



May 23, 2019

TJ Miller, Interim PARCS Director
City of Fresno
1515 E Divisadero St
Fresno, CA 93721

Dear Ms. Miller:

The Fresno-Madera Area Agency on Aging's Governing Board has approved an award of \$76,000 in Older Americans Act grant funds to the City of Fresno as follows:

Contract No. 20-0310, Title III C1 Nutrition Site Management

July 2019 - September 2019: \$20,600 maximum expenditure

October 2019 - June 2020: \$55,400 maximum expenditure

Please note that funding is not allocated in a uniform manner between the three-month and nine-month funding periods; these allocations correspond to the funding information provided by the State. Grant awards are contingent on sufficient funds made available from the State of California to the Agency on Aging and/or by the United States Government or the Budget Acts of the appropriate fiscal years for the purpose of these programs.

Two sets of contract documents are enclosed. Page i, *Documents Required to Execute Contract*, is included as a guide for contract completion. We will provide contract components that are available in electronic format via e-mail. **Please provide two complete and signed sets of the contract documents to our office by July 8, 2019.** Following the contract review process and provision of any necessary revisions, we will forward a fully executed contract. Please note that payments cannot be scheduled until the contract is approved and fully executed.

Please ensure staff who work on our contracted program are aware of the contract requirements, as well as the enclosed Summary of Substantive Revisions.

Pending finalization of the fiscal year 2019-2020 contract, this letter will serve as your authority to provide Nutrition Site Management under the contract number referenced above as of July 1, 2019. The authority contained herein expires September 30, 2019, or when the contract is fully executed, whichever comes first.

Please contact us at (559) 600-4405 with any questions.

Sincerely,

Linda L. Descoteaux
Administrative Manager

Enclosures

cc: Bonnie Audas, Site Monitor

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