Agenda Date: 10/12/2020
Budget Hearings

FRESNO CITY COUNCIL

City of FRESNO

Information Packet

ITEM(S)

File ID 20-001272 – Department of Transportation (FAX)

Contents of Supplement: Department Presentation and Powerpoint

Item(s)

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FY 2021 DEPARTMENTAL BUDGET PRESENTATION

			Total
DEPARTMENT NAME: **Transportation - FAX**			
TOTAL FY 2021 REVISED BUDGET:	**$**	**120,321,200**	$ 166,803,600
TOTAL AUTHORIZED POSITIONS:		**461**	552

PRIMARY RESPONSIBILITIES:

1) Operations of fixed-route bus service
2) Maintenance services of buses and non-revenue vehicles
3) Administration of grant funding, personnel activities, budget and financials, safety regulations, compliance efforts, IS and capital projects
4) Support for paratransit services (Handy Ride) administration and Manchester Transit Center
5) Planning services for bus operations, capital projects, liaise with government agencies for collaboration and policy development

DEPARTMENT NAME: **Transportation - FAX Operating**
OPERATING - NON GENERAL FUND: **22505, 43502, 43503, 43504, 43505, 43507, 43591**

	FY 2020 ADOPTED	FY 2020 AMENDED	30-Jun FY 2020 ACTUAL	FY 2021 REVISED BUDGET	AMENDED TO REVISED BUDGET OVER/ (UNDER)	Notes
PERSONNEL	38,000,100	38,000,100	36,671,730	41,726,800	3,726,700	* Adding driver positions and increasing overtime budget
NON-PERSONNEL	17,812,700	17,811,300	13,859,340	18,712,900	901,600	* Increases in the paratransit contract, fuel, and parts & materials inventory
INTERNAL SERVICE	7,649,000	7,698,000	6,997,742	6,953,000	(745,000)	* Decreases made to the number of FAX PD officers and reduction to partial funding of DBE position
CONTINGENCY	-	-	-	-	-	
TOTAL	63,461,800	63,509,400	57,528,812	67,392,700	3,883,300	

TOTAL AUTHORIZED POSITIONS: 461

FY 2021 DEPARTMENTAL BUDGET PRESENTATION

DEPARTMENT NAME: **Transportation - FAX Capital**
CAPITAL - NON GENERAL FUND: **22505, 43524-43590, 43592-43598**

	FY 2020 ADOPTED	FY 2020 AMENDED	30-Jun FY 2020 ACTUAL	FY 2021 REVISED BUDGET	AMENDED TO REVISED BUDGET OVER/ (UNDER)	Notes
PERSONNEL	410,200	450,600	311,771	318,000	(132,600)	* Capital is always budgeted for the full amount of a grant/project. Optimistically, capital projects will be completed within one fiscal year. Procurement timelines, weather delays, and now COVID may prolong the timing of completion. Actuals tend to be less than budgets and estimates.
NON-PERSONNEL	52,468,100	52,294,000	9,397,156	52,214,600	(79,400)	* Facility improvement projects, bus stop infrastructure, MTC remodel, technology improvements
INTERNAL SERVICE	123,900	260,000	166,694	395,900	135,900	
CONTINGENCY	-	-	-	-	-	
TOTAL	53,002,200	53,004,600	9,875,621	52,928,500	(76,100)	

TOTAL AUTHORIZED POSITIONS: 0

DEPARTMENT NAME: **Transportation - Municipal Fleet**
TOTAL FY 2021 REVISED BUDGET: **$ 35,539,700**
TOTAL AUTHORIZED POSITIONS: **59**

PRIMARY RESPONSIBILITIES:

1) Provide the continued maintenance of city-owned vehicles and equipment
2) Execute timely preventative maintenance, conduct unexpected repairs, manage accident repairs, and ensure recalls are completed timely
3) Provide fuel for city-owned vehicles and maintain fuel stations
4) Apply for grants of electric vehicles to maintain appropriate inventory to support fleet maintenance activities
5) Comply with required fleet emissions reporting and ensure compliance with regulations for vehicle specifications from DOT, CALTRANS, DMV, CARB
6) Administer monthly billings, prepare utilization reporting to CMO. Annually bill for vehicle acqusistions, providing an audit back 2 FYs for accuracy
7) Manage the purchase of city-owned vehicles and equipment, through purchasing agreements and bids (develop "best value" vehicles for Fleet)
8) Oversee the sale of city-owned vehicles and equipment through a nationwide online platform
9) Apply for and maintain licensing and leasing for city-owned vehicles
10) Administer replacement fund schedules, collection, and management

DEPARTMENT NAME: **Transportation - Municipal Fleet**
OPERATING - NON GENERAL FUND: **50501, 50502**

	FY 2020 ADOPTED	FY 2020 AMENDED	30-Jun FY 2020 ACTUAL	FY 2021 REVISED BUDGET	AMENDED TO REVISED BUDGET OVER/ (UNDER)	Notes
PERSONNEL	5,662,700	5,662,700	5,208,092	5,830,700	168,000	*The increase is due to step advancements, pension contributions, Workers' Compensation Charges and health and welfare contributions
NON-PERSONNEL	23,967,700	25,270,900	24,806,197	27,302,600	2,031,700	*Primarily due to rising inventory and outside repair costs. We have also experienced higher than expected rental usage, which has been corrected in FY21.
INTERNAL SERVICE	2,033,000	2,033,000	2,032,774	1,906,400	(126,600)	*Primarily comprised of decreases for the Cost Allocation Plan, ISD service charges and Liability Self Insurance Charges
CONTINGENCY	500,000	500,000	0	500,000	0	
TOTAL	32,163,400	33,466,600	32,047,063	35,539,700	2,073,100	

TOTAL AUTHORIZED POSITIONS: 59

DEPARTMENT NAME: **Transportation - Public Safety Fleet**
TOTAL FY 2021 REVISED BUDGET: **$ 10,942,700**
TOTAL AUTHORIZED POSITIONS: **32**

PRIMARY RESPONSIBILITIES:

1) Repair and maintain all Police and Fire Department vehicles and equipment
2) Provide vehicle procurement and disposal services based on long range replacment planning for PD and Light Equipment Fire vehicles
3) Schedule and maintain a preventative maintenance program to keep all units operating safely and effectively
4) Provide vehicle upfitting services required for in-servicing new vehicles
5) Provide modifications to, and repurposing of, equipment needed as per customer requirements
6) Repair and maintain specialized electronic systems installed in vehicles
7) Perform interdepartmental billings and communicate to each customer the tracking of expenditures throughout the year

DEPARTMENT NAME: **Transportation - Public Safety Fleet**
OPERATING - NON GENERAL FUND: **50503**

	FY 2020 ADOPTED	FY 2020 AMENDED	30-Jun FY 2020 ACTUAL	FY 2021 REVISED BUDGET	AMENDED TO REVISED BUDGET OVER/ (UNDER)	Notes
PERSONNEL	2,745,900	2,745,900	2,583,634	2,873,300	127,400	* Increases due to step advancements and full year funding of positions approved in FY20
NON-PERSONNEL	7,239,800	7,730,000	7,091,574	7,568,000	(162,000)	* No new additions are planned for "new additional vehicle purchases"
INTERNAL SERVICE	346,800	347,100	347,013	501,400	154,300	* Increases for city-wide projects
CONTINGENCY	-	-	-	-	0	
TOTAL	10,332,500	10,823,000	10,022,221	10,942,700	119,700	

TOTAL AUTHORIZED POSITIONS: 32

Department of Transportation

FY21 Budget Presentation

October 12, 2020

CITY OF FRESNO
DEPARTMENT OF
TRANSPORTATION

MISSION

Serving Our Community Through Safe, Sustainable, and Reliable Transportation

VISION

Recognized leader delivering innovative transportation solutions that move Fresno forward

VALUES

***Transparent:* Ensuring open communication and using our resources effectively**
***Service:* Fulfilling customers' needs and expectations**
***Inclusion:* Embracing diversity, equality, and equity for all**

Transportation Division Summaries

- Operations of fixed-route bus services
- Maintenance of buses and non-revenue vehicles
- Administration oversees finances/budget, grant funding, safety regulations, compliance efforts, information services, and capital projects
- Customer Experience (formerly Support services) to oversee paratransit contract and Manchester Transit Center

Transportation Division Summaries

- Planning services for bus operations and capital projects, liaise with government partners for collaboration and policy development
- Municipal Fleet maintains city-owned vehicles and equipment
- Public Safety Fleet provides vehicle services to the Fresno Police Department and Fresno Fire Department

FY21 Expense Budget

FAX Operating:
$67,392,700
PERS $41,726,800
NON PERS $18,712,900
INT SERV $6,953,000

FAX Capital:
$52,928,500
PERS $318,000
NON PERS $52,214,600
INT SERV $395,900

Public Safety
Fleet: $10,942,700
PERS $2,873,300
NON PERS $7,568,000
INT SERV $501,400

Municipal Fleet:
$35,539,700
PERS $5,830,700
NON PERS $27,302,600
INT SERV $1,906,400

FY21 Revenue Budget

Source	FY19 Actuals	FY20 Actuals	FY21 Original Budget	FY21 Revised Budget
Passenger Fares	$6,549,521	$5,343,715	$6,717,600	$4,299,300
Measure C	$10,601,384	$10,720,960	$11,800,000	$10,030,000
TDA/STA/LTF	$22,174,236	$24,223,061	$29,540,000	$25,109,000
5307 Federal	$2,274,332	$18,731,968	$10,000,000	$10,000,000
CARES Federal	--	--	--	$32,479,800
TOTAL	$41,599,473	$59,019,434	$58,057,600	$81,918,100

COVID-19 Impacts to the FY21 Revised Budget (from original budget preparation):

- Passenger Fares - 36% reduction
- Measure C - 15% reduction
- TDA - 15% reduction

Coronavirus Aid, Relief, and Economic Security Act (CARES) Funding

- FAX has been allocated $32,479,792 in Federal CARES Act funding
- 100% federal share, no local or state match is required
- CARES can be used for all direct operating expenses beginning 1/20/20, not just COVID-19

FY21 Budget Requests

- Increase in FAX Bus Driver Positions
  - Original request (10 new positions) increased to 15 due to overtime increases due to COVID-19
- Increase in FAX Operational Overtime Expenses
  - Increase from $182,300 to $805,700 is due to absenteeism during COVID-19
- Decrease in FAX Police Officer Budget
  - The budget decreased from $2,748,100 to $2,146,800
- Increase in the Paratransit Contract Budget
  - Adds $222,700 to FY21 base for the new contract.

FY21 Budget Requests

- Labor, Parts, and Outside Services Markup Decrease
  - Due to COVID-19, these adjustments were not made at the scheduled time, resulting in lower estimated revenue for Municipal Fleet. A billing adjustment will be made in the FY21 mid-year budget process.
- Decrease in Fleet Fuel Expenses
  - 10.77% decrease in fuel use due to COVID-19 resulted in estimated savings to General Fund departments of $489,300
- Reallocation of Graffiti Abatement vehicle services
  - Approx. $66,000 will be reallocated from Public Safety to Municipal Fleet

FY21 Capital Projects

- Facility Asset Maintenance Projects
- Electric Bus Charging Infrastructure
- Improvements to 60+ Bus Stops along Shaw and Cedar Avenues
- Real Time Bus Arrival Displays
- Passenger Amenity Rehabs
- Bus Stop Security Lighting
- Revenue Service Vehicles
  - (6) CNG Fixed Route Buses
  - (7) Zero Emission Electric Fixed Route Buses
  - (11) Handy Ride Cutaway Buses