# AGREEMENT CITY OF FRESNO, CALIFORNIA CONSULTANT SERVICES

THIS AGREEMENT is made and entered into effective the 26th day of September, 2019, by and between the CITY OF FRESNO, a California municipal corporation (hereinafter referred to as "CITY"), and Jacobs Engineering Group Inc., a Delaware corporation (hereinafter referred to as "CONSULTANT").

#### **RECITALS**

WHEREAS, CITY desires to obtain professional engineering services for Engineering Services During Construction (SDCs) for Northeast Surface Water Treatment Facility 4.5 MG Storage Tank and Improvements, hereinafter referred to as the "Project;" and

WHEREAS, CONSULTANT is engaged in the business of furnishing services as a Professional Engineer and hereby represents that it desires to and is professionally and legally capable of performing the services called for by this Agreement; and

WHEREAS, CONSULTANT acknowledges that this Agreement is subject to the requirements of Fresno Municipal Code Section 4-107 and Administrative Order No. 6-19; and

WHEREAS, this Agreement will be administered for CITY by its Director of Public Utilities (hereinafter referred to as "Director") or his/her designee.

# **AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing and of the covenants, conditions, and promises hereinafter contained to be kept and performed by the respective parties, it is mutually agreed as follows:

- 1. <u>Scope of Services</u>. CONSULTANT shall perform to the satisfaction of CITY the services described in **Exhibit A**, including all work incidental to, or necessary to perform, such services even though not specifically described in **Exhibit A**.
- 2. <u>Term of Agreement and Time for Performance</u>. This Agreement shall be effective from the date first set forth above and shall continue in full force and effect through the earlier of complete rendition of the services hereunder or March 26, 2021, subject to any earlier termination in accordance with this Agreement. The services of CONSULTANT as described in **Exhibit A** are to commence upon CITY'S issuance of a written "Notice to Proceed." Work shall be undertaken and completed in a sequence assuring expeditious completion, but in any event, all such services shall be completed within 548 consecutive calendar days from such authorization to proceed.

#### Compensation.

(a) CONSULTANT'S sole compensation for satisfactory performance of all services required or rendered pursuant to this Agreement shall be a total fee of Three Hundred Ninety Eight Thousand Dollars (\$398,000.00), and a contingency amount not to exceed Thirty Nine Thousand Eight Hundred Dollars (\$39,800.00) for any additional work rendered pursuant to Subsection (c) below and authorized in writing by the Director. Such fees include all expenses incurred by CONSULTANT in performance of such services.

- (b) Detailed statements shall be rendered monthly and will be payable in the normal course of CITY business.
- (c) The parties may modify this Agreement to increase or decrease the scope of services or provide for the rendition of services not required by this Agreement, which modification shall include an adjustment to CONSULTANT'S compensation. Any change in the scope of services must be made by written amendment to the Agreement signed by an authorized representative for each party. CONSULTANT shall not be entitled to any additional compensation if services are performed prior to a signed written amendment.

#### Termination, Remedies and Force Majeure.

- (a) This Agreement shall terminate without any liability of CITY to CONSULTANT upon the earlier of: (i) CONSULTANT'S filing for protection under the federal bankruptcy laws, or any bankruptcy petition or petition for receiver commenced by a third party against CONSULTANT; (ii) 7 calendar days prior written notice with or without cause by CITY to CONSULTANT; (iii) CITY'S non-appropriation of funds sufficient to meet its obligations hereunder during any CITY fiscal year of this Agreement, or insufficient funding for the Project; or (iv) expiration of this Agreement.
- (b) Immediately upon any termination or expiration of this Agreement, CONSULTANT shall (i) immediately stop all work hereunder; (ii) immediately cause any and all of its subcontractors to cease work; and (iii) return to CITY any and all unearned payments and all properties and materials in the possession of CONSULTANT that are owned by CITY. Subject to the terms of this Agreement, CONSULTANT shall be paid compensation for services satisfactorily performed prior to the effective date of termination. CONSULTANT shall not be paid for any work or services performed or costs incurred which reasonably could have been avoided.
- (c) In the event of termination due to failure of CONSULTANT to satisfactorily perform in accordance with the terms of this Agreement, CITY may withhold an amount that would otherwise be payable as an offset to, but not in excess of, CITY'S damages caused by such failure. In no event shall any payment by CITY pursuant to this Agreement constitute a waiver by CITY of any breach of this Agreement which may then exist on the part of CONSULTANT, nor shall such payment impair or prejudice any remedy available to CITY with respect to the breach.
- (d) Upon any breach of this Agreement by CONSULTANT, CITY may (i) exercise any right, remedy (in contract, law or equity), or privilege which may be available to it under applicable laws of the State of California or any other applicable law; (ii) proceed by appropriate court action to enforce the terms of the Agreement; and/or (iii) recover all direct, indirect, consequential, economic and incidental damages for the breach of the Agreement. If it is determined that CITY improperly terminated this Agreement for default, such termination shall be deemed a termination for convenience.
- (e) CONSULTANT shall provide CITY with adequate written assurances of future performance, upon Director's request, in the event CONSULTANT fails to comply with any terms or conditions of this Agreement.
- (f) CONSULTANT shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of CONSULTANT and without its fault

or negligence such as, acts of God or the public enemy, acts of CITY in its contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. CONSULTANT shall notify Director in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, and shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to Director of the cessation of such occurrence.

#### 5. Confidential Information, Ownership of Documents and Copyright License.

- (a) Any reports, information, or other data prepared or assembled by CONSULTANT pursuant to this Agreement shall not be made available to any individual or organization by CONSULTANT without the prior written approval of CITY. During the term of this Agreement, and thereafter, CONSULTANT shall not, without the prior written consent of CITY, disclose to anyone any Confidential Information. The term Confidential Information for the purposes of this Agreement shall include all proprietary and confidential information of CITY, including but not limited to business plans, marketing plans, financial information, designs, drawings, specifications, materials, compilations, documents, instruments, models, source or object codes and other information disclosed or submitted, orally, in writing, or by any other medium or media. All Confidential Information shall be and remain confidential and proprietary in CITY.
- (b) Any and all original sketches, pencil tracings of working drawings, plans, computations, specifications, computer disk files, writings and other documents prepared or provided by CONSULTANT pursuant to this Agreement are the property of CITY at the time of preparation and shall be turned over to CITY upon expiration or termination of the Agreement or default by CONSULTANT. CONSULTANT grants CITY a copyright license to use such drawings and writings. CONSULTANT shall not permit the reproduction or use thereof by any other person except as otherwise expressly provided herein. CITY may modify the design including any drawings or writings. Any use by CITY of the aforesaid sketches, tracings, plans, computations, specifications, computer disk files, writings and other documents in completed form as to other projects or extensions of this Project, or in uncompleted form, without specific written verification by CONSULTANT will be at CITY'S sole risk and without liability or legal exposure to CONSULTANT. CONSULTANT may keep a copy of all drawings and specifications for its sole and exclusive use.
- (c) If CONSULTANT should subcontract all or any portion of the services to be performed under this Agreement, CONSULTANT shall cause each subcontractor to also comply with the requirements of this Section 5.
  - (d) This Section 5 shall survive expiration or termination of this Agreement.
- 6. <u>Professional Skill</u>. It is further mutually understood and agreed by and between the parties hereto that inasmuch as CONSULTANT represents to CITY that CONSULTANT and its subcontractors, if any, are skilled in the profession and shall perform in accordance with the standards of said profession necessary to perform the services agreed to be done by it under this Agreement, CITY relies upon the skill of CONSULTANT and any subcontractors to do and perform such services in a skillful manner and CONSULTANT agrees to thus perform the services and require the same of any subcontractors. Therefore, any acceptance of such services by CITY shall not operate as a release of CONSULTANT or any subcontractors from said professional standards.

7. <u>Indemnification</u>. To the furthest extent allowed by law, CONSULTANT shall indemnify, hold harmless and defend CITY and each of its officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage), and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) that arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of CONSULTANT, its principals, officers, employees, agents or volunteers in the performance of this Agreement.

If CONSULTANT should subcontract all or any portion of the services to be performed under this Agreement, CONSULTANT shall require each subcontractor to indemnify, hold harmless and defend CITY and each of its officers, officials, employees, agents and volunteers in accordance with the terms of the preceding paragraph.

This section shall survive termination or expiration of this Agreement.

#### 8. Insurance.

- (a) Throughout the life of this Agreement, CONSULTANT shall pay for and maintain in full force and effect all insurance as required in **Exhibit B**, which is incorporated into and part of this Agreement, with an insurance company(ies) either (i) admitted by the California Insurance Commissioner to do business in the State of California and rated no less than "A-VII" in the Best's Insurance Rating Guide, or (ii) as may be authorized in writing by CITY'S Risk Manager or his/her designee at any time and in his/her sole discretion. The required policies of insurance as stated in Exhibit B shall maintain limits of liability of not less than those amounts stated therein. However, the insurance limits available to CITY, its officers, officials, employees, agents and volunteers as additional insureds, shall be the greater of the minimum limits specified therein or the full limit of any insurance proceeds to the named insured.
- (b) If at any time during the life of the Agreement or any extension, CONSULTANT or any of its subcontractors/sub-consultants fail to maintain any required insurance in full force and effect, all services and work under this Agreement shall be discontinued immediately, and all payments due or that become due to CONSULTANT shall be withheld until notice is received by CITY that the required insurance has been restored to full force and effect and that the premiums therefore have been paid for a period satisfactory to CITY. Any failure to maintain the required insurance shall be sufficient cause for CITY to terminate this Agreement. No action taken by CITY pursuant to this section shall in any way relieve CONSULTANT of its responsibilities under this Agreement. The phrase "fail to maintain any required insurance" shall include, without limitation, notification received by CITY that an insurer has commenced proceedings, or has had proceedings commenced against it, indicating that the insurer is insolvent.
- (c) The fact that insurance is obtained by CONSULTANT shall not be deemed to release or diminish the liability of CONSULTANT, including, without limitation, liability under the indemnity provisions of this Agreement. The duty to indemnify CITY shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT. Approval or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of CONSULTANT, its principals, officers, agents, employees, persons under the supervision of CONSULTANT, vendors, suppliers, invitees, consultants, sub-consultants, subcontractors, or anyone employed directly or indirectly by any of them.

(d) If CONSULTANT should subcontract all or any portion of the services to be performed under this Agreement, CONSULTANT shall require each subcontractor/subconsultant to provide insurance protection, as an additional insured, to the CITY and each of its officers, officials, employees, agents and volunteers in accordance with the terms of this section, except that any required certificates and applicable endorsements shall be on file with CONSULTANT and CITY prior to the commencement of any services by the subcontractor. CONSULTANT and any subcontractor/sub-consultant shall establish additional insured status for CITY, its officers, officials, employees, agents and volunteers by using Insurance Service Office (ISO) Form CG 20 10 11 85 or both CG 20 10 10 01 and CG 20 37 10 01 or by an executed manuscript company endorsement providing additional insured status as broad as that contained in ISO Form CG 20 10 11 85.

#### 9. Conflict of Interest and Non-Solicitation.

- (a) Prior to CITY'S execution of this Agreement, CONSULTANT shall complete a City of Fresno conflict of interest disclosure statement in the form as set forth in **Exhibit C**. During the term of this Agreement, CONSULTANT shall have the obligation and duty to immediately notify CITY in writing of any change to the information provided by CONSULTANT in such statement.
- CONSULTANT shall comply, and require its subcontractors to comply, (b) with all applicable (i) professional canons and requirements governing avoidance of impermissible client conflicts; and (ii) federal, state and local conflict of interest laws and regulations including, without limitation, California Government Code Section 1090 et. seq., the California Political Reform Act (California Government Code Section 87100 et. seq.), the regulations of the Fair Political Practices Commission concerning disclosure and disqualification (2 California Code of Regulations Section 18700 et. seq.) and Section 4-112 of the Fresno Municipal Code (Ineligibility to Compete). At any time, upon written request of CITY, CONSULTANT shall provide a written opinion of its legal counsel and that of any subcontractor that, after a due diligent inquiry, CONSULTANT and the respective subcontractor(s) are in full CONSULTANT shall take, and require its compliance with all laws and regulations. subcontractors to take, reasonable steps to avoid any appearance of a conflict of interest. Upon discovery of any facts giving rise to the appearance of a conflict of interest, CONSULTANT shall immediately notify CITY of these facts in writing.
- (c) In performing the work or services to be provided hereunder, CONSULTANT shall not employ or retain the services of any person while such person either is employed by CITY or is a member of any CITY council, commission, board, committee, or similar CITY body. This requirement may be waived in writing by the City Manager, if no actual or potential conflict is involved.
- (d) CONSULTANT represents and warrants that it has not paid or agreed to pay any compensation, contingent or otherwise, direct or indirect, to solicit or procure this Agreement or any rights/benefits hereunder.
- (e) Neither CONSULTANT, nor any of CONSULTANT'S subcontractors performing any services on this Project, shall bid for, assist anyone in the preparation of a bid for, or perform any services pursuant to, any other contract in connection with this Project. CONSULTANT and any of its subcontractors shall have no interest, direct or indirect, in any other contract with a third party in connection with this Project unless such interest is in

accordance with all applicable law and fully disclosed to and approved by the City Manager, in advance and in writing.

- (f) If CONSULTANT should subcontract all or any portion of the work to be performed or services to be provided under this Agreement, CONSULTANT shall include the provisions of this Section 9 in each subcontract and require its subcontractors to comply therewith.
  - (g) This Section 9 shall survive expiration or termination of this Agreement.
- 10. <u>Recycling Program</u>. In the event CONSULTANT maintains an office or operates a facility(ies), or is required herein to maintain or operate same, within the incorporated limits of the City of Fresno, CONSULTANT at its sole cost and expense shall:
  - (i) Immediately establish and maintain a viable and ongoing recycling program, approved by CITY'S Solid Waste Management Division, for each office and facility. Literature describing CITY recycling programs is available from CITY'S Solid Waste Management Division and by calling City of Fresno Recycling Hotline at (559) 621-1111.
  - (ii) Immediately contact CITY'S Solid Waste Management Division at (559) 621-1452 and schedule a free waste audit, and cooperate with such Division in their conduct of the audit for each office and facility.
  - (iii) Cooperate with and demonstrate to the satisfaction of CITY'S Solid Waste Management Division the establishment of the recycling program in paragraph (i) above and the ongoing maintenance thereof.

#### 11. General Terms.

- (a) Except as otherwise provided by law, all notices expressly required of CITY within the body of this Agreement, and not otherwise specifically provided for, shall be effective only if signed by the Director or his/her designee.
- (b) Records of CONSULTANT'S expenses pertaining to the Project shall be kept on a generally recognized accounting basis and shall be available to CITY or its authorized representatives upon request during regular business hours throughout the life of this Agreement and for a period of three years after final payment or, if longer, for any period required by law. In addition, all books, documents, papers, and records of CONSULTANT pertaining to the Project shall be available for the purpose of making audits, examinations, excerpts, and transcriptions for the same period of time. If any litigation, claim, negotiations, audit or other action is commenced before the expiration of said time period, all records shall be retained and made available to CITY until such action is resolved, or until the end of said time period whichever shall later occur. If CONSULTANT should subcontract all or any portion of the services to be performed under this Agreement, CONSULTANT shall cause each subcontractor to also comply with the requirements of this paragraph. This Section 11(b) shall survive expiration or termination of this Agreement.
- (c) Prior to execution of this Agreement by CITY, CONSULTANT shall have provided evidence to CITY that CONSULTANT is licensed to perform the services called for by this Agreement (or that no license is required). If CONSULTANT should subcontract all or any

portion of the work or services to be performed under this Agreement, CONSULTANT shall require each subcontractor to provide evidence to CITY that subcontractor is licensed to perform the services called for by this Agreement (or that no license is required) before beginning work.

- 12. <u>Nondiscrimination</u>. To the extent required by controlling federal, state and local law, CONSULTANT shall not employ discriminatory practices in the provision of services, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era. Subject to the foregoing and during the performance of this Agreement, CONSULTANT agrees as follows:
- (a) CONSULTANT will comply with all applicable laws and regulations providing that no person shall, on the grounds of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity made possible by or resulting from this Agreement.
- (b) CONSULTANT will not discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era. CONSULTANT shall ensure that applicants are employed, and the employees are treated during employment, without regard to their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era. Such requirement shall apply to CONSULTANT'S employment practices including, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provision of this nondiscrimination clause.
- (c) CONSULTANT will, in all solicitations or advertisements for employees placed by or on behalf of CONSULTANT in pursuit hereof, state that all qualified applicants will receive consideration for employment without regard to race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era.
- (d) CONSULTANT will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice advising such labor union or workers' representatives of CONSULTANT'S commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (e) If CONSULTANT should subcontract all or any portion of the services to be performed under this Agreement, CONSULTANT shall cause each subcontractor to also comply with the requirements of this Section 12.

#### Independent Contractor.

- (a) In the furnishing of the services provided for herein, CONSULTANT is acting solely as an independent contractor. Neither CONSULTANT, nor any of its officers, agents or employees shall be deemed an officer, agent, employee, joint venturer, partner or associate of CITY for any purpose. CITY shall have no right to control or supervise or direct the manner or method by which CONSULTANT shall perform its work and functions. However, CITY shall retain the right to administer this Agreement so as to verify that CONSULTANT is performing its obligations in accordance with the terms and conditions thereof.
- (b) This Agreement does not evidence a partnership or joint venture between CONSULTANT and CITY. CONSULTANT shall have no authority to bind CITY absent CITY'S express written consent. Except to the extent otherwise provided in this Agreement, CONSULTANT shall bear its own costs and expenses in pursuit thereof.
- (c) Because of its status as an independent contractor, CONSULTANT and its officers, agents and employees shall have absolutely no right to employment rights and benefits available to CITY employees. CONSULTANT shall be solely liable and responsible for all payroll and tax withholding and for providing to, or on behalf of, its employees all employee benefits including, without limitation, health, welfare and retirement benefits. In addition, together with its other obligations under this Agreement, CONSULTANT shall be solely responsible, indemnify, defend and save CITY harmless from all matters relating to employment and tax withholding for and payment of CONSULTANT'S employees, including, without limitation, (i) compliance with Social Security and unemployment insurance withholding, payment of workers' compensation benefits, and all other laws and regulations governing matters of employee withholding, taxes and payment; and (ii) any claim of right or interest in CITY employment benefits, entitlements, programs and/or funds offered employees of CITY whether arising by reason of any common law, de facto, leased, or co-employee rights or other theory. It is acknowledged that during the term of this Agreement, CONSULTANT may be providing services to others unrelated to CITY or to this Agreement.
- 14. <u>Notices</u>. Any notice required or intended to be given to either party under the terms of this Agreement shall be in writing and shall be deemed to be duly given if delivered personally, transmitted by facsimile followed by telephone confirmation of receipt, or sent by United States registered or certified mail, with postage prepaid, return receipt requested, addressed to the party to which notice is to be given at the party's address set forth on the signature page of this Agreement or at such other address as the parties may from time to time designate by written notice. Notices served by United States mail in the manner above described shall be deemed sufficiently served or given at the time of the mailing thereof.
- 15. <u>Binding</u>. Subject to Section 16, below, once this Agreement is signed by all parties, it shall be binding upon, and shall inure to the benefit of, all parties, and each parties' respective heirs, successors, assigns, transferees, agents, servants, employees and representatives.

#### Assignment.

- (a) This Agreement is personal to CONSULTANT and there shall be no assignment by CONSULTANT of its rights or obligations under this Agreement without the prior written approval of the City Manager or his/her designee. Any attempted assignment by CONSULTANT, its successors or assigns, shall be null and void unless approved in writing by the City Manager or his/her designee.
- (b) CONSULTANT hereby agrees not to assign the payment of any monies due CONSULTANT from CITY under the terms of this Agreement to any other individual(s), corporation(s) or entity(ies). CITY retains the right to pay any and all monies due CONSULTANT directly to CONSULTANT.
- 17. <u>Compliance With Law</u>. In providing the services required under this Agreement, CONSULTANT shall at all times comply with all applicable laws of the United States, the State of California and CITY, and with all applicable regulations promulgated by federal, state, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued, or amended during the term of this Agreement.
- 18. <u>Waiver</u>. The waiver by either party of a breach by the other of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of either the same or a different provision of this Agreement. No provisions of this Agreement may be waived unless in writing and signed by all parties to this Agreement. Waiver of any one provision herein shall not be deemed to be a waiver of any other provision herein.
- 19. Governing Law and Venue. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California, excluding, however, any conflict of laws rule which would apply the law of another jurisdiction. Venue for purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Fresno County, California.
- 20. <u>Headings</u>. The section headings in this Agreement are for convenience and reference only and shall not be construed or held in any way to explain, modify or add to the interpretation or meaning of the provisions of this Agreement.
- 21. <u>Severability</u>. The provisions of this Agreement are severable. The invalidity, or unenforceability of any one provision in this Agreement shall not affect the other provisions.
- 22. <u>Interpretation</u>. The parties acknowledge that this Agreement in its final form is the result of the combined efforts of the parties and that, should any provision of this Agreement be found to be ambiguous in any way, such ambiguity shall not be resolved by construing this Agreement in favor of or against either party, but rather by construing the terms in accordance with their generally accepted meaning.
- 23. Attorney's Fees. If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorney's fees and legal expenses.
- 24. <u>Exhibits</u>. Each exhibit and attachment referenced in this Agreement is, by the reference, incorporated into and made a part of this Agreement.

- 25. <u>Precedence of Documents</u>. In the event of any conflict between the body of this Agreement and any Exhibit or Attachment hereto, the terms and conditions of the body of this Agreement shall control and take precedence over the terms and conditions expressed within the Exhibit or Attachment. Furthermore, any terms or conditions contained within any Exhibit or Attachment hereto which purport to modify the allocation of risk between the parties, provided for within the body of this Agreement, shall be null and void.
- 26. <u>Cumulative Remedies</u>. No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.
- 27. <u>No Third Party Beneficiaries</u>. The rights, interests, duties and obligations defined within this Agreement are intended for the specific parties hereto as identified in the preamble of this Agreement. Notwithstanding anything stated to the contrary in this Agreement, it is not intended that any rights or interests in this Agreement benefit or flow to the interest of any third parties.
- 28. Extent of Agreement. Each party acknowledges that they have read and fully understand the contents of this Agreement. This Agreement represents the entire and integrated agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be modified only by written instrument duly authorized and executed by both CITY and CONSULTANT.

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IN WITNESS WHEREOF, the parties have executed this Agreement at Fresno, California, the day and year first above written. Jacobs Engineering Group, CITY OF FRESNO, a California municipal corporation a Delaware corporation By: \_ Michael Carbajal, Name: Director Department of Public Utilities (if corporation or LLC, Board ATTEST: Chair, Pres. or Vice Pres.) YVONNE SPENCE, CMC City Clerk By: \_ Deputy Name: Title: Assista No signature of City Attorney required. Standard Document #DPU-S 8.1 has been (if corporation or LLC, CFO) used without modification, as certified by Treasurer, Secretary or Assistant

Martin Wendels
Project Manager
Department of Public Utilities

REVIEWED BY:

the undersigned.

Dejan Pavic, PE Public Utilities Manager Department of Public Utilities

Addresses:

CITY:

City of Fresno

Attention: Martin Wendels,

Project Manager

2101 G Street, Building A

Fresno, CA 93706

Phone: (559) 621-1627 FAX: (559) 498-4126 CONSULTANT:

Jacobs Engineering Group, Inc. Attention: Gino Rapagna, Senior Program Manager 8050 N. Palm Avenue

Suite 300

Name:

Fresno, CA 93711 Phone: (714) 425-4081

Secretary)

Date of Issuance: \_\_\_\_

Any Applicable Professional License:

Number:

FAX: none

Attachments:

1. Exhibit A - Scope of Services

2. Exhibit B - Insurance Requirements

3. Exhibit C - Conflict of Interest Disclosure Form

#### Exhibit A

#### SCOPE OF SERVICES

Consultant Service Agreement between City of Fresno ("City") and Jacobs Engineering Group ("Consultant")

Engineering Services During Construction (SDCs) for Northeast Surface Water Treatment

Facility 4.5 MG Storage Tank and Improvements

PROJECT TITLE

#### PROJECT DESCRIPTION

CH2M HILL, now known as Jacobs, prepared the final design for the Northeast Surface Water Treatment Facility (NESWTF) 4.5 MG Storage Tank Project (Project) in 2018 and 2019. The project is described in the drawing set and associated specifications, dated June 2019, as a project entailing:

- A partially buried 4.5 million gallon pre-stressed concrete water storage tank (WST)
- Three valve vaults
- Modify filter water sampling point
- Provide all necessary piping and valves for connection of new WST to the NESWTF and distribution system
- Site preparation, clear and grub orange grove, site grading and finishing
- Access roads and gates
- Security fencing and wall
- Sidewalk and partial street lighting along East Behymer Avenue
- Electrical, Instrumentation, controls, and programming for WST operations in conjunction with existing NESWTF operations
- Testing and commissioning of the new WST

The following scope of services, to be performed by Jacobs unless otherwise noted, has been prepared with the assumption that the City will provide construction management and inspection services. Jacobs will provide engineering services during construction as an extension of previously provided design services. It is anticipated that performance of the work will be completed within thirteen months.

#### TASK DESCRIPTIONS

# TASK 1. PROJECT MANAGEMENT AND ADMINISTRATION

The project management task includes bringing together the resources to efficiently accomplish the work, monitoring project status and performance, and communicating among the team members and other interested parties. Clear, concise, and timely communications with the City and the design team will facilitate tasks completed on time and meet the overall objectives of the project.

#### Activities:

#### A. Project Execution and Quality Control

Jacobs will manage, administer, coordinate, and integrate the Project management activities required to deliver construction phase services within budget and on schedule. Jacobs will develop and implement a Project Execution Plan (PXP) specific to construction phase services. The PXP will include but not be limited to construction phase Project instructions, staffing and assignments, workflow, quality management plan, and Project health and safety plan.

#### **B.** Document Management:

Jacobs will maintain internal (Jacobs) documentation related to the project in a manner to effectively and efficiently support project work. This does not include maintaining construction documentation for the City, which Jacobs assumes will be the responsibility of the City Construction Manager (CM).

#### C. Preconstruction Conference:

Jacobs' Project Manager and Project Engineer will attend the preconstruction conference with the CM, and the Construction Contractor (Contractor) to provide engineering support as required to review the Project communication, coordination and other procedures; discuss the Contractor's work plan and requirements for the Contract Documents, plans, and specifications; and discuss the Contractor's schedule.

# D. Progress Meetings:

Jacobs' Project Manager and/or Project Engineer and Project Assistant will participate in weekly construction progress meetings by conference call, as requested by the CM, to provide technical input and support related to construction activities. For budgetary purposes we have assumed 52 progress meetings at 2 hours per meeting for preparation and attendance.

#### E. Project and Staff Coordination:

Jacobs' Project Director and Project Manager will supervise and oversee/guide work performed by Jacobs team members, will facilitate communications and interaction between Consultant and City team members to assure effective and appropriate progress of the work, and will coordinate and schedule appropriate staffing to meet Project requirements.

#### F. Project Administration:

Jacobs will prepare monthly invoices and progress reports for submittal to the City. Progress reports will describe the work accomplished during the reporting period, the

anticipated work during the next reporting period, budget summaries, and updates. Jacobs will also monitor risk related to Jacobs scope of services (i.e. RFI, submittal response delays, etc) and potential scope changes for consideration by the City.

#### Deliverables:

- Project Execution Plan (PXP)
- Invoices and Progress Reports
- Attendance for two people at weekly progress meetings by conference call

#### TASK 2. SHOP DRAWINGS AND SUBMITTALS

Activities:

#### A. Submittal Schedule Review:

Jacobs will review Contractor's proposed construction submittal schedule, which should identify all shop drawings, samples, and submittals required by the Contract Documents, along with anticipated dates for submission. Jacobs will provide review comments to the CM.

# B. Submittal Review:

Jacobs will review technical construction shop drawings, samples, submittals, and test reports transmitted by the CM from the Contractor as part of the Contract Documents requirements. Jacobs will provide submittal review comments to the CM for distribution to the Contractor.

Jacobs review will be for conformance with the design concept and compliance with the requirements of the Contract Documents. Such review will not relieve the Contractor from its responsibility for performance in accordance with the Contract Documents, nor is such review a guarantee that the Contractor performed work covered by the shop drawings, samples, or submittals is free of errors, inconsistencies, or omissions. Jacobs assumes approximately 230 technical submittals (including approximately 130 informational submittals that will not require significant review), with an average review and processing time of approximately 3 hours per submittal. Jacobs assumes that the CM will review and respond to all administrative submittals without Jacobs review.

#### Deliverables:

Submittal responses.

#### TASK 3. REQUESTS FOR INFORMATION

Activities:

#### A. RFI Review

Jacobs will receive and review Contractor's requests for information (RFIs) or clarification of technical requirements of the Contract Documents. Construction Manager will log and track RFIs received from the Contractor. Jacobs will coordinate review of RFIs with the design team, and with the CM, as appropriate, and prepare and transmit RFI responses to the CM who will then transmit to the Contractor. Jacobs assumes approximately 50 RFIs, with an average review and processing time of approximately 4 hours per RFI.

# Deliverables:

RFI responses

#### TASK 4. CHANGE ORDERS

Activities:

#### **B.** Change Order Review

Jacobs will review and evaluate Contractor-requested changes to the contract documents that require input from the engineer. Jacobs will make recommendations to the CM regarding the acceptability of the Contractor's request, and upon agreement and approval, Jacobs will prepare technical information to support the CM in negotiating with the Contractor. Jacobs assumes that cost estimating and cost review will be done by the CM or others, and that Jacobs review will only be to determine technical feasibility. Following final negotiation, and if requested by the CM, Jacobs will prepare a technical description of the final change order. Jacobs assumes approximately 6 change order requests with evaluation and processing time of approximately 24 hours of per request.

#### Deliverables:

Responses to change order requests

#### TASK 5. PERIODIC ENGINEERING FIELD OBSERVATION

Activities:

#### C. Construction Observation:

During the course of the work, Jacobs staff (discipline specific engineers) will make up to 16 onsite visits. Each onsite visit will include one day of construction observation, during regular working hours. Observation of the Contractor's work is intended to review the general conformance of the work with the design intent and the requirements of the contract documents. It is assumed that each visit will be made by one person.

#### D. Documentation and Reporting:

Jacobs will provide the CM with a report of onsite field observations, work deficiencies identified, and other matters not in conformance with the Contract Documents.

#### E. Scheduling:

The CM will coordinate with Jacobs to determine the appropriate timing and schedule for the onsite field visits based on Contractor's approved construction schedule. It is assumed that the timing of these visits will be coordinated to occur on days of the weekly construction progress meetings.

#### Deliverables:

Engineering field observation report after each of the 16 site visits

#### TASK 6. RECORD DRAWINGS

Activities:

#### A. Record Drawing Preparation

Jacobs will revise the original design drawings to reflect available as-built record drawing information provided by the Contractor. The CM will be responsible for monitoring that the Contractor is accurately recording as-built information during construction. Contractor will provide Jacobs with a single marked up set of drawings showing all record information. Such marked up drawings will be prepared using a color-coded insert/delete/explanation code to facilitate Jacobs revisions. Jacobs will only make the

revisions shown on the mark up. Contractor will be responsible for reviewing the information for accuracy and completeness prior to delivering to Jacobs.

Jacobs will not be responsible for any errors or omissions in the information provided by the Contractor and incorporated into the record drawings. One electronic PDF set and two (2) half-size hard copies of the Record Drawings will be submitted to the CM within two months after Project completion.

#### Deliverables:

Record Drawings (one draft set and one final set)

#### **ASSUMPTIONS**

The scope and fee for the above-described Consultant services include the following assumptions:

- 1. The duration of Consultant's services described herein is anticipated to be thirteen months, starting with the authorization to proceed through construction final completion. This duration includes Project construction activities through Substantial Completion, and approximately two (2) month subsequent for Project closeout activities, starting immediately after Project Substantial Completion.
- 2. Services are based upon the understanding that the City will contract directly with the Contractor and the City will proceed consistent with the Contract Documents during construction.
- 3. Owner will make its facilities accessible to Jacobs as required for Jacobs' performance of its services and will provide labor and safety equipment as required by Jacobs for such access. Owner will perform, at no cost to Jacobs, such tests of equipment, machinery, pipelines, and other components of Owner's facilities as may be required in connection with Jacobs' services
- 4. Owner will provide to Jacobs all data in Owner's possession relating to Jacobs' services on the Project. Jacobs will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by Owner.
- 5. Jacobs' review of all shop drawings, samples and submittals shall be for general conformance with the design concept and general compliance with the requirements of the contract for construction. Such review shall not relieve the Contractor from its responsibility for performance in accordance with the contract for construction, nor is such review a guarantee that the work covered by the shop drawings, samples and submittals is free of errors, inconsistencies or omissions.
- 6. Consultant's services for this project will not be required after the Project closeout activities, including transmittal of deliverables to the Agency. Agency will coordinate, manage and administer all activities associated with execution of the Construction Contract as such are set forth in the General Conditions of the Contract Documents, and during the post construction warrantee and guarantee period, as described in the Contract Documents. Deviations from the anticipated schedule or duration of construction will materially affect the scope of these services and Consultant's compensation for these services, and may require an adjustment to Consultant's budget.
- 7. City and their Construction Management team will maintain all City document management systems, including that related to all correspondence and communications, submittals, RFIs,

- change management documents, inspection reports, photos, payment documents, meeting notes and other construction related documents.
- 8. City will coordinate and provide a suitable location to hold the pre-construction conference and construction progress meetings, to be coordinated and facilitated by City, including provisions for conference call dial-in. It is assumed that the pre-construction and construction progress meetings will be held at the NESWTF in Fresno, California.
- 9. City and their Construction Management team will perform all construction contract administration activities and onsite construction observation/inspection.

The presence of Jacobs' personnel at a construction site, and associated observation, is for the purpose of providing to the Owner a greater degree of confidence that observed construction work will conform generally to the construction documents and that the integrity of the design concept as reflected in the construction documents has been implemented and preserved by the construction contractor(s). Jacobs neither guarantees the performance of the construction contractor(s) nor assumes responsibility for construction contractor's failure to perform work in accordance with the construction documents.

The presence or duties of Jacobs' personnel at a construction site do not make Jacobs or Jacobs' personnel in any way responsible for those duties that belong to the Owner and/or the construction contractors or other entities, and do not relieve the construction contractors or any other entity of their obligations, duties, and responsibilities, including, but not limited to, all construction methods, means, techniques, sequences, and procedures necessary for coordinating and completing all portions of the construction work in accordance with the construction Contract Documents and any health or safety precautions required by such construction work.

Jacobs or Jacobs' personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions and have no duty for inspecting, noting, observing, correcting, or reporting on health or safety deficiencies of the construction contractor(s) or other entity or any other persons at the site except Jacobs' own personnel.

- 10. In soils, foundation, groundwater, and other subsurface investigations, the actual characteristics may vary significantly between successive test points and sample intervals and at locations other than where observations, exploration, and investigations have been made. Because of the inherent uncertainties in subsurface evaluations, changed or unanticipated underground conditions may occur that could affect total Project cost and/or execution. These conditions and cost/execution effects are not the responsibility of Jacobs.
- 11. Record drawings, if required, will be prepared, in part, on the basis of information compiled and furnished by others, and may not always represent the exact location, type of various components, or exact manner in which the Project was finally constructed. Jacobs is not responsible for any errors or omissions in the information from others that is incorporated into the record drawings.

### **ADDITIONAL SERVICES**

The services described below or related to below-listed items are not included in this Task Order but can be performed if requested and approved by City and Consultant. Time, scope, and fee have not been budgeted for the tasks listed hereunder. Authorization to proceed shall

be in the form of Notice to Proceed against Optional/Supplemental Services budget, amendment to the prime Agreement, or a separate Task Order specifying the work to be performed and the additional payment for such services rendered.

- Services related to landscape design or construction
- Construction permitting (SWPPP, preconstruction surveys, etc.)
- Environmental review, assessment or mitigation
- Topographic or boundary survey
- Utilities investigation
- Materials testing or inspection
- Corrosion control review, assessment or mitigation
- Preparation of operations and maintenance manuals
- Public outreach and involvement
- · Dispute resolution, including construction claims
- Preparation of applications or supporting documents for grants and loans
- Workshops or field visits in addition to those listed within the scope of work
- Services required due to incomplete or incorrect project information provided to Consultant
- Other services not otherwise provided for in this Agreement

#### SCHEDULE OF FEES

Consultant fees will be based on the following terms.

- 1. Professional services will be billed as raw salary times a maximum multiplier of 3.15 plus direct project expenses.
- 2. Raw salary cost includes direct salary paid to an employee. The multiplier includes compensation for all other salary-related costs including fringe benefits such as sick leave, vacation, holiday pay, unemployment taxes, social security and Medicare taxes, state and local taxes, workman's compensation insurance. The multiplier also compensates for office overhead costs including, but not limited to, general postage and delivery services, general reproduction, rent, office supplies, and insurance, as these items are associated with Consultant staff assigned to Consultants' offices.
- 3. Travel costs and all other expenses directly related to the Project will be billed at actual cost and will not be marked up. Receipts for all costs over \$25 will be maintained and submitted with invoices.
- 4. The automobile mileage rate will be based on the IRS established rate times mileage directly attributable to the Project.
- 5. Subconsultant labor will be marked up by 6%. First-tier subconsultant labor will be marked up by the prime consultant only, and second-tier labor will be marked up by the first-tier subconsultant only. Additional tiers, if any, will be treated similarly. No subconsultant's labor will be marked up by any party other than the one with whom they are contracted (no compounding markups).

#### **Exhibit B**

# INSURANCE REQUIREMENTS Consultant Service Agreement between City of Fresno ("CITY")

and Jacobs Engineering Group ("CONSULTANT")

Engineering Services During Construction (SDCs) for Northeast Surface Water Treatment Facility 4.5 MG Storage tank and Improvements

PROJECT TITLE

# MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

- 1. The most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, providing liability coverage arising out of your business operations. The Commercial General Liability policy shall be written on an occurrence form and shall provide coverage for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations (including the use of owned and non-owned equipment), products and completed operations, and contractual liability (including, without limitation, indemnity obligations under the Agreement) with limits of liability not less than those set forth under "Minimum Limits of Insurance."
- 2. The most current version of ISO \*Commercial Auto Coverage Form CA 00 01, providing liability coverage arising out of the ownership, maintenance or use of automobiles in the course of your business operations. The Automobile Policy shall be written on an occurrence form and shall provide coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1- Any Auto). If personal automobile coverage is used, the CITY, its officers, officials, employees, agents, and volunteers are to be listed as additional insureds.
- 3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
- 4. Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession.

# **MINIMUM LIMITS OF INSURANCE**

CONSULTANT, or any party the CONSULTANT subcontracts with, shall maintain limits of liability of not less than those set forth below. However, insurance limits available to CITY, its officers, officials, employees, agents, and volunteers as additional insureds, shall be the greater of the minimum limits specified herein or the full limit of any insurance proceeds available to the named insured:

# 1. COMMERCIAL GENERAL LIABILITY:

- (i) \$1,000,000 per occurrence for bodily injury and property damage;
- (ii) \$1,000,000 per occurrence for personal and advertising injury;
- (iii) \$2,000,000 aggregate for products and completed operations; and,

(iv) \$2,000,000 general aggregate applying separately to the work performed under the Agreement.

# 2. **COMMERCIAL AUTOMOBILE LIABILITY**:

\$1,000,000 per accident for bodily injury and property damage.

3. **WORKERS' COMPENSATION INSURANCE** as required by the State of California with statutory limits.

# 4. **EMPLOYER'S LIABILITY**:

- (i) \$1,000,000 each accident for bodily injury;
- (ii) \$1,000,000 disease each employee; and,
- (iii) \$1,000,000 disease policy limit.

# 5. **PROFESSIONAL LIABILITY** (Errors and Omissions):

- (i) \$1,000,000 per claim/occurrence; and,
- (ii) \$2,000,000 policy aggregate.

# **UMBRELLA OR EXCESS INSURANCE**

In the event CONSULTANT purchases an Umbrella or Excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies). In addition, such Umbrella or Excess insurance policy(ies) shall also apply on a primary and non-contributory basis for the benefit of the CITY, its officers, officials, employees, agents, and volunteers.

# **DEDUCTIBLES AND SELF-INSURED RETENTIONS**

CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required herein and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to on the Certificate of Insurance, and approved by, the CITY's Risk Manager or designee. At the option of the CITY's Risk Manager or designee, either:

- (i) The insurer shall reduce or eliminate such deductibles or selfinsured retentions as respects CITY, its officers, officials, employees, agents, and volunteers; or
- (ii) CONSULTANT shall provide a financial guarantee, satisfactory to CITY's Risk Manager or designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

# OTHER INSURANCE PROVISIONS/ENDORSEMENTS

<u>The General Liability and Automobile Liability insurance policies</u> are to contain, or be endorsed to contain, the following provisions:

1. CITY, its officers, officials, employees, agents, and volunteers are to be covered as additional insureds. CONSULTANT shall establish additional insured status for the City and for all ongoing and completed operations by use of ISO Form CG 20 10 11 85 or both CG 20 10 10 01 and CG 20 37 10 01 or by an executed manuscript insurance company

- endorsement providing additional insured status as broad as that contained in ISO Form CG 20 10 11 85.
- 2. The coverage shall contain no special limitations on the scope of protection afforded to CITY, its officers, officials, employees, agents, and volunteers. Any available insurance proceeds in excess of the specified minimum limits and coverage shall be available to the Additional Insured.
- 3. For any claims relating to this Agreement, CONSULTANT's insurance coverage shall be primary insurance with respect to the CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of CONSULTANT's insurance and shall not contribute with it. CONSULTANT shall establish primary and non-contributory status by using ISO Form CG 20 01 04 13 or by an executed manuscript insurance company endorsement that provides primary and non-contributory status as broad as that contained in ISO Form CG 20 01 04 13.

<u>The Workers' Compensation insurance policy</u> is to contain, or be endorsed to contain, the following provision: CONSULTANT and its insurer shall waive any right of subrogation against CITY, its officers, officials, employees, agents, and volunteers.

If the *Professional Liability (Errors and Omissions) insurance policy* is written on a claims-made form:

- 1. The retroactive date must be shown, and must be before the effective date of the Agreement or the commencement of work by CONSULTANT.
- 2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement work or termination of the Agreement, whichever occurs first, or, in the alternative, the policy shall be endorsed to provide not less than a five (5) year discovery period.
- 3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the effective date of the Agreement or the commencement of work by CONSULTANT, CONSULTANT must purchase "extended reporting" coverage for a minimum of five (5) years completion of the Agreement work or termination of the Agreement, whichever occurs first.
- 4. A copy of the claims reporting requirements must be submitted to CITY for review.
- 5. These requirements shall survive expiration or termination of the Agreement.

<u>All policies of insurance</u> required herein shall be endorsed to provide that the coverage shall not be cancelled, non-renewed, reduced in coverage or in limits except after thirty (30) calendar days written notice by certified mail, return receipt requested, has been given to CITY. CONSULTANT is also responsible for providing written notice to the CITY under the same terms and conditions. Upon issuance by the insurer, broker, or agent of a notice of cancellation, non-renewal, or reduction in coverage or in limits,

CONSULTANT shall furnish CITY with a new certificate and applicable endorsements for such policy(ies). In the event any policy is due to expire during the work to be performed for CITY, CONSULTANT shall provide a new certificate, and applicable endorsements, evidencing renewal of such policy not less than fifteen (15) calendar days prior to the expiration date of the expiring policy.

Should any of the required policies provide that the defense costs are paid within the Limits of Liability, thereby reducing the available limits by any defense costs, then the requirement for the Limits of Liability of these polices will be twice the above stated limits.

The fact that insurance is obtained by CONSULTANT shall not be deemed to release or diminish the liability of CONSULTANT, including, without limitation, liability under the indemnity provisions of this Agreement. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT. Approval or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of CONSULTANT, its principals, officers, agents, employees, persons under the supervision of CONSULTANT, vendors, suppliers, invitees, consultants, subconsultants, subconsultants, subconsultants, or anyone employed directly or indirectly by any of them.

<u>SUBCONTRACTORS</u> - If CONSULTANT subcontracts any or all of the services to be performed under this Agreement, CONSULTANT shall require, at the discretion of the CITY Risk Manager or designee, subcontractor(s) to enter into a separate Side Agreement with the City to provide required indemnification and insurance protection. Any required Side Agreement(s) and associated insurance documents for the subcontractor must be reviewed and preapproved by CITY Risk Manager or designee. If no Side Agreement is required, CONSULTANT will be solely responsible for ensuring that it's subcontractors maintain insurance coverage at levels no less than those required by applicable law and is customary in the relevant industry.

# **VERIFICATION OF COVERAGE**

CONSULTANT shall furnish CITY with all certificate(s) and applicable endorsements effecting coverage required hereunder. All certificates and applicable endorsements are to be received and approved by the CITY'S Risk Manager or his/her designee prior to CITY'S execution of the Agreement and before work commences. All non-ISO endorsements amending policy coverage shall be executed by a licensed and authorized agent or broker. Upon request of CITY, CONSULTANT shall immediately furnish City with a complete copy of any insurance policy required under this Agreement, including all endorsements, with said copy certified by the underwriter to be a true and correct copy of the original policy. This requirement shall survive expiration or termination of this Agreement.

# **Exhibit C**

# DISCLOSURE OF CONFLICT OF INTEREST

Engineering Services During Construction (SDCs) for Northeast Surface Water Treatment

Facility 4.5 MG Storage Tank and Improvements

PROJECT TITLE

		YES*	NO	
1	Are you currently in litigation with the City of Fresno or any of its agents?			
2	Do you represent any firm, organization or person who is in litigation with the City of Fresno?		$\boxtimes$	
3	Do you currently represent or perform work for any clients who do business with the City of Fresno?	$\boxtimes$		
4	Are you or any of your principals, managers or professionals, owners or investors in a business which does business with the City of Fresno, or in a business which is in litigation with the City of Fresno?			
5	Are you or any of your principals, managers or professionals, related by blood or marriage to any City of Fresno employee who has any significant role in the subject matter of this service?			
6	Do you or any of your subcontractors have, or expect to have, any interest, direct or indirect, in any other contract in connection with this Project?			
* If t	he answer to any question is yes, please explain in full below.	0		
Explanation:  Signature  7/30/19  Date			<u></u>	•
	Date  Allan Hish  (name)	street	<u></u>	
	Tacobs (company)			
	8050 N. Pali (address)	n Ave,	Su.te 3	3 <i>00</i>
Additional page(s) attached.  Fresno CA (city state Zip)		9371	1	

# ATTACHMENT TO EXHIBIT C DISCLOSURE OF CONFLICT OF INTEREST

# Engineering Services During Construction (SDCs) for Northeast Surface Water Treatment Facility 4.5 MG Storage Tank and Improvements PROJECT TITLE

# Explanation of "Yes" response to Question 3

#### Question 3:

Do you currently represent or perform work for any clients who do business with the City of Fresno?

#### Explanation:

Jacobs currently performs work for and/or holds contracts with the following clients:

- United States Bureau of Reclamation (USBR)
- California Department of Water Resources (DWR)
- California Department of Transportation (CalTrans)
- High Speed Rail Authority (HSRA).
- · City of Clovis
- Cargill

Such work and contracts do not relate to or cause conflict of interest with the project titled above or Jacobs future work on the project.

# Explanation of "Yes" response to Question 6

#### Question 6:

Do you or any of your subcontractors have, or expect to have, any interest, direct or indirect, in any other contract in connection with this Project?

#### Explanation:

Jacobs has provided services to the City's Department of Public Utilities (DPU) through the CH2M HILL contract for Program Management Services which was originally executed with date October 31, 2013. As part of that contract, Jacobs provided program support and design services for the project titled above. Design services are now complete, with the exception of preparing final conformed construction documents that will include changes made during bidding of the construction contract. For the above titled project, continuation of engineering services during the project's construction phase is necessary, as is typical for capital design and construction projects.