



DEPARTMENT OF TRANSPORTATION

DATE: January 29, 2019

TO: WILMA QUAN-SCHECTER, City Manager
JIM SCHAAD, Assistant City Manager

FROM: GREGORY A. BARFIELD, Director
Department of Transportation



SUBJECT: CONSULTANT SERVICES UTILIZING THE CALIFORNIA MULTIPLE
AWARD SCHEDULE (CMAS) TO ESTABLISH A CONTRACT WITH THE
LeFLORE GROUP, LLC, NOT TO EXCEED \$250,000

The Department of Transportation requests the City Manager approve the contract for consulting services with The LeFlore Group, LLC (LeFlore). LeFlore is uniquely qualified for the following reasons:

- Its founding member, Mr. Rudy LeFlore, drafted the FTA Supplement to the City of Fresno Procurement Manual
- Mr. LeFlore currently teaches an FTA compliance course for the University of the Pacific, sponsored by Caltrans
- LeFlore's years of experience with the City of Fresno internal policies, along with experience in both state and federal transit regulations
- LeFlore's experience with federal triennial reviews and supporting FAX in its most recent review
- LeFlore's experience with federal procurement audits
- LeFlore's experience with the Bus Rapid Transit (BRT) project, including review and recommendations related to the establishment and/or ongoing management of the following:
 - Value engineering of the Teichert construction contract
 - Establishing the Genfare ticket vending machine contract
 - Parsons Brinckerhoff, Kimley Horn, and VSCE BRT contracts
- LeFlore's experience with the department's multiple ongoing capital projects, including Courthouse Park transit improvements, Manchester Transit Center remodel, and the DT BRT station area (Livability) project

Based upon the above findings, it is the determination of the department that LeFlore is uniquely qualified to the assist the department in the compliance of its federally-funded projects, specifically to: support a department-wide compliance review, create an internal control system, and enhance standard operating procedures to aid the department in its goal of becoming fully compliant with all FTA requirements. The department, with the City Manager's approval, desires to establish a federally funded and compliant consultant services contract through the CMAS not to exceed \$250,000.

☒ Approved

☐ Disapproved

A large, stylized handwritten signature in blue ink, appearing to be "Wilma Q. Schechter".

Wilma Quan-Schechter, City Manager