Agenda Date: 10/13/2020
Budget Meeting

2020 OCT
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FRESNO CITY COUNCIL

City of FRESNO

Information Packet

ITEM(S)

File ID 20-001278 – Finance Department

Contents of Supplement: Staff Presentation

Item(s)

Supplemental Information: Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available for public inspection in the City Clerk's Office, 2600 Fresno Street, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2). In addition, Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2600 Fresno Street. Supplemental Packets are also available on-line on the City Clerk's website.
Americans with Disabilities Act (ADA): The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, sign language interpreters, assistive listening devices, or translators should be made one week prior to the meeting. Please call City Clerk's Office at 621-7650. Please keep the doorways, aisles and wheelchair seating areas open and accessible. If you need assistance with seating because of a disability, please see Security.

FY 2021 DEPARTMENTAL BUDGET PRESENTATION

DEPARTMENT NAME: **Finance**
TOTAL FY 2021 REVISED BUDGET: $45,478,600
TOTAL AUTHORIZED POSITIONS: 117

PRIMARY RESPONSIBILITIES:

1) Ensure the City's financial integrity through fiscal management and oversight.
2) Process Citywide bi-weekly payroll.
3) Assist with the receipt, collection, disbursement, and monitoring of City funds.
4) Preparation of the annual CAFR, CADR, Single Audit Report, State Controller's Report, and the National Transit Database Report.
5) Investing City's monies to earn the maximum return allowed by law and market conditions.
6) Insuring City's procurements are done in a manner consistent with Federal, State, and local legal requirements.
7) Auditing City operations to insure resources are being expended efficiently and effectively.
8) Monitoring and collecting Business Tax.
9) Monitoring and collecting utility charges.
10) Provides a wide range of support services including copying, printing, graphic design, as well as mail and messenger services.

FY 2021 DEPARTMENTAL BUDGET PRESENTATION

DEPARTMENT NAME: **Finance**

OPERATING - GENERAL FUND: Financial Services

30-Jun

	FY 2020 ADOPTED	FY 2020 AMENDED	FY 2020 ACTUAL	FY 2021 REVISED BUDGET	AMENDED TO REVISED BUDGET OVER/ (UNDER)	Notes
PERSONNEL	4,861,700	4,256,100	4,132,810	4,935,800	679,700	Growth is due to MOU increases in salaries and associated benefits.
NON-PERSONNEL	925,000	5,778,000	557,304	30,942,700	25,164,700	Increase due to budgeting CARES remaining balance.
INTERNAL SERVICE	1,317,300	1,464,600	1,440,971	1,167,300	(297,300)	Various increases and decreases that net to this decrease in FY 21. The largest decrease was City Hall Rent of ($202,000) and a one-time purchase in FY 20 of $140,000 that was not rebudgeted in FY 21. The largest increase was Security Charges of $72,200.
CONTINGENCY	0	605,300	0	0	(605,300)	Attrition Savings
TOTAL	7,104,000	12,104,000	6,131,085	37,045,800	24,941,800	

TOTAL AUTHORIZED POSITIONS: 52

FY 2021 DEPARTMENTAL BUDGET PRESENTATION

DEPARTMENT NAME: **Finance**

OPERATING - NON GENERAL FUND: Central Printing and Utilities Billing & Collection

30-Jun

	FY 2020 ADOPTED	FY 2020 AMENDED	FY 2020 ACTUAL	FY 2021 REVISED BUDGET	AMENDED TO REVISED BUDGET OVER/ (UNDER)	Notes
PERSONNEL	4,701,700	4,701,700	4,291,175	4,881,900	180,200	Growth is due to MOU increases in salaries and associated benefits.
NON-PERSONNEL	1,823,700	1,632,300	1,368,781	1,863,400	231,100	Increase is due to the UB&C Remodel contract encumbered in Non Pers instead of ID Chgs.
INTERNAL SERVICE	2,130,600	2,322,000	1,743,988	1,687,500	(634,500)	Decrease in Facilities Charges for the UB&C Remodel and a decrease in City Hall Rent charges.
CONTINGENCY	0	0	0	0	0	
TOTAL	8,656,000	8,656,000	7,403,945	8,432,800	(223,200)	

TOTAL AUTHORIZED POSITIONS: 65