the DEVELOPER taking the specified measures and meeting the specified standards, the DEVELOPER will certify to the CITY in writing of such compliance and the CITY shall deliver the recordable Certificate of Completion to the DEVELOPER in accordance with the provisions of this section.

## **ARTICLE 8. OPERATION OF THE PROJECT**

8.1 Operation of the Project. The DEVELOPER shall operate and/or manage the Project in full conformity with the terms of this Agreement.

8.2 Occupancy Requirements. Thirty-Nine (39) Project Units shall constitute

Affordable Housing for Senior Households, and shall be rented and occupied by, or if vacant, available for rental occupancy by: (a) Senior person(s) whose annual household income at the time of initial occupancy is not greater than eighty percent (80%) of the most recent annual median income, calculated and published by HUD for the Fresno Metropolitan Statistical Area, applicable to such household size, and at an affordable rent consistent with the HOME Program regulations (as variously provided at 24 CFR 92.252) for the term of the fifty-five (55) years of the Affordability Period. The DEVELOPER shall comply with the income targeting requirements of 24 CFR 92.216. Compliance by the DEVELOPER with the HUD requirements shall control. In the event of a conflict between 24 CFR 92.216, the matter shall be submitted to the CITY for determination.

8.3 Leasing the Project. Before leasing any Units, the DEVELOPER shall submit its proposed form of Lease for CITY's review and approval. The DEVELOPER covenants and agrees to utilize only Leases that have been approved in advance by CITY. The CITY shall respond to the DEVELOPER submission of a sample Lease within thirty days. Should CITY not respond within thirty days of Lease submittal, the DEVELOPER shall be authorized to use the submitted sample Lease. Additionally, the DEVELOPER agrees not to terminate the tenancy or to refuse to renew a Lease with a tenant of Rental Housing assisted with HOME CHDO Funds except for a serious or repeated violation of the terms and conditions of the Lease, for violation of applicable federal, state, or local law, or for other good cause. Any such termination or refusal to renew must be preceded by not less than thirty days written notice served by the developer, or its authorized management entity, upon the tenant specifying the grounds for such action. The DEVELOPER agrees it shall annually report to CITY the number of Leases that were not renewed or terminated and the reason for such non-renewal or termination. The CITY shall accept the form of lease required by HUD as compliance with the requirements of this Section 8.4 and 8.5.

8.4 Lease Provisions. In addition to the requirements of 24 CFR 92.253, the Leases are subject to the following:

A. The DEVELOPER shall include in Leases for all Units, provisions which authorize the DEVELOPER to immediately terminate the tenancy of any Senior Household of whose one or more members misrepresented any fact material to the qualification as a Low-Income Senior Household. Each such Lease shall also provide that the Senior Household is subject to annual certification, and that, if the Household's annual income increases above the applicable limits for a Low-Income Senior Household such Household's Rent may be subject to increase to the lesser of: 1) the amount payable by tenant under state or local law; or 2) thirty percent (30%) of the Household's actual adjusted monthly income.

8.5 Final Management Plan. Before leasing the Rental Housing and at least sixty calendar days prior to the Project Completion Date, the DEVELOPER shall submit to CITY for review and approval a plan for marketing and managing the Rental Housing (hereinafter referred to as the "Final Management Plan"). The Final Management Plan shall address in detail how the DEVELOPER, or its designated management entity, plans to market the availability of Units to prospective tenants and how the DEVELOPER plans to certify the eligibility of potential tenants. The Final Management Plan shall also address how the DEVELOPER and/or the management entity plan to manage and maintain the Rental Housing, and shall include appropriate financial information and documentation. The Final Management Plan shall contain detailed descriptions of policies and procedures with

respect to tenant selections and evictions. Topics to be covered in these procedures shall include at a minimum the following:

- Interviewing procedures for prospective tenants;
- Previous rental history of tenants with references;
- Credit reports and checks;
- Criminal background checks;
- Deposit amounts, purpose, use and refund policy;
- Employment/Income verification;
- Occupancy restrictions;
- Income Limit;
- Equal Housing Opportunity Statement;
- Restrictions on use of the premises; and
- Tenant/Landlord dispute resolution procedures.

The Final Management Plan shall contain copies of all standardized forms associated with the above listed topics. The Final Management Plan shall include a form Lease agreement that the DEVELOPER proposes to enter into with Project tenants. The DEVELOPER shall abide by the terms of this Final Management Plan, approved by the CITY, in marketing, managing and maintaining the Rental Housing.

At least ninety (90) calendar days prior to the Project Completion Date, the DEVELOPER shall also submit any proposed management contract to the CITY for prior review. The CITY shall have the right to review any proposed amendments, other than renewals to the management contract, and any new management contracts during the term of this Agreement. Such management contract(s) shall contain a provision expressing this right.

The CITY shall have the right to require a change in the property management agent at any time during the term of this Agreement, should the management agent in place fail to perform satisfactorily. Any contracting of management services by the DEVELOPER shall not relieve the DEVELOPER of its primary responsibilities for proper performance of management duties. The CITY shall accept the management contract and any amendments approved by HUD in satisfaction of the requirements of this section.

8.6 Property Management. With respect to the Project and during the entire Affordability Period, the DEVELOPER shall comply with the following:

A. Management Responsibilities. The DEVELOPER directly and/or through its designated management entity is specifically responsible for all management functions with respect to the Project and the Affordable Senior Rental Housing including, without limitation, the selection of tenants, certification and re-certification of Household age, size and income, evictions, collection of Rents and deposits, construction management, affirmative marketing, maintenance, landscaping, routine and extraordinary repairs, replacement of capital items and security. The CITY shall have no responsibility for such management of the Project.

8.7 Maintenance and Security. The DEVELOPER shall during the entire Affordability Period: (i) at its own expense maintain the Senior Rental Housing in good condition, in good repair, ordinary wear and tear excepted, and in decent, safe, sanitary, habitable and tenantable living conditions for the benefit of Unit occupants; (ii) not commit or permit any waste on or to the Rental Housing, and shall prevent and/or rectify any



physical deterioration of the Rental Housing; and (iii) maintain the Project in conformance with all applicable federal, state and local laws, ordinances, codes and regulations, the Final Management Plan, and this Agreement.

8.8 Nondiscrimination. All thirty-nine (39) Affordable Units shall be available for occupancy on a continuous basis to members of the general public who are income eligible seniors and are 62 years of age or over. There shall be one unrestricted Manager's unit. The DEVELOPER shall not illegally discriminate or segregate in the development, construction, use, enjoyment, occupancy, conveyance, lease, sublease or rental of any part of the Project or Property on the basis of race, color, ancestry, national origin, religion, sex, age, marital status, family status, source of income/rental assistance subsidy, physical or mental disability, Acquired Immune Deficiency Syndrome (AIDS) or AIDS-related conditions (ARC), sexual orientation, or any other arbitrary basis. The DEVELOPER shall otherwise comply with all applicable local, state and federal laws concerning nondiscrimination in housing. Neither the DEVELOPER nor any person claiming under or through the DEVELOPER, shall establish or permit any such practice or practices of illegal discrimination or segregation with reference to the selection, location, number, use or occupancy of tenants, lessees, sub-lessees, subtenants or vendees of any Unit or in connection with employment of persons for the operation and management of any Unit. All deeds, leases or contracts made or entered into by the DEVELOPER as to the Units or the Affordable Senior Rental Housing, or portion thereof, shall contain covenants concerning nondiscrimination consistent with this section. The DEVELOPER shall include a statement in all advertisements, notices and signs for availability of Units for rent to the effect that the DEVELOPER is an Equal Housing Opportunity Provider.

A. Nothing in this section is intended to require the DEVELOPER to change the character, design, use or operation of the Project; or to require the DEVELOPER to obtain licenses or permits other than those required for the Project.

8.9 Rent Schedule and Utility Allowances. During the term of the CITY's affordability period, the DEVELOPER covenants and agrees not to charge rent for Units in excess of the rent established by HUD, and further covenants not to impose a monthly allowance for utility services to tenants of such Units in excess of an amount approved by HUD in accordance with 24 CFR 92.252. The DEVELOPER agrees to furnish to the CITY a certificate setting forth the maximum monthly rentals for Units and the monthly allowances for utilities and services to be charged during any annual period until the expiration of the Affordability Period. The DEVELOPER shall reexamine the income of each tenant Household living in the Units at least annually or as may be required by HUD.

## **ARTICLE 9. INSURANCE AND INDEMNITY AND BONDS**

Without waiver of limitation, the parties agree as follows regarding DEVELOPER Insurance and Indemnity Obligations:

### **9.1 Insurance and Indemnity Requirements**

(a) Throughout the life of the HOME CHDO Agreement, the DEVELOPER shall pay for and maintain in full force and effect all insurance as required herein with an insurance company(ies) either (i) admitted by the California Insurance Commissioner to do business in the State of California and rated no less than "A-VII" in the Best's Insurance Rating Guide, or (ii) as may be authorized in writing by CITY's Risk Manager or his/her designee at any time and in his/her sole discretion. The required policies of insurance as stated herein shall maintain limits of liability of

not less than those amounts stated therein. However, the insurance limits available to CITY, its officers, officials, employees, agents and volunteers as additional insureds, shall be the greater of the minimum limits specified therein or the full limit of any insurance proceeds to the named insured.

(b) If at any time during the life of the HOME CHDO Agreement or any extension, the DEVELOPER or any of its subcontractors fail to maintain any required insurance in full force and effect, all services and work under this Agreement shall be discontinued immediately, and all payments due or that become due to the DEVELOPER shall be withheld until notice is received by the CITY that the required insurance has been restored to full force and effect and that the premiums therefore have been paid for a period satisfactory to the CITY. Any failure to maintain the required insurance shall be sufficient cause for the CITY to terminate the HOME CHDO Agreement. No action taken by the CITY pursuant to this section shall in any way relieve the developer of its responsibilities under the HOME CHDO Agreement. The phrase "fail to maintain any required insurance" shall include, without limitation, notification received by the CITY that an insurer has commenced proceedings, or has had proceedings commenced against it, indicating that the insurer is insolvent.

(c) The fact that insurance is obtained by the DEVELOPER shall not be deemed to release or diminish the liability of the DEVELOPER, including, without limitation, liability under the indemnity provisions of the HOME CHDO Agreement. The duty to indemnify the CITY shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the DEVELOPER. Approval or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of the DEVELOPER, vendors, suppliers, invitees, contractors, sub-contractors, subcontractors, or anyone employed directly or indirectly by any of them.

Coverage shall be at least as broad as:

1. The most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, providing liability coverage arising out of your business operations. The Commercial General Liability policy shall be written on an occurrence form and shall provide coverage for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations (including the use of owned and non-owned equipment), products and completed operations, and contractual liability (including, without limitation, indemnity obligations under the Agreement) with limits of liability not less than those set forth under "Minimum Limits of Insurance."

2. The most current version of ISO \*Commercial Auto Coverage Form CA 00 01, providing liability coverage arising out of the ownership, maintenance or use of automobiles in the course of your business operations. The Automobile Policy shall be written on an occurrence form and shall provide coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1- Any Auto). If personal automobile coverage is used, the CITY, its officers, officials, employees, agents and volunteers are to be listed as additional insureds.

3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

## 9.2 Minimum Limits of Insurance

The DEVELOPER, or General Contractor if DEVELOPER subcontracts with such, shall procure and maintain for the duration of the contract, and for five years thereafter, insurance with limits of liability not less than those set forth below. However, insurance limits available to the CITY, its, officers, officials, employees, agents and volunteers as additional insureds, shall be the greater of the minimum limits specified herein or the full limit of any insurance proceeds available to the named insured:

1. Commercial General Liability

- (i) \$1,000,000 per occurrence for bodily injury and property damage;
- (ii) \$1,000,000 per occurrence for personal and advertising injury;
- (iii) \$2,000,000 aggregate for products and completed operations; and,
- (iv) \$2,000,000 general aggregate applying separately to the work performed under the Agreement.

2. Commercial Automobile Liability

\$1,000,000 per accident for bodily injury and property damage.

3. Workers' Compensation Insurance as required by the State of California with statutory limits and employer's liability with limits of liability not less than:

- (i) \$1,000,000 each accident for bodily injury;
- (ii) \$1,000,000 disease each employee; and,
- (iii) \$1,000,000 disease policy limit.

4. Builders Risk (Course of Construction) insurance in an amount equal to the completed value of the Project with no coinsurance penalty provisions. (Only required if the Project includes new construction of a building, or renovation of, or addition to, an existing building.)

a) Contractors' Pollution Legal Liability with coverage for bodily injury, property damage or pollution clean-up costs that could result from of pollution condition, both sudden and gradual. Including a discharge of pollutants brought to the work site, a release of pre-existing pollutants at the site, or other pollution conditions with limits of liability of not less than the following:

- (i) \$1,000,000 per occurrence or claim; and,
- (ii) \$2,000,000 general aggregate per annual policy period.

(1) materials to be transported by the applicant pursuant to the HOME CHDO Agreement.

(2) In the event the HOME CHDO Agreement involves any lead-based environmental hazard (e.g., lead based paint), and/or asbestos environmental hazard (e.g. asbestos remediation), and/or mold environmental hazard (e.g. mold remediation) the Commercial Pollution Liability insurance policy or other appropriate policy shall be endorsed to include coverage for lead based environmental hazards and/or asbestos environmental hazards and/or mold environmental hazards and "microbial matter including mold".

### 9.3 Umbrella or Excess Insurance

In the event the DEVELOPER purchases an Umbrella or Excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies). In addition, such Umbrella or Excess insurance policy(ies) shall also apply on a primary and non-contributory basis for the benefit of the CITY, its officers, officials, employees, agents and volunteers.

### 9.4 Deductibles and Self-Insured Retentions

The DEVELOPER shall be responsible for payment of any deductibles contained in any insurance policy(ies) required herein and the DEVELOPER shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared on the Certificate of Insurance, and approved by, the CITY's Risk Manager or his/her designee. At the option of the CITY's Risk Manager or his/her designee, either:

- (i) The insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY, its officers, officials, employees, agents and volunteers; or
- (ii) The DEVELOPER shall provide a financial guarantee, satisfactory to the CITY's Risk Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall the CITY be responsible for the payment of any deductibles or self-insured retentions.

### 9.5 Other Insurance Provisions/Endorsements

- (i) All policies of insurance required herein shall be endorsed to provide that the coverage shall not be cancelled, non-renewed, reduced in coverage or in limits except after thirty calendar days written notice has been given to the CITY, except ten days for nonpayment of premium. The DEVELOPER is also responsible for providing written notice to the CITY under the same terms and conditions. Upon issuance by the insurer, broker, or agent of a notice of cancellation, non-renewal, or reduction in coverage or in limits, the DEVELOPER shall furnish the CITY with a new certificate and applicable endorsements for such policy(ies). In the event any policy is due to expire during the work to be performed for the CITY, the DEVELOPER shall provide a new certificate, and applicable endorsements, evidencing renewal of such policy not less than fifteen calendar days prior to the expiration date of the expiring policy.
- (ii) The Commercial General and Automobile Liability insurance policies shall be written on an occurrence form. The Contractors Pollution Liability insurance policy shall be written on either an occurrence form, or a claims-made form.
- (iii) The Commercial General, Automobile and Contractors Pollution Liability insurance policies shall be endorsed to name CITY, its officers, officials, agents, employees and volunteers as an additional insured. The Commercial General Liability insurance policy shall also

name the City, it's officers, officials, agents, employees and volunteers as additional insureds for all ongoing and completed operations.

- (iv) All such policies of insurance shall be endorsed so the DEVELOPER's insurance shall be primary and no contribution shall be required of the CITY. The coverage shall contain no special limitations on the scope of protection afforded to the CITY, its officers, officials, employees, agents and volunteers. If the DEVELOPER maintains higher limits of liability than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits of liability maintained by the DEVELOPER.
- (v) Should any of these policies provide that the defense costs are paid within the Limits of Liability, thereby reducing the available limits by defense costs, then the requirement for the Limits of Liability of these policies will be twice the above stated minimum limits.
- (vi) For any claims related to the HOME Agreement, the DEVELOPER's insurance coverage shall be primary insurance with respect to the CITY, its officers, officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, agents, employees and volunteers shall be excess of the DEVELOPER's insurance and shall not contribute with it.
- (vii) The Workers' Compensation insurance policy shall contain, or be endorsed to contain, a waiver of subrogation as to the CITY, its officers, officials, agents, employees and volunteers.

Providing of documents – The DEVELOPER shall furnish the CITY with all certificate(s) and applicable endorsements effecting coverage required herein. All certificates and applicable endorsements are to be received and approved by the CITY's Risk Manager or his/her designee prior to work commences. All non-ISO endorsements amending policy coverage shall be executed by a licensed and authorized agent or broker. Upon request of the CITY, the DEVELOPER shall immediately furnish the CITY with a complete copy of any insurance policy required under the HOME CHDO Agreement, including all endorsements, with said copy certified by the underwriter to be a true and correct copy of the original policy. This requirement shall survive expiration or termination of the HOME CHDO Agreement. All subcontractors working under the direction of the DEVELOPER shall also be required to provide all documents noted herein.

#### 9.6 Claims-Made Policies

If any coverage required is written on a claims-made coverage form:

- (i) The retroactive date must be shown, and must be before the effective date of the HOME CHDO Agreement or the commencement of work by the DEVELOPER.
- (ii) Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the work or termination of the HOME CHDO Agreement, whichever first occurs.
- (iii) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the effective date of the HOME CHDO Agreement, or work commencement date,

the DEVELOPER must purchase "extended reporting" period coverage for a minimum of five years after completion of the work or termination of the HOME CHDO Agreement, whichever first occurs.

- (iv) A copy of the claims reporting requirements must be submitted to the CITY for review.
- (v) These requirements shall survive expiration or termination of the HOME CHDO Agreement.

#### 9.7 Maintenance of Coverage

If at any time during the life of the HOME CHDO Agreement or any extension, the DEVELOPER or any of its subcontractors fail to maintain any required insurance in full force and effect, all work under the HOME CHDO Agreement shall be discontinued immediately until notice is received by the CITY that the required insurance has been restored to full force and effect and that the premiums therefore have been paid for a period reasonably satisfactory to the CITY. Any failure to maintain the required insurance shall be sufficient cause for the CITY to terminate the HOME Agreement. No action taken by the CITY hereunder shall in any way relieve the DEVELOPER of its responsibilities under the HOME CHDO Agreement. The phrase "fail to maintain any required insurance" shall include, without limitation, notification received by the CITY that an insurer has commenced proceedings, or has had proceedings commenced against it, indicating that the insurer is insolvent.

The fact that insurance is obtained by the DEVELOPER shall not be deemed to release or diminish the liability of the developer, including, without limitation, liability under the indemnity provisions of the HOME CHDO Agreement. The duty to indemnify the CITY shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the DEVELOPER. Approval or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of the DEVELOPER, its principals, officers, agents, employees, persons under the supervision of the developer, vendors, suppliers, invitees, consultants, sub-consultants, subcontractors, or anyone employed directly or indirectly by any of them.

#### 9.8 Subcontractors

If DEVELOPER subcontracts any or all of the services to be performed under this Agreement, DEVELOPER shall require, at the discretion of the CITY Risk Manager or designee, subcontractor(s) to enter into a separate Side Agreement with the City to provide required indemnification and insurance protection. Any required Side Agreement(s) and associated insurance documents for the subcontractor must be reviewed and preapproved by CITY Risk Manager or designee. If no Side Agreement is required, CONTRACTOR will be solely responsible for ensuring that its subcontractors maintain insurance coverage at levels no less than those required by applicable law and is customary in the relevant industry.

Insurance in this section can be updated as deemed necessary by City's Risk Manager or their designee.

#### 9.9 Indemnity

To the furthest extent allowed by law, the DEVELOPER shall indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by the CITY, the DEVELOPER or any other person, and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses), arising or alleged to have arisen directly or indirectly out of performance of the HOME Agreement. The DEVELOPER's obligations under the preceding sentence shall apply regardless of whether the CITY or any of its officers, officials, employees, agents or volunteers are passively negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused by the active negligence or by the willful misconduct of the CITY or any of its officers, officials, employees, agents or volunteers.

If DEVELOPER should subcontract all or any portion of the work to be performed under this Contract, DEVELOPER shall require each subcontractor to indemnify, hold harmless and defend CITY and each of its DEVELOPER officers, officials, employees, agents and volunteers in accordance with the terms of the preceding paragraph.

A. This section shall survive termination or expiration of this Agreement.

#### 9.10 Property Insurance

The DEVELOPER shall maintain in full force and effect, throughout the remaining life of this Agreement, a policy(ies) of property insurance acceptable to the CITY, covering the Project premises, with limits reflective of the value of the Project premises upon issuance of the Certificate of Completion or substantial completion of the project referenced in this agreement, including fire and Extended Comprehensive Exposure (ECE) coverage in an amount, form, substance, and quality as acceptable to the CITY's Risk Manager. The CITY shall be added by endorsement as a loss payee thereon.

#### 9.11 Bond Obligations

The DEVELOPER or its General Contractor shall obtain, pay for and deliver good and sufficient payment and performance bonds along with a Primary Obligatee, Co-Obligatee or Multiple Obligatee Rider in a form acceptable to the CITY from a corporate surety, admitted by the California Insurance Commissioner to do business in the State of California and Treasury-listed, in a form satisfactory to the CITY and naming the CITY as Obligatee.

A. The "Faithful Performance Bond" shall be at least equal to one 100% of the DEVELOPER's estimated construction costs as reflected in the DEVELOPER's pro forma budget, to the guarantee faithful performance of the Project, within the time prescribed, in a manner satisfactory to the CITY, consistent with this Agreement, and that all material and workmanship will be free from original or developed defects.

B. The "Payment Bond" shall be at least equal to 100% of construction costs approved by the CITY to satisfy claims of material supplies and of mechanics and laborers employed for this Project. The bond shall be maintained by the DEVELOPER in full force and effect until the Project is completed and until all claims for materials and labor are paid and as required by the applicable provisions of Chapter 7, Title 15, Part 4, Division 3 of the California Civil Code.

C. The "Material and Labor Bond" shall be at least equal to 100% of the DEVELOPER's estimated construction costs as reflected in the DEVELOPER's pro forma

budget, to satisfy claims of material supplies and of mechanics and laborers employed for this Project. The bond shall be maintained by the DEVELOPER in full force and effect until the Project is completed, and until all claims for materials and labor are paid, released, or time barred, and shall otherwise comply with any applicable provision of the California Code.

D. In lieu of the bonds required above, the CITY, in its sole discretion, may accept from the DEVELOPER an Irrevocable Standby Letter of Credit issued with the CITY named as the sole beneficiary in the amounts(s) of the bonds required above. The Standby Letter of Credit is to be issued by a bank, and in the form, acceptable to the CITY. This Irrevocable Standby Letter of Credit shall be maintained by the DEVELOPER in full force and effect until the CITY is provided with a recorded Notice of Completion for the construction of the Project and shall be subject to and governed by the laws of the State of California.

## **ARTICLE 10. DEFAULT AND REMEDIES**

10.1 Events of Default. The parties agree that each of the following shall constitute an "Event of Default" by the DEVELOPER for purposes of this Agreement:

A. The DEVELOPER's use of HOME CHDO Funds for costs other than Eligible Costs or for uses not permitted by the terms of this HOME CHDO Agreement;

B. The DEVELOPER's failure to obtain and maintain the insurance coverage required under this Agreement;

C. Except as otherwise provided in this HOME CHDO Agreement, the failure of the DEVELOPER to punctually and properly perform any other covenant or agreement contained in this HOME CHDO Agreement including without limitation the following: (1) the DEVELOPER's material deviation in the Project work specified in the Project Description as identified in this Agreement, without the CITY's prior written consent; (2) the DEVELOPER's use of defective or unauthorized materials or defective workmanship in pursuit of the Project; (3) the DEVELOPER's failure to commence or complete the Project, as specified in this HOME CHDO Agreement, unless delay is permitted under Section 7.16 of this Agreement; (4) cessation of the Project for a period of more than fifteen consecutive days (other than as provided at Section 7.16 of this HOME CHDO Agreement) prior to submitting to the CITY certification that the Project is complete; (5) any material adverse change in the condition of the DEVELOPER or its development team, or the Project that gives the CITY reasonable cause to believe that the Project cannot be completed by the scheduled completion date according to the terms of this HOME CHDO Agreement; (6) the DEVELOPER's failure to remedy any deficiencies in record keeping or failure to provide records to the CITY upon the CITY's request; (7) the DEVELOPER's failure to comply with any federal, state or local laws or applicable CITY restrictions governing the Project, including but not limited to provisions of this Agreement pertaining to equal employment opportunity, nondiscrimination and lead-based paint;

D. Any representation, warranty, or certificate given or furnished by or on behalf of the DEVELOPER shall prove to be materially false as of the date of which the representation, warranty, or certification was given, or that the DEVELOPER concealed or failed to disclose a material fact to the CITY, provided, however, that if any representation, warranty, or certification that proves to be materially false is due merely to the DEVELOPER's inadvertence, the DEVELOPER shall have a thirty day opportunity after



written notice thereof to cause such representation, warranty, or certification to be true and complete in every respect;

E. The DEVELOPER shall file, or have filed against it, a petition of bankruptcy, insolvency, or similar law, state or federal, or shall file any petition or answer seeking, consenting to, or acquiescing in any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar relief, and such petition shall not have been vacated within ninety days; or shall be adjudicated bankrupt or insolvent, under any present or future statute, law, regulation, under state or federal law, and such judgment or decree is not vacated or set aside within ninety days;

F. The DEVELOPER's failure, inability or admission in writing of its inability to pay its debts as they become due or the DEVELOPER assignment for the benefit of creditors;

G. A receiver, trustee, or liquidator shall be appointed for the DEVELOPER or any substantial part of the DEVELOPER's assets or properties, and not be removed within ten days;

H. The failure of DEVELOPER to cause completion of the Project prior to the completion date identified in Exhibit "B".

I. The DEVELOPER's breach of any other material condition, covenant, warranty, promise or representation contained in this Agreement not otherwise identified within this Section.

J. Any substantial or continuous breach by the DEVELOPER of any material obligation owned by the DEVELOPER imposed by any other agreement with respect to the financing, of the Project, whether or not the CITY is a party to such agreement after expiration of all notice and cure periods contained within such document.

10.2 Notice of Default and Opportunity to Cure. The CITY shall give written notice to the DEVELOPER of any Event of Default by specifying: (1) the nature of the event or deficiency giving rise to the default; (2) the action required to cure the deficiency, if any action to cure is possible, and (3) a date, which shall not be less than the lesser of any time period provided in this HOME CHDO Agreement, any time period provided for in the notice, or thirty calendar days from the date of the notice, by which such deficiency must be cured, provided that if the specified deficiency or default cannot reasonably be cured within the specified time, with the CITY's written consent, the DEVELOPER shall have an additional reasonable period to cure so long as it commences cure within the specified time and thereafter diligently pursues the cure in good faith. The CITY acknowledges and agrees that the DEVELOPER shall have the right to cure any defaults hereunder and that notice and cure rights hereunder shall extend to any and all partners of the DEVELOPER that are previously identified in writing delivered to the CITY in the manner provided in this Agreement.

10.3 Remedies Upon an Event of Default. Upon the happening of an Event of Default and a failure to cure said Event of Default within the time specified, the CITY's obligation to disburse HOME CHDO Funds shall terminate. The CITY may also at its option and without notice institute any action, suit, or other proceeding in law, in equity or otherwise, which it shall deem necessary or proper for the protection of its interests and may without limitation proceed with any or all of the following remedies in any order or combination that the CITY may choose in its sole discretion:

- A. Terminate this Agreement immediately upon written notice; and
- B. Bring an action in equitable relief: (1) seeking specific performance of the terms and conditions of this Agreement, and/or (2) enjoining, abating or preventing any violation of said terms and conditions, and/or (3) seeking declaratory relief; and
- C. Pursue any other remedy allowed by law or in equity or under this Agreement.

## **ARTICLE 11. GENERAL PROVISIONS**

Without waiver of limitation, the parties agree that the following general provisions shall apply in the performance hereof:

11.1 Amendments. No modification or amendment of any provision of this Agreement shall be effective unless made in writing and signed by the parties hereto.

11.2 Attorney's Fees. If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant or condition of this Agreement, the prevailing party will be entitled to recover from the other party its reasonable attorney's fees and legal expenses.

11.3 Binding on All Successors and Assigns. Unless otherwise expressly provided in this Agreement, all the terms and provisions of this Agreement shall be binding on and inure to the benefit of the parties hereto, and their respective heirs, successors, assigns, and legal representatives.

11.4 Counterparts. This HOME CHDO Agreement may be executed in counterparts, each of which when executed and delivered will be deemed an original, and all of which together will constitute one instrument. The execution of this HOME CHDO Agreement by any party hereto will not become effective until counterparts hereof have been executed by all parties hereto.

11.5 Disclaimer of Relationship. Nothing contained in this HOME CHDO Agreement, nor any act of the CITY or of the DEVELOPER, or of any other person, shall in and by itself be deemed or construed by any person to create any relationship of third party beneficiary, or of principal and agent, of limited or general partnership, or of joint venture.

11.6 Discretionary Governmental Actions. Nothing in this HOME CHDO Agreement obligates the CITY or any other governmental entity to grant final approval of any matter described herein. Such actions are legislative, quasi-judicial, or otherwise discretionary in nature. The CITY cannot take action with respect to such matters before completing the environmental assessment of the Project under NEPA and any other applicable statutes. The CITY cannot and does not commit in advance that it will give final approval to any matter. The CITY shall not be liable, in contract, law or equity, to the DEVELOPER or any of its executors, administrators, transferees, successors-in-interest or assigns for any failure of any governmental entity to grant approval on any matter subject to discretionary approval.

11.7 Effective Date. This HOME CHDO Agreement shall be effective upon the date first above written, upon the CITY and the DEVELOPER's complete execution following Fresno City Council approval.

11.8 Entire Agreement. This HOME CHDO Agreement represents the entire and integrated agreement of the parties with respect to the subject matter hereof. This

Agreement supersedes all prior negotiations, representations or agreements, either written or oral.

11.9 Exhibits. Each exhibit and attachment referenced in this HOME CHDO Agreement is, by the reference, incorporated into and made a part of this Agreement.

11.10 Expenses Incurred Upon Event of Default. The DEVELOPER shall reimburse the CITY for all reasonable expenses and costs of collection and enforcement, including reasonable attorney's fees, incurred by the CITY as a result of one or more Events of Default by the DEVELOPER under this HOME CHDO Agreement.

11.11 Governing Law and Venue. Except to the extent preempted by applicable federal law, the laws of the State of California shall govern all aspects of this HOME CHDO Agreement, including execution, interpretation, performance, and enforcement. Venue for filing any action to enforce or interpret this HOME CHDO Agreement will be Fresno, California.

11.12 Headings. The headings of the articles, sections, and paragraphs used in this HOME CHDO Agreement are for convenience only and shall not be read or construed to affect the meaning or construction of any provision.

11.13 Interpretation. This HOME CHDO Agreement in its final form is the result of the combined efforts of the parties. Any ambiguity will not be construed in favor or against any party, but rather by construing the terms in accordance with their generally accepted meaning.

11.14 No Assignment or Succession. The DEVELOPER shall not sell, transfer, assign or otherwise dispose of all or a material part of any interest it might hold in the Property without the prior written consent of the CITY, which consent shall not be unreasonably withheld or delayed. Notwithstanding the foregoing, upon prior written notice to the CITY, the DEVELOPER shall be permitted to assign its rights and obligation under this HOME CHDO Agreement with respect to the Project.

11.15 No Third-Party Beneficiary. No contractor, subcontractor, mechanic, materialman, laborer, vendor, or other person hired or retained by the DEVELOPER shall be, nor shall any of them be deemed to be, third-party beneficiaries of this HOME CHDO Agreement, but each such person shall be deemed to have agreed: (a) that they shall look to the DEVELOPER as their sole source of recovery if not paid, and (b) except as otherwise agreed to by the CITY and any such person in writing, they may not enter any claim or bring any such action against the CITY under any circumstances. Except as provided by law, or as otherwise agreed to in writing between the CITY and such person, each such person shall be deemed to have waived in writing all right to seek redress from the CITY under any circumstances whatsoever.

11.16 No Waiver. Neither failure nor delay on the part of the CITY in exercising any right under this Agreement shall operate as a waiver of such right, nor shall any single or partial exercise of any such right preclude any further exercise thereof or the exercise of any other right. No waiver of any provision of this HOME CHDO Agreement or consent to any departure by the DEVELOPER therefrom shall be effective unless the same shall be in writing, signed on behalf of the CITY by a duly authorized officer thereof, and the same shall be effective only in the specific instance for which it is given. No notice to or demand on the DEVELOPER in any case shall entitle the DEVELOPER to any other or further notices or demands in similar or other circumstances, or constitute a waiver of any of the CITY's right to take other or further action in any circumstances without notice or demand.

11.17 Nonreliance. The DEVELOPER hereby acknowledges having obtained such independent legal or other advice as it has deemed necessary and declares that in no manner has it relied on the CITY, its agents, employees or attorneys in entering into this HOME CHDO Agreement.

11.18 Notice. Any notice to be given to either party under the terms of this HOME CHDO Agreement shall be given by certified United States mail, postage prepaid, return receipt requested, at the addresses specified below, or at such other addresses as may be specified in writing by the parties.

If to the CITY:           City of Fresno  
Development and Resource Management Department  
Housing and Community Development Division  
2600 Fresno Street, Room 3070  
Fresno, CA 93721-3605

If to DEVELOPER: Self-Help Enterprises  
Attention: President/CEO  
P.O. Box 6520  
Visalia, CA 93290

11.19 Precedence of Documents. In the event of any conflict between the body of this HOME CHDO Agreement and any exhibit or attachment hereto, the terms and conditions of the body of this HOME CHDO Agreement will control.

11.20 Remedies Cumulative. All powers and remedies given by this HOME CHDO Agreement shall be cumulative and in addition to those otherwise provided by law.

11.21 Severability. The invalidity, illegality, or un-enforceability of any one or more of the provisions of this HOME CHDO Agreement shall not affect the validity, legality, or enforceability of the remaining provisions hereof or thereof.

[SIGNATURE PAGE TO FOLLOW]

- EXHIBIT A: LEGAL DESCRIPTION  
EXHIBIT B: PROJECT DESCRIPTION AND SCHEDULE  
EXHIBIT C: PROJECT BUDGET  
EXHIBIT D: EXEMPLAR DECLARATION OF RESTRICTIONS  
EXHIBIT E: EXEMPLAR CERTIFICATE OF COMPLETION  
EXHIBIT F: PROMISSORY NOTE  
EXHIBIT G: EXEMPLAR DEED OF TRUST

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy, or validity of that document.

ALL-PURPOSE ACKNOWLEDGEMENT  
STATE OF CALIFORNIA

COUNTY OF Tulare SS

On November 8, 2018 before me, Olivia E. Gamboa, Notary Public, personally appeared Thomas J. Collishaw, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/hers/theirs signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

*Olivia E. Gamboa*

(seal)

FOR NOTARY STAMP OR SEAL



## **EXHIBIT "A" - LEGAL DESCRIPTION**

## LEGAL DESCRIPTION

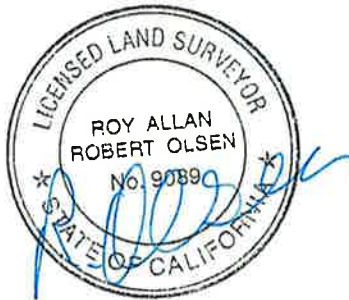
A Portion of LOT 95 and LOT 96 of Fresno Colony recorded in Book 2 of Plats at Page 8 on August 1<sup>st</sup> 1881 in Fresno CA, Fresno County Official Records:

**COMMENCING** at a 3 in brass cap in a well at the intersection of E. Annadale Ave and S Elm Ave, being the East 1/4 corner of section 21 Township 14 South, Range 20 East, MDB&M; thence along the east-west 1/4 section line South 89°45'09" West a distance of 457.48 feet; thence North 0°00'39" East a distance of 30.00 feet to the south east corner of said Lot 96; thence continuing along the east line of said Lot 96 North 0°00'39" East a distance of 3.54 feet the **POINT OF BEGINNING**;

thence continuing along the east line of said Lot 96 North 0°00'39" East a distance of 630.02 feet to the northerly line of said Lot 96; thence along said north line, South 89°48'37" West a distance of 204.76 feet to the north east corner of Lot 95; thence continuing along the north line of Lot 95; South 89°48'37" West a distance of 58.42 feet; thence South 0°06'27" East a distance of 72.35 feet to the beginning of a non-tangent curve having a radius of 47.00 feet, and a chord bearing of South 42°01'20" East; thence along last said curve a distance of 85.58 feet, through an angle of 104°19'46"; thence South 10°08'33" West a distance of 49.38 feet; thence South 0°14'51" East a distance of 168.53 feet, to a curve having a radius of 229.00 feet; thence along last said curve through an angle of 17°45'08", a distance of 70.95 feet; thence South 17°59'59" East a distance of 43.96 feet to a curve having a radius of 271.00 feet; thence along last said curve through an angle of 17°45'08", a distance of 83.97 feet; thence South 0°14'51" East a distance of 83.78 feet; thence South 45°14'51" East a distance of 10.48 feet; thence North 89°45'15" East a distance of 175.34 feet to the **POINT OF BEGINNING**

Containing 3.10 Acres, more or less.

End of description





## **EXHIBIT “B” - PROJECT DESCRIPTION AND SCHEDULE**

### **I. PROJECT DESCRIPTION**

The DEVELOPER is proposing to construct Annadale Commons, forty (40) units of Affordable Senior Housing (including one (1) unrestricted manager's unit), and construction of related on-site and off-site improvements to be located at the north side of E. Annadale Avenue approximately 460 feet west of S. Elm Avenue, Fresno, CA 93706 (APNs: 479-270-02/03/04/05/06/15/16/24).

The DEVELOPER shall construct 32 (1bedroom/1bathroom) units of approximately 686 square foot apartment units and eight (8) (2bedroom/1bathroom) units of approximately 888 square foot apartment units at the subject site. Thirty-nine (39) of the forty (40) apartment units shall be occupied by low-income eligible senior households and one (1) 2bed/1bath apartment unit will be reserved for an on-site property manager. Eligible Senior tenants shall have an annual income of not more than 60% of area median income for Fresno County as determined by HUD.

At least eight (8) units shall be rented to eligible Senior with an annual income of 50% or less and rent at the Low HOME units as published by HUD annually.

#### **HOME CHDO-FUNDED UNITS**

<b>% of Median</b>	<b>Units</b>
50% or less	8
60% or less	31
<b>Totals</b>	<b>39</b>
One Manager Unit	

### **II. PROJECT SCHEDULE**

A. Commencement of Construction: March 26, 2019

B. Completion of Construction: April 26, 2020

C. 100% Occupancy: May 1, 2020

## **EXHIBIT "C" - PROJECT BUDGET**

	Total Development Costs	Residential Total	Funding Sources						Entitlement Fee Loan	LIHTC
			HOME	Housing Successor	Land Carryback	Impact Fee Waiver	Sponsor Loan			
Acquisition Costs:										
Purchase Price	\$637,000.00	\$0.00								
Liens		\$637,000.00			\$637,000.00					
Closing, Title & Recording Costs		\$0.00								
Extension Payment	\$10,000.00	\$10,000.00					\$10,000.00			
Other: _____		\$0.00								
SUBTOTAL	\$647,000.00	\$647,000.00	\$0.00	\$0.00	\$637,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
Construction										
Basic Construction Contract	\$7,714,988.00	\$7,714,988.00	\$2,568,000.00	\$1,619,173.00						\$3,527,815.00
Bond Premium	\$10,000.00	\$10,000.00		\$10,000.00						
Infrastructure Improvements	\$665,000.00	\$665,000.00		\$665,000.00						
Hazardous Abate. & Monitoring		\$0.00								
Construction Contingency (5%)	\$546,663.00	\$546,663.00		\$546,663.00						
* SEE BELOW		\$0.00								
Sales Taxes		\$0.00								
Other:General Requirements, OH&P	\$723,012.00	\$723,012.00		\$159,164.00						\$563,848.00
Other: Solar PV	\$330,000.00	\$330,000.00					\$330,000.00			
SUBTOTAL	\$9,989,663.00	\$9,989,663.00	\$2,568,000.00	\$3,000,000.00	\$0.00	\$0.00	\$330,000.00	\$0.00	\$0.00	\$4,091,663.00
Development										
Appraisal	\$7,500.00	\$7,500.00								\$7,500.00
Architect/Engineer	\$450,000.00	\$450,000.00		\$200,000.00			\$210,804.00			\$39,196.00
Environmental Assessment	\$15,000.00	\$15,000.00								\$15,000.00
Geotechnical Study	\$10,000.00	\$10,000.00								\$10,000.00
Boundary & Topographic Survey		\$0.00								
Legal		\$0.00								
Developer Fee	\$1,337,129.00	\$1,337,129.00								\$1,337,129.00
Project Management		\$0.00								
Technical Assistance		\$0.00								
Other Consultants:		\$0.00								
Other: Soft Cost Contingency	\$50,000.00	\$50,000.00								\$50,000.00
SUBTOTAL	\$1,869,629.00	\$1,869,629.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$210,804.00	\$0.00	\$0.00	\$1,458,825.00
Other Development										
Real Estate Tax		\$0.00								
Insurance	\$100,000.00	\$100,000.00								\$100,000.00
Relocation		\$0.00								
Bidding Costs		\$0.00								
Permits, Fees & Hookups	\$391,461.00	\$391,461.00				\$291,461.00	\$68,251.00	\$41,749.00		
Impact/Mitigation Fees		\$0.00								



## EXHIBIT "D" - EXEMPLAR DECLARATION OF RESTRICTIONS

Recorded at the Request of  
and When Recorded Return to:

City of Fresno  
Development and Resource Management Dept.  
Housing and Community Development Division  
2600 Fresno Street, Room 3070  
Fresno, CA 93721-3605

(SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY)

*The document is exempt from the payment of a recording fee in accordance with Government Code Sections 6103 and 27383.*

### DECLARATION OF RESTRICTIONS

THIS DECLARATION OF RESTRICTIONS, (Declaration), is executed as of this \_\_\_\_ day of \_\_\_\_\_, 2018, by Self-Help Enterprises, a California non-profit public benefit corporation, (DECLARANT), in favor of the CITY OF FRESNO, a California municipal corporation (CITY).

WHEREAS, the DECLARANT is the owner of the real estate in the county of Fresno, state of California consisting of A.P.N.s: 479-270-02/03/04/05/06/15/16/24, which is more particularly described in EXHIBIT "A" – Legal Description, attached hereto and made a part hereof, including the improvements thereon (the Property); and

WHEREAS, pursuant to a certain City of Fresno HOME Investment Partnerships Program, Community Housing Development Organization Agreement dated \_\_\_\_\_ 2018, incorporated herein by reference (HOME CHDO Agreement) and instruments referenced therein, the DECLARANT agrees to utilize, the CITY agrees to provide, certain HOME CHDO funds from the United States Department of Housing and Urban Development (HUD), to the DECLARANT and the DECLARANT agrees to construct forty (40) units and preserve eight (8) units as Affordable Very Low-Income units reserved for households earning eighty percent (50%), or below, of the area median income for the Fresno Metropolitan Statistical Area and preserve thirty-one (31) units as Affordable Low-Income units reserved for households earning sixty percent (60%), or below, of the area median income for the Fresno Metropolitan Statistical Area. One (1) 2bed/1bath unit shall be reserved for an on-site property manager.

WHEREAS, the HOME CHDO regulations promulgated by HUD, including without limitation 24 C.F.R. 92.252; 24 and the HOME CHDO Agreement impose certain affordability requirements upon property owned by the DECLARANT, which affordability restrictions shall be enforceable for a fifty-five year period; and

WHEREAS, these restrictions are intended to bind the DECLARANT, and all purchasers of the Property and their successors.

NOW THEREFORE, DECLARANT declares that the Property is held and will be held, transferred, encumbered, used, sold, conveyed and occupied subject to the covenants, restrictions, and limitations set forth in this Declaration, all of which are declared and agreed to be in furtherance of the Project. All of the restrictions, covenants and

limitations will run with the land and will be binding on all parties having or acquiring any right, title or interest in the Property or any part thereof, will inure to the benefit of the CITY, and will be enforceable by it. Any purchaser under a contract of sale covering any right, title or interest in any part of the Property, by accepting a deed or a contract of sale or agreement of purchase, accepts the document subject to, and agrees to be bound by, any and all restrictions, covenant, and limitations set forth in this Declaration commencing on the date the DECLARANT is notified by the CITY that the Affordable Unit Homebuyer information is has been entered into HUD's Integrated Disbursement and Information System (IDIS) as provided in the HOME CHDO Agreement, constituting the commencement of the fifty-five (55) year Affordability Period.

1. Declarations. DECLARANT hereby declares that the Property is and shall be subject to the covenants and restrictions hereinafter set forth, all of which are declared to be in furtherance of the Project and the HOME CHDO Agreement, and are established and agreed upon for the purpose of enhancing and protecting the value of the Property and in consideration of the CITY entering into the HOME CHDO Agreement with the DECLARANT.

2. Restrictions. The following covenants and restrictions (Covenants and Restrictions) on the use and enjoyment of the Property shall be in addition to any other covenants and restrictions affecting the Property. All such covenants and restrictions are for the benefit and protection of the CITY and shall run with the Property and be binding on any future owners of the Property and inure to the benefit of and be enforceable by the CITY. These covenants and restrictions are as follows:

The DECLARANT for itself and its successor(s) on title covenants and agrees that from the date the Project is entered into IDIS as complete, until the expiration of the Affordability Period, it shall cause the eight (8) units be occupied as Affordable Senior housing available to Very Low-Income Senior Households with an income of not more than percent fifty percent (50%), or less, of area median income and thirty-one (31) units be occupied as Affordable Senior housing available to Low-Income Senior Households with an income of not more than percent sixty percent (60%), or less, of area median income. The DECLARANT further agrees to file a recordable document setting forth the Project Completion Date when determined by the CITY. Unless otherwise provided in the Agreement, the term Affordable Housing shall include, without limitation, compliance with the following requirements:

i. Nondiscrimination. There shall be no discrimination against nor segregation of any persons or group of persons on account of race, color, creed, religion, sex, marital status, national origin, ancestry, or handicap in the sale, transfer, use, occupancy, tenure, or enjoyment of any of the Property, nor shall the DECLARANT establish or permit any practice of discrimination or segregation with reference to the selection, location, number, use or occupancy of owners or vendees of the Project and/or Property.

ii. Principal Residence. Each of the Affordable houses Units constituting the Project upon the Property shall be leased only to natural persons, who shall occupy such as a principal place of residence. The forgoing requirements that the Property tenant occupy the Units as their principal residence does not apply to: 1) persons, other than natural persons, who acquire the Project Property or portion thereof by foreclosure or deed in lieu of foreclosure; or (ii) HUD qualified entities that acquire the Property or portion thereof pursuant to the terms of the HOME CHDO Agreement.

iii. Income Requirements. During the affordability term each of Units constituting Affordable Senior Rental Housing upon the Property may be leased only to (a) person(s) whose annual household income at the time of initial occupancy is not than those outline in Section 2 above.

iv. Injunctive Relief. Should any of the Units constituting Affordable Rental Senior Housing upon the Property, not continue to be the principal residence of a Household as set forth in subsection iii above, the CITY shall be entitled to seek any available injunctive relief.

3. Enforcement of Restrictions. Without waiver or limitation, the CITY shall be entitled to injunctive or other equitable relief against any violation or attempted violation of any Covenant and Restriction, and shall, in addition, be entitled to damages for any injuries or losses resulting from any violations thereof.

4. Acceptance and Ratification. All present and future owners of the Property and other persons claiming by, through or under them shall be subject to and shall comply with the Covenant and Restriction. The acceptance of a deed of conveyance to the Property shall constitute an agreement that the Covenant and Restriction, as may be amended or supplemented from time to time, are accepted and ratified by future owners, tenant or occupant, and such Covenant and Restriction shall be a covenant running with the land and shall bind any person having at any time any interest or estate in the Property, all as though such Covenant and Restriction was recited and stipulated at length in each and every deed, conveyance, mortgage or lease thereof.

Notwithstanding the foregoing, upon foreclosure by a lender or other transfer in lieu of foreclosure, or assignment of an FHA-insured mortgage to HUD, the Affordability Period shall be terminated if the foreclosure or other transfer in lieu of foreclosure or assignment recognizes any contractual or legal rights of public agencies, nonprofit sponsors, or others to take actions that would avoid the termination of low-income affordability. However, the requirements with respect to Affordable Units shall be revived according to their original terms, if during the original Affordability Period, the owner of record before the foreclosure or other transfer, or any entity that includes the former owner of those with whom the former owner has or had formally, family or business ties, obtains an ownership interest in the Project or the Property, the Affordability Period shall be revived according to its original terms.

5. Benefit. This Declaration shall run with and bind the Property for a term commencing on the date Project information is entered into IDIS as complete, until the expiration of the fifty-five year Affordability Period. The failure or delay at any time of the CITY and / or any other person entitled to enforce this Declaration shall in no event be deemed a waiver of the same, or of the right to enforce the same at any time or from time to time thereafter, or an estoppel against the enforcement thereof. The obligations and liabilities of DECLARANT and its transferee(s) and assignee(s) hereunder, shall be joint and several.

6. Costs and Attorney's Fees. In any proceeding arising because of failure of the DECLARANT or any future owner of the Property to comply with the Covenant and Restriction required by this Declaration, as may be amended from time to time, the CITY shall be entitled to recover its respective costs and reasonable attorney's fees incurred in connection with such default or failure.

7. Waiver. Neither the DECLARANT nor any future owner of the Property may exempt itself from liability for failure to comply with the Covenant and Restriction required in this Declaration; provided however, that upon the transfer of the Property, the transferring owner may be released from liability hereunder, upon the CITY's written consent through escrow of such transfer, which consent shall not be unreasonably withheld, conditioned or delayed.

8. Severability. The invalidity of the Covenant and Restriction or any other covenant, restriction, condition, limitation, or other provision of this Declaration shall not impair or affect in any manner the validity, enforceability, or effect of the rest of this Declaration and each shall be enforceable to the greatest extent permitted by law.

9. Pronouns. Any reference to the masculine, feminine, or neuter gender herein shall, unless the context clearly requires the contrary, be deemed to refer to and include all genders. Words in the singular shall include and refer to the plural, and vice versa, as appropriate.

10. Interpretation. The captions and titles of the various articles, sections, subsections, paragraphs, and subparagraphs of this Declaration are inserted herein for ease and convenience of reference only and shall not be used as an aid in interpreting or construing this Declaration or any provision hereof.

11. Amendment. No amendment or modification of this Declaration shall be permitted without the prior written consent of the CITY and the DECLARANT.

12. Recordation. The DECLARANT acknowledges that this Declaration will be filed of record in the Office of the Recorder of County of Fresno, State of California.

13. Capitalized Terms. All capitalized terms used in this Declaration, unless otherwise defined herein, shall have the meanings assigned to such terms in the HOME CHDO Agreement.

14. Headings. The headings of the articles, sections, and paragraphs used in this Declaration are for convenience only and shall not be read or construed to affect the meaning or construction of any provision.

15. DECLARANT Liability. The DECLARANT shall not have any personal liability for the obligations under this Declaration. The sole recourse of the CITY shall be exercising of its rights against the Property and then the CITY shall exercise its rights against the property pursuant to the Deed of Trust. Lender shall not have the right to seek or recover any deficiency amount from DECLARANT.

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IN WITNESS WHEREOF, DECLARANT has executed this Declaration of Restrictions on the date first written above.

DECLARANT:

SELF-HELP ENTERPRISES, a California non-profit public benefit corporation

By: \_\_\_\_\_

Name: Thomas J. Collishaw

Title: President/CEO

(Attach notary certificate of acknowledgment)

Date: \_\_\_\_\_

**EXHIBIT “A” Legal Description  
To Declaration of Restrictions**

## LEGAL DESCRIPTION

A Portion of LOT 95 and LOT 96 of Fresno Colony recorded in Book 2 of Plats at Page 8 on August 1<sup>st</sup> 1881 in Fresno CA, Fresno County Official Records:

**COMMENCING** at a 3 in brass cap in a well at the intersection of E. Annadale Ave and S Elm Ave, being the East 1/4 corner of section 21 Township 14 South, Range 20 East, MDB&M; thence along the east-west 1/4 section line South 89°45'09" West a distance of 457.48 feet; thence North 0°00'39" East a distance of 30.00 feet to the south east corner of said Lot 96; thence continuing along the east line of said Lot 96 North 0°00'39" East a distance of 3.54 feet the **POINT OF BEGINNING**;

thence continuing along the east line of said Lot 96 North 0°00'39" East a distance of 630.02 feet to the northerly line of said Lot 96; thence along said north line, South 89°48'37" West a distance of 204.76 feet to the north east corner of Lot 95; thence continuing along the north line of Lot 95; South 89°48'37" West a distance of 58.42 feet; thence South 0°06'27" East a distance of 72.35 feet to the beginning of a non-tangent curve having a radius of 47.00 feet, and a chord bearing of South 42°01'20" East; thence along last said curve a distance of 85.58 feet, through an angle of 104°19'46"; thence South 10°08'33" West a distance of 49.38 feet; thence South 0°14'51" East a distance of 168.53 feet, to a curve having a radius of 229.00 feet; thence along last said curve through an angle of 17°45'08", a distance of 70.95 feet; thence South 17°59'59" East a distance of 43.96 feet to a curve having a radius of 271.00 feet; thence along last said curve through an angle of 17°45'08", a distance of 83.97 feet; thence South 0°14'51" East a distance of 83.78 feet; thence South 45°14'51" East a distance of 10.48 feet; thence North 89°45'15" East a distance of 175.34 feet to the **POINT OF BEGINNING**

Containing 3.10 Acres, more or less.

End of description



**EXHIBIT "E: CERTIFICATE OF COMPLETION**

Recorded at the Request of  
and When Recorded Return to:

City of Fresno  
Development and Resource Management Dept.  
Housing and Community Development Division  
2600 Fresno Street, Room 3070  
Fresno, CA 93721-3605

(SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY)

This Certificate of Completion is recorded at the request and for the benefit of the City of Fresno and is exempt from the payment of a recording fee pursuant to Government Code Section 6103.

A.P.N.s: APN: 479-270-02/03/04/05/06/15/16/24

City of Fresno

By: \_\_\_\_\_,  
\_\_\_\_\_, Assistant Director

Date: \_\_\_\_\_

## Certificate of Completion

A.P.N.: APN: 479-270-02/03/04/05/06/15/16/24

Recitals:

A. By a City of Fresno ("CITY") HOME Program Community Housing Development Organization Agreement dated \_\_\_\_\_, 2018, ("HOME CHDO Agreement) between the City of Fresno, a municipal corporation ("CITY"), and Self-Help Enterprises, a California non-profit public benefit corporation, ("DEVELOPER"), as may be amended from time to time, the DEVELOPER agreed to construct Annadale Commons, a forty (40) unit affordable senior apartment complex (8 at 50% of Fresno Area Median Income or less and 31 at 60% of Fresno Area Median Income or less; one Managers unit), upon the Property described in EXHIBIT "A" attached to the HOME CHDO Agreement, and made part hereof by this reference (the "Property"), with assistance of HOME CHDO Funds while meeting the affordable housing, income targeting, and other requirements of 24 C.F.R. 92 according to the terms and conditions of the HOME CHDO Agreement and Loan Documents and other documents/instruments referenced therein.

B. The HOME CHDO Agreement or a memorandum of it was recorded on \_\_\_\_\_, 201\_\_\_\_, as Instrument No. \_\_\_\_\_ in the Official Records of Fresno County, California.

C. Under the terms of the HOME CHDO Agreement, after the DEVELOPER completes the Project, the DEVELOPER may ask CITY to record a Certificate of Completion.

D. The DEVELOPER has asked CITY to furnish the DEVELOPER with a recordable Certificate of Completion.

E. The CITY's issuance of this Certificate of Completion is conclusive evidence that the DEVELOPER has completed the Project as set forth in the HOME Agreement.

NOW THEREFORE:

1. The CITY certifies the DEVELOPER commenced construction of the Project on \_\_\_\_\_ and completed construction of the Project on \_\_\_\_\_, and has done so in full compliance with the HOME CHDO Agreement.

2. This Certificate of Completion is not evidence of the DEVELOPER's compliance with, or satisfaction of, any obligation to any mortgage or security interest holder, or any mortgage or security interest insurer, securing money lent to finance work on the Property or Project, or any part of the Property or Project.

3. This Certificate of Completion is not a notice of completion as referred to in California Civil Code Section 3093.

4. Nothing contained herein modifies any provision of the HOME CHDO Agreement.

///

IN WITNESS WHEREOF, CITY has executed this Certificate of Completion as of  
this \_\_\_\_ day of \_\_\_\_\_.

CITY OF FRESNO

By: \_\_\_\_\_  
\_\_\_\_\_, Assistant Director  
(Attach notary certificate of acknowledgment)

Date: \_\_\_\_\_

ATTEST:  
YVONNE SPENCE, MMC  
CITY CLERK

APPROVED AS TO FORM:  
DOUGLAS T. SLOAN  
CITY ATTORNEY

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_  
Tracy Parvanian,  
Senior Deputy City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

SELF-HELP ENTERPRISES, a California non-profit public benefit corporation

By: \_\_\_\_\_  
Name: Thomas J. Collishaw  
Title: President/CEO  
(Attach notary certificate of acknowledgment)

Date: \_\_\_\_\_

## EXHIBIT "F" - PROMISSORY NOTE

DO NOT DESTROY THIS NOTE: When paid, this note must be surrendered to Borrower for Cancellation.

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### PROMISSORY NOTE Secured by Deed of Trust

Loan Amount: \$2,568,000  
Fresno, California

Date: \_\_\_\_\_

Promise to Pay. For value received, the undersigned, Self-Help Enterprises, a California non-profit public benefit corporation (Borrower), promises to pay to the order of the City of Fresno, a California municipal corporation (Lender), the sum of Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) along with interest on the unpaid principal balance running from the date of disbursement with simple interest at the rate of 2% per annum, all due and payable on or before \_\_\_\_\_ (Borrower Loan Maturity Date) pursuant to the parties' HOME Investment Partnerships (HOME), Community Housing Development Organization (CHDO) Agreement dated \_\_\_\_, 2018, (HOME CHDO Agreement), with the balance of principal and interest due and payable on or before the earlier of (i) Borrower's uncured default under the Agreement with respect to the Project, or (ii) fifty-five years from the date of this Note, on which date the unpaid balance of principal with unpaid interest thereon shall be due and payable, along with attorney's fees and costs of collection, and without relief from valuation and appraisal laws. Any failure to make a payment required hereunder shall constitute a default under this Note.

This is a Residual Receipts Note. Principal and interest payments equal to 50 percent of 100 percent of annual Residual Receipts, to the extent that Residual Receipts exist and are itemized in audited financial statements supplied to Lender with each payment hereunder, shall be due one hundred eighty days following the end of the year in which the Project converts to its permanent phase under the Financing, and said payment continues each successive year thereafter until the Maturity Date, upon which all principal and interest shall be due and payable (prorated amounts to be paid for the first and last year of the Note). Any failure to make a payment required hereunder within ten days after such payments are due shall constitute a default under the Agreement with respect to the Project and this Note. It shall not be a default hereunder if no payment was made because Project Residual Receipts did not exist for any particular year. Additionally, any failure to timely submit to Lender an audited financial statements within thirty days after such financial statements are due shall constitute a default under the Agreement with respect to the Project and Note.

Residual Receipts means in each operating year after the conversion of the Project financing to its permanent phase, 100% of the sum of: (i) all cash received by the Project from (A) rents, lease payments, and all sources generally considered in the apartment industry to be "other income" (which does not include payments for optional services provided by Borrower), (B) payments from HUD under a Housing Assistance Program Section 8 Contract to the Project, if any, and excluding (a) tenant security or other deposits required by law to be segregated, and (b) interest on reserves not available for distribution, and (ii) the net proceeds of any insurance (including rental interruption insurance), other than fire and extended coverage and title insurance, to the extent not reinvested, less the sum of: (i) all payments on account of any loans (including unpaid principal and accrued reasonable interest) made for the benefit of the Project by the Borrowers, (ii) contributions to any prudent and reasonable cash reserves for working capital, capital expenditures, repairs, replacements and anticipated expenditures, in such amounts as may be reasonably required by the lenders to the Project for the operation of the Project not to exceed the amount required by the

Project's permanent lender, annually adjusted in proportion to the average increase of the following indices (a) the United States Bureau of Labor Statistics for Hourly Wage Rates of all workers in manufacturing, and (b) of all Commodity Wholesale Prices, said indices shall be re-defined to the mutual satisfaction of the parties in the event of change in form and basis of indices, all increases shall use the indices for calendar year 2010 as their base; and (iii) the payment of principal and interest, and any associated fees, expenses, and costs, with respect to the Financing.

Operating Expenses means actual, reasonable and customary (for comparable quality, newly constructed rental housing developments in Fresno County) costs, fees and expenses directly incurred, paid, and attributable to the operation, maintenance and management of the Affordable Project in a calendar year, including, without limitation: painting, cleaning, repairs, alterations, landscaping, utilities, refuse removal, certificates, permits and licenses, sewer charges, real and personal property taxes, assessments, insurance, security, advertising and promotion, janitorial services, cleaning and building supplies, purchase, repair, servicing and installation of appliances, equipment, fixtures and furnishings which are not paid from the capital replacement reserve, fees and expenses of property management and common area expenses, fees and expenses of accountants, attorneys and other professionals, the cost of social services, asset management fees and partnership management fees, repayment of any completion or operating loans including any and all deferred contractor's fees per the Budget, made to Borrower, its successors or assigns, and other actual operating costs and capital costs which are incurred and paid by Borrower, but which are not paid from reserve accounts.

All capitalized terms used in this Note, unless otherwise defined, will have the respective meanings specified in the Agreement. In addition, as used in this Note, the following terms will have the following meanings:

Business Day means any day other than Saturday, Sunday, or public holiday or the equivalent for banks generally under the laws of California. Whenever any payment to be made under this Note is stated to be due on a day other than a Business Day, that payment may be made on the next succeeding Business Day.

Note Maturity Date means fifty-five years from the Note date.

This Note, and any extensions or renewals hereof, is secured by a Deed of Trust and Assignment of Rents, on real estate in Fresno County, California, that provides for acceleration upon stated events, dated as of the same date as this Note, and executed in favor of and delivered to the Lender ("Deed of Trust"), insured as a 1st position lien on the Property.

Time is of the essence. It will be a default under this Note if Borrower defaults under the Agreement, any other Loan Document with the Lender, or this Note and such default continues beyond the notice and cure period as provided in such documents. In the event of a default by Borrower with respect to any sum payable under this Note and the failure to cure such default within ten days, the Borrower shall pay a late charge equal to the lesser of 2% of any outstanding payment or the maximum amount allowed by law. All payments collected shall be applied first to payment of any costs, fees or other charges due under this Note or any other Loan Documents then to the interest and then to principal balance. On the occurrence of an uncured default or on the occurrence of any other event that under the terms of the Loan Documents give rise to the right to accelerate the balance of the indebtedness, then, at the option of Lender, this Note or any notes or other instruments that may be taken in renewal or extension of all or any part of the indebtedness will immediately become due without any further presentment, demand, protest, or notice of any kind. Lender acknowledges and agrees that it shall send notice of any default hereunder to the limited partners of Borrower and shall



accept any cure offered by such limited partners on the same basis as it would accept a cure from Borrower.

The indebtedness evidenced by this Note may, at the option of the Borrower, be prepaid in whole or in part without penalty. Lender will apply all the prepayments first to the payment of any costs, fees, late charges, or other charges due under this Note or under any of the other Loan Documents and then to the interest and then to the principal balance.

All Loan payments are payable in lawful money of the United States of America at any place that Lender or the legal holders of this Note may, from time to time, in writing designate.

Borrower agrees to pay all costs including, without limitation, reasonable attorney fees, incurred by the holder of this Note in the successful enforcement of payment, whether or not suit is filed, and including, without limitation, all costs, reasonable attorney fees, and expenses incurred by the holder of this Note in connection with any bankruptcy, reorganization, arrangement, or other similar proceedings involving the Borrower that in any way affects the exercise by the holder of this Note of its rights and remedies under this Note. All costs incurred by the holder of this Note in any action undertaken to obtain relief from the stay of bankruptcy statutes are specifically included in those costs and expenses to be paid by Borrower.

Any notice, demand, or request relating to any matter set forth herein shall be in writing and shall be given as provided in the Agreement.

No delay or omission of Lender in exercising any right or power arising in connection with any default will be construed as a waiver or as acquiescence, nor will any single or partial exercise preclude any further exercise. Lender may waive any of the conditions in this Note and no waiver will be deemed to be a waiver of Lender's rights under this Note, but rather will be deemed to have been made in pursuance of this Note and not in modification. No waiver of any default will be construed to be a waiver of or acquiescence in or consent to any preceding or subsequent default.

The Deed of Trust provides as follows:

Except as provided herein or in the HOME CHDO Agreement, if the Trustor/Grantor shall sell, convey or alienate said property, or any part thereof, or any interest therein, or shall be divested of his title or any interest therein in any manner or way, whether voluntarily or involuntarily, without the written consent of the Beneficiary being first had and obtained, Beneficiary shall have the right, at its option, except as prohibited by law, to declare any indebtedness or obligations secured hereby, irrespective of the maturity date specified in any Note evidencing the same, immediately due and payable. Notwithstanding the foregoing, the following Transfers shall be expressly permitted hereunder and shall not require City consent: (i) transfers to a tax credit partnership, the general partner of which is Developer or an affiliate thereof; (ii) transfers to Developer or an affiliate thereof following the expiration of the tax credit compliance period; (iii) transfers of limited partnership interests in the tax credit partnership; and (iv) removal of the general partner of the tax credit partnership for cause in accordance with such partnership's organizational documents.

Lender may transfer this Note and deliver to the transferee all or any part of the Property then held by it as security under this Note, and the transferee will then become vested with all the powers and rights given to Lender; and Lender will then be forever relieved from any liability or responsibility in

the matter, but Lender will retain all rights and powers given by this Note with respect to Property not transferred.

If any one or more of the provisions in this Note is held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions will not in any way be affected or impaired. This Note will be binding on and inure to the benefit of Borrower, Lender, and their respective successors and assigns.

Borrower and Lender agree that this Note will be deemed to have been made under and will be governed by the laws of California in all respects, including matters of construction, validity, and performance, and that none of its terms or provisions may be waived, altered, modified, or amended except as Lender and Borrower may consent to in a writing duly signed by Borrower or Lender or its authorized agents.

This Note shall be nonrecourse to Borrower and all its constituent members and may be prepaid at any time without penalty. Neither Borrower nor any of its general and limited partners shall have any personal liability for repayment of the Loan. The sole recourse of the Lender under the Loan Documents for repayment of the Loan shall be the exercise of its rights against the Property pursuant to the Deed of Trust and Lender shall have no right to seek or recover any deficiency amount from Borrower or any partner of Borrower.

Definitions. All capitalized terms used in this Note, unless otherwise defined, will have the respective meanings specified in the HOME CHDO Agreement.

Business Day. Means any day other than Saturday, Sunday, or public holiday or the equivalent for banks generally under the laws of California. Whenever any payment to be made under this Note is stated to be due on a day other than a Business Day, that payment may be made on the next succeeding Business Day. However, if the extension would cause the payment to be made in a new calendar month, that payment will be made on the next preceding Business Day.

Security. This Note, and any extensions or renewals hereof, is secured by a Deed of Trust, Security Agreement executed by the Borrower and recorded against the Property in Fresno County, California, as Document No. \_\_\_\_\_ on \_\_\_\_\_, 2018, that provides for acceleration upon stated events, and executed in favor of the Lender (Deed of Trust), creating and insured as a not worse than 1st position lien on the Property, subordinated only to a lien created by Borrower to insure payment of monies borrowed to pay for the construction of forty completed Units on the Property. Said Deed of Trust shall be subject to the terms of the Exhibit "A" - Template Rider to the Deed of Trust attached hereto, and such shall automatically be incorporated in the HOME CHDO Agreement and Deed of Trust terms that secures this Note. Said Deed of Trust is insured by a California Land Title Association Lender's policy in the principal amount of Two Million Five Hundred Sixty Eight Thousand dollars and 00/100, endorsed for this Note.

Time is of the Essence. It will be a default under this Note if the Borrower defaults under the HOME CHDO Agreement, defaults under any other Loan Documents, or if Borrower fails to pay when due any sum payable under this Note. In the event of a default by the Borrower, the Borrower shall pay a late charge equal to the lesser of 2% of any outstanding payment or the maximum amount allowed by law. All payments collected shall be applied first to payment of any costs, fees or other charges due under this Note or any other Loan Documents then to the interest and then to principal balance. On the occurrence of a default or on the occurrence of any other event that under the terms of the Loan Documents give rise to the right to accelerate the balance of the indebtedness, then, at the option of Lender, this Note or any notes or other instruments that may be taken in renewal or extension of all or

any part of the indebtedness will immediately become due without any further presentment, demand, protest, or notice of any kind.

Terms of Payment. The indebtedness evidenced by this Note may, at the option of the Borrower, be prepaid in whole or in part without penalty. The Lender will apply all the prepayments first to the payment of any costs, fees, late charges, or other charges due under this Note or under any of the other Loan Documents and then to the interest and then to the principal balance.

All Loan payments are payable in lawful money of the United States of America, to:

City of Fresno - Finance  
Accounts Receivable  
2600 Fresno Street, Suite 2156  
Fresno, CA 93721

The Borrower agrees to pay all costs including, without limitation, reasonable attorney fees, incurred by the holder of this Note in enforcing payment, whether or not suit is filed, and including, without limitation, all costs, attorney fees, and expenses incurred by the holder of this Note in connection with any bankruptcy, reorganization, arrangement, or other similar proceedings involving the undersigned that in any way affects the exercise by the holder of this Note of its rights and remedies under this Note. All costs incurred by the holder of this Note in any action undertaken to obtain relief from the stay of bankruptcy statutes are specifically included in those costs and expenses to be paid by the Borrower. The Borrower will pay to the Lender all attorney fees and other costs referred to in this paragraph on demand.

Any notice, demand, or request relating to any matter set forth herein shall be in writing and shall be given as provided in the HOME CHDO Agreement. No delay or omission of the Lender in exercising any right or power arising in connection with any default will be construed as a waiver or as acquiescence, nor will any single or partial exercise preclude any further exercise. The Lender may waive any of the conditions in this Note and no waiver will be deemed to be a waiver of the Lender's rights under this Note, but rather will be deemed to have been made in pursuance of this Note and not in modification. No waiver of any default will be construed to be a waiver of or acquiescence in or consent to any preceding or subsequent default.

Terms of Security Instruments. The Deed of Trust securing this note provides as follows:

**DUE ON SALE-CONSENT BY BENEFICIARY.** The Beneficiary may, at its option, declare immediately due and payable all sums secured by this Deed of Trust upon the sale or transfer of all or any portion of the Property, or any interest therein, other than a sale to a Low-Income homebuyer as provided in the HOME CHDO Agreement, without the Beneficiary's prior consent. A "sale or transfer" means the conveyance of the Property or any right, title or interest therein; whether legal, beneficial or equitable; whether voluntary or involuntary; whether by outright sale, deed, installment sale contract, land contract, contract for deed, leasehold interest with a term greater than three (3) years, lease-option contract, or by sale, assignment, or transfer of any beneficial interest in or to any land trust holding title to the Property, or by any other method of conveyance of land interest. If any Trustor is a corporation, partnership or limited liability company, transfer also includes any change in ownership of more than twenty-five percent (25%) of the voting stock, partnership interests or limited liability company interests, as the case may be, of Trustor. However, this option shall not be exercised by the Beneficiary if such exercise is prohibited by applicable law. Notwithstanding the foregoing, the following Transfers shall be expressly permitted hereunder and shall not require City consent: (i) transfers to a tax credit partnership, the general partner of which is Developer or an

affiliate thereof; (ii) transfers to Developer or an affiliate thereof following the expiration of the tax credit compliance period; (iii) transfers of limited partnership interests in the tax credit partnership; and (iv) removal of the general partner of the tax credit partnership for cause in accordance with such partnership's organizational documents.

Assignment by Lender. The Lender may transfer this Note and deliver to the transferee all or any part of the Property then held by it as security under this Note, and the transferee will then become vested with all the powers and rights given to Lender; and Lender will then be forever relieved from any liability or responsibility in the matter, but Lender will retain all rights and powers given by this Note with respect to Property not transferred.

Enforceability. If any one or more of the provisions in this Note is held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions will not in any way be affected or impaired. This Note will be binding on and inure to the benefit of Borrower, Lender, and their respective successors and assigns.

Governing Law. The Borrower agrees that this Note will be deemed to have been made under and will be governed by the laws of California in all respects, including matters of construction, validity, and performance, and that none of its terms or provisions may be waived, altered, modified, or amended except as the Lender may consent to in a writing duly signed by the Lender or its authorized agents.

///

IN WITNESS WHEREOF, Borrower has caused this Promissory Note to be executed by its authorized agent as of the date and year first above written.

**BORROWER**

**SELF-HELP ENTERPRISES, a California non-profit public benefit corporation**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Thomas J. Collishaw

Title: President/CEO

(Attach notary certificate of acknowledgment)

## EXHIBIT "G" - EXEMPLAR DEED OF TRUST

Recorded at the Request of  
and When Recorded Return to:

City of Fresno  
Development and Resource Management Dept.  
Housing and Community Development Division  
2600 Fresno Street, Room 3070  
Fresno, CA 93721-3605

(SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY)

TITLE ORDER NO. \_\_\_\_\_  
APNs: 479-270-02/03/04/05/06/15/16/24

ESCROW NO. \_\_\_\_\_

### DEED OF TRUST

THIS DEED OF TRUST (Deed of Trust) made this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between Self-Help Enterprises, California non-profit public benefit corporation (herein Borrower), Chicago Title Company, a California Corporation (herein Trustee), and the City of Fresno, a Municipal Corporation organized and existing under the laws of the State of California whose address is 2600 Fresno Street, Fresno, California 93721 (herein Beneficiary and Lender).

The Borrower, in consideration of the indebtedness herein recited and the trust herein created, does irrevocably grant and convey to Trustee, in trust, with power of sale, all the Borrower's right, title, and interest now owned or hereafter acquired in the real property (Property) APNs: 479-270-02/03/04/05/06/15/16/24, located in Fresno, CA 93706, Fresno County, California and more particularly described in the Attached Exhibit "A" – Legal Description, incorporated by reference (Borrower agrees that any greater interest to the Property later acquired during the term of this Deed of Trust will be subject to this Deed of Trust), together with the rents, issues, and profits, subject however, to the right, power, and authority granted and conferred on the Borrower in this Deed of Trust to collect and apply the rents, issues, and profits; and

The Borrower also irrevocably grants, transfers, and assigns to Trustee, in trust, with power of sale, all of the Borrower's right, title and interest now owned or later acquired to the following property (including the rights or interests pertaining to the property) located at the Property:

All buildings (Buildings) and improvements now or later on the land and all easements, rights, appurtenances, water and water rights, minerals and mineral rights; all machinery, equipment, appliances, and fixtures for the generation or distribution of air, water, heat, electricity, light, fuel, or refrigeration or for ventilating or sanitary purposes or for the exclusion of vermin or insects or for the removal of dust, refuse, or garbage; all wall safes, built-in furniture, and installations, window shades and blinds, light fixtures, fire hoses and brackets, screens, linoleum, carpets, furniture, furnishings, fixtures, plumbing, laundry tubs and trays, refrigerators, heating units, stoves, water heaters, incinerators, and communication systems and installations for which any Building is specially designed; all of

these item, whether now or later installed, being declared to be for all purposes of this Deed of Trust a part of the Land, the specific enumerations in this Deed of Trust.

TO SECURE, in order of priority that Beneficiary determines:

- (1) Payment of the indebtedness evidenced by a note of the Borrower of even date with this Deed of Trust in the principal amount of Two Million Five Hundred Sixty-Eight Thousand dollars and 00/100 (\$2,568,000) (Note), payable to the Beneficiary or order, and all extensions, modifications, or renewals of that note; and
- (2) Payment of the interest on that indebtedness according to the terms of the Note; and
- (3) Payment of all other sums (with interest as provided herein) becoming due and payable to Beneficiary or Trustee pursuant to the terms of this Deed of Trust; and
- (4) Performance of every obligation contained in this Deed of Trust, the Note, the HOME CHDO Agreement dated the \_\_\_\_\_ day of \_\_\_\_\_, 2018, and its related documents, the Declaration of Restrictions dated the \_\_\_\_ day of \_\_\_\_\_, 2018, any instrument now or later evidencing or securing any indebtedness secured by this Deed of Trust, and any agreements, supplemental agreements, or other instruments of security executed by the Borrower as of the same date of this Deed of Trust or at any time subsequent to the date of this Deed of Trust for the purpose of further securing any indebtedness amending this Deed of Trust or any instrument secured by this Deed of Trust (collectively the "Loan Documents"); and
- (5) Payment of all other obligations owed by the Borrower to Beneficiary that by their terms recite that they are secured by this Deed of Trust, including those incurred as primary obligor or as guarantor.

The Borrower covenants that the Borrower is lawfully seized of the estate hereby conveyed and has the right to grant and convey the Property, and that the Property is unencumbered except for encumbrances of record. The Borrower covenants that the Borrower will forever warrant and will defend the grant made in this Deed of Trust against all claims and demands, subject to encumbrances of record. The Borrower covenants that the Borrower will maintain and preserve the lien of this Deed of Trust until all the indebtedness under the Note is paid in full.

The Borrower represents and warrants to the Beneficiary that as of the date of this Deed of Trust the Borrower is a validly existing, and in good standing under the laws of the State of California and is qualified to do business in California; that the Borrower has the requisite power and authority to own, develop, and operate the property; and that the Borrower is in compliance with all laws, regulations, ordinances, and orders of public authorities applicable to it.

The Borrower represents and warrants to the Beneficiary that as of the date of this Deed of Trust the execution, delivery, and performance by the Borrower and the borrowings evidenced by the Note are within the power of the Borrower; have been duly authorized by all requisite corporate or partnership actions, as appropriate; has received all necessary governmental approvals; and will not violate any

provision of law, any order of any court or agency of government, the charter documents of the Borrower, or any indenture, agreement, or any other instrument to which Borrower is a party or by which the Borrower or any of its property is bound, nor will they conflict with, result in a breach of, or constitute (with due notice and lapse of time) a default under any indenture, agreement, or other instrument, or result in the creation or imposition of any lien, charge, or encumbrance of any nature on any of the property or assets of Borrower, except as contemplated by the provisions of the Loan Documents; and each of the Loan Documents, when executed and delivered to Beneficiary, will constitute a valid obligation, enforceable in accordance with its terms.

The Borrower represents and warrants to the Beneficiary that as of the date of this Deed of Trust that the Property is not used principally for agricultural or grazing purposes; that the Borrower is engaged in the development and operation of Improvements to the Property; and that the principal purpose of the Loan is the development and/or the operation of the Improvements to the Property.

UNIFORM COVENANTS. The Borrower and the Lender covenant and agree as follows:

1. Payment of Principal. The Borrower shall promptly pay when due the principal indebtedness evidenced by the Note.
2. Hazard Insurance. The Borrower, at its sole cost and expense, for the mutual benefit of the Borrower and the Beneficiary, shall keep the improvements now existing or hereafter erected on the Property insured against loss by fire, hazards included within the term "extended coverage", and such other hazards as the Lender may require and in such amounts and for such periods as the Lender may require as set forth in the HOME CHDO Agreement referenced above.

The insurance carrier providing the insurance shall be chosen by the Borrower subject to approval by the Lender; provided that such approval shall not be unreasonably withheld. All insurance policies and renewals thereof shall be in a form acceptable to the Lender and shall include a standard mortgage clause in favor of and in a form acceptable to the Lender. The Lender shall have the right to hold the policies and renewals thereof, subject to the terms of any mortgage, deed of trust or other security agreement with a lien which has priority over this Deed of Trust.

In the event of loss, the Borrower shall give prompt notice to the insurance carrier and the Lender. The Lender may make proof of loss if not made promptly by the Borrower.

If the Property is abandoned by the Borrower, or if the Borrower fails to respond to the Lender within 30 days from the date notice is mailed by the Lender to the Borrower that the insurance carrier offers to settle a claim for insurance benefits, Lender is authorized to collect and apply the insurance proceeds at Lender's option either to restoration or repair of the Property or to the sums secured by this Deed of Trust.

3. Preservation and Maintenance of Property. Leaseholds; Condominiums; Planned Unit Developments. The Borrower shall keep the Property in good repair, ordinary wear and tear excepted, and shall not commit waste or permit impairment or deterioration of the Property and shall comply with the provisions of any lease if this Deed of Trust is on a leasehold. If this Deed of



Trust is on a unit in a condominium or a planned unit development, the Borrower shall perform all of the Borrower's obligations under the declaration or covenants creating or governing the condominium or planned unit development, the by-laws and regulations of the condominium or planned unit development, and constituent documents. The Borrower shall not permit overcrowded conditions to exist as defined by the U.S. Department of Housing and Urban Development.

4. Protection of Lender's Security. If the Borrower fails to perform the covenants and agreements contained in this Deed of Trust, or if any action or proceeding is commenced which materially affects the Lender's interest in the Property, then the Lender, at the Lender's option, upon notice to the Borrower, may make such appearances, disburse such sums, including reasonable attorney's fees, and take such action as is necessary to protect the Lender's interest. If the Lender requires mortgage insurance as a condition of making the loan secured by this Deed of Trust, the Borrower shall pay the premiums required to maintain such insurance in effect until such time as the requirement for such insurance terminates in accordance with the Borrower's and the Lender's written agreement or applicable laws.

Any amounts disbursed by the Lender pursuant to this Paragraph 4 shall become additional indebtedness of the Borrower secured by this Deed of Trust. Unless the Borrower and the Lender agree to other terms of payment, such amounts shall be payable upon notice from the Lender to the Borrower requesting payment thereof. Nothing contained in this paragraph 4 shall require the Lender to incur any expense or take any action hereunder.

5. Inspection. The Lender may make or cause to be made reasonable entries upon and inspections of the Property, provided that the Lender shall provide the Borrower notice prior to any such inspection specifying reasonable cause therefore related to the Lender's interest in the Property.
6. Condemnation. The proceeds of any award or claim for damages, direct or consequential, in connection with any condemnation or other taking of the Property, or part thereof, or for conveyance in lieu of condemnation, are hereby assigned and shall be paid to the Lender, subject to the terms of any mortgage, deed of trust or other security agreement with a lien which has priority over this Deed of Trust. Notwithstanding the foregoing, if Lender reasonably determines its lien is not impaired, it shall release such proceeds to Borrower for rebuilding and/or restoration as applicable.
7. Borrower Not Released; Forbearance By Lender Not a Waiver. Extension of the time for payment or modification of amortization of the sums secured by this Deed of Trust granted by the Lender to any successor in interest of the Borrower shall not operate to release, in any manner, the liability of the original the Borrower and the Borrower's successors in interest. The Lender shall not be required to commence proceedings against such successor or refuse to extend time for payment or otherwise modify amortization of the sums secured by this Deed of Trust be reason of any demand made by the original the Borrower and the Borrower's successors in interest. Any forbearance by the Lender in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be waiver of or preclude the exercise of any such right of remedy.

8. Successors and Assignees Bound; Joint and Several Liability; Co-Signers. The covenants and agreements herein contained shall bind, and the rights hereunder shall inure to the respective successors and assignees of the Lender and the Borrower. All covenants and agreements of the Borrower shall be joint and several. Any borrower who co-signs this Deed of Trust, but does not execute the Note, (a) is co-signing this Deed of Trust only to grant and convey that the Borrower's interest in the Property of Trustee under the terms of this Deed of Trust, (b) is not personally liable on the Note or under this Deed of Trust or the Note, without that the Borrower's consent and without releasing that Borrower or modifying this Deed of Trust as to that Borrower's interest in the Property.
9. Transferability. One of the inducements to the Beneficiary for making the Loan is the identity of the Borrower. The existence of any interest in the Property other than the interests of the Borrower and the Beneficiary and any encumbrance permitted in this Deed of Trust, even though subordinate to the security interest of Beneficiary, and the existence of any interest in the Borrower other than those of the present owners, would impair the Property and the security interest of the Beneficiary, and, therefore, except as provided herein or in the Loan Documents, the Borrower will not sell, convey, assign, transfer, alienate, or otherwise dispose of its interest in the Property, either voluntarily or by operation of law, or agree to do so, without the prior written consent of the Beneficiary. Consent to one transaction by the Beneficiary will not be deemed a waiver of the right to require consent to further or successive transactions. If the Borrower is a corporation, any sale, transfer, or disposition of fifty percent (50%) or more of the voting interest of the Borrower or of any entity that directly or indirectly owns or controls the Borrower, including, without limitation, the parent company of the Borrower, and the parent company of the parent company of the Borrower, will constitute a sale of the Property for purposes of this article. Any transaction in violation of this section will cause all Indebtedness, irrespective of the maturity dates, at the option of the Beneficiary and without demand or notice, immediately to become due, together with any prepayment premium in accordance with the terms of the Note except as prohibited by law. Notwithstanding the foregoing, the following Transfers shall be expressly permitted hereunder and shall not require City consent: (i) transfers to a tax credit partnership, the general partner of which is Developer or an affiliate thereof; (ii) transfers to Developer or an affiliate thereof following the expiration of the tax credit compliance period; (iii) transfers of limited partnership interests in the tax credit partnership; and (iv) removal of the general partner of the tax credit partnership for cause in accordance with such partnership's organizational documents.
10. Notice. Except for any notice required under applicable law to be given in another manner, (a) any notice to Borrower provided for in this Deed of Trust shall be given by delivering it or by mailing such notice by certified mail addressed to the Borrower at the Property Address or at such other address as the Borrower may designate by notice to the Lender as provided herein, and (b) any notice to the Lender shall be given by certified mail to the Lender's address stated herein or to such other address as the Lender may designate by notice to the Borrower as provided herein. Any notice provided for in this Deed of Trust shall be deemed to have been given to the Borrower or the Lender when given in the manner designated herein.
11. Governing Law; Severability. The state and local laws applicable to this Deed of Trust shall be the laws of the jurisdiction in which the Property is located. The foregoing sentence shall not limit the applicability of Federal law to this Deed of Trust or if the Note conflicts

with applicable law, such conflict shall not affect other provisions of this Deed of Trust or the Note which can be given effect without the conflicting provision, and to this end the provisions of this Deed of Trust and the Note are declared to be severable. As used herein, "costs", "expenses", and "attorney's fees" include all sums to the extent not prohibited by applicable law or limited herein.

12. Borrower's Copy. The Borrower shall be furnished a conformed copy of the Note and of this Deed of Trust at the time of execution or after recordation thereof.

**NON-CONFORMING COVENANTS.** The Borrower and the Lender further covenant and agree as follows:

13. Acceleration; Remedies. Upon the Borrower's breach of any covenant or agreement of the Borrower in this Deed of Trust, including the covenants to pay when due any sums secured by this Deed of Trust, the Note or the Program restrictions, the Lender prior to acceleration shall give notice to the Borrower as provided in paragraph 9 hereof specifying: (1) the breach; (2) the action required to cure such breach; (3) a date, not less than 30 days from the date notice is mailed to the Borrower, by which such breach must be cured; and (4) that failure to cure such breach on or before the date specified in the notice may result in acceleration of the sums secured by this Deed of Trust and sale of the Property. The notice shall further inform the Borrower of the right to reinstate after acceleration and the right to bring a court action to assert the nonexistence of a default or any other defense of the Borrower to acceleration and sale. If the breach is not cured on or before the date specified in the notice, the Lender, at the Lender's option may declare all of the sums secured by this Deed of Trust to be immediately due and payable without further demand and may invoke the power of sale and any other remedies permitted by applicable law. The Lender shall be entitled to collect all reasonable costs and expenses incurred in pursuing the remedies provided in this paragraph 13, including, but not limited to, reasonable attorney's fees. If the Lender invokes the power of sale, the Lender shall execute or cause the Trustee to execute a written notice of the occurrence of an event of default and of the Lender's election to cause the Property to be sold and shall cause such notice to be recorded in each county in which the Property or some part thereof is located. The Lender or the Trustee shall mail copies of such notice in the manner prescribed by applicable law. The Trustee shall give public notice of sale to the persons and in the manner prescribed by applicable law. After the lapse of such time as may be required by applicable law, the Trustee, without demand on the Borrower, shall sell the Property at public auction to the highest bidder at the time and place and under the terms designated in the notice of sale in one or more parcels and in such order as Trustee may determine.

The Trustee may postpone sale of all or any parcel of the Property by public announcement at the time and place of any previously scheduled sale. The Lender or the Lender's designee may purchase the Property at any sale.

The Trustee shall deliver to the purchaser the Trustee's deed conveying the Property so sold without any covenant or warranty, expressed or implied. The recitals in the Trustee's deed shall be prima facie evidence of the truth of the statements made therein. The Trustee shall apply the proceeds of the sale in the following order: (a) to all reasonable costs and expenses of the

sale, including, but not limited to, reasonable Trustee's and attorney's fees and costs of title evidence; (b) to all sums secured by this Deed of Trust; and (c) the excess, if any, to the person or persons legally entitled thereto.

14. Borrower's Right to Reinstate. Notwithstanding the Lender's acceleration of the sums secured by this Deed of Trust due to the Borrower's breach, the Borrower shall have the right to have any proceedings begun by the Lender to enforce this Deed of Trust discontinued at any time prior to five (5) days before sale of the Property pursuant to the power of sale contained in this Deed of Trust or at any time prior to entry of a judgment enforcing this Deed of Trust if: (a) the Borrower pays the Lender all sums which would be then due under this Deed of Trust and the Note had no acceleration occurred; (b) the Borrower cures all breaches of any other covenants or agreements of the Borrower contained in this Deed of Trust; (c) the Borrower pays all reasonable expenses incurred by the Lender and the Trustee in enforcing the covenants and agreements of the Borrower in paragraph 14 hereof, including but not limited to, reasonable attorney's fees; and (d) the Borrower takes such action as the Lender may reasonably require to assure that the lien of this Deed of Trust, the Lender's interest in the Property and the Borrower's obligation to pay the sums secured by this Deed of Trust shall continue unimpaired. Upon such payment and cure by the Borrower, this Deed of Trust and the obligations secured hereby shall remain in full force and effect as if no acceleration had occurred.
15. Nonrecourse. The Borrower shall not have any personal liability for repayment of the loan. The sole recourse of the Lender under the Loan Documents for repayment of the Loan shall be the exercise of its rights against the Property.
16. Lien of Deed of Trust. The Beneficiary agrees that the lien of this Deed of Trust shall be subordinated to any extended low-income housing commitment (the "Extended Use Agreement") recorded against the Property, provided that such Extended Use Agreement, by its terms, must terminate upon foreclosure under this Deed of Trust or upon a transfer of the Property by instrument of lieu of foreclosure.
17. Reconveyance. Upon payment of all sums secured by this Deed of Trust, the Lender shall request the Trustee to reconvey the Property and shall surrender this Deed of Trust, and all notes evidencing indebtedness secured by this Deed of Trust to Trustee. Trustee shall reconvey the Property without warranty and without charge to the person or persons legally entitled thereto. Such person or persons shall pay all costs of recordation, if any.
18. Substitute Trustee. The Lender at the lender's option, may, from time to time, appoint a successor trustee to any Trustee appointed hereunder by an instrument executed and acknowledged by the Lender and recorded in the Fresno County Recorder's Office. The instrument shall contain the name of the original the Lender, the Trustee and the Borrower, the book and page where this Instrument is recorded and the name and address of the successor trustee. The successor trustee shall, without conveyance of the Property, succeed to all the title, powers and duties conferred upon the Trustee herein and by applicable law. This procedure for substitution of trustee shall govern to the exclusion of all other provisions for substitution.

19. Statement of Obligation. The Lender may collect a fee not to exceed \$50 for furnishing the statement of obligation as provided by Section 2943 of the Civil Code of California.

20. Event of Default. Prior to declaring or taking any remedy permitted under Loan Documents, (where applicable) the Borrower shall have an additional period of not less than thirty (30) days to cure such alleged default. Notwithstanding the foregoing, in the case of a default that cannot with reasonable diligence be remedied or cured within thirty days, the Borrower shall have such additional time as reasonably necessary to remedy or cure such default, but in no event more than ninety (90) days from the expiration of the initial thirty day period above. To the extent that there is a conflict between this paragraph 20 and any remedy permitted by the HOME CHDO Agreement, Loan Documents, or Loan, the terms of this paragraph 20 shall control.

The following events are each an "Event of Default":

- (a) Default in the payment of any sum of principal or interest when due under the Note or any other sum due under the Loan Documents.
- (b) Failure to maintain insurance as provided in Section 2 hereof.
- (c) The failure (without cure during the applicable period, if any, for cure) of any Borrower to observe, perform, or discharge any obligation, term, covenant, or condition of any of the Loan Documents, any agreement relating to the Property, or any agreement or instrument between any Loan Party and Beneficiary.
- (d) The assignment by the Borrower, as lessor or sublessor, as the case may be, of the rents or the income of the Property or any part of it (other than to Beneficiary) without first obtaining the written consent of Beneficiary.
- (e) The following events, except as otherwise permitted under the terms of the Loan Documents:
  - (i) the filing of any claim or lien against the Property or any party of it, whether or not the lien is prior to this Deed of Trust, and the continued maintenance of the claim or lien for a period of thirty days without discharge, satisfaction, or adequate bonding in accordance with the terms of this Deed of Trust;
  - (ii) the existence of any interest in the Property other than those of the Borrower, the Beneficiary, and any one listed in a title exception approved by the Beneficiary in writing; or
  - (iii) the sale, hypothecation, conveyance, or other disposition of the Property except with the express written approval of Beneficiary, any of which will be an Event of Default because the Borrower's obligation to own and operate the Property is one of the inducements to the Beneficiary to make the Loan.
- (f) Default under any agreement to which the Borrower is a party, which agreement relates to the borrowing of money by the Borrower from the Beneficiary.

- (g) Any presentation or warranty made by any Loan Party or any other Person under this Deed of Trust or in, under, or pursuant to the Loan Documents, is false or misleading in any material respect as of the date on which the representation or warranty was made.
- (h) Any of the Loan Documents, at any time after their respective execution and delivery and for any reason, cease to be in full force or are declared null and void, or the validity or enforceability is contested by the Borrower or any stockholder or partner of the Borrower, or the Borrower denies that it has any or further liability or obligation under any of the Loan Documents to which it is a party.

If one or more Event of Default occurs and is continuing, then the Beneficiary may declare all the Indebtedness to be due and the Indebtedness will become due without any further presentment, demand, protest, or notice of any kind, and the Beneficiary may:

- (i) in person, by agent, or by a receiver, and without regard to the adequacy of security, the solvency of the Borrower, or the existence of waste, enter on and take possession of the Property or any part of it in its own name or in the name of Trustee, sue for or otherwise collect the rents, issues, and profits, and apply them, less costs and expenses of operation and collection, including reasonable attorneys' fees, upon the Indebtedness, all in any order that the Beneficiary may determine. The entering on and taking possession of the Property, the collection of rents, issues, and profits, and the application of them will not cure or waive any default or notice of default or invalidate any act done pursuant to the notice;
- (ii) commence an action to foreclose this Deed of Trust in the manner provided by law for the foreclosure of mortgages of real property;
- (iii) deliver to the Trustee a written declaration of default and demand for sale, and a written notice of default and election to cause the Property to be sold, which notice Trustee or Beneficiary will cause to be filed for record;
- (iv) with respect to any Personalty, proceed as to both the real and personal property in accordance with the Beneficiary's rights and remedies in respect of the Land, or proceed to sell the Personalty separately and without regard to the Land in accordance with Beneficiary's rights and remedies; or
- (v) exercise any of these remedies in combination or any other remedy at law or in equity.

21. Protection of Security. If an Event of Default occurs and is continuing, Beneficiary or Trustee, without notice to or demand upon the Borrower, and without releasing the Borrower from any obligations or defaults may:

- (a) enter on the Property in any manner and to any extent that either deems necessary to protect the security of this Deed of Trust;

- (b) appear in and defend any action or proceeding purporting to affect, in any manner, the Obligations or the Indebtedness, the security of this Deed of Trust, or the rights or powers of the Beneficiary or the Trustee;
- (c) pay, purchase, or compromise any encumbrance, charge, or lien that in the judgment of the Beneficiary or the Trustee is prior or superior to this deed of Trust; and
- (d) pay expenses relating to the Property and its sale, employ counsel, and pay reasonable attorneys' fees.

The Borrower agrees to repay on demand all sums expended by the Trustee or the Beneficiary pursuant to this section with interest at the Note Rate of Interest, and those sums, with interest, will be secured by this Deed of Trust.

///

IN WITNESS WHEREOF, Borrower has executed this Deed of Trust on the day and year set forth above. By signing below, Borrower agrees to the terms and conditions as set forth above.

BORROWER  
SELF-HELP ENTERPRISES, a California non-profit public benefit corporation

By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Thomas J. Collishaw

Title: President/CEO

(Attach notary certificate of acknowledgment)

Exhibit A - Legal Description



## **DO NOT RECORD**

The following is a copy of provisions (1) to (14), inclusive, of the fictitious deed of trust, recorded in each county in California, as stated in the foregoing Deed of Trust and incorporated by reference in said Deed of Trust as being a part thereof as if set forth at length therein

To Protect the Security of This Deed of Trust, Trustor (herein Borrower) Agrees:

(1) To keep said property in good condition and repair, ordinary wear and tear excepted, not to remove or demolish any building thereon, to complete or restore promptly and in good and workmanlike manner any building which may be constructed, damaged or destroyed thereon and to pay when due all claims for labor performed and materials furnished therefor, to comply with all laws affecting said property or requiring any alterations or improvements to be made thereon, not to commit or permit waste thereof, not to commit, suffer or permit any act upon said property in violations of law to cultivate, irrigate, fertilize, fumigate, prune and do all other acts which from the character or use of said property may be reasonably necessary, the specific enumerations herein not excluding the general.

(2) To provide maintain and deliver to the Beneficiary fire insurance satisfactory to and with loss payable to the Beneficiary. The amount collected under any fire or other insurance policy may be applied by the Beneficiary upon indebtedness secured hereby and in such order as the Beneficiary may determine, in the event Beneficiary reasonably determines its lien is not impaired, Beneficiary shall release the entire amount to the Borrower. Such application or release shall not cure or waive any default or notice of default hereunder or invalidate any act done pursuant to such notice.

(3) To appear in and defend any action or proceeding purporting to affect the security hereof or the rights or powers of the Beneficiary or the Trustee, and to pay all costs and expenses including cost of evidence of title and attorney's fees in a reasonable sum, in any such action or proceeding in which the Beneficiary or the Trustee may appear, and in any suit brought by the Beneficiary to foreclose this Deed of Trust.

(4) To pay at least ten (10) days before delinquency all taxes and assessments affecting said property, including assessments on appurtenant water stock, when due, all encumbrances, charges and liens, with interest, on said property or any part thereof, which appear to be prior or superior hereto, all costs, fees and expenses of this Trust.

Should the Borrower fail to make any payment or to do any act as herein provided, then the Beneficiary or the Trustee, but without obligation so to do and without notice to or demand upon the Borrower and without releasing the Borrower from any obligation hereof, may make or do the same in such manner and to such extent as either may deem necessary to protect the security hereof the Beneficiary or the Trustee being authorized to enter upon said property for such purposes; appear in and defend any action or proceeding purporting to affect the security hereof or the rights or powers of the Beneficiary or the Trustee, pay, purchase, contest or compromise any encumbrance, charge or lien which in the judgment of either appears to be prior or superior hereto, and in exercising any such powers, pay necessary expenses, employ counsel and pay his reasonable fees.

(5) To pay immediately and without demand all sums so expended by the Beneficiary or the Trustee, with interest from date of expenditure at the amount allowed by law in effect at the date hereof, and to pay for any statement provided for by law in effect at the date hereof regarding the obligation secured hereby any amount demanded by the Beneficiary not to exceed the maximum allowed by law at the time when said statement is demanded.

(6) That any award of damages in connection with any condemnation for public use of or injury to said property or any part thereof is hereby assigned and shall be paid to the Beneficiary who may apply or release such moneys received by him in the same manner and with the same effect as above provided for disposition of proceeds of fire or other insurance.

(7) That by accepting payment of any sum secured hereby after its due date, the Beneficiary does not waive his rights either to require prompt payment when due of all other sums so secured or to declare default for failure so to pay.

(8) That at any time or from time to time, without liability therefor and without notice, upon written request of the Beneficiary and presentation of this Deed and said Note for endorsement, and without affecting the personal liability of any person for payment of the indebtedness secured hereby, Trustee may reconvey any part of said property, consent to the making of any map or plot thereof; join in granting any easement thereon; or join in any extension agreement or any agreement subordinating the lien or charge hereof.

(9) That upon written request of the Beneficiary state that all sums secured hereby have been paid, and upon surrender of this Deed and said Note to the Trustee for cancellation and retention and upon payment of its fees, the Trustee shall reconvey, without warranty, the property then held hereunder. The recitals in such reconveyance of any matters or facts shall be conclusive proof of the truthfulness thereof. The grantee in such reconveyance may be described as "The person or persons legally entitled thereto" Five (5) years after issuance of such full reconveyance, the Trustee may destroy said note and this Deed (unless directed in such request to retain them).

(10) That as additional security, the Borrower hereby gives to and confers upon the Beneficiary the right, power and authority, during the continuance of these Trusts, to collect the rents, issues and profits of said property, reserving unto the Borrower the right, prior to any default by the Borrower in payment of any indebtedness secured hereby or in performance of any agreement hereunder, to collect the rents, issues and profits of said property, reserving unto the Borrower the right, prior to any default by the Borrower in payment of any indebtedness secured hereby or in performance of any agreement hereunder, to collect and retain such rents, issues and profits as they become due and payable. Upon any such default, the Beneficiary may at any time without notice, either in person, by agent, or by a receiver to be appointed by a court, and without regard to the adequacy of any security for the indebtedness hereby secured, enter upon and take possession of said property or any part thereof, in his own name sue for or otherwise collect such rents, issues and profits, including those past due and unpaid, and apply the same, less costs and expenses of operation and collection, including reasonable attorney's fees. Upon any indebtedness secured hereby, and in such order as the Beneficiary may determine. The entering upon and taking possession of said property, the collection of such rents, issues and profits and the application thereof as aforesaid, shall not cure or waive any default or notice of default hereunder or invalidate any act done pursuant to such notice.

(11) That upon default by the Borrower in payment of any indebtedness secured hereby or in performance of any agreement hereunder. The Beneficiary may declare all sums secured hereby immediately due and payable by delivery to the Trustee of written declaration of default and demand for sale and of written notice of default and of election to cause to be sold said property which notice the Trustee shall cause to be filed for record. The Beneficiary also shall deposit with the Trustee this Deed, said note and all documents evidencing expenditures secured hereby.

After the lapse of such time as may then be required by law following the recordation of said notice of default, and notice of sale having been given as then required by law, Trustee, without demand on

the Borrower, shall sell said property at the time and place fixed by it in said notice of sale, either as a whole or in separate parcels, and in such order as it may determine, at public auction to the highest bidder for cash in lawful money of the United States, payable at time of sale. The Trustee may postpone sale of all or any portion of said property by public announcement at such time and place of sale, and from time to time thereafter may postpone such sale by public announcement at the time fixed by the preceding postponement the Trustee shall deliver to such purchaser its deed conveying the property so sold, but without any covenant or warranty, express or implied. The recitals in such deed of any matters or facts shall be conclusive proof of the truthfulness thereof. Any person, including the Borrower, the Trustee, or the Beneficiary as hereinafter defined, may purchase at such sale.

After deducting all costs, fees and expenses of the Trustee and of this Trust, including cost of evidence of title in connection with sale, the Trustee shall apply the proceeds of sale to payment of all sums expended under the terms hereof, not then repaid, with accrued interest at the amount allowed by law in effect at the date hereof, all other sums then secured hereby, and the remainder, if any, to the person or persons legally entitled thereto.

(12) The Beneficiary, or any successor in ownership of any indebtedness secured hereby, may from time to time, by instrument in writing, substitute a successor or successors to any Trustee named herein or acting hereunder, which instrument, executed by the Beneficiary and duly acknowledged and recorded in the office of the recorder of the county or counties where said property is situated, shall be conclusive proof of proper substitution of such successor Trustee or Trustees, who shall, without conveyance from the Trustee predecessor, succeed to all its title, estate, rights, powers and duties. Said instrument must contain the name of the original Borrower, Trustee and Beneficiary hereunder, the book and page where this Deed is recorded and the name and address of the new Trustee.

(13) That this Deed applies to, inures to the benefit of, and binds all parties hereto, their heirs, legatees, devisees, administrators, executors, successors and assigns. The term Beneficiary shall mean the owner and holder, including pledgees, of the note secured hereby whether or not named as Beneficiary herein in this Deed, whenever the context so requires, the masculine gender includes the feminine and/or neuter, and the singular number includes the plural.

(14) That Trustee accepts this Trust when this Deed, duly executed and acknowledged, is made a public record as provided by law. Trustee is not obligated to notify any party hereto of pending sale under any other Deed of Trust or of any action or proceeding in which Borrower, Beneficiary or Trustee shall be a party unless brought by Trustee.

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**DO NOT RECORD**

**REQUEST FOR FULL RECONVEYANCE**

To be used only when note has been paid:

To Chicago Title Company, Trustee: Dated \_\_\_\_\_

The undersigned is the legal owner and holder of all indebtedness secured by the within Deed of Trust. All sums secured by said Deed of Trust have been fully paid and satisfied; and you are hereby requested and directed, on payment to you of any sums owing to you under the terms of said Deed of Trust, to cancel all evidences of indebtedness, secured by said Deed of Trust, delivered to you herewith together with said Deed of Trust, and to reconvey, without warranty, to the parties designated by the terms of said Deed of Trust, the estate now held by you under the same.

**MAIL RECONVEYANCE TO:**

By \_\_\_\_\_

Do not lose or destroy this Deed of Trust OR THE NOTE which it secures. Both must be delivered to the Trustee for cancellation before reconveyance will be made.

**EXHIBIT "A"**  
**To Deed of Trust**

## LEGAL DESCRIPTION

A Portion of LOT 95 and LOT 96 of Fresno Colony recorded in Book 2 of Plats at Page 8 on August 1<sup>st</sup> 1881 in Fresno CA, Fresno County Official Records:

**COMMENCING** at a 3 in brass cap in a well at the intersection of E. Annadale Ave and S Elm Ave, being the East 1/4 corner of section 21 Township 14 South, Range 20 East, MDB&M; thence along the east-west 1/4 section line South 89°45'09" West a distance of 457.48 feet; thence North 0°00'39" East a distance of 30.00 feet to the south east corner of said Lot 96; thence continuing along the east line of said Lot 96 North 0°00'39" East a distance of 3.54 feet the **POINT OF BEGINNING**;

thence continuing along the east line of said Lot 96 North 0°00'39" East a distance of 630.02 feet to the northerly line of said Lot 96; thence along said north line, South 89°48'37" West a distance of 204.76 feet to the north east corner of Lot 95; thence continuing along the north line of Lot 95; South 89°48'37" West a distance of 58.42 feet; thence South 0°06'27" East a distance of 72.35 feet to the beginning of a non-tangent curve having a radius of 47.00 feet, and a chord bearing of South 42°01'20" East; thence along last said curve a distance of 85.58 feet, through an angle of 104°19'46"; thence South 10°08'33" West a distance of 49.38 feet; thence South 0°14'51" East a distance of 168.53 feet, to a curve having a radius of 229.00 feet; thence along last said curve through an angle of 17°45'08", a distance of 70.95 feet; thence South 17°59'59" East a distance of 43.96 feet to a curve having a radius of 271.00 feet; thence along last said curve through an angle of 17°45'08", a distance of 83.97 feet; thence South 0°14'51" East a distance of 83.78 feet; thence South 45°14'51" East a distance of 10.48 feet; thence North 89°45'15" East a distance of 175.34 feet to the **POINT OF BEGINNING**

Containing 3.10 Acres, more or less.

End of description

