

## ATP Coordinator Position

**MOTION:** That BPAC, through a letter from the Chair and aided by Representative from District 3, requests the hiring of a full-time ATP Coordinator position within the DPW, and recommends the City Council, Mayor, City Manager and Director of Public Works support funding this position in the next fiscal year budget based on the following:

### GUIDELINES – REQUIREMENTS – DUTIES

- primary job requirement, act as a **conduit between BPAC and City staff**, especially the DPW
- **advocate** *in coordination with BPAC* for bike~ped **facilities and policies**
- **attend BPAC** meetings and submit regular reports, etc., on current and planned projects
- implement current **ATP** and write future ones in consultation with BPAC
- coordinate with **grants writer** in DPW in conjunction with BPAC goals and requests
- liaise with **Planning and Development Department** – checking development plans for adherence to the City’s Development Code requirements for bike~ped facilities and the ATP
- liaise and coordinate between BPAC and **other City commissions** and advisory committees
- liaise with **FPD, FFD, PARCS, FAX** on common aims and goals for safer cycling and walking
- liaise with **FCBC, FCC**, Better Blackstone and other cycling and pedestrian organizations
- submit applications to LAB for **bike friendly awards**
- represent the City and BPAC at regional commissions (**FCOG, etc.**), boards and stakeholder meetings
- involved with City **bike share** programs
- position should be **within DPW** as it’s mostly existing parts of the City, central and south, that need infrastructure improvements, as well as receiving most grants due to lower economic status (CalEnviroScreen)
- position should be classified as a ‘technician’ and need not be filled by an **engineer** (P.E.) (not designing bike lanes) – any BA, but especially in city and regional planning, would be sufficient
- **experience** necessary after BA >>> 3–5 years of related experience
- **GOAL:**
  - o improve road **safety** for peds and cyclists
  - o increase **connectivity** of cycling facilities

### RATIONALE FOR POSITION

- **lack of communication** between City staff and BPAC
- BPAC members do not have the ability nor expertise to find out about ongoing projects and grant applications nor give feedback – e.g., receive and evaluate agendas from City, County and FCOG (Fresno County Council of Governments) or summarize the CIP projects for each fiscal year
- City receives ATP funds but has no position to make sure funds are allocated according to ATP or BPAC guidelines
- all other larger California cities, and many smaller cities, have this position

It's illogical that the City receives funds based on the ATP but doesn't have a position dedicated to this, even as all other California cities of similar and much smaller size do. Why don't we? Even with at least 3 staff members of the DPW attending BPAC meetings and occasional other communication between the two, the BPAC frequently is not apprised of possible bike and ped projects. Why?

There have been many **recent projects and policies** that were not presented to the BPAC prior to planning: Bus Rapid Transit (BRT), Shields~Blackstone intersection rebuild, City Hall bike racks, Complete Streets Policy, South Blackstone project, Fancher Creek Parkway project, etc. Obviously, there is a need for this type of position to act as a coordinator between the several City departments and the public and to make sure the City is following its ATP guidelines and plans.

The overall goal of the BPAC is the safety of cyclists and pedestrians by improving facilities for both and ensuring connectivity of cycling facilities.

## QUESTIONS

- how to include 'the best practices' nationwide???
- involved in bike lane, etc., **design** >>> NO
- how to **track the performance** of the City???
- how to include the **5 E's** (plus one)???
- o Encouragement
- o Enforcement
- o Education
- o Engineering
- o Evaluation
- o + Equity

---

### DPW's staff feedback:

- 'official' title of position not important
- personnel department writes the final job description anyway
- research other cities' ATP positions and job descriptions
- ADA coordinator is in DPW
- concerning which department to put the position, DPW area is within any public right-of-way; DARM is onsite only (but needs oversight, obviously, as things have not been checked adequately!!!)
- the current budget cycle is already in progress and all departments have already made their requests for new positions

Submitted by Tony, Nic, Gene

Date: March 9, 2019

---

## ATP Coordinator Position in DPW (see ATP Notes)

**Why this is important** for the future of BPAC and cycling and walking in Fresno:

- (much) **better communication** from DPW on upcoming project design and grant applications
- it's about the **entire city**, not individual districts or representatives
- BPAC members need help **identifying projects** within DARM and DPW
- **meeting with Schaad**, Mozier, et al, after frustration with various **missed opportunities**: BRT, Shields~Blackstone, City Hall bike racks, and now Complete Streets Policy (!)
- attending meetings once a month is **NOT doing the job** of a BPAC member!!!
- **communicating with appointing authority** – chief of staff or designated person in his/her office – especially before each meeting
- **yearly request for CIP projects** in consultation with councilmember – September?
- as you **become more involved** with the **process**, you see that the ATP position is important