

Agenda Items: ID#19-11544 (10:30 A.M.)

Date: 11/14/2019

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CITY OF FRESNO
CITY CLERK'S OFFICE

FRESNO CITY COUNCIL



Additional Information

Agenda Related Item(s) – ID#19-11544 (10:30 A.M.)

Item(s)

RESOLUTION – Designating positions which shall be subject to the Conflict of Interest Code and defining categories of disclosure for such positions. (Council and Agency action)

Contents: Amended Resolution (Adding Assistant Deputy Police Chief to Police Department Exhibit L)

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available for public inspection in the City Clerk's Office, 2600 Fresno Street, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). In addition, Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2600 Fresno Street. Supplemental Packets are also available on-line on the City Clerk's website.

Americans with Disabilities Act (ADA):

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, sign language interpreters, assistive listening devices, or translators should be made one week prior to the meeting. Please call City Clerk's Office at 621-7650. Please keep the doorways, aisles and wheelchair seating areas open and accessible. If you need assistance with seating because of a disability, please see Security.

COUNCIL RESOLUTION NO.

SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY RESOLUTION NO.

**A JOINT RESOLUTION OF THE CITY COUNCIL AND THE
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
FRESNO, CALIFORNIA, DESIGNATING POSITIONS WHICH SHALL BE
SUBJECT TO THE CONFLICT OF INTEREST CODE AND
DEFINING CATEGORIES OF DISCLOSURE FOR SUCH POSITIONS**

- WHEREAS**, under the provisions of the Political Reform Act of 1974, the Council of the City of Fresno, also sitting as the Board of the Redevelopment Agency, is the code reviewing body for the Conflict of Interest Code for the City of Fresno and the Successor Agency to the Redevelopment Agency; and
- WHEREAS**, on July 23, 1979, the Council of the City of Fresno adopted Article 20 of Chapter 2 of the Fresno Municipal Code, referred to as the Conflict of Interest Code and was subsequently amended on June 26, 2007, by Ordinance No. 2007-55, effective September 4, 2007, adopting Article 9 of Chapter 2; and
- WHEREAS**, the Council of the City of Fresno has designated certain positions which are subject to the Conflict of Interest Code; and
- WHEREAS**, title and organizational changes have been affected since such designation; and
- WHEREAS**, the City Clerk's Office is submitting to the Council and Successor Agency to the Redevelopment Agency an updated list of certain positions and the categories of disclosure required for such positions.

NOW, THEREFORE, BE IT RESOLVED that the Council and the Successor Agency to the Redevelopment Agency of the City of Fresno resolve as follows:

1. All positions with the classification of E1 and E2 must file an Annual Conflict of Interest Statement encompassing categories one through three; and
2. The attached Exhibits "A" through "T", inclusive, incorporated by reference, list certain positions which shall be subject to the Conflict of Interest Code and the categories of disclosure required for such positions; and
3. Resolution No. 2018-275 and Successor Agency to the Redevelopment Agency Resolution No. SA-41 are hereby repealed.

CLERK'S CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF FRESNO)

I, YVONNE SPENCE, City Clerk of the City of Fresno, County of Fresno, State of California, do hereby certify the foregoing was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the ____ day of November, 2019.

AYES :
NOES :
ABSENT :

Yvonne Spence, CMC
City Clerk

By _____
Deputy

EXHIBIT A

AIRPORTS DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Director of Aviation	I, II, III
Assistant Director of Aviation	I, II, III
Airports Planning Manager	I, II, III
Airports Operations Manager	I, II, III
Airports Properties Manager	I, II, III
Airports Public Safety Manager	I, II, III
Airports Properties Supervisor	I, II, III
Airport Airside/Landside Superintendent	I, II, III
Business Manager	I, II, III
Airports Marketing and Public Relations Coordinator	I, II, III
Capital Development Specialist	I, II, III
Airports Administrative Manager	I, II, III
Airports Projects Supervisor	I, II, III

EXHIBIT B

CITY ATTORNEY'S OFFICE

DESIGNATED POSITIONS

CATEGORY

City Attorney	I, II, III
Chief Assistant City Attorney	I, II, III
Assistant City Attorney	I, II, III
Supervising Deputy City Attorney	I, II, III
Senior Deputy City Attorney	I, II, III
Deputy City Attorney III	I, II, III
Deputy City Attorney II	I, II, III
Management Analyst II	I, II, III
Paralegal	I, II, III
Senior Paralegal	I, II, III
Executive Assistant	I, II, III
City Attorney Investigator	I, II, III
Law Clerk	I, II, III

Code Enforcement Division

Accountant/Auditor II	I, II, III
Associate Environmental & Safety Consultant	I, II, III
Community Coordinator	I, II, III
Community Revitalization Technician	I, II, III
Community Revitalization Specialist	I, II, III
Division Manager	I, II, III
Housing and Neighborhood Revitalization Manager	I, II, III
Housing Program Supervisor	I, II, III
Senior Community Revitalization Specialist	I, II, III
Senior Management Analyst	I, II, III

EXHIBIT C

CITY CLERK'S OFFICE

DESIGNATED POSITIONS

CATEGORY

City Clerk

I, II, III

EXHIBIT D

CITY MANAGER'S OFFICE

DESIGNATED POSITIONS

CATEGORY

City Manager	I, II, III
City Administrative Hearing Officer	I, II, III
Assistant City Manager (2)	I, II, III
Deputy City Manager	I, II, III
Economic Development Director	I, II, III
Economic Development Analyst	I, II, III
Communications Director	I, II, III
Director of Customer Relations & Analytics	I, II, III
Independent Reviewer	I, II, III
Business Manager	I, II, III

Budget and Management Studies Division

DESIGNATED POSITIONS

CATEGORY

Budget Manager	I, II, III
Senior Budget Analyst	I, II, III
Principal Budget Analyst	I, II, III

EXHIBIT E

FINANCE DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Fiscal Services

Finance Director/Controller	I, II, III
Assistant Controller	I, II, III
Management Analyst II	I, II
Administrative Manager	I, II
Business Process & Systems Analyst	I, II
Principal Accountant	I, II
Senior Accountant-Auditor	I, II
Accountant-Auditor II	I, II
Treasury Officer	I, II
Tax/Permit Inspector	I, II
Revenue Supervisor	I, II, III
Executive Assistant	I, II
Payroll Manager	I, II, III
Payroll Accountant	I, II
Principal Internal Auditor	I, II, III
Internal Auditor	I, II, III

Purchasing

Purchasing Manager	I, II
Supervising Procurement Specialist	I, II
Senior Procurement Specialist	I, II
Procurement Specialist	I, II, III

Utilities Billing & Collections

Revenue Manager	I, II, III
Revenue Supervisor	I, II, III

EXHIBIT F

FIRE DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Fire Chief	I, II, III
Deputy Fire Chief	I, II, III
Fire Administrative Battalion Chief	I, II, III
Fire Battalion Chief	I, II, III
Fire Equipment Supervisor	I, II
Fire Prevention Engineer	I, II, III
Supervising Fire Prevention Inspector	I, II, III
Senior Fire Prevention Inspector	I, II, III
Fire Prevention Inspector I/II	I, II, III
Senior Storekeeper	I, II
Investigation Unit Supervisor	I, II, III
Project Manager	I, II, III
Business Manager	I, II, III
Senior Management Analyst	I, II, III

EXHIBIT G

INFORMATION SERVICES DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Chief Information Officer	I, II
Information Services Assistant Director	I, II
Information Services Division Manager	I, II
Information Services Supervisor	I, II
Communications Manager	I, II
Call Center Supervisor	I, II
Administrative Manager	I, II

EXHIBIT H

MAYOR'S OFFICE

DESIGNATED POSITIONS

CATEGORY

Chief of Staff	I, II, III
Director of Strategic Initiatives	I, II, III
Government Affairs Manager	I, II, III
Deputy Chief of Staff	I, II, III

COUNCIL SUPPORT DIVISION

Executive Analyst	I, II, III
Council Assistant (2 Assistants per district)	I, II, III
Chief of Staff (1 Chief per District)	I, II, III

EXHIBIT I

PARKS, AFTER SCHOOL, RECREATION AND COMMUNITY SERVICES

DESIGNATED POSITIONS

CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Administrative Manager	I, II, III
Parks Manager	I, II, III
Project Administrator	I, II, III
Senior Management Analyst	I, II, III
Recreation Manager	I, II, III
Recreation Manager Community Services	I, II, III

EXHIBIT J

PERSONNEL SERVICES DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Labor Relations Manager	I, II, III
Human Resources Manager	I, II, III
Senior Human Resources Analyst	I, II, III

Risk Management Division/Services

Risk/Safety Manager	I, II, III
Risk Analyst	I, II, III
Lead Risk Analyst	I, II, III
Senior Human Resources/Risk Analyst	I, II, III

EXHIBIT K

PLANNING AND DEVELOPMENT DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Architect	I, II, III
Associate Electrical Safety Consultant I /II	I, II, III
Associate Plumbing and Mechanical Consultant I, II	I, II, III
Associate Environmental and Safety Consultant I, II	I, II, III
Building Services Manager	I, II, III
Business Manager	I, II, III
Engineer II	I, II, III
Administrative Manager	I, II, III
Management Analyst II, III	I, II, III
Planner I, II, III	I, II, III
Planning Manager	I, II, III
Plans Examiner II, III	I, II, III
Plans and Permit Technician	I, II, III
Professional Engineer	I, II, III
Senior Commercial Building Inspector	I, II, III
Senior Electrical Safety Consultant	I, II, III
Senior Environmental and Safety Consultant	I, II, III
Senior Engineering Technician	I, II, III
Senior Management Analyst	I, II, III
Senior Plumbing and Mechanical Consultant	I, II, III
Supervising Planner	I, II, III
Supervising Engineering Technician	I, II, III
Records Supervisor	I, II, III
Community Outreach Specialist	I, II, III
Development Services Coordinator	I, II, III
Supervising Commercial Building Inspector	I, II, III
Commercial Building Inspector	I, II, III
Community Coordinator	I, II, III

EXHIBIT K (CONTINUED)

PLANNING AND DEVELOPMENT DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Accountant Auditor II	I, II, III
Housing and Neighborhood Revitalization Manager	I, II, III
Housing Program Supervisor	I, II, III
Project Manager	I, II, III
Sr. Accountant Auditor	I, II, III
Building Inspector II, III	I, II, III
Grant Writer	I, II, III
Executive Assistant to the Director	I, II, III
Senior Building Inspector	I, II, III
Senior Plans Examiner	I, II, III
Supervising Plan Examiner	I, II, III
Real Estate Finance Specialist II	I, II, III
Economic Development Coordinator	I, II, III
Fire Prevention Inspector II	I, II, III
Parking Supervisor	I, II, III
Division Manager	I, II, III
Personnel Manager	I, II, III
Engineer I	I, II, III
Historic Preservation Specialist	I, II, III
Building and Safety Manager	I, II, III
Building Inspector	I, II, III
Chief Engineering Technician	I, II, III
Consultant	I, II, III
Plumbing and Mechanical Consultant (Vacant)	I, II, III
Housing Rehabilitation Specialist	I, II, III
Supervising Commercial Electrical Inspector	I, II, III
Supervising Professional Engineer	I, II, III

EXHIBIT L

POLICE DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Police Chief	I, II, III
Deputy Police Chief	I, II, III
Assistant Deputy Police Chief	I, II, III
Police Captain	I, II, III
Information Services Manager	I, II
Police Lieutenant	I, II, III
Administrative Services Manager	I, II
Business Manager	I, II, III
Personnel Manager	I, II, III
Community Sanitation Manager	I, II, III
Records Manager	I, II, III
Crime Scene Investigation Bureau Manager	I, II, III

EXHIBIT M

DEPARTMENT OF PUBLIC UTILITIES

DESIGNATED POSITIONS

CATEGORY

Director of Public Utilities	I, II, III
Assistant Director of Public Utilities	I, II, III
Business Manager	I, II, III
Personnel Manager	I, II, III
DPU Manager	I, II, III
DPU Manager – Licensed Engineer	I, II, III
Senior Management Analyst	I, II, III
Wastewater Manager	I, II, III
Wastewater Operations Supervisor	I, II, III
Wastewater System Supervisor	I, II, III
Wastewater Environmental Supervisor	I, II, III
Water Manager	I, II, III
Water Conservation Supervisor	I, II, III
Solid Waste Manager	I, II, III
Senior Storeskeeper	I, II
Supervising Professional Engineer	I, II, III
Project Manager	I, II, III
Executive Assistant to Department Director	I, II, III
Professional Engineer	I, II, III
Water System Supervisor	I, II, III
Water/Wastewater Manager – Certified	I, II, III

EXHIBIT N

PUBLIC WORKS DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Chief Surveyor	I, II, III
Chief Engineering Inspector	I, II, III
Chief Engineering Technician	I, II, III
Construction Compliance Specialist	I, II,
Contract Compliance Officer	I, II, III
Engineer II	I, II, III
Engineering Inspector I/II	I, II, III
Forestry Supervisor I/II	I, II, III
Management Analyst II	I, II, III
Parks Supervisor I/II	I, II, III
Professional Engineer	I, II, III
Public Works Manager	I, II, III
Public Works Administrative Manager	I, II, III
Senior Accountant-Auditor	I, II, III
Senior Engineering Inspector	I, II, III
Senior Engineering Technician	I, II
Senior Real Estate Agent	I, II, III
Street Maintenance Supervisor	I, II
Street Maintenance Superintendent	I, II, III
Supervising Real Estate Agent	I, II, III
Supervising Engineering Technician	I, II, III
Supervising Professional Engineer	I, II, III
Survey Party Chief	I, II
Chief of Facilities Maintenance	I, II
Public Works Manager	I, II, III
Executive Assistant	I, II
Community Outreach Specialist	I, II
Project Administrator	I, II, III

EXHIBIT N

PUBLIC WORKS DEPARTMENT (CONTINUED)

DESIGNATED POSITIONS

CATEGORY

Deputy City Engineer	I, II, III
Senior Management Analyst	I, II, III
Business Manager	I, II, III
Landscape Maintenance Superintendent	I, II, III
Parks Supervisor I	I, II, III
Forestry Supervisor I	I, II, III

EXHIBIT O

REDEVELOPMENT AGENCY

DESIGNATED POSITIONS

CATEGORY

Executive Director
Project Manager
Financial Officer

I, II, III
I, II, III
I, II, III

Consultants (as determined by Executive Director) *

* Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadcast disclosure category in the code subject to the following limitations:

The Executive Director may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited to scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT P

RETIREMENT OFFICE

DESIGNATED POSITIONS

CATEGORY

Retirement Administrator	I, II, III
Retirement Benefits Manager (Currently vacant)	I, II
Accountant-Auditor	I, II, III
Assistant Retirement Administrator – Chief of Member Services	I, II, III
Assistant Retirement Administrator – Chief of Financial Services	I, II, III
Senior Accountant-Auditor	I, II, III
Investment Officer	I, II, III

EXHIBIT Q

TRANSPORTATION DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Director of Transportation	I, II, III
Assistant Director of Transportation	I, II, III
Transit Maintenance Manager	I, II
Transit Administrative Manager	I, II
Transit Operations Manager	I, II
Equipment Supervisor (<i>In charge of purchasing</i>)	I, II
Fleet Manager	I, II
Equipment Supervisor (Parts)	I, II
Equipment Supervisor (Acquisition)	I, II
Business Manager	I, II
Senior Management Analyst	I, II
Planning Manager	I, II, III
Capital Development Specialist	I, II, III

EXHIBIT R

CONSULTANTS

DESIGNATED POSITIONS

CATEGORY

Retirement Investment Consultants

I, II, III

Contract Consultants (as determined by City Manager)

I, II, III

* Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Manager may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited to scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT S

MEMBERS OF BOARDS, COMMISSIONS AND SIMILAR BODIES

DESIGNATED POSITIONS

CATEGORY

Members of Employee's Retirement Board	I, II, III
Members of Fire and Police Retirement Board	I, II, III
Members of Health and Welfare Trust	I, II, III
Members of Housing & Community Development Commission	I, II, III
Members of Mobilehome Rent Review Commission	I, II, III
Members of Historic Preservation Commission	I, II, III
Members of Civil Service Board	I, II, III
Members Deferred Compensation Board	I, II, III
Members of the Tower District Design Review Committee	I, II, III
Disability Advisory Commission	I, II, III
Planning Commission	I, II, III
District 1 – 7 Project Review Committees	I, II, III
Capital Improvement Project Oversight Board	I, II, III
Immigrant Affairs Committee	I, II, III
Bicycle and Pedestrian Advisory Committee	I, II, III
Citizens Public Safety Advisory Board	I, II, III
Lowell Committee	I, II, III
Displacement Task Force	I, II, III
Constituent Participation Budget Committee	I, II, III
Friends of Fancher Creek	I, II, III
Central Southeast Area Specific Plan Steering Committee	I, II, III

EXHIBIT T

APPENDIX

1. Category I includes all investments in, income from, and employment by, any business entity.
2. Category II includes all income.
3. Category III includes all interests in real property located within the City's jurisdiction.