

**LISTING OF PROPOSERS**

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FOR: REQUEST FOR PROPOSALS FOR CENTRAL SERVICES COST ALLOCATION &  
INDIRECT COST RATE SERVICES

RFP No. 9488

RFP Opening: APRIL 2, 2019

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**PROPOSERS**

(In alphabetical order)

**TOTAL PROPOSAL AMOUNT**

1. MGT of America  
3800 Esplanade Way Suite 210  
Tallahassee FL 32311

\$23,000.00 *MP*

2. Willdan Financial Services  
27368 Via Industria Suite 200  
Temecula CA 92590

\$68,500.00 *MP*

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Each proposer has agreed to allow the City one hundred twenty (120) days from date proposals were opened to accept or reject their proposal.

**DEPARTMENT CONCLUSIONS AND RECOMMENDATION:**

The goal of this Request for Proposal (RFP) was to solicit proposals for Cost Allocation Plan (CAP) and Indirect Cost Rate Proposal (ICRP) services for the City of Fresno. The City is required to submit a CAP to its cognizant agency on an annual basis to ensure central services costs (City Clerk, Personnel Services, Finance, City Attorney, etc.) are accurately and reasonably allocated to operating departments. The cognizant agency for the City is the U.S. Department of Transportation – Federal Transit Administration. The City is also required to submit an annually updated departmental/programmatic ICRPs to receive reimbursement of indirect costs for work on federal programs. The purpose of an ICRP is to identify, analyze, and allocate departmental indirect costs for work on federal programs.

Based on the criteria the committee recommends the award of a three (3) year contract with provisions for two (2) one-year extensions to MGT of America, Inc. in the amount of \$23,000.00 per year. This proposal meets all the RFP requirements. The recommended proposer demonstrated that their service would be the best value for the City, and that they have the ability and commitment to meet the needs of the City.

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☒ Award a contract in the amount of \$ \$23,000/year  
to MGT of America, Inc.  
in accordance with the Selection Committee recommendation.

☐ Reject all proposals. Reason:

Remarks:

Department Head Approval

  
Title Budget Manager  
Date 5/31/19

☒ Approve Dept. Recommendation ☒ Approve Finance/Purchasing  
Recommendation  
☐ Disapprove ☐ Disapprove  
☐ See Attachment

FINANCE DEPARTMENT

 06/05/2019  
Purchasing Manager Date  
 6/5/19  
Finance Director Date

CITY MANAGER

 6/5/19  
City Manager or Designee Date