

**EVALUATION OF BID
PROPOSALS**

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FOR: REGIONAL WASTEWATER RECLAMATION FACILITY
SUBSTATION POWER TRANSFORMER

Bid File No. 3654
Bid Opening: July 30, 2019

BIDDERS

TOTAL NET BID AMOUNT

1. Virginia Transformer Corporation
220 Glade View Drive NE
Roanoke VA 24012

\$747,663.16 *MP*
(*Non-responsive)

2. HighPoint Power Systems
PO BOX 112
Woodbridge CA 95258

\$868,437.50 *MP*

*Virginia Transformer Corporation was found non-responsive for submitting its own terms and conditions.

Each bidder has agreed to allow the City ninety (90) days from date bids are opened to accept or reject their bid proposal. Purchasing requests that you complete the following sections and return this bid evaluation to the Purchasing Division at the latest by Monday, August 19, 2019, 5:00 P.M.

The Budget Allocation for this expenditure is \$940,350.00. The contract price is 7.6% below the Budget Allocation. If the overage is greater than 10% or only one bid was received, give explanation: N/A

BACKGROUND OF PROJECT (To be completed by Evaluating Department/Division. Explain need for project/equipment):

The Substation Expansion Project (design phase approved by City Council in October 2018) will provide capacity for future growth at the Regional Wastewater Reclamation Facility. The pre-purchase of the transformer will allow the electrical engineering consultant to design the substation expansion around a specific transformer while providing the City with a competitive price. In addition, the delivery of a transformer of this size can take up to a full year.

DEPARTMENT CONCLUSIONS AND RECOMMENDATION:

☒ Award a contract in the amount of \$ 868,437.50
to HighPoint Power Systems
as the lowest responsive and responsible bidder.

Remarks:

☐ Reject all bids. Reason:

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Department Head Approval

Michael Capri
Title Director of Public Utilities
Date 8-29-19

☒ Approve Dept. Recommendation ☒ Approve Finance/Purchasing Recommendation
☐ Disapprove ☐ Disapprove
☐ See Attachment

FINANCE DEPARTMENT

CITY MANAGER

W. S. Peral 08/29/2019
Purchasing Manager Date
Michael Pina 8/30/19
Finance Director Date

Don J. 9/3/19
City Manager or Designee Date

FISCAL IMPACT STATEMENT

PROGRAM: **Substation Power Transformer**

<u>RECOMMENDATION</u>	<u>TOTAL OR CURRENT</u>
Direct Cost	<u>\$868,437.50</u>
Indirect Cost	<u>\$ 0.00</u>
TOTAL COST	<u>\$868,437.50</u>
Additional Revenue or Savings Generated	<u>\$ 0.00</u>
Net City Cost	<u>\$868,437.50</u>
Amount Budgeted (If none budgeted, identify source)	<u>\$940,350.00</u>

FUND: 40501
ORG: 414501
PROJECT ID: TC00169