

# City of Fresno

2600 Fresno Street  
Fresno, CA 93721  
[www.fresno.gov](http://www.fresno.gov)



## Meeting Minutes - Final

Wednesday, March 13, 2019

5:00 PM

Regular Meeting

Fresno City Hall, Council Chambers, 2nd Floor  
Room 2165N (Room A)

## Housing and Community Development Commission

*Chair Barbara Fiske*

*Vice Chair Bob Reyes*

*Commissioners:*

*Barry Falke, Bob Farrar, Marina Harutyunyan, Chong Yang*

*Staff:*

*Jennifer K. Clark, AICP, HDFP, DARM Director*

*Kelli Furtado, Assistant DARM Director*

*Thomas Morgan, Housing Manager*

*Susie Williams, Recording Secretary*

**A) CALL TO ORDER**

*Chair Fiske called the meeting to order in the City Council Chambers at 5:04 P.M.*

**B) ROLL CALL**

**Present** 5 - Commissioner Bob Farrar, Chairperson Barbara Fiske, Commissioner Marina Harutyunyan, Vice Chair Bob Reyes, and Commissioner Chong Yang

**Absent** 1 - Commissioner Barry Falke

**C) COMMUNICATIONS**

*Development and Resource Management (DARM) Department Assistant Director, Kelli Furtado, announced that that parking has been relaxed for the meeting. She also informed Commissioners that the City of Fresno website has been updated per their request at the previous meeting to more easily direct the public to Housing and Community Development Commission materials. Ms. Furtado also introduced the new Housing and Community Development Division Administrative Manager, Karen Jenks.*

**D) APPROVAL OF AGENDA**

**On motion of Commissioner Farrar, seconded by Commissioner Reyes, that the agenda be approved. The motion carried by a unanimous vote.**

**E) APPROVAL OF MINUTES**

[ID19-1302](#) Approval of HCDC minutes for February 13, 2019

**On motion of Commissioner Reyes, seconded by Commissioner Harutyunyan, that the minutes be approved. The motion carried by a unanimous vote.**

**F) GENERAL ADMINISTRATION**

[ID19-1311](#) WORKSHOP - Applicant Presentation Briefing

*Ms. Furtado provided a brief workshop on the applicant presentation and*

*funding recommendation process and announced that the City of Fresno has not received an announcement from the U.S. Department of Housing and Urban Development related to actual allocation amounts at the time of this meeting. Ms. Furtado explained that prior to the March 13, 2019, meeting, City staff reviewed and evaluated the applications, determined threshold eligibility and provided a score of up to 100 points based on the qualifying criteria. A Funding Request Book of submitted applications, including scores, was published as part of the March 13, 2019, meeting agenda (Exhibit B). Additionally, Ms. Furtado explained that applicants who submitted funding requests for ESG, HOPWA, and CDBG funding are invited to present the merits of their respective projects. The presentations will be followed by Commissioner questions and a brief update by staff on the applicant's past performance. After applicant presentations, the Commissioners will provide ESG, HOPWA, and CDBG funding recommendations to the Mayor and City Council as part of the 2019-2020 Draft Annual Action Plan process.*

*Ms. Furtado also called attention to additional letters of support and handouts available to the public at the counter.*

[ID19-1304](#) Fiscal Year 2019-2020 (FY 2020), Emergency Solutions Grant (ESG), Housing Opportunities for Persons With AIDS/HIV (HOPWA), and Community Development Block Grant (CDBG) Applicant Presentations, Ranking of Applications by Commissioners, and Approval of a Recommendation to the Mayor and City Council for allocating federal entitlement funds from the U.S. Department of Housing and Urban Development (HUD) related to the FY 2020 Annual Action Plan.

*Chair Fiske welcomed members of the public and invited applicants to make presentation in the order listed on the Applicant Presentations Handout, outlined below:*

*HOME REPAIR: Application presentations began with the Home Repair category. Commissioner Harutyunyan recused herself from this category, and exited the room. Two applicants, (1) Habitat for Humanity and (2) Self Help Enterprises, each made three minute presentations followed by questions from the Commissioners, and a brief summary from staff on prior*

*agreements and past performance.*

*HOMELESS SERVICE: Commissioner Harutyunyan returned to the meeting room. Applicants from the Homeless Service category made three minute presentations. There were three applicants for the Emergency Solutions Grant (ESG), including (1) Marjaree Mason Center, (2) Poverello House, and (3) WestCare California, Inc.; and one applicant for the Housing Opportunities for Persons With AIDS/HIV (HOPWA) grant, (1) WestCare California, Inc. The presentations were followed by questions from the Commissioners and a brief summary from staff on prior agreements and past performance.*

*COMMUNITY AND DEVELOPMENT BLOCK GRANT (CDBG) FACILITY IMPROVEMENT: Applicants from the CDBG Facility Improvement category made three minute presentations. There were six applicants, (1) Boys and Girls Club, (2) Fresno County Economic Opportunities Commission, (3) Helping Others Pursue Excellence (HOPE), (4) Saints Rest Community Economic Development Corporation, (5) Wesley United Methodist Church, and (6) WestCare California, Inc. The presentations were followed by questions from the Commissioners and a brief summary from staff on prior agreements and past performance.*

*CDBG PUBLIC SERVICE: Applicants from the CDBG Public Service category made three minute presentations. There were 11 applicants, including (1) Boys and Girls Club, (2) CARE Fresno, (3) Community Housing Counsel, (4) Fresno County Economic Opportunities Commission, (5) Fresno Metro Ministry, (6) HOPE, (7) Live Again Fresno, (8) Lowell Community Development Corporation, (9) Turning Point of Central California, (10) Valley Caregiver Resource Center, and (11) WestCare California, Inc. The applicant presentations were followed by questions from the Commissioners and a brief summary from staff on prior agreements and past performance.*

*Following a brief break, the Commissioners provided funding recommendations as outlined below:*

*HOME REPAIR: Commissioner Harutyunyan recused herself, and exited the room. On motion of Commissioner Yang, seconded by Commissioner Reyes, the recommended funding listed below be approved.*

- Habitat for Humanity: \$497,578.00*
- Self-Help Enterprises at \$502,422.00*

*The motion carried by a unanimous vote with Commissioner Harutyunyan recused.*

*HOMELESS SERVICE: Commissioner Harutyunyan returned to the meeting room.*

*ESG Outreach and Emergency Shelter: On motion of Commissioner Harutyunyan, seconded by Commissioner Yang, the recommended funding listed below be approved.*

- Marjaree Mason Center: \$152,220.00*
- Poverello House: \$15,000.00*
- WestCare California, Inc.: \$18,000.00*

*The motion carried by a unanimous vote.*

*ESG Homeless Prevention: On motion of Commissioner Farrar, seconded by Commissioner Reyes, the recommended funding listed below be approved.*

- WestCare California, Inc.: \$25,075.00.*

*The motion carried by a unanimous vote.*

*ESG RAPID REHOUSING: On motion of Commissioner Farrar, seconded by Commissioner Yang, the recommended funding listed below be approved.*

- Marjaree Mason Center: \$175,000.00*
- WestCare California, Inc.: \$121,920.00*

*The motion carried by a unanimous vote.*

*HOPWA: On motion of Commissioner Farrar, seconded by Commissioner Reyes, the recommended funding listed below be approved.*

- WestCare California, Inc.: \$484,906.00*

*The motion carried by a unanimous vote.*

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*CDBG PUBLIC FACILITY IMPROVEMENTS: On motion of Commissioner Yang, seconded by Commissioner Farrar, the recommended funding listed below be approved.*

- *Boys and Girls Clubs: \$140,000.00*
- *Fresno Economic Opportunities Commission: \$215,000.00*
- *HOPE: \$120,000.00*
- *Saints Rest Community Economic Development Corporation: \$35,000.00*
- *Wesley United Methodist Church: \$60,000.00*
- *WestCare California, Inc.- McKinney Bulldog Lane: \$80,000.00*
- *WestCare California, Inc. – MLK: \$350,000.00*

*The motion carried by a unanimous vote.*

*CDBG PUBLIC SERVICES: On motion of Commissioner Yang, seconded by Commissioner Reyes, the recommended funding listed below be approved.*

- *Boys and Girls Clubs: \$65,000.00*
- *Fresno Economic Opportunities Commission – Street Saints Program: \$25,000.00*
- *Turning Point of Central California: \$65,000.00*
- *WestCare California, Inc.: \$45,000.00*

*The motion carried by a unanimous vote.*

*Upon call for public comment, Laneesha Senegal with HOPE spoke of the importance of Section 3 Training.*

#### **G) INFORMATIONAL REPORTS**

*None.*

#### **H) COMMISSIONER ITEMS**

*Commissioner Reyes recommended next year the HCDC use a forced-ranking method when providing funding recommendations.*

#### **I) UNSCHEDULED ORAL COMMUNICATION**

*Ms. Furtado informed the Commissioners the March 20, 2019, HCDC agenda packets were available for the Commissioners, and that the March*

*27, 2019, HCDC meeting may be cancelled due to no agenda items.*

**J) ADJOURNMENT**

*Chair Fisk adjourned the meeting at 9:29 P.M.*

A Special HCDC Meeting has been scheduled for March 20, 2019.