



# Consolidated Annual Performance Evaluation Report

U.S. Department of Housing and Urban Development  
Community Planning and Development Programs  
Program Year 2019 (July 1, 2019 – June 30, 2020)

## Public Review Document

Comment Period: October 12, 2020 – October 28, 2020



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October 12, 2020

# **This is a draft document that has been made available for public review and comment.**

The Public Comment Period will begin October 12, 2020 and conclude on October 28, 2020. Residents are encouraged to submit comments by one of the following methods:

**Submit Comments by Mail:**

City of Fresno  
Planning and Development Department  
Attn: Housing and Community Development Division  
2600 Fresno Street Room 3065  
Fresno CA 93721

**Submit Comments by Email:**

[HCDD@fresno.gov](mailto:HCDD@fresno.gov)

Please include "2019 CAPER" in the subject line

**Submit Comments by Phone:**

559-621-8300

**Submit Comments by TTY:**

559-621-8721

**Submit Comments by Fax:**

559-457-1579

Residents may also submit comments during a November 5, 2020 Public Hearing at approximately 10:10 A.M., prior to City Council consideration of the Report. For participation instructions, visit <https://fresno.legistar.com/Calendar.aspx> and select the agenda for the November 5, 2020 meeting. For additional accommodations, please contact the office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov) at least three business days prior to the meeting.

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## Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) serves to meet the performance reporting requirements of the U.S. Department of Housing and Urban Development (HUD) as set forth with the Consolidated Plan Regulations at 24 CFR 91.520. The performance report describes the activities undertaken by the City of Fresno during Program Year 2019 (PY 2019), which began on July 1, 2019 and ended June 30, 2020, using the following HUD Community Planning & Development (HUD CPD) funds:

- Community Development Block Grant (CDBG)<sup>1</sup>
- HOME Investment Partnerships Program (HOME)<sup>2</sup>
- HEARTH<sup>3</sup> Emergency Solutions Grant (HESG or commonly ESG)
- Housing Opportunities for Persons with AIDS (HOPWA)<sup>4</sup>

These grants fund projects and programs to meet the goals of the City's five-year Consolidated Plan, which are:

- Increase development, preservation, and rehabilitation of affordable housing for low-income and special needs households.
- Provide assistance for the homeless and those at risk of becoming homeless through Housing First collaborations.
- Provide assistance to low-income and special needs households.
- Provide public facilities improvements to strengthen neighborhood revitalization.

The City uses grant funds to operate programs or implement projects that address these goals, as well as to administer the overall Housing & Community Development Grants Program, including planning activities, citizen engagement and outreach, financial and performance monitoring, coordination with community and regional organizations, and regulatory compliance. This report addresses the City's performance in the fifth and final year of the five-year Consolidated Plan period which began on July 1, 2015.

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<sup>1</sup> Title I of the Housing and Community Development Act of 1974

<sup>2</sup> Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990

<sup>3</sup> Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009

<sup>4</sup> Title VIII, Subtitle D of the Cranston-Gonzalez National Affordable Housing Act of 1990, also known as the AIDS Housing Opportunity Act

## CR-05 – Goals and Outcomes

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

**Table 1 - Accomplishments - Program Year & Strategic Plan to Date**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Community Services	Non-Homeless Special Needs Non-housing Community Development	CDBG: \$966,200	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3,000	72,309	2,408%	2,440	2,414	99%
Homelessness and the Prevention of Homelessness	Homeless	CDBG: \$110,000 HOPWA: \$248,488	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250 <sup>5</sup>	553	221%	79	161	205%
		ESG: \$305,000 HOME: \$667,000 HOPWA: \$186,366	Tenant-Based Rental Assistance/ Rapid Rehousing	Households Assisted		878	351%	200	158	79%
		ESG: \$191,000 HOPWA: \$90,359	Emergency Shelter and Street Outreach	Persons Assisted		2,119	847%	579 <sup>6</sup>	878	151%
		ESG: \$26,000 HOPWA: \$22,589	Homelessness Prevention	Persons Assisted		75 <sup>7</sup>	20%	124	68	46%

<sup>5</sup> The 2015-2019 Consolidated Plan provided a single Homeless Goal regardless of activity category.

<sup>6</sup> The PY 2019 incorrectly listed 780 units of overnight shelter which were associated with projects completed in PY18: WestCare Bulldog Facility Window Replacement and WestCare MLK Fire Alarm Upgrade.

<sup>7</sup> In prior years, Homelessness Prevention was reported as a Housing activity.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Public Facilities and Public Improvements	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$12,715,226	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,250	88,541	7,083%	26,510	58,360	220%
		\$478,000	Other	Other	9	4	44%	3	2	66%
Safe and Affordable Housing	Affordable Housing	HOME: \$7,162,415	Rental Units Constructed	Household Housing Unit	75	100	133%	0	0	0%
		\$0	Rental Units Rehabilitated	Household Housing Unit	75	0	0%	City does not currently offer a rental rehabilitation program		
		HOME: \$455,603	Homeowner Housing Added	Household Housing Unit	0	0	100%	27	0	0%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Safe and Affordable Housing (cont. from previous)	Affordable Housing (cont. from previous)	CDBG: \$1,300,000	Homeowner Housing Rehabilitated	Household Housing Unit	50	263	514%	58	98	168%
		ESG: \$305,000 HOME: \$667,000	Tenant-Based Rental Assistance/ Rapid Rehousing	Households Assisted	Reported under Homelessness and Homelessness Prevention					
		CDBG: \$1,750,000	Other	Other	0	0	0%	67	0	0%



**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.  
91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Program Year 2019 (PY 2019) was the fifth and final year of the City's 2015-2019 Consolidated Plan. Table 1 summarizes the City's accomplishments by the goals and objectives outlined in the PY 2019 Annual Action Plan and the 2015-2019 Consolidated Plan. Some of the highlights of the program year include:

**Goal 1: Safe and Affordable Housing**

**Rehabilitation**

Rehabilitation work completed during PY 2019 to increase development, preserve and rehabilitate affordable housing for low-income owner-occupied households included:

- City of Fresno Senior Paint Program: Completed 19
- Minor Code Compliance Program: Completed 1
- CDBG Rehabilitation Program: Completed 1
- Home Repair Program: Completed 3
- Habitat for Humanity Senior Paint Program: Completed 11
- Self Help Home Repair Program: Completed 17
- Habitat for Humanity Home Repair Program: Completed 21
- Fresno EOC Roof Program: Completed 25

The City will continue to implement owner-occupied home repair programs for low- to moderate-income households through the City's Housing and Community Development Division and sub-recipients.

<b>Home Repair and Housing Rehab Program Recap</b>	
<u>City Delivered Programs</u>	<u>Owner-occupied Homes</u>
CoF Senior Paint Program	19
CoF Minor Code Compliance Program	1
CoF Home Repair Program	3
CoF Housing Rehabilitation Program	1
<i>Subtotal - City of Fresno Paint, Home Repair and Rehab</i>	<i>24</i>
<u>Subrecipient Delivered Programs</u>	<u>Owner-occupied Homes</u>
Habitat for Humanity Senior Paint Program	11
Self Help Enterprises Home Repair Program	17
Habitat for Humanity Home Repair Program	21
Fresno EOC Roof Repair Program	25
<i>Subtotal - Subrecipient Paint, Home Repair and Rehab</i>	<i>74</i>
<b>Grand Total - Paint, Home Repair and Rehab</b>	<b>98</b>

## Housing Development

Housing Development projects underway during PY 2019 include:

- Self-Help Enterprises - Annadale Commons Senior Housing Project. The Project consist of new construction of 40 multi-family senior housing units and on- and off-site improvements. Construction of the project completed during PY20. The City provided \$2,568,000 in HOME funding for the construction of the project. The estimated project cost was \$14,139,895.
- Habitat for Humanity - Central Lots Single-Family Housing Project. The Project consists of new construction of three 3-bedroom/2-bath homes, attached garage, and on- and off-site improvements. Construction of the homes were underway during PY 2019. The total project cost is estimated at \$904,666, of which \$445,000 is to be provided for eligible construction cost and subsequent homebuyer mortgage assistance for households at 60% to 80% of area median income.
- Habitat for Humanity - B and Amador Street Single-Family Housing Project. The Project consists of new construction of four 5-bedroom/2-bath homes, detached garage, and on- and off-site improvements. Construction of the homes was underway during PY 2019. The total project cost is estimated at \$984,121, of which \$580,263 is to be provided for eligible construction costs and subsequent homebuyer mortgage assistance for households at 60% to 80% of area median income.
- FCTC,LP - Fancher Creek Senior Housing Project. The Project consist of new construction of 180 multi-family senior housing units and on- and off-site improvements. Construction is scheduled to begin October 15, 2020. The City provided \$2,259,784 in CDBG funds for acquisition of the 2-acre project site located at Fancher Creek Drive and Marion Avenue. In addition, the City provided \$1,420,500 in HOME funding for the eligible pre-development and construction costs. The estimated project cost is \$31 million.

<b>Affordable Housing Development Recap</b>	
<u>Single Family Housing Development Underway</u>	<u>Homebuyer Single Family Homes</u>
Habitat for Humanity B and Amador	4
Habitat for Humanity Central Lots	3
<i>Subtotal - Single Family Housing Development</i>	7
<u>Multi Family Rental Housing Development Underway</u>	<u>Multi-family Rental Housing Units</u>
FCTC, L.P. Fancher Creek Senior Housing	180
Self Help Enterprises Annadale Commons Senior Housing	40
<i>Subtotal - Multi-family Rental Housing Development</i>	220
<b>Grand Total - Housing Units Under Development</b>	<b>227</b>

On June 24, 2020, the City Council approved Substantial Amendment No. 2019-04 to the PY 2019 HOME and CDBG allocations to reprogram funds. Of the \$7,116,000 reprogrammed funds, \$5,366,900 in HOME Program Income and \$1,750,000 in CDBG Program funds are to be

reallocate to housing development activities. Selected project to be funded will be identified during PY20.

## Goal 2: Homeless Services - assistance for the homeless and those at risk of becoming homeless

### HEARTH Emergency Solutions Grant (ESG)

The City acts as the pass-through agency for ESG Program funds. While the City is responsible for the administration and oversight of the grant, 93% of funds were awarded to local homeless services providers (WestCare and Marjaree Mason) who performed the day-to-day program delivery. Based on the Homeless Management Information System (HMIS) reports provided to the City, 950 persons were assisted with emergency shelter or street outreach services (860 unduplicated). 78 persons received Rapid Rehousing, and 12 received Homeless Prevention.

### Housing Opportunities for Persons with AIDS (HOPWA)

The City contracted with WestCare California, Inc. to provide HOPWA funding for housing assistance and housing-related supportive services benefitting persons living with HIV/AIDS and their families. HOPWA funds were used for supportive services; housing information and referral services; tenant-based rental assistance; and short-term rent, mortgage, and utility (STRMU) assistance to 70 persons.

### HOME Investment Partnerships Program

The City also contracted with the Fresno Housing Authority to provide HOME funding for Tenant Based Rental Assistance (TBRA) to 62 at-risk families and households for the prevention of homelessness.

<b>Homeless and Homelessness Prevention Recap</b>	
<u>Emergency Solutions Grant (ESG)</u>	<u>Persons Served</u>
Street Outreach and Emergency Shelter	860
Rapid Rehousing	78
Homeless Prevention	<u>12</u>
<i>Subtotal - Homeless and At Risk Persons Served</i>	<i>950</i>
<u>Housing Opportunities for Persons with AIDS/HIV (HOPWA)</u>	<u>Persons and Families Served</u>
Supportive, Referral and Housing Services, Rapid Rehousing & Short Term Rent, Mortgage and Utility Assistance	<u>70</u>
<i>Subtotal - Homeless/At Risk Persons/Families Served</i>	<i>70</i>
<u>HOME TBRA</u>	<u>Families Served</u>
Tenant Based Rental Assistance	<u>56</u>
<i>Subtotal - Homeless/At Risk Families Served</i>	<i>56</i>
<b>Grand Total - Homeless and Homelessness Prevention</b>	<b>1,076</b>

### Goal 3: Community Services - assistance to low-income and special needs households.

The City of Fresno utilized grant funds to improve the living environment for its residents through a variety of Public Service programs and activities, including those specifically made for seniors and youth.

- City of Fresno After School Program: The Parks, Afterschool Recreation and Community Services (PARCS) department operated the City's after school program and summer FUN Camp, benefitting 571 youth during PY 2019. The afterschool program is offered at ten locations.
- City of Fresno PARCS Senior Program: Enrichment programming provided for seniors, 62 years of age and older to complement existing hot meal service provided at seven locations. 797 seniors benefitted from the program during PY 2019. Program sites are Lafayette Neighborhood Center, Mary Ella Brown Community Center, Mosqueda Community Center, Pinedale Community Center, Senior Citizens Village, Inspiration Park, and the Ted C. Wills Community Center.
- Boys and Girls Club of Fresno County (B&GC): B&GC utilized CDBG funds to provide education, job training and recreation for youth ages 6 to 18 at Fink-White Park and their West Fresno Community Center. During PY 2019, the program served 896 youth. Youth participated in a variety of programs. Keystone Teen and Torch club leadership group focused on encouraging members to build self-confidence and the understanding of what it means to continue to give back not just in the club but in their community. With Team Flugtag, members teamed up in groups to create a flying apparatus out of cardboard to be flown in competition. At Club Music, members began learning to play drums on buckets and then an actual drum set, and at Power Hour, members focus on their homework for the day or upcoming projects.
- Fresno Economic Opportunities Commission (FEOC) Afterschool and Recreation Program: Fresno EOC Street Saints served 94 youth, operating in 3 community center sites in Southwest Fresno--Sunset Community Center, MLK Square Apartments, and Hacienda Mirabella Apartments. Youth Employment & Leadership students continue to learn projects to teach younger participants throughout the school year. Due to the national order that occurred in mid-March, FEOC had to abruptly stop seeing youth on a daily basis. However, they modified work to continue to connect with youth even when not on site. Staff have reached out to kids and parents to assess if distance learning is going well, and connecting parents to the appropriate staff at their child's school. Staff also used FEOC's networks and sharing resources that are available for families during these difficult times. FEOC looks forward to when their regular program can resume.
- Helping Others Pursue Excellence Builds (H.O.P.E.) Micro-Enterprise Assistance: The program provided 56 businesses with assistance, 33 new business and 23 existing businesses. The \$35,000 micro-enterprise funds awarded to HOPE for the fiscal year 2019-2020 was leveraged to combat obstacles that entrepreneurs with limited resources encounter during microbusiness development. Through the Vision View Business Academy, HOPE guided 56 micro-businesses through the step-by-step entrepreneurial process to scale their businesses. Adjusting their program to the COVID19 pandemic, HOPE provided technical assistance support and continued to guide startups through the legal process to form as a business entity. Each business served has proof of registration to operate under a government certifying agency. Through online workshops, HOPE provided trainings in marketing, business plan writing, strategic

planning, and fund development. HOPE's team and partners were resilient in saving over 50 jobs and recovering over \$190,000 in funding for the minority owned businesses served. Since launching the program in 2017, HOPE has provided technical assistance services to over 120 businesses in the City of Fresno. Of the 56 participants served from July 1, 2019-June 30, 2020, 89% were African American, 8% were Hispanic, 1% White and 2% Other. Moreover, over 82% of all the business owners served had an income range below twice the poverty level.

<b>Community Service Recap</b>	
<u>Afterschool and Youth Programming</u>	<u>Youth Served</u>
City of Fresno PARCS Afterschool Program	571
Boys and Girls Club of Fresno At Risk Youth Programs	896
Fresno EOC Afterschool and Recreation Program	94
<i>Subtotal - Youth Served</i>	<i>1,561</i>
<u>Senior Programming</u>	<u>Seniors Served</u>
City of Fresno PARCS Senior Hot Meals Program	797
<i>Subtotal - Seniors Served</i>	<i>797</i>
<u>Microenterprise Programming</u>	<u>Microenterprise Businesses Served</u>
HOPE Builds Microenterprise Assistance	56
<i>Subtotal - Microenterprises Served</i>	<i>56</i>
<b>Grand Total - Community Services</b>	<b>2,414</b>

**Goal 4: Public Facilities and Public Improvements - Provide public facilities improvements to strengthen neighborhood revitalization.**

Neighborhood Street Improvements:

Neighborhood Street Improvement projects completed during PY 2019 are:

- Calwa-Vine-MLK, Shields-Dakota-Crystal-Hughes Neighborhood Improvements: These areas all received pavement reconstruction, including complete pavement removal, re-compacting and repairing the asphalt base as needed, and reconstructing each pavement section. Neighborhood residents have benefited from the restoration of the previously deteriorated roadways, which are now safer to drive upon, as well as walk across and ride bicycles down. In addition, City crews were able to repair curb ramps and gutters for improved ADA accessibility and an overall neighborhood commute improvement. The Calwa-Vine-MLK Neighborhood project was completed and benefits 3,665 people.

- Shields-Dakota-Crystal-Hughes Neighborhood Project: Second-year portion of a larger overall project that included the PY 2017 Shields-Crystal-Dakota-West area project—was completed. Overall the two areas benefit 11,375 people.

The following activities received a CDBG allocation for improvements in PY 2019 or a prior year and are pending completion:

- Webster Community Canal Railing Barricade Design: project is in the planning and design phase and will provide a canal barricade along Clark Street and Floradora Avenue in the Webster Elementary School neighborhood. This project is still underway.
- Orange-Cedar-Butler-California: project is underway and is expected to be completed in PY 2020. The project will include pavement reconstruction, including complete pavement removal, re-compacting and repairing the asphalt base as needed, and reconstructing each pavement section.

### *Park Facilities Improvements*

Park Facility Improvements completed during PY 2019 are:

- Fink White Park Improvements (play structure), which benefits 5,370 people
- Romain Park Improvements (doors and bathrooms), which benefits 14,040 people
- Ted C. Wills Park Improvements, which benefits 12,710 people
- Holmes Park Improvements (ADA remediation), which benefits 11,200 people

The following activities received a CDBG allocation for improvements in PY 2019 or a prior year and are pending completion:

- Multi-generational Community Center (new multi-generational center in district 4, which received approval for funding under a Section 108 loan guarantee in PY 2019)
- El Dorado (modular center)
- Frank H. Ball (ADA Improvements)
- Maxie L. Parks (HVAC installation planning and design)
- Pinedale (ADA improvements)
- Romain (challenger course)
- CA/Tupman (pocket park playground and fencing)
- Cary Park (lighting installation)
- Hinton (restroom and field lighting)
- Granny's Park (youth modular center)
- JSK Victoria West (playground and shade structure)
- Dickey Playground (tot lot replacement)
- Fink-White (splash park)
- Design for renovations to various learner pools
- Planning, design and completion of ADA improvements at various park locations.

### *Nonprofit Facility Improvements*

CDBG funds will provide needed capital improvements to community facilities owned by nonprofit organizations that provide services to predominantly low- and moderate-income persons.

Nonprofit Facility Improvements completed during PY 2019 are:

- Marijaree Mason Center Safe House Bathroom renovations, which benefits 447 people
- WestCare CA Fire System Upgrades, which benefits 56 people

Additional projects which have received a CDBG allocation in PY 2019 or a prior year which are currently underway included:

- Saints Rest Community Economic Development Corporation Event Center Improvements (completion expected in PY20)
- Wesley United Methodist Church Roofing and Various Facility Improvements (completion expected in PY20)
- Fresno EOC HVAC and Facility Improvements (completion expected in PY20)
- Helping Others Pursue Excellence's (HOPE) Elevator Lift Installation (completion expected in PY20)

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Over the course of the five-year Consolidated Plan period, the City used CPD funds to implement projects and programs that addressed the priorities and specific objectives identified in the Plan, including:

Affordable Housing:

- 100 affordable housing units developed
- 263 owner-occupied homes rehabilitated

Homeless and Homelessness Prevention:

- 2,119 persons provided overnight shelter
- 878 persons provided rental assistance
- 628 persons provided homelessness prevention or supportive services

Community Services:

- 72,309 persons benefited from the provision of community services

Public Facilities and Infrastructure:

- 88,541 persons benefited from facility or infrastructure improvements

As demonstrated on Table 1, the City surpassed its 2015-2019 Consolidated Plan goals, in most cases by a wide margin. As a result, the City's 2020-2024 Consolidated Plan, which was adopted on May 21, 2020, includes a more ambitious set of goals for the next plan period.



## CR-10 - Racial and Ethnic composition of families assisted - 91.520(a)

**Describe the families assisted (including the racial and ethnic status of families assisted 91.520(a))**

**Table 2 - Table of assistance to racial and ethnic populations by source of funds**

	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
White	499	35	627	35
Black or African American	926	9	200	5
Asian	50	0	43	1
American Indian or American Native	37	2	25	0
Native Hawaiian or Other Pacific Islander	11	0	7	0
Multiple/Other Races	1,120	0	37	2
<b>Total</b>	<b>2,641</b>	<b>46</b>	<b>950 <sup>8</sup></b>	<b>43 <sup>9</sup></b>
Hispanic	1,119	19	513	30
Not Hispanic	1,524	27	429	13

This table has been modified to include a "Multiple/Other Races" category.

Many of the City's housing and community development activities funded with CDBG are focused in areas which qualify for funding using the criteria for low/moderate-income area (LMA), which means the service area of the activity contains primarily residential households of which a minimum of 51% are low- or moderate-income. Racial and ethnic data are not reported for these activities; therefore, the figures above do not represent a complete picture of the beneficiaries under the City's CDBG program. Activities completed which qualified for CDBG funding using LMA in PY 2019 provided an area benefit to 58,360 persons.

<sup>8</sup> ESG race and ethnicity information includes all beneficiaries included in Table 1, as well as those who received case management services only and youth accompanied by an adult.

<sup>9</sup> 27 additional HOPWA beneficiaries received supportive services only, and for these individuals Race/Ethnicity data is not collected

## CR-15 - Resources and Investments 91.520(a)

**Identify the resources made available.**

**Table 3 - Resources Made Available**

Source of Funds	Resources Made Available <sup>10</sup>	Amount Expended During Program Year
CDBG	18,867,458	6,700,014
HOME	8,609,253	3,764,200
ESG	585,863	943,521
HOPWA	564,747	339,935

CDBG resources made available included \$6,942,458 PY 2019 allocation; \$125,000 estimated program income; \$7,500,000 made available through Substantial Amendment 2019-01 (Section 108 Loan); \$2,550,000 made available through Substantial Amendment 2019-02; and \$1,750,000 made available through Substantial Amendment 2019-04.

HOME resources made available included \$3,037,353 PY 2019 allocation; \$205,000 estimated program income; and \$5,366,900 of additional program income made available through Substantial Amendment 2019-04.

ESG expenditures made during PY 2019 included the payment of several invoices for services funded through PY2018 grant funds.

Substantial Amendment 2019-01 programmed \$7,500,000 for a Section 108 loan for the construction of a Multi-generational Community Center, which was approved by HUD.

Substantial Amendment 2019-03 also made the following resources available: \$2,103,510 of ESG-Coronavirus 1 (ESG-CV1) and \$92,574 of HOPWA-Coronavirus (HOPWA-CV). Reporting guidance for these funds, and other HUD CPD funds authorized by the CARES Act to prevent, prepare for, and respond to the Coronavirus, is currently forthcoming from HUD.

The City has received the following allocations from HUD to prevent, prepare, and respond to the Coronavirus which have not been programmed as of the writing of this report: \$4,184,132 of CDBG-Coronavirus 1 (CDBG-CV1); \$3,795,954 of CDBG-CV3; and \$8,845,443 of ESG-CV2.

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<sup>10</sup> Resources made available through the PY 2019 Annual Action Plan and Amendments

<b>Identify the geographic distribution and location of investments.</b>
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**Table 4 - Geographic Distribution and Location of Investments**

Target Area	Planned Percentage of Allocation	Action Percentage of Allocation	Narrative Description
Citywide			
Low/Moderate Income Areas	100%	100%	

The Consolidated Plan did not identify targeted areas. Instead, investments are spread throughout the City, with the understanding that most funding will be used to benefit low- and moderate-income persons and residential areas. In FY 2019, 100% of the allocation was used to benefit low- and moderate-income persons or for improvements to predominantly low- and moderate-income areas (LMAs).

## **Leveraging**

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City uses a variety of federal, state, and local resources to achieve its housing and community development goals as outlined in the Consolidated Plan, and coordinates its resources with the County and local organizations. A selection of the coordination activities and additional resources leveraged are provided below.

### *Rehabilitation Resources and Coordination*

Other City departments and divisions assisting in improving living conditions include solid waste, streets, parking, the graffiti team, school area team, the anti-slum enforcement team, proactive rental housing, and traditional code enforcement. In PY 2019, this coordination continued to include street sweeping activities, tree trimming and removal, community clean ups, community engagement, improved referral systems, and the abatement of blight and unsafe conditions, and partnering with community groups to bring private resources to disadvantaged neighborhoods. The City also pursued additional funding opportunities to enhance and expand rehabilitation programs. On August 20, 2020, the City Council adopted the Permanent Local Housing Allocation (PLHA) 5-Year Plan, which allocates 9.5% annually of a new, permanent source of entitlement funds made available by the State of California for owner-occupied home rehabilitation with an emphasis on low-income persons and properties not eligible for existing City programs, such as mobile homes. The City's first-year PLHA funds allocated to rehabilitation programs is \$323,900. The City anticipates receiving this award during PY 2020.

### *Affordable Housing Resources, Coordination, and Matching Requirements*

In addition to utilizing HUD CPD funds such as CDBG and HOME, the City also provides technical assistance to affordable housing developers for Low-Income Housing Tax Credits; applies for additional funding and/or supports other organizations in their pursuit of funding for affordable housing initiatives; and coordinates with local organizations and housing advocates to continuously improve the development code and general plan implementation to incentivize the development and preservation of affordable housing and access to opportunity.

In PY 2019, the City applied for a Local Early Access Planning grant, to be utilized in part to pursue the development of a Housing Trust Fund (HTF) to enable the City to access and leverage additional funding for the development of affordable housing. In addition to the rehabilitation funding cited previously, the City's PLHA 5-Year Plan also included first-year allocations totaling \$2,913,300 for the development of affordable rental housing, affordable owner-occupied workforce housing, and first-time homebuyer assistance, awards for which the City anticipates receiving during PY 2020.

The U.S. Department of Housing and Urban Development determined the City of Fresno to be in severe fiscal distress which reduces the required HOME match as follows: 50 percent match reduction due to the City having an average poverty rate greater than 125 percent of the average national poverty rate, and additional 50 percent reduction due to the City having an average per capita income of less than 75 percent of the average national per capita income.

Although the City has not had a HOME match liability since the inception of the match reduction provision, the City does track whenever the match investment is incurred. Due to this practice, the City has accrued over \$6 million in documented match that will offset future match liability in the event the match reduction ceases. This match accrual provides a post-reduction match liability safety net for the first \$24 million in HOME activity subject to match requirements.

#### *Homelessness Resources and Coordination*

Street2Home is a new collective impact initiative to comprehensively address homelessness across Fresno County, in partnership with the Fresno Madera Continuum of Care (FMCoC) and the County of Fresno. In alignment with this initiative, the City has allocated substantial additional funding to homelessness initiatives, particularly with regard to the impact of the Coronavirus on affected populations. Funding that has been or is currently being allocated which is in addition to HUD CPD annual funding includes: Homeless Emergency Aid Program (HEAP): \$3,105,000; Homeless Housing, Assistance, and Prevention (HHAP): \$6,158,000; Housing Opportunities for Persons with AIDS-Coronavirus (HOPWA-CV): \$92,500; Emergency Solutions Grant-Coronavirus (ESG-CV): \$10,949,000; SB89 COVID-19 Emergency Homelessness (SB89): \$1,013,000; and CARES Act funds of \$4,500,000.

The City coordinates its homeless and homelessness prevention efforts with the County of Fresno and FMCoC. The County of Fresno's funding includes (but is not limited to): HHAP: \$2,325,600; PY20 ESG: \$245,600; ESG-CV: \$4,218,300; and SB89: \$382,000. FMCoC's funding including (but is not limited to): HUD Continuum of Care (CoC): \$10,662,600; HEAP: \$9,501,300; HHAP: \$2,954,400; PY20 ESG State Allocation: \$282,700; ESG-CV State Allocation: \$1,008,100; and SB89: \$488,763.

#### *Community Services Resources and Coordination*

The City commits general funds, pursues other funding streams, and coordinates with community organizations to provide community services to low- and moderate-income persons. Most of the City's 18 community and neighborhood centers are located in areas which serve predominantly low- and moderate-income persons, and provide numerous programs with the focus of bringing community members together for recreation, science education, computer training, fitness, and more. Among many other collaborative partnerships, the City provides senior programs in partnership with the Fresno-Madera Area Agency on Aging and Fresno Economic Opportunities Commission to provide hot meal service, which is further enriched by CDBG-funded senior recreation programming; and a bicycle and pedestrian safety program funded with State grant programs.

#### *Infrastructure and Facilities Resources and Coordination*

The City continuously strives to allocate additional resources to improve and enhance infrastructure and facilities serving low- and moderate-income persons. One such initiative is Transform Fresno, which leverages the California Strategic Growth Council's Transformative Climate Communities Program (TCC) "to fund the development and implementation of neighborhood-level transformative climate community plans that include multiple coordinated greenhouse gas emissions reduction projects that provide local economic, environmental and health benefits to disadvantaged communities". The funds are intended to be used for "comprehensive public investments" that can effectively catalyze private and public resources to achieve environmental and economic transformation.

There are 18 projects, and in October 2019, the City of Fresno announced the launch of the first three Transformative Climate Communities (TCC) projects. The first project to break ground was the Yosemite Village Permaculture Community Garden and Urban Farm Incubator, which is a 7-acre resident-led community garden and urban green space in Southwest Fresno. The second project, by GRID Alternatives, will install solar panels on five Fresno Housing Authority multi-family buildings for low-income families. GRID Alternatives will train 67 TCC area individuals for jobs in solar. The project aims to improve air quality and provide direct economic benefit for West Fresno families through electrical utility cost savings. The third project, the Inside Out Community Garden at the Sunset Community Center will include volunteer recruitment, and community engagement on garden maintenance, harvesting, and cooking demonstrations. The Fresno Economic Opportunities Commission and partners will survey the community for produce preferences, plant trees, and vegetables with community volunteers, and conduct regular community events teaching proper nutrition and tasting a variety of recipes.

#### *Coronavirus Relief Funding*

The City also received additional allocations of HUD CPD funds as a result of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These special funds must be used to prevent, prepare for, or respond to the Coronavirus. Reporting for these funds will be implemented through a separate process to be determined by HUD. The City's allocations include:

- Community Development Block Grant-Coronavirus (CDBG-CV1 and CDBG-CV3): \$7,980,086
- Emergency Solutions Grant-Coronavirus (ESG-CV1 and ESG-CV2): \$10,948,953
- Housing Opportunities for Persons with AIDS/HIV-Coronavirus (HOPWA-CV): \$92,574

The City's ESG-CV1 allocation (\$2,103,510) will be utilized primarily for the COVID-19 Joint Homeless Response in partnership with the County of Fresno, and the City's HOPWA-CV allocation (\$92,574) will be used by WestCare California, Inc. to provide COVID-19 housing services for the households of persons living with HIV/AIDS. Additional allocations will be determined in PY2020 Q2.

<b>Fiscal Year Summary – HOME Match</b>
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**Table 5 - Fiscal Year Summary - HOME Match Report**

Fiscal Year Summary HOME Match		Amount
1.	Excess match from prior Federal fiscal year	\$6,112,383
2.	Match contributed during current Federal fiscal year	\$351
3.	Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$6,112,734
4.	Match liability for current Federal fiscal year	0
5.	Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$6,112,734

**Table 6 - Match Contribution for the Federal Fiscal Year**

Project No. or Other ID	Date of Contribution	Cash (non Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
FCTC Senior Housing	1/28/2020	\$0	\$351	\$0	\$0	\$0	\$0	\$351

**Table 7 - HOME Program Income**

Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$1,124,881.86	\$5,561,200.82	\$1,184,016	\$89,439.56	\$5,502,066.68



## HOME MBE/WBE Report

Minority Business Enterprises and Women Business Enterprises - Indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

**Table 8 - HOME Minority- and Women-Owned Business Enterprises**

	Total	Minority Business Enterprises				White Non Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non Hispanic	Hispanic	White Non Hispanic
Contracts						
Number	1	0	0	0	0	1
Dollar Amount	\$10,300,855	\$0.00	\$0.00	\$0.00	\$0.00	\$10,300,855
Sub Contracts						
Number	11	0	0	0	0	11
Dollar Amount	\$4,787,341	\$0.00	\$0.00	\$0.00	\$0.00	\$4,787,341

	Total	Women Business Enterprises	Male
<b>Contracts</b>			
Number	1	0	1
Dollar Amount	\$10,300,855	0	\$10,300,855
<b>Sub Contracts</b>			
Number	11	1	10
Dollar Amount	\$4,787,341	\$404,370	\$4,382,971

## Minority Owners of Rental Property

Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

**Table 9 - HOME Minority Owners of Rental Property**

	Total	Minority Property Owners				White Non Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

**Table 10 - Relocation and Real Property Acquisition**

Statistic	Number	Cost
Parcels Acquired	0	\$0.00
Businesses Displaced	0	\$0.00
Nonprofit Organizations Displaced	0	\$0.00
Households Temporarily Relocated, not Displaced	0	\$0.00

Households Displaced	Total	Minority Property Enterprises				White Non Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

**Table 11 - Number of Households Supported with Affordable Housing**

Number of Households to Be Supported	One Year Goal	Actual
Number of Homeless households to be provided affordable housing units	131	62
Number of Non-Homeless households to be provided affordable housing units	30	3
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>105</b>	<b>65</b>

For the purpose of this section, the term “affordable housing” does not include the provision of emergency shelter, transitional shelter, or social services.

**Table 12 - Number of Households by Type of Support**

Number of Households Supported through:	One Year Goal	Actual
Number of households supported through Rental Assistance	75	62
Number of households supported through The Production of New Units	27	0
Number of households supported through Rehab of Existing Units <sup>11</sup>	3	3
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>105</b>	<b>65</b>

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City's efforts to provide affordable housing to homeless persons through TBRA assistance has proven effective. 43 TBRA recipients were formerly homeless households placed into stable rental housing in PY 2019. An additional 19 were placed into stable rental housing in the prior program year and continued to receive TBRA benefits.

There are 47 new HOME housing units (7 CHDO + 40 new senior rental units) which will be completed during the upcoming program year and will be reported in the PY20 CAPER.

<sup>11</sup> In addition to the accomplishments presented in this table, the City and its sub-recipients also assisted 95 households with CDBG-funded owner-occupied home rehabilitation and repair.

**Discuss how these outcomes will impact future annual action plans.**

The City adopted the 2020-2024 Consolidated Plan on May 21, 2020. The development of affordable housing continues to be a priority, particularly in areas of opportunity. The City recognizes that HUD CPD funds alone are insufficient to meet the affordable housing needs of the City, and for this reason is pursuing several other avenues including establishing a Housing Trust Fund; allocating State entitlement (PLHA) funds; and identifying, pursuing, or offering technical support for other funding sources in collaboration with local organizations and developers. The TBRA program will continue to be an essential

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

**Table 13 - Number of Households Served**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-Income	27	26
Low-Income	28	20
Moderate-Income	40	0
<b>Total</b>	<b>95</b>	<b>46<sup>12</sup></b>

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<sup>12</sup> 19 additional individuals benefited from HOME TBRA who began receiving benefits in the prior year. Income data is not included for these individuals.

## CR-25 Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

The United States as a whole is struggling with a homelessness crisis and the Fresno community is not exempt from feeling the effects— both from a human perspective and a fiscal point of view. The Fresno community has one of the highest rates of unsheltered homelessness in the nation. In 2017, the Fresno Housing Authority and City of Fresno (City) engaged Barbara Poppe and Associates to assess the Fresno community's overall strengths and opportunities and advised on proven practices that have been shown to reduce homelessness in other communities. After a community engagement process and analysis, the Street2Home Framework to Action Report was created, advising on proven practices that have been shown to reduce homelessness in other communities.

The process was guided by a steering committee and feedback sessions with community leaders that helped shape a set of recommendations that demonstrated feasibility and high impact, ultimately resulting in the Framework to Action. This Framework is structured in Four Pillars: 1) engage community and align resources, 2) reduce inflow to homelessness, 3) improve crisis response, 4) expand permanent housing options. The full report can be viewed at [www.street2homefresno.org](http://www.street2homefresno.org).

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City continues to participate with a group of community members and the Fresno-Madera Continuum of Care (FMCoC) to collectively identify and confront systemic issues in mental health and homelessness service delivery. In 2018, the FMCoC assisted in the creation of the Multi-agency Access Program (MAP Point), an integrated intake process which connects individuals facing housing, substance abuse, physical health, or mental illness challenges to supportive services matching individuals and families to the right resources at the right time. MAP Point is considered the physical local coordinated entry point for the FMCoC Coordinated Entry System. The Coordinated Entry System utilizes a standard intake and assessment tool and links vulnerable individuals needing assistance to a multitude of social services, including mental health, substance abuse treatment, and housing. MAP Point has been expanded to include additional locations that continue to target under-served populations with critical access needs through an integrated screening process which connects individuals facing mental health, substance use disorder, physical health, or housing challenges to supportive services.

In addition to the MAP point physical locations, street outreach efforts for unsheltered persons continue. Several supportive services agencies worked to coordinate a Homeless Engagement Resource Outreach team (HERO Team). The street outreach HERO Team is tasked with locating new and existing individuals who are then navigated through the existing coordinated entry system. The HERO Team provides outreach, identification, assessment, and navigation services for Veterans and other chronically homeless individuals and their families within the City. The City continues to support HERO outreach services through the provision of HEAP

funding. The goal is to quickly regain stability into permanent housing after experiencing a housing crisis and/or homelessness. The FMCoC develops and carries out regular outreach and assessment activities such as the annual Point in Time Count. Since 2015, the focus was to make contact with homeless individuals, build relationships, conduct assessments and assist with documentation needed to access available services.

Service agencies and volunteers organize on a nearly annual basis to conduct a “Point-in-Time Count.” The City continues to support this effort.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During PY 19 the City funded Project Unite, a program developed as an effort through WestCare California, Inc., which provides street outreach, emergency shelter and transitional housing needs for those with homelessness needs.

The City also funded the Marjaree Mason Center which owns and operates three confidentially located Safe Houses within a secured environment to provide emergency shelter and transitional services for victims of domestic violence.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Permanent needs of homeless persons are addressed through the following activities funded with HEARTH Emergency Solutions Grant (ESG) funds; a portion of the subrecipient contracts listed below address these efforts.

The City contracted subrecipients provided Emergency Shelter, Rapid Re-housing and Homeless Prevention Services per HUD 24 CFR 576 guidelines. The focus of “shelter first” to provide adequate and proper shelter for those identified as homeless was undertaken using ESG funding through local programs such as Project Unite, Sanctuary Transition for Homeless Youth, and homeless due to fleeing domestic violence.

PY 2019 contracted subrecipients include:

- WestCare California, Inc. – Project Unite
- Marjaree Mason Center – Homeless fleeing domestic violence

The City, in close coordination with the FMCoC and its members, has provided ESG funding to local homeless service providers for the operation of homeless shelters, provision of homeless prevention, street outreach, and rapid rehousing services. It should be noted that CDBG-funded projects under Public Facilities and Public Services categories also serve homeless populations.

PY 2019 CDBG-Public Facilities and Public Services subrecipients serving homeless populations included:

- Fresno Economic Opportunities Commission Sanctuary Shelter Rehabilitation -1 facility
- WestCare California, Inc. Homeless Prevention and diversion program - 26 persons
- Turning Point Bridge Housing Homeless Prevention Program – 109 persons

Through FMCoC service agencies utilize the Coordinated Access System in addition to the Homeless Management Information System, and have embraced the “housing-first” model identified as a national best practice for helping homeless persons make the transition to permanent housing and independent living. Service agencies continue to improve upon their standard intake and assessment process and identify both short- and long-term goals through several local and national initiatives.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Through participation on the FMCoC Executive Board, the City continues to support and coordinate with a number of community organizations and governmental agencies that actively engage in planning and implementing discharge plans and protocols that address the needs of individuals at risk of becoming homeless after receiving services. These individuals include youth getting out of foster care, homeless individuals who are frequent users of health care or mental health services, and individuals leaving county correctional facilities having special needs and needing assistance with transitioning to mainstream society. Members of the Continuum work together to coordinate their efforts and build a community of agencies that provides supportive and preventative services to these individuals at high risk of becoming homeless. As a result of this coordination, the City will be partnering with the County of Fresno to Coordinate the HOME TBRA program and the County’s Housing Disability Advocacy Program (HDAP) in PY 2020. This partnership will seek to offer additional supportive services and case management funded by HDAP to individuals who are chronically homeless with a disability, prioritizing individuals who are Veterans.

## CR-30 Public Housing 91.220(h); 91.320(j)

### **Actions taken to address the needs of public housing.**

The Fresno Housing Authority continues to manage the HOME-TBRA program on behalf of the City as a grant subrecipient. This partnership allows the City and the Fresno Housing Authority to maintain frequent communication regarding the program and any issues outside of the HOME-TBRA assistance. The Fresno Housing Authority is the lead for the Homeless Management Information System and the Point-In-Time Count. The City works to support the Fresno Housing Authority with these projects. The U.S. Department of Housing and Urban Development considers the Fresno Housing Authority to be well managed and has designated it as a high performer with a Public Housing Assessment System (PHAS) score in the 90's.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.**

The City's Planning and Development Department, Housing and Community Development Division staff continues to partner with the Fresno Housing Authority to coordinate services and program delivery for households of low- and moderate-income. Both agencies are involved with collaborative efforts such as Restore Fresno, the FMCoC and the Multi-agency Access Program (MAP).

### **Actions taken to provide assistance to troubled PHAs.**

The Fresno Housing Authority is not considered troubled.



## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.**

In 2018, Business Friendly Fresno implemented the Accela software allowing for electronic submission of permit applications, improved processing of applications, accountability, and transparency. In 2019, the Planning & Development Department added 5 positions to improve application processing, plan check turnaround, customer service, and front counter support. One of the new positions, a Planner III, serves as a project concierge to assist applicants through the development process from initial concept through the issuance of building permits. The Development Review Committee, which provides pre-application assistance to housing related projects, was reorganized to allow applicants to work with one administrator who answers questions, receives and assigns submittals, and sends response letters. This new process has increased productivity, cost effectiveness, and responsiveness. In 2019, the Money Back Guarantee/Business Streamlining Act was approved by the Fresno City Council creating a more streamlined review process through the implementation of mandatory processing timelines for planning entitlements and building plan check review. Under the act if the City fails to complete action on an application according to timelines, the applicant will be refunded the City's portion of the processing fee. As of May 8, 2020, there were no overdue plan checks which amounts to a total of more than 269 consecutive days of meeting mandatory processing timelines since the program started.

On July 1, 2016, the City adopted a reduction to the Voluntary Parcel Merger application fee from \$5,360 to \$627 which resulted in the greatest number of Voluntary Parcel Mergers since the inception of the program in 2011. That year the City approved 15 voluntary parcel mergers. In 2019, the City approved 19. Six of these involve Housing Element Sites.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

As part of the Consolidated Plan, the City identified several obstacles to meeting needs that are particularly difficult to achieve in the City. Below are some of the actions the City is taking to overcome the obstacles:

- Increased development, preservation, and rehabilitation of affordable housing for low-income and special needs households.
- Provided assistance for the homeless and those at risk of becoming homeless through Housing First collaborations.
- Provided assistance to low-income and special needs households.
- Provided public facilities improvements to strengthen neighborhood revitalization.
- Cooperated with, and provided assistance to, for-profit and non-profit developers to facilitate construction of housing units through new housing development, including assistance to projects applying for the State of California for Low Income Housing Tax Credits, and other federal and state funding sources.

- Continued to provide funds to programs and projects to rehabilitate the City's substandard housing stock, ensure continued housing affordability for current homeowners, and improve housing quality for multi-family housing tenants. Specific programs and activities include: community revitalization through enforcement of the municipal code and rehabilitation programs.
- The Tenant-Based Rental Assistance program served persons that are homeless or threatened with homelessness. The program is funded through the City's HOME Program.

The City also continued to address the lack of funding for the needs identified in the Consolidated Plan by rigorously managing HUD CPD funds through a citizen engagement process, monitoring, and providing technical assistance to subrecipients, while also pursuing new funding sources. In PY 2019, the City began the process of programming PLHA funding from the State of California, which will provide a new, permanent source of funding for housing development and services. The City also continues to pursue other sources of grant funding, and means of further leveraging its existing grant funding. Details regarding these pursuits can be found in the CR-15: Leveraging section of this report.

<b>Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)</b>
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All of the City's federally-funded housing programs are required to comply with the lead paint requirements of 24 CFR Part 35. Lead-based paint educational materials and inspection reports are provided to program recipients. The Housing and Community Development (HCD) Division rehabilitation specialist is EPA RRP Lead Safe Certified, has completed a CDPH lead-based paint inspection/assessment training certification course, and will become licensed by the State of California in the next program year. The City and its subrecipients continue efforts to address lead hazards through home repair programs. Additionally, the County of Fresno, a recipient of federal funds, continues to address households with children who have been identified with high levels of lead or the house is found to have lead hazards.

<b>Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)</b>
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The City partners with and funds local agencies to help improve education and job readiness for individuals who are low-income. These include the Workforce Development Board and the Fresno Economic Opportunities Commission. A few of the programs are described below.

**Workforce Development:**

The Fresno Regional Workforce Development Board (FRWDB) is a Joint Powers Authority between the City and County of Fresno, in partnership with both the public and private sectors. The FRWD exists, primarily, to assist local businesses in meeting their human capital needs. They (1) screen and train prospective new employees and (2) assist in upskilling existing employees. By offering such quality referral and training services, directly linked to local industry needs, the FRWD is of greatest benefit to unemployed and underemployed clients.

Workforce Connection has five (5) One-Stop Centers, located throughout Fresno County with professional staff ready to provide services to help individuals get back to work.

- Basic Career Services: Conduct your own job search utilizing our resource room. You will have access to computers, fax and copy machines, telephones to contact employers, veteran services, labor market information, career exploration tools, job listings... and more!
- Individualized Career Services: Work one-on-one with an Employment Readiness Specialist (ERS) prepared to guide you through the process and assist you with career guidance, skill level evaluations, educational and training opportunities, and job readiness workshops, just to name a few.
- Training Services and Supportive Services: Discuss with an ERS the options available for occupational skills training and on-the-job training (OJT) opportunities. Also, supportive services may be available to assist with purchasing items necessary to secure a job, provide training supplies, interview clothing and transportation needs.

### **Fresno Economic Opportunities Commission**

When Congress passed the Economic Opportunity Act of 1964, the goal was to obtain equality of opportunity in education, employment, health and living conditions for every American in our country. To realize this goal, nearly 900 locally-based Community Action Agencies, such as the Fresno Economic Opportunities Commission (Fresno EOC), were established throughout the nation, Fresno EOC is widely recognized as one of the largest nonprofit Community Action Agencies in the United States.

Founded in 1965, Fresno EOC has spent over five decades investing in people, helping them become self-sufficient. The scope of services consists of almost all facets of human services and economic development. Programs range from preschool education to vocational training; from youth recreation to senior citizen hot meal services; from energy conservation education to crisis intervention; from preventive health care to prenatal nutrition education; and from vocational counseling to job placement services.

As one of the largest and most effective poverty-fighting organizations in the country, Fresno EOC touched the lives of more than 145,000 residents of Fresno County in past years, through programs that make a real, measurable difference—giving families the immediate help they need to weather day-to-day crises, and the long-term support that allows them to build better lives.

Fresno EOC is a private, nonprofit 501(c)(3) corporation governed by a twenty four (24) member tripartite Board of Commissioners under the auspices of the EOA of 1964. Eight of those twenty-four members are public elected officials or their designee; eight members are from the business sector, public agencies, and community groups; the remaining eight members are elected low-income target area representatives from throughout Fresno County.

Fresno EOC employs over 1,300 full- and part-time staff members committed to transforming lives. With over 30 programs to serve the community, they bridge gaps with almost every aspect of the underserved population.

- Local Conservation Corps: Fresno EOC's Local Conservation Corps (LCC) provides young adults, 18-25 years old in Fresno and surrounding communities, opportunities and support that will enable them to work towards achieving their full potential in the areas of educational advancement - completion of high school diploma, college classes and Career Technical Education (CTE) classes and industry certifications; postsecondary

college and career planning, readiness, enrollment assistance and alumni support; work readiness and paid on-the-job hands-on skills training and development; leadership and real-life soft-skills development; civic awareness; and community service.

- Younger Youth Program: Urban South Youth Program, the Fresno EOC Employment and Training Services Department provides services that will keep currently enrolled students engaged in education, the pursuit of high school graduation and becoming a positive contributing member of society. It is the goal of this program to assist students with increasing their academic competencies and preparing them to enter the world of work or higher education while also helping the student to shape their own destiny.
- Valley Apprenticeship Connections: Fresno EOC provides career readiness training in the construction industry in a 12-week program. Fresno EOC Valley Apprenticeship Connections program supports the hiring needs of the Central Valley's construction contractors. Students are immersed in an intense 16-week training program to prepare them for the construction industry. Graduates exit with seven key certifications: First Aid/CPR Certification; OSHA 10 Certification; Confined Space Certification; Traffic Safety Certification; Grading; Blueprint Reading; and Workplace Safety Certification. Graduates will meet the City's National Targeted Hiring Policy and Tier I or Tier II requirements for contractors working with the High Speed Rail. Graduates have financial assistance to pay for initial induction fees.

<b>Actions taken to develop institutional structure. 91.220(k); 91.320(j)</b>
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Throughout the year, the City's Planning & Development Department (Department) coordinated with other City departments, community development agencies, and nonprofits serving the community to identify and implement initiatives to meet underserved needs. Collaborating organizations include the FMCoC, the Fresno Housing Authority, and many more. The Department engages the community in an effort to build new partnerships with local nonprofits, faith-based groups, for-profits, and other governmental institutions. Other notable activities include:

- Work with private, public, and nonprofit housing developers to expand the supply and availability of affordable housing.
- Participate on the Fresno Continuum of Care Committee to address homelessness.
- Implementation of the 2015-2023 Housing Element
- Development of Neighborhood Plans.
- Work with affordable housing developers to ensure that developments include community facilities in order to provide resident services (computer labs, job application training, senior services, meals, etc.).
- Work with participants in the establishment of goals and objectives of the Consolidated Plan to ensure measurable progress is being made.

Major planning and coordination initiatives underway in PY 2019 include:

- The Anti-Displacement Task Force (Task Force) was established by City Council on November 29, 2018 (Resolution 2018-277), and Task Force appointees were approved on January 31<sup>st</sup>, 2019. In 2019, the Task Force held meetings on April 29, May 6, June 3, and October 7, after which the Task Force decided to hold future meetings on a quarterly basis. The Downtown Displacement Report was completed and presented at the first meeting.

Over the course of this year, key concerns were uniquely identified by both homeowners and renters. A subcommittee was formed to develop an Request for Proposal (RFP) for an experienced consultant who could craft specific measures applicable to these concerns, including strategies to prevent displacement of both people and culture. The RFP was released during the week of December 16, 2019 and closed at the end of January 2020. One of the concerns expressed through the Task Forces meetings was over the use of eminent domain. Two special meetings were held in the Transform Fresno (TCC) program area in collaboration with Council District 3 to reassure residents that eminent domain was not and is not part of the TCC or anti-displacement task force initiative. The Thrivance Group was hired on March 9, 2020 to assist the City with its anti-displacement efforts. Major tasks of their work include: Meta Analysis, Data Analysis, Strategy Development, and Community and City Council Engagement. The Thrivance Group appeared before the Anti-Displacement Task Force on June 1, 2020 to introduce themselves and go over their strategy and approach to anti-displacement.

- The Specific Plan of the West Area includes a project area of approximately 7,077 acres or 11 square miles. The project is bounded by West Clinton Avenue to the south, Highway 99 to the east, the San Joaquin River to the north, and Garfield Avenue to the west. The last time the West Area was comprehensively planned for was with the adoption of the 2025 General Plan in 2002. The Specific Plan intends to refine the vision of the General Plan to address issues unique to the West Area, which include inadequate transportation infrastructure and a lack of public and private amenities. The Specific Plan process experienced a delay last year due to a staff transition and the Department desires to follow the update to the General Plan's Environmental Impact Report. Over the last few months however, staff and consultants have made significant progress on completing the drafts of the Specific Plan and Specific Plan Environmental Impact Report. Staff expects to release each for public review this fall.
- The Elm Avenue Revitalization Strategy (Strategy) was funded through an EPA Brownfields Area-Wide Planning grant with work starting in the winter of 2017. The Fresno City Council formally adopted the Strategy in October of 2019. Before the adoption of the Strategy, the Task Force agreed to continue to meet to discuss opportunities and actions outlined in the Strategy. The final document provides a road-map for the cleanup of brownfield sites as well as to identifying leverage opportunities through public and private investments. The project relied on several outreach activities with community members, organizations, and property owners; this continued after the adoption of the Strategy with several events being held at Saint Rest Plaza on Elm (a temporary plaza constructed on a vacant parcel owned by a local church). The events included seven farmer's markets and four special events free for all residents. The Task Force plans to continue to work with several stakeholders to achieve the vision of the plan, but due to COVID-19, the Task Force has not convened since October of 2019.
- The Central Southeast Area Specific Plan (Specific Plan) is intended to develop a community-driven vision of the project area and a comprehensive fiscally prudent plan for implementation. The plan's development to date has relied heavily on community input through a wide variety of community outreach. The outreach has included a series of mobile workshops, attending existing community meetings, and a presence at community events.

The project team is writing a public review draft of the Specific Plan, which is expected to be released in the fall of 2020.

- A \$600,000 EPA Brownfields Grant was received in 2018 and will be used to fund Phase I/II Environmental Assessments and market and planning studies to move projects closer to implementation, establish a Brownfields coalition of agencies and community partners, and conduct a citywide inventory of Brownfield sites. Since receiving the funding, the City has formed a Technical Advisory Committee, conducted some potential funding recipient outreach, developed ideas and strategies for implementation, and invested in preparation work.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City is an active, dues-paying member of the FMCoC. The Manager of the City's Housing and Community Development Division is a voting member of the FMCoC Executive Committee, and regularly participates in FMCoC general meetings and events.

During PY 2019, the City expended approximately \$206,564.16 in HOME Tenant- Based Rental Assistance to further the Fresno Housing Authority's efforts to provide housing for extremely low to very low-income residents seeking housing. The City will also be partnering with the Fresno County Department of Social Services and the Fresno Housing Authority to expand services to TBRA eligible individuals by offering the Housing and Disability Advocacy Program to eligible TBRA participants. This program will assist participants with securing stable income through Social Security and permanent housing. The program offers supportive services that TBRA does not offer such as one-on-one case management.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City's 2015 Analysis of Impediments to Fair Housing Choice Report (AI) identified four private sector and four public sector impediments, and proposed actions and measurable objectives to address the impediments. In this section, activities undertaken during the program year are presented for each activity.

### Private Sector Impediments

Private Sector Impediment #1: Black and Hispanic home purchase loan applicants have been denied home purchase loans at a higher rate than white or non-Hispanic residents.

- Proposed Action #1 - Convene a panel of banks and advocacy organizations, such as the Greenlining Coalition, to develop recommendations on how to promote lending in areas with relatively high concentrations of racial/ethnic minority residents.

The Fair Housing Council of Central California (FHCCC) typically holds a Fair Housing Conference in April of each year, which is National Fair Housing Month. In PY 2019, this conference was not held due to the stay-at-home orders associated with the COVID-19 pandemic. Whether or not FHCCC can convene on the new date of October 29, 2020 is still to be determined. Currently, FHCCC are planning for virtual conferencing options in

case they cannot convene in-person in October. On February 13, 2020, the City held a Fair Housing Community Workshop to review and revise the recommended actions for the 2020 Analysis of Impediments to Fair Housing Choice. 27 individuals attended the workshop, and social media posts regarding the meeting received 14,500 impressions and engagements.

- Proposed Action #2 - Promote credit and personal finance education among area high school students, focusing on the effective use of consumer debt and methods to build and maintain good credit.

The City funded youth education programs through the Boys & Girls Clubs, Fresno EOC, and the PARCS Department. Career readiness, homework help, and life skills training are included in all three curriculums, which combined provided services to 1,561 youth in PY 2019.

- Proposed Action #3 – Explore opportunities for potential partnerships with nonprofit entities to support the development of a land bank, or community land trust to acquire property is for rehabilitation and/or development of affordable and mixed-income housing

The City submitted an application in June 2020 for the Local Early Action Planning (LEAP) grant, which included a request to fund the development of a housing trust fund. The City allocated substantial incremental funding for affordable housing development, much of which will be implemented in partnership with local Community Housing Development Organizations.

Private Sector Impediment #2: Failure to make reasonable modification or accommodation.

- Proposed Actions #2.1 - Conduct outreach and education to area landlords, in partnership with local and state organizations such as the California Apartment Association, relating to reasonable accommodation requirements under the Fair Housing Act, Americans with Disabilities Act, the California Fair Employment and Housing Act, and other related legislation.
- Measurable Objective #2.1 - Number of outreach and education sessions offered, number of participating organizations, and number of participating landlords/property managers.

Funded by the City, the Fair Housing Council of Central California (FHCCC) produced 12 one- hour radio broadcasts entitled, "Fair Housing: It's the Law," on KFCF Fresno 88.1 FM. FHCCC estimates that these programs reach approximately 10,000 listeners in the service area. Broadcasts are also livestreamed at [kfcf.org](http://kfcf.org). Broadcasts feature guest speakers on topics such as: affordable housing development and opportunities, slumlords and the disparate impact on protected groups, mortgage lending practices and programs available, legal services and eviction assistance, and more. Each broadcast also discusses housing rights for home-seekers and tenants, and housing provider obligations to comply with federal Fair Housing statutes. The FHCCC conducted outreach and dispensed Fair Housing materials to the following agencies: Central California Legal Services, Fresno Housing Authorities, Salvation Army, Cesar Chavez Adult Education Center, Center for Therapy Advocacy and Education, Fresno County

Department of Social Services, Fresno County Behavioral Health, Fresno County Welfare-to-Work Program, Catholic Charities, County Department of Health, Fresno Economic Opportunities Commission, and United Cerebral Palsy.

Through the Proactive Rental Housing Inspection Program, the City requires registration with the Rental Housing Registry. There are currently more than 83,720 registered units across 30,000 properties. Rental units are subject to baseline inspection pursuant to a random sampling formula.

- Proposed Action #2.2 - Include information relating to reasonable accommodation, and fair housing more generally, among licensing materials for new landlords.
- Measurable Objective #2.2 - The development and inclusion of new materials to be included in licensing documents.

The City requires registration of all rental units and baseline inspections to ensure habitability. Through the Proactive Rental Housing Inspection Program, 8,917 baseline inspections of multi-family locations have been conducted to date.

- Proposed Action #2.3 - Conduct accessibility audits among newly constructed multifamily housing units in partnership with the Fair Housing Council of Central California.
- Measurable Objective #2.3 -The number of audit tests conducted and the results of those tests.

FHCCC conducted a Systemic Testing project in Fresno. The target area of the testing was all available new home developments on the basis of race and familial status. During PY 2019, 16 paired tests (32 tests) were completed. 5 paired tests were conducted on the basis of race and 11 paired tests were conducted on the basis of familial status. All testing was done according to the available rental market in Fresno. Testing at 25 properties were located within the metropolitan area encompassing most of the area zip codes. Results show that persons of color suffered some form of housing discrimination, i.e., refusal to rent, lying about availability, or imposing different rules, terms, or conditions of tenancy, 48% of the time.

- Proposed Action #2.4 -Promote the provision of disabled-accessible units and housing for persons with mental and physical disabilities (Housing Element: Housing Plan Policy H- 5-d).
- Measurable Objective #2.4 - Efforts and policies to promote the provision of disabled accessible units.

The City Building department oversees ADA requirements in the approval and inspection process. In 2008, the Universal Design Ordinance was adopted (Fresno Municipal Code Section 11-110), requiring all new affordable housing units to comply with the standards of the ordinance.

- Proposed Action #2.5 - Accommodate persons with disabilities who seek reasonable waiver or modification of land use controls and/or development standards pursuant to



procedures and criteria set forth in the Development Code (Housing Element: Housing Plan Policy H-5-t).

- Measurable Objective #2.5 - Record of permitted accommodations of land-use controls and/or development standards.

No such accommodations were requested in the Planning and Development Department in PY 2019.

Private Sector Impediment #3: Relatively low levels of private investment in racial/ethnic minority neighborhoods and areas with comparatively high poverty rates.

- Proposed Action #3.1: Consider funding, matching funds, training programs and Section 3 opportunities for small business loan investment and to prepare small businesses for loans.
- Measurable Objective #3.1: The amount of funding dedicated to investment in small business and Section 3 training opportunities, and the amount of private sector investment supported or facilitated by those public investments.

A nonprofit organization named Helping Others Pursue Excellence Builds (H.O.P.E. Builds), was given \$35,000 in CDBG funds for their Micro-Enterprise Assistance program where they successfully assisted 56 businesses; 33 existing and 23 new. All HOME-funded development and substantial rehabilitation projects are required to comply with Section 3 requirements. The Housing Authority of the City of Fresno maintains a list of eligible individuals by qualifications and interest.

The City of Fresno participated in the development of the Fresno Regional DRIVE initiative, comprising three members of the initiative's Executive Committee. DRIVE is a 10-year Community Investment Plan with a vision to create opportunities for all residents to achieve real economic mobility by fostering an economy that is inclusive, vibrant, and sustainable. The Draft Plan was published on October 31, 2019, and includes 18 investment initiatives that collectively call for nearly \$4.2 billion of public, private, and philanthropic investment. The detailed plan can be viewed at [www.fresnodrive.org](http://www.fresnodrive.org).

In October of 2017, the City adopted the Southwest Fresno Specific Plan (SWFSP). Within the SWFSP, catalyst sites for focused development were identified including the MLK Activity Center, an area bounded by MLK Blvd, Walnut, Jensen, and Church Avenues. As the SWFSP was being developed, the owners of the MLK Activity Center property spearheaded an effort to create a concept plan for the MLK Center which includes plans for a Junior College, park, mix of housing densities and commercial uses. The first step was to have the properties annexed into the City, which occurred prior to adoption of the SWFSP. Beginning in 2019, plans for development of a new City College in the MLK Center commenced and will continue into the foreseeable future. In 2020, private citizens/investors living in Southwest Fresno began efforts to consider developing a healthy grocery store at the southwest corner of Walnut Avenue and MLK Blvd.

In November of 2016, the California Strategic Growth Council selected Fresno as one of three cities in the state to be a pilot for their new Transformative Climate Communities Program (TCC). This program was created "to fund the development and

implementation of neighborhood-level transformative climate community plans that include multiple coordinated greenhouse gas emissions reduction projects that provide local economic, environmental and health benefits to disadvantaged communities". The funds are intended to be used for "comprehensive public investments" that can effectively catalyze private and public resources to achieve environmental and economic transformation.

There are a total of 18 projects and in October 2019, the City of Fresno announced the launch of the first three Transformative Climate Communities (TCC) projects. The first project to break ground was the Yosemite Village Permaculture Community Garden and Urban Farm Incubator which is a 7-acre resident-led community garden and urban green space in Southwest Fresno. The second project, by GRID Alternatives, will install solar panels on five Fresno Housing Authority multi-family buildings for low-income families. GRID Alternatives will train 67 TCC area individuals for jobs in solar. The project aims to improve air quality and provide direct economic benefit for West Fresno families through electrical utility cost savings. The third project, the Inside Out Community Garden at the Sunset Community Center will include volunteer recruitment, and community engagement on garden maintenance, harvesting, and cooking demonstrations. The Fresno Economic Opportunities Commission and partners will survey the community for produce preferences, plant trees and vegetables with community volunteers, and conduct regular community events teaching proper nutrition and tasting a variety of recipes.

Private Sector Impediment #4: Low use of available fair housing resources/infrastructure.

- Proposed Action #4.1 - Include a web page on the city website detailing the rights and responsibilities of city residents under federal and state fair housing law, and hyperlinks to a variety of fair housing resources, including complaint forms for HUD and the California Department of Fair Employment and Housing.
- Measurable Objective #4.1- inclusion of the web-link and number of visits to the web page.

The City of Fresno's housing resources page is: <https://www.fresno.gov/darm/housing-community-development/fair-housing/>. The City further incorporated requests for recommendations to improve this web page as part of its Public Fair Housing Education Program in its 2020-2021 Notice of Funding Availability for Fair Housing Services.

- Proposed Action #4.2 - Use CDBG to fund specific Fair Housing education and outreach in areas of concentration.
- Measurable Objective #4.2 - The amount of CDBG funding dedicated to Fair Housing outreach and education, the number of training sessions, and the number of participants in those training sessions.

The City provided \$40,000 of CDBG funds to the Fair Housing Council of Central California (FHCCC). In addition to providing toll-free telephone, TTY, and email options for residents to report fair housing violations or inquire about their rights, FHCCC also employs various methods to reach residents in areas of concentration, such as a monthly radio program, maintaining social media accounts, and by distributing materials

to other service agencies, such as Central California Legal Services, Fresno Housing Authorities, Salvation Army, Cesar Chavez Adult Education Center, Center for Therapy Advocacy and Education, Fresno County Department of Social Services, Fresno County Behavioral Health, Fresno County Welfare-to-Work Program, Catholic Charities, County Department of Health, Fresno Economic Opportunities Commission, and United Cerebral Palsy.

- Proposed Action #4.3 - Through a continuing contract with the FHCCC, provide fair housing services that include advertising fair housing laws and complaint procedures in multiple languages through literature displays at City and County offices and through local nonprofit groups (Housing Element: Housing Plan Program 25).
- Measurable Objective #4.3 - Continuing contract with the FHCCC and a record of marketing efforts to promote broader awareness of fair housing laws and complaint procedures.

The City provided \$40,000 of CDBG funds to the Fair Housing Council of Central California (FHCCC). FHCCC maintains a website at [www.fhc-cc.org](http://www.fhc-cc.org) that explains fair housing rights and offers a means for residents to report violations or seek advice and referrals. The FHCCC produced 12 one-hour radio broadcasts entitled, "Fair Housing: It's the Law," on KFCF Fresno 88.1 FM. FHCCC estimates that these programs reach approximately 10,000 listeners in the service area and are also livestreamed at [kfcf.org](http://kfcf.org). Broadcasts feature guest speakers on topics such as: affordable housing development and opportunities, slumlords and the disparate impact on protected groups, mortgage lending practices and programs available, legal services and eviction assistance, and more. Each broadcast also discusses housing rights for home-seekers, and tenants, and housing provider obligations to comply with federal Fair Housing statutes.

The FHCCC conducted outreach and dispensed Fair Housing materials in City and County offices and through local nonprofit groups as discussed previously in this report (proposed action #4.2). The materials are available in English, Spanish, Hmong, Lao, Khmer, Vietnamese, Arabic and Cantonese.

The FHCCC received a total of 247 complaints of housing discrimination in the City of Fresno. There were 116 new cases of rental housing discrimination opened for further investigation and/or referral for relief.

**Table 14 - Fair Housing Cases by Basis**

Complaint Type	Number
Race	44
Religion	4
Color	48
Sex/Gender	4
Handicap	52
Familial Status	12
National Origin	5
Other State Violations	14
<b>Total</b> <sup>13</sup>	<b>184</b>

**Table 15 - Fair Housing Cases by Issue**

Complaint Type	Number
Rental	197
Sales	1
Advertising	0
Lending/Red-Lining	0
Insurance	0
Zoning	0
Accessibility	54
Terms/Conditions	49
Harassment	5
<b>Total</b>	<b>306</b>

## Public Sector Impediments

Public Sector Impediment #1: Persistence of concentrated areas of poverty with disproportionate shares of racial/ethnic minorities.

- Proposed Action #1 - Expanding upon Private Sector Action 3.1 above, identify methods by which CDBG funding may be used to promote investment and leverage lending in areas of the city with high poverty and high concentrations of racial/ethnic minority residents.
- Measurable Objective #1.1 - The amount of lending that is generated, facilitated, or supported by funding in areas with high concentrations of poverty and racial/ethnic minority residents.

In addition to the incremental affordable housing funding recently identified and

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<sup>13</sup> Complaints may contain more than one basis of discrimination. Two housing discrimination cases were referred to HUD for administrative relief, and five cases were referred to private attorneys for injunctive relief by the FHCCC.

programmed as noted in the response to Private Sector Impediment #1, Proposed Action #3, the City has also allocated funding from its Permanent Local Housing Allocation (PLHA) state entitlement funds of \$971,100 to resume its down payment assistance program in PY 2020 for low- and moderate-income individuals.

- Proposed Action 1.2 - Expand or reallocate CDBG funding for infrastructural improvements, public works projects, and housing rehabilitation/preservation, focusing on areas of poverty and high concentrations of minority residents.
- Measurable Objective # 1.2 - The amount of new or additional CDBG funding designated for improvements to infrastructure, public works projects, and housing rehabilitation/preservation in areas of poverty and high concentrations of minority residents.

In PY 2019, the City allocated \$1,365,000 of CDBG funds for neighborhood street and sidewalk improvements in low- and moderate-income neighborhoods including:

- Shields/Dakota/Crystal/Hughes Pavement Reconstruction (design)
- Calwa/Vine/MLK Neighborhood Roadway Construction
- Orange/Cedar/Butler/California Pavement Reconstruction
- Webster Neighborhood Canal Railing Barricade (design)

The City allocated \$1,300,000 of CDBG funds for park improvements in low- and moderate-income neighborhoods including:

- Maxie L. Parks HVAC Replacement (design)
- Granny's Park
- El Dorado Modular
- Fink White Splash Park (multi-year project)
- Frank H. Ball ADA Improvements
- Multigenerational Center

The City pursued a Section 108 Loan Application, and also committed general funds, for the construction of a \$10.75 million Multi-generational Community Center at Large Park.

The City added \$1,300,000 for housing rehabilitation programs for low- and moderate-income households.

- Proposed Action #1.3 - Pursue the creation of Enhanced Infrastructure Financing Districts (EIFD) in distressed areas around the city center, with the goal of securing additional redevelopment funding for those areas.
- Measurable Objective #1.3: The designation of EIFDs and the amount of funding allocated for redevelopment of existing housing units as affordable housing.

On April 23, 2020, the City Council adopted a resolution to establish the City of Fresno Enhanced Infrastructure Financing District to include the Downtown Focus Area and the Blackstone BRT Corridor Focus Area, to provide financing for infrastructure and facilities in those areas. A public meeting was held on May 26, 2020, and the Draft Infrastructure Financing Plan was published in September 2020. The Draft Plan proposes raising

approximately \$100 million primarily for multi-modal transportation, mobility, and related improvements.

- Proposed Action #1.4: Advocate and facilitate the conservation and rehabilitation of substandard residential properties by homeowners and landlords (Housing Element: Housing Plan Policy H-4-b).
- Measurable Objective #1.4: Policies and actions designed to facilitate conservation and rehabilitation of substandard housing.

Since its formation in 2018, the Reactive Rental Housing Team has successfully addressed violations and closed 526 cases. Beginning in January of 2020, the Reactive Rental Housing Team was transferred to the Rental Housing Unit and incorporated into the Anti Slumlord Enforcement Team (ASET), and are currently addressing violations on 109 active cases. Under the new model, the Reactive Rental Housing Team will work with members of the ASET team, and staff from both teams will address a mixture of cases in both areas of ASET and Reactive Rental Housing enforcement.

- Proposed Action #1.5: Continue to facilitate access to rehabilitation programs that provide financial and technical assistance to low- and moderate-income households for the repair and rehabilitation of existing housing with substandard conditions (Housing Element: Housing Plan Policy H-4-e).
- Measurable Objective #1.5: Policies and actions designed to facilitate access to rehabilitation programs.

In PY 2019, the City allocated and awarded \$1,300,000 of CDBG funds for Owner-Occupied Home Repair programs. The programs are implemented by the City's Housing and Community Development Division, Habitat for Humanity, Self-Help Enterprises and Fresno Economic Opportunities Commission; and are offered to eligible low- to moderate-income owner-occupied households in the form of grants. Home repairs include but are not limited to exterior paint, roofing, heating/cooling, plumbing, flooring and accessibility improvements.

Public Sector Impediment #2: Concentration of assisted housing in concentrated areas of poverty with relatively high concentrations of racial/ethnic minority residents.

- Proposed Action #2.1: Open a dialogue with affordable housing developers to identify barriers to entry for construction outside of areas in which affordable units are currently concentrated.
- Measurable Objective #2.1.1 - The record of dialogue between the City and affordable housing developers.
- Measurable Objective #2.1.2 - Identify resources to bridge the gap for developers of affordable housing units who face barriers to entry in neighborhoods with relatively low concentrations of affordable housing.

The Consolidated Plan for 2020-2024 was approved by City Council on May 21, 2020 and prioritizes access to affordable housing for low-income and special needs households by partnering with interested developers to increase development of low-

income and affordable housing in high opportunity areas, and by promoting the preservation and rehabilitation of existing affordable housing units. To support this objective, the City is actively pursuing additional funding to augment LIHTC and HOME Investment Partnerships Funds, to include the development of a housing trust fund, allocating state entitlement funds from the Permanent Local Housing Allocation, and utilizing general funds.

- Proposed Action #2.2 - Encourage the Fresno Housing Authority to provide mobility counseling to voucher recipients.
- Measurable Objective #2.2 - The number of voucher recipients who have been provided mobility counseling.

Fresno Housing Authority in reviewing data collected and findings, have expanded efforts in mobility counseling and landlord engagement; transitioning two staff positions to focus on those initiatives. Thus far approximately 150 households have been assisted with mobility counseling and our landlord engagement efforts have recruited 12 new landlords; two of which are in opportunity areas. Funding for additional positions has been approved by the Fresno Housing Board of Commissioners; said positions should be fulfilled in late 2020 - early 2021.

- Proposed Action #2.3 - Actively pursue funding to assist in the development, preservation, and rehabilitation of any existing housing type with a particular emphasis on the development of mixed-income neighborhoods (Housing Element: Housing Plan Program 5).
- Measurable Objective #2.3 - Policies and actions designed to secure funding for development, preservation, and rehabilitation of housing with an emphasis on developing mixed-income neighborhoods.

Significant incremental funding was identified and allocated for the development or rehabilitation of affordable housing in PY 2019 and early PY20. This includes general funds of \$1,750,000 for the purchase and preparation of sites identified in the Housing Element and \$5,366,900 of HOME Program Income to be used for the development of affordable housing on those sites; \$1,942,200 of Permanent Local Housing Allocation funding for single-family and multi-family housing development; and \$323,900 for the rehabilitation of owner-occupied homes with an emphasis on structures and families not currently eligible for existing City rehabilitation programs, such as mobile homes. This funding is incremental to the \$2,402,300 in PY20 HOME Funds to be used for affordable housing development, and \$1,028,000 PY20 CDBG funds to be used for the City's owner-occupied home repair programs.

- Proposed Action 2.4 - Ensure that all development applications are considered, reviewed, and approved without prejudice to the proposed residents (Housing Element: Housing Plan Policy H-5-e).
- Measurable Objective #2.4 - Efforts and policies designed to ensure equitable processing of development applications.  
In 2018, Business Friendly Fresno implemented the Accela software allowing for electronic submission of permit applications, improved processing of applications,

accountability, and transparency. In 2019, the Planning & Development Department added 5 positions to improve application processing, plan check turnaround, customer service, and front counter support. One of the new positions, a Planner III, serves as a project concierge to assist applicants through the development process from initial concept through the issuance of building permits. The Development Review Committee, which provides pre-application assistance to housing related projects, was reorganized to allow applicants to work with one administrator who answers questions, receives and assigns submittals, and sends response letters. This new process has increased productivity, cost effectiveness, and responsiveness. In 2019, the Money Back Guarantee/Business Streamlining Act was approved by the Fresno City Council creating a more streamlined review process through the implementation of mandatory processing timelines for planning entitlements and building plan check review. Under the act if the City fails to complete action on an application according to timelines, the applicant will be refunded the City's portion of the processing fee. As of May 8, 2020, there were no overdue plan checks which amounts to a total of more than 269 consecutive days of meeting mandatory processing timelines since the program started.

Public Sector Impediment #3: Need to promote active public participation and involvement on issues impacting city residents.

- Proposed Action #3.1 - Establish an initiative, in partnership with local organizations and advocacy groups, to identify ways to promote public participation in housing and community development planning. Such organizations may include Stone Soup, the Center for New Americans, and the school districts, among others. Train agencies on City resources so they can hold additional public input sessions.

The City implemented a robust community outreach and engagement plan for the 2020-2024 Consolidated Plan, 2020-2021 Annual Action Plan and 2020 Analysis of Impediments to Fair Housing Choice. This included 17 community meetings held throughout the City from November 2019 through February 2020, 2 focus groups (one for seniors and one for youth), 40 housing and community development stakeholder interviews, 13 intercept interviews at Inspiration park, a community survey completed by 500 residents and stakeholders, and substantial outreach to promote participation in these initiatives. This outreach included public notices and advertisements in the Fresno Bee, Spanish-language public notices and advertisements in Vida en el Valle, Hmong-language notices read on-air on radio station KBIF, digital and physical distribution of flyers at school locations near the meeting sites and through 18 neighborhood and community centers, flyers distributed at local congregations and food distributions near meeting sites, door-to-door canvassing to 7,500 homes, utility bill inserts to 130,000 residents, push notification to 30,000 users of the City's resident services mobile application, publication on media calendars for local media organizations, and social media posts on Facebook, Twitter, and Next Door. Combined, social media posts had 81,264 impressions and 411 engagements. Residents were also invited to two public hearings for the Consolidated Plan, and four public hearings for two substantial amendments related to the Section 108 Loan Guarantee and development of a \$10.75 million Multi-generational Community Center at Large Park.



- Proposed Action #3.2 - Create a "meeting in a box" that will allow agencies to hold meetings at different times and locations and provide feedback to City. Action will be documented through the development of meeting materials and logistics.

Meeting materials for all Consolidated Plan meetings were made available on the website of the Housing and Community Development Division, and materials and video recordings were made available for the Consolidated Notice of Funding Availability, and the Permanent Local Housing Allocation 5-Year Plan for state entitlement funds.

Public Sector Impediment #4: Lack of use of the state fair housing system.

- Proposed Actions 4.1 - Include a web page on the city website detailing the rights and responsibilities of city residents under federal and state fair housing law, and hyperlinks to a variety of fair housing resources, including complaint forms for HUD and the California Department of Fair Employment and Housing. Action will be measured by inclusion of the web-link and number of visits and the click-through rate of visitors who access any of the links included on the web page.

The City's fair housing resources page is located at: <https://www.fresno.gov/darm/housing-community-development/fair-housing/>. The page received 783 external visits (327 unique) in 2019.

- Proposed Action # 4.2 -Include data-sharing provisions in future contracts with the FHCCC to receive fair housing complaints and testing data. Action will be measured by the revision of contracts with the FHCCC for the purposes of receiving and managing fair housing data.

The FHCCC received a total of 247 complaints of housing discrimination in the City of Fresno. There were 116 new cases of rental housing discrimination opened for further investigation and/or referral for relief.

- Proposed Action #4.3 - Open a dialogue with the FHCCC. The purposes of this dialogue would be to share the results of the current AI study and to identify ways in which the city can collaborate with the Council on addressing the impediments included in the study.

The City completed its 2020 Analysis of Impediments to Fair Housing Choice (AI) which was adopted by the City Council on May 21, 2020. The City subsequently prepared a Notice of Funding Availability (NOFA) for the provision of Fair Housing services for Public Outreach, Housing Professional Outreach, and Fair Housing Complaint and Referral Services. This NOFA requested applications to provide 17 of the recommended actions from the AI. Feedback from the providers of fair housing services which result from this NOFA will be used to inform, streamline, and enhance the program in subsequent years.

- Proposed Action # 4.4 - Through continuing contract with the FHCCC, provide fair housing services that include advertising fair housing laws and complaint procedures in multiple languages through literature displays at City and County offices and through local nonprofit groups (Housing Element: Housing Plan Program 25). Action will be

documented through continued contractual relationships with the FHCCC and a record of marketing efforts to promote broader awareness of fair housing laws and complaint procedures.

In the 2019 Program Year, the Fair Housing Council of Central California took the following actions:

- Audited the local housing rental market through testing based on race;
- Investigated complaints of housing discrimination and refer cases for injunctive or administrative relief;
- Planned a large Fair Housing training geared for attorneys, however was cancelled due to COVID-19
- Conducted education and outreach, including a monthly radio broadcast, Fair Housing: It's the Law on local KFCF Fresno; and
- Partnered with the National Reinvestment Coalition to increase investment in high minority and poverty neighborhoods to address discrepancies in access to banking, transportation, employment and other services.

## CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and will be used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements.**

The City's Planning and Development Department, Housing and Community Development Division (HCD Division) serves as the lead agency for monitoring compliance of CDBG, HOME, ESG and HOPWA Programs. HCD Division established procedures for monitoring of programs/activities and has a compliance staffing component. These procedures mandate compliance and timely implementation of the projects/activities by internal Departments, developers and subrecipients. HCD Division staff utilizes internal policies and procedures, HUD monitoring handbooks, guidelines, and technical assistance publications to ensure funded programs/activities are in compliance with all applicable rules and regulations.

The monitoring ranges from screening applicants for income eligibility, accounting procedures, to on-site inspections for funded projects/activities. HCD Division staff review these reports on a regular basis and provides technical assistance where needed to assure compliance.

### Minority Business Outreach:

The City established standards and procedures through Ordinance 2000-248, as amended, establishing its Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the U.S. Department of Transportation (DOT) at 49 CFR Parts 23 and 26, U.S. Department of Housing and Urban Development (HUD) at 2 CFR Part 200, and U.S. Environmental Protection Agency (EPA) at 40 CFR Part 33. It is the policy and commitment of the City to ensure that DBEs as defined in Part 26, Part 23, Part 200 and Part 33 have an equal opportunity to receive and participate in DOT, HUD and EPA-funded contracts.

It is also the City's policy to:

- Ensure nondiscrimination in the award and administration of DOT, HUD and EPA-funded contracts;
- Create a level playing field on which DBEs can compete fairly for contracts and subcontracts relating to construction, professional services, supplies, equipment, materials and other services for DOT, HUD and EPA-funded contracts;
- Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
- Ensure that only firms that meet 49 CFR Part 23, 49 CFR Part 26, 2 CFR Part 200 and 40 CFR Part 33 eligibility standards are permitted to participate as DBEs;
- Help remove barriers to the Participation of DBEs in DOT, HUD and EPA-funded contracts;
- Assist the development of firms that can compete successfully in the marketplace outside the DBE Program; and
- Outreach to local firms and encourage certification and participation in the DBE Program.

It is the objective of the DBE Program to:

- Aggressively seek out and identify firms owned and controlled by socially and economically disadvantaged individuals who are qualified to provide the City of Fresno with required goods, materials, supplies and services needed for the City's operations;
- Develop and implement information and communication programs and procedures geared to acquaint prospective DBEs with the City's contracting and procurement procedures and requirements;
- Develop the necessary interdepartmental relationships within the City, which will promote, foster, and facilitate the implementation of this program;
- Contribute to the economic stability and growth of DBEs in the Fresno metropolitan area; and
- Attain the annual DBE overall goals as established with the federal agencies and to meet all federal guidelines in the administration of this program.

#### *DBE Program Procedural Framework*

The DBE Program, which was most recently updated in 2016, establishes a framework and a comprehensive set of procedures that have broad applicability across a variety of federal programs, including HUD entitlement programs. The DBE Program policy and procedures document establishes standards and procedures for Program administration, DBE certification standards and procedures, goal setting, good faith efforts, counting, recordkeeping, compliance, monitoring and enforcement. The procedural framework calls for each Department, in conjunction with the DBE Program Coordinator, to develop a comprehensive record keeping system which will facilitate the monitoring and progress assessment of the DBE Program. This system will also provide necessary data for compliance reviews and uniform reporting requirements. More information about the City's DBE Program can be found at [www.fresno.gov/finance/purchasing/](http://www.fresno.gov/finance/purchasing/).

#### *DBE Program-Specific HUD CDBG and HOME Standards and Requirements*

The DBE Program policy and procedures also include CDBG and HOME specific requirements for recordkeeping and reporting, including a section entitled: SECTION 24 CFR 570.506 (g) (6) (CDBG) and 24 CFR 92.508 (a) (7) (ii) (B) (HOME)

**RECORDKEEPING REQUIREMENTS:** Data indicating the racial/ethnic character of each business entity receiving a contract or subcontracts of \$25,000 or more, paid or to be paid, with CDBG and/or HOME funds, data indicating which of those entities are women business enterprises as defined in Executive Order 12138, the amount of the contract or subcontract, and documentation of recipient affirmative steps to assure that minority business and women business enterprise have an equal opportunity.

Attachment 11 of the DBE Program policy and procedures incorporate additional guidance, forms and related instructions. These items include: i) HUD, Contract Provisions Required by Federal Law or Owner Contract with the U.S. Department of Housing and Urban Development, ii) HUD CPD Information Bulletin, Issue No. 2015-02, Minority Business Enterprise Contract and Subcontract Activity, Report HUD -2516 and Section 3 Reporting, November 30, 2014, iii) HUD Section 3 and MBE Pre-award Compliance Certification, iv) City of Fresno, Final Report, v) Utilization of Minority and Women Business Enterprises and First-Tier Subcontractors, vi) HUD Contract and Subcontract report, and vii) HUD, HOME Program, Annual Performance Report.

## CDBG Monitoring Schedule and Results

The monitoring process involves desk audits of reports and supporting documentation, onsite monitoring reviews, frequent telephone contacts, written communications, and meetings. Through regular monitoring of its sub-recipients, staff ensures they abide by all applicable federal, state and local standards and work with recipients to increase efficiencies and augment their performance. As part of this process, City staff watches for the potential of fraud, waste, mismanagement, and/or other opportunities for potential abuse. Contract provisions are in place that provide for the suspension of funds, termination of the contract, and disallowance of reimbursement requests at any time during the program year based on performance deficiencies. On an individual basis, staff works with sub-recipients to correct identified deficiencies through discussion and/or technical assistance, prior to imposing any sanctions.

The following projects were monitored during PY 2019: Boys and Girls Club, Fresno EOC Street Saints Program, HOPE Micro-Enterprise Assistance, and the Fair Housing Council of Central California.

Results from the Boys and Girls Club, FEOC, and HOPE resulted in no findings. There were a variation of recommendations made to each organization including: revisions to beneficiary intake forms, request for or policies that demonstrate the organization periodically assesses its systems of internal control, addition of record retention to the policies aside from the CDBG minimum of 3 years, and an accounting report that details all CDBG expenditures for the program. As a federal funding source, CDBG should be tracked under a separate project code or fund number.

The City was unable to complete the onsite monitoring of FHCCC to review the policies and procedures used to administer the program. The requested items are currently being reviewed to complete the monitoring.

During the program year subrecipients implementing home repair programs were monitored for program and financial compliance. Monitoring of Habitat for Humanity, Fresno EOC and Self-Help Enterprises included desk reviews, on-site visits and field inspections of projects completed or under construction. Any deficiencies identified were addressed by providing technical assistance.

## HOME Monitoring Schedule and Results

The following completed projects were monitored during the PY 2019: Villa Del Mar Apartments, Village at Kings Canyon Apartments, Brierwood Court Apartments, Arbor Court Apartments, Sierra Gateway I Senior Apartments, Tyler Duplex, Martin Luther King Square Apartments, Oak Park Senior Villas, Sandstone Apartments, Echo Duplex, Parc Grove Commons II Apartments, 330 Van Ness Cottages, Renaissance at Sant Clara Apartments, Bridges at Florence Apartments, Sierra Gateway II Senior Apartments, City View Apartments, Parc Grove Commons Northwest Apartments, Plaza Mendoza Apartments, Viking Village Apartments, Cedar Court Apartments, Inyo Terrace Apartments, Fultonia West Apartments, Cedar Heights Apartments, Calaveras Court Apartments, and Glen Avenue Apartments.

During PY 2019 monitoring, the following risk assessments were noted: Parc Grove Commons II and Parc Grove Northwest are classified as High Risk until the next monitoring in 2020. There were several units that required attention to health and safety.

On an annual basis, as part of the monitoring process the City verified that 415 families previously assisted with federal funds that impose occupancy requirements over the length of an affordability period continue to occupy the home as their principal residence. Beneficiaries that no longer meet the occupancy requirements are referred to loan servicing for repayment of funds.

### HESG and HOPWA Monitoring

During PY 2019, two (2) public service agencies were monitored for ESG.

- Marjaree Mason Center
- WestCare California

Due to the COVID-19 pandemic, the monitoring of subrecipients has been limited to desk reviews. A desk review is performed on a monthly basis when an invoice is received. The invoice is audited and followed up with a conversation regarding the program and invoice with the subrecipient via telephone or email.

#### **Citizen Participation Plan 91.105(d); 91.115(d)**

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City will publish a public notice of the review and comment period for the PY 2019 Draft CAPER in the daily publication of the Fresno Bee. Public notices will also be distributed on the City's Facebook and Twitter accounts, the City Website, and read on-air at KBIF 900AM, a local Hmong and Punjabi radio station. The City will utilize an email distribution list of over 500 interested individuals to share the Public Notice, and advise of the comment and community engagement process. The email distribution list contains addresses that range from residents, to community-based organizations and public/private agencies, all encouraged to share the information with their networks as well. The Public Notice will also appear in the bi-weekly publication of Vida en el valle.

The City will make available a Public Review Draft of this document for a fifteen-day review and comment period on the City's website at [www.fresno.gov/housing](http://www.fresno.gov/housing).

The Fresno City Council will conduct a Public Hearing to receive comments on the CAPER on November 5, 2020, at 10:10 AM.

The City's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at the meeting, you need additional accommodations such as interpreters, signers, assistive listening devices, or the services of a translator, please contact the Office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov). To ensure availability, you are advised to make your request at least 48 hours prior to the meeting. The agenda and related staff reports are available at [www.fresno.gov](http://www.fresno.gov), as well as in the Office of the City Clerk.

On account of the COVID-19 emergency, the Public Hearing will be conducted electronically and telephonically only. Participation instructions will be published with the agenda to be made available on the City Council website at <https://fresno.legistar.com/Calendar.aspx>. Additionally,

notices and public review copies of the report will not be available at physical locations such as City facilities, but will be made available via email and social media.

## Public Comments

The City accepts public comments in any form convenient to the public, including those listed below. Comments will be addressed in the final version of the PY 2019 CAPER.

### **Submit Comments by Mail:**

City of Fresno  
Planning and Development Department  
Attn: Housing and Community Development Division  
2600 Fresno Street Room 3065  
Fresno CA 93721

### **Submit Comments by Email:**

[HCDD@fresno.gov](mailto:HCDD@fresno.gov)

Please include "2019 CAPER" in the subject line

### **Submit Comments by Phone:**

559-621-8300

### **Submit Comments by TTY:**

559-621-8721

### **Submit Comments by Fax:**

559-457-1579

## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City is currently in the process of allocating its awarded HUD CPD-CV funds (Coronavirus relief funds administered through the ESG, HOPWA, and CDBG programs via the CARES Act). In an effort to expedite the programming and expensing of these funds in order to prevent, prepare for, and respond to the Coronavirus, HUD has issued guidance which allows the City to waive the requirements for Consolidated Plan consistency in the expenditure of these funds. To date, the City has not implemented this waiver. Should it do so, such a waiver will be cited during the public review period of any substantial amendments to program these funds. Per HUD, these changes will be reflected in the next Consolidated Plan (2025-2029).

The City certifies that:

- The City provided certifications of consistency in a fair and impartial manner;
- The City did not hinder Consolidated Plan implementation by action or willful inaction;
- Pursued all resources described in the Consolidated Plan; and
- All CDBG funds used went toward meeting a national objective. The City spent 100% of its CDBG program funds (not including administrative and loan payments) on activities that met a low- and moderate-income national objective.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Not applicable



## CR-50 - HOME 91.520(d)

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The below list of completed projects were monitored during the PY 2019 with no issues.

- Villa Del Mar Apartments
- Village at Kings Canyon Apartments
- Sierra Gateway I Apartments
- Brierwood Court Apartments
- Oak Park Senior Villas
- Arbor Court Apartments
- Sandstone Apartments
- MLK square Apartments
- 330 Van Ness Cottages
- Bridges at Florence Apartments
- Parc Grove Commons Apartments
- City View Apartments
- Calaveras Court Apartments
- Renaissance at Santa Clara
- Sierra Gateway II Apartments
- Plaza Mendoza Apartments
- Viking Village Apartments
- Cedar Court Apartments
- Inyo Terrace Apartments
- Fultonia West Apartments
- Cedar Heights Apartments
- Tyler Street Duplex
- Echo Duplex
- Glenn Avenue Apartments

There were no newly constructed projects during the program year that required initial inspection.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Affirmative marketing consists of additional actions taken beyond typical advertising efforts that are established to attract eligible persons who may otherwise not apply.

The City requires that each HOME-assisted property prepare an Affirmative Fair Housing Marketing Plan for available units in developments that have five or more HOME-assisted units. During PY 2019, there were no properties that required an initial Affirmative Fair Housing Marketing Plan. All existing HOME-assisted apartment complexes have an approved Affirmative Fair Housing Marketing Plan.

Affirmative marketing of business opportunities under the HOME Program include, but are not limited to, hiring of persons and businesses for consultant services, vendors, contractors, developers and property owners that enter into agreements funded through HOME. The City is required to adopt procedures to ensure the inclusion of minorities and women, to the maximum extent possible, in all contracting opportunities made possible through HOME funding. This includes opportunities for all types of business, including but not limited to real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and other professional services.

The City's policies and procedures call for the following affirmative marketing actions:

- Solicit qualified vendors who have received the Minority and Women Business Enterprise (MWBE) Certification from the State of California when they are potential sources.
- Divide large contracts, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority business, and women's business enterprises.
- Require all prime contractors to take the affirmative steps listed above.

In addition, the City has incorporated the following into its HOME Program Agreement between the City and Developers to ensure HUD's Affirmative Fair Housing Marketing Plan requirements are met:

"The developer warrants, covenants and agrees with the City that it shall comply with all affirmative marketing requirements, including without limitation, those set out at 24 C.F.R. 92.350 and 92.351, in order to provide information and otherwise attract eligible persons from all racial, ethnic and gender groups in the housing market in the rental of the Project Units. The DEVELOPER shall maintain records of actions taken to affirmatively market units constructed in the future, and to assess the results of these actions."

City staff performing annual monitoring follows up with property managers to ensure an Affirmative Fair Housing Marketing Plan is provided to the City for review.

In addition, the City's notice of HOME Program funding availability specifically encourages minority- and women-owned firms to submit an application consistent with the City's policy to insure that minority- and women-owned firms are afforded the maximum practical opportunity to compete for and obtain public sector contracts for services.

<b>Data on the amount and use of program income for projects, including the number of projects and owner and tenant characteristics.</b>
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During PY 2019, the City received a total of \$5,561,200.82 in HOME Program Income. This amount will be used for affordable housing development activities during PY20. Also, the total

amount must be used to reduce the amount of entitlement funds drawn from the City's Treasury account.

**Other actions taken to foster and maintain affordable housing. 91.220(k)**

(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

On April 13, 2017, the City adopted its 2015-2023 Housing Element that identifies the housing needs of the City and introduces programs and activities aimed at addressing those needs. In addition, the Housing Element examines the housing needs of the City, the long-term strategies to meet those needs, and determines the priority needs for a five-year period.

The Housing and Community Development Division currently operates a New Development / Substantial Rehabilitation Program, which requires coordination with the State's Low Income Housing Tax Credit (LIHTC) Program. The City is the Local Reviewing Agency for the Program and annually receives two to three new development or substantial rehabilitation LIHTC applications for evaluation and comment. In return for the City's evaluation of the application, the State provides the City with a nominal stipend to cover the review cost.

The City also operates an Owner-Occupied Rehabilitation Program, Senior Paint Program, Tenant-Based Rental Assistance Program, and Housing Opportunities for Person with Aids Program.

On August 20, 2020, the Fresno City Council approved \$1,942,000 in State of California Permanent Local Housing Allocation funds to be used for the development of new multi-family and single-family housing units for lower income households.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided.

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

**Table 16 - HOPWA Number of Households Served**

Number of Households Served Through:	One Year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	25	23
Tenant-based rental assistance	20	18
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	20	7
<b>Total</b>	<b>65</b>	<b>43<sup>14</sup></b>

Housing Opportunities for Persons with AIDS (HOPWA) is the only Federal program dedicated to the housing needs of people living with HIV/AIDS. The City partners with WestCare California, Inc. to administer the funding and provide services in the metropolitan area. WestCare operates The Living Room and provides Tenant Based Rental Assistance (TBRA) and Short-term Rental Mortgage and Utilities (STRMU). Participants in the program are referred to the Fresno Housing Authority for long-term housing.

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<sup>14</sup> 5 individuals received more than one type of assistance, and as such are only counted once in the total value.

## CR-60 - ESG 91.520(g) - ESG Recipients only

### ESG Supplement to the CAPER in e-snaps

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### **Basic Grant Information**

Recipient Name	FRESNO
Organizational DUNS Number	071887855
EIN/TIN Number	946000338
Identify the Field Office	SAN FRANCISCO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Fresno/Madera County CoC

##### **ESG Contact Name**

Prefix	
First Name	Jennifer
Middle Name	K
Last Name	Clark
Suffix	
Title	Director

##### **ESG Contact Address**

Street Address 1	2600 Fresno Street Room 3070
Street Address 2	
City	Fresno
State	CA
ZIP Code	-
Phone Number	559-621-8001
Extension	
Fax Number	559-457-1316
Email Address	<a href="mailto:jennifer.clark@fresno.gov">jennifer.clark@fresno.gov</a>

##### **ESG Secondary Contact**

Prefix	Mr.
First Name	Thomas
Last Name	Morgan
Suffix	
Title	Housing and Community Development Manager
Phone Number	559-621-8064
Extension	
Email Address	<a href="mailto:thomas.morgan@fresno.gov">thomas.morgan@fresno.gov</a>

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2019
<b>Program Year End Date</b>	06/30/2020

**3. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** MARJAREE MASON CENTER

**City:** Fresno

**State:** CA

**Zip Code:**

**DUNS Number:** 173284605

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** \$350,000

**Subrecipient or Contractor Name:** WestCare of California

**City:** Fresno

**State:** CA

**Zip Code:** 93703

**DUNS Number:** 054612767

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** \$172,000

## CR-65 - ESG 91.520(g)- Persons Assisted

Per HUD ESG CAPER guidelines, data is no longer reported in CR-65. Required data is provided in the attached HESG SAGE CAPER Report.

## CR-70 - ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

**Table 17 - Shelter Utilization**

Statistic	Number of Units
Number of Beds - Rehabbed	0
Number of Beds - Conversion	0
Total Number of bed-nights available	22,009
Total Number of bed-nights provided	20,469
Capacity Utilization	93%

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City acts as a pass-through agency for ESG funds and is responsible for the administration and oversight of the grant. The majority of funds are awarded to local homeless services providers performing the day-to-day administration of the program. The City coordinates with the FMCoC to determine how ESG funds are allocated to each eligible use. The City also participates on the Executive Committee of the FMCoC and works alongside the FMCoC on several initiatives to prevent and end homelessness through the housing-first model.

All ESG-funded beneficiaries are tracked in the Homeless Management Information System (HMIS) by ESG subrecipient. The HMIS system is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness and can provide detailed reports in terms of the level of assistance received by each beneficiary.

In total, 950 persons were assisted with ESG funds during PY 19. A total of 338 households were served. Of those, 234 households included both adults and children while 193 were without children. For 30% of households with children, the length of participation was less than two weeks; whereas 49% of households without children had a length of participation less than two weeks. A total of 33 individuals were identified as chronically homeless. Of the 823 persons exiting the system, 782 (95%) exited to positive housing destinations.



## CR-75 - ESG 91.520(g) – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

**Table 18 - ESG Expenditures for Homelessness Prevention**

Expenditure Type	Dollar Amount of Expenditures in Program Year		
	FY 2017	FY 2018	FY 2019
Expenditures for Rental Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation & Stabilization Services – Services	\$0	\$0	\$0
Expenditures for Homelessness Prevention under Emergency Shelter Grants Program	\$0	8,988.56	133,273.26
<b>Subtotal Homelessness Prevention</b>	<b>\$0</b>	<b>8,988.56</b>	<b>133,273.26</b>

#### 11b. ESG Expenditures for Rapid Re-Housing

**Table 19 - ESG Expenditures for Rapid Re-Housing**

Expenditure Type	Dollar Amount of Expenditures in Program Year		
	FY 2017	FY 2018	FY 2019
Expenditures for Rental Assistance	\$256,476.01	\$87,520.86	\$507,096.77
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$0	\$0	\$0
Expenditures for Housing Relocation & Stabilization Services – Services	\$0	\$0	\$0
Expenditures for Homelessness Prevention under Emergency Shelter Grants Program	\$0	\$0	\$0
<b>Subtotal Rapid Re-Housing</b>	<b>\$256,476.01</b>	<b>\$87,520.86</b>	<b>\$507,096.77</b>

#### 11c. ESG Expenditures for Emergency Shelter

**Table 20 - ESG Expenditures for Emergency Shelter**

Expenditure Type	Dollar Amount of Expenditures in Program Year		
	FY 2017	FY 2018	FY 2019
Essential Services	\$0	\$0	\$0
Operations	\$185,584.00	\$3,065.74	\$214,325.21
Renovation	\$0	\$0	\$0
Major Rehab	\$0	\$0	\$0
Conversion	\$0	\$0	\$0
<b>Subtotal Emergency Shelter</b>	<b>\$185,584.00</b>	<b>\$3,065.74</b>	<b>\$214,325.21</b>

#### 11d. Other Grant Expenditures

**Table 21 - Other ESG Grant Expenditures**

Expenditure Type	Dollar Amount of Expenditures in Program Year		
	FY 2017	FY 2018	FY 2019
Street Outreach	\$0	\$0	\$3,008.24
HMIS	\$0	\$0	\$0
Administration	\$42,742.73	\$34,894.10	\$85,818.38

#### 11e. Total ESG Grant Funds

**Table 22 - Total ESG Grant Funds Expended**

Expenditure Type	FY 2017	FY 2018	FY 2019
Total ESG Funds Expended	\$484,803.00	\$134,470.00	\$943,521.86

#### 11f. Match Source

**Table 23 - Other Funds Expended on Eligible ESG Activities**

Match Type	FY 2017	FY 2018	FY 2019
Other Non-ESG HUD Funds	\$0	\$22,440.50	\$172,000.00
Other Federal Funds	\$0	\$0	\$0
State Government	\$0	\$0	\$136,857.85
Local Government	\$0	\$397,424.80	\$120,659.00
Private Funds	\$0	\$11,000	\$0
Other	\$0	\$0	\$0
Fees	\$0	\$0	\$0
Program Income	\$0	\$0	\$0
<b>Total Match Amount</b>	<b>\$0</b>	<b>430,865.30</b>	<b>429,516.85</b>

#### 11g. Total

**Table 24 - Total Amount of Funds Expended on ESG Activities**

Expenditure Type	FY 2017	FY 2018	FY 2019
Total Amount of Funds Expended on ESG Activities	\$484,803.00	\$565,335.30	1,373,038.70

NOTE: 2019 Expenditures that have been reimbursed to subrecipients, but have not yet been drawn in the HUD Integrated Disbursement and Information System are not reflected in the CR-75 Tables above.

## Appendix A: HESG SAGE CAPER Report



HUD ESG CAPER FY2020

Grant: **ESG: Fresno - CA - Report** Type: **CAPER**

[Skip to a section...](#)

**Report Date Range**

7/1/2019 to 6/30/2020

**Q01a. Contact Information**

First name	Thomas
Middle name	
Last name	Morgan
Suffix	
Title	
Street Address 1	2600 Fresno Street, CH3S 3065
Street Address 2	
City	Fresno
State	California
ZIP Code	93721
E-mail Address	thomas.morgan@fresno.gov
Phone Number	(559)621-8064
Extension	
Fax Number	

**Q01b. Grant Information**

As of 9/11/2020

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline
2020						
2019	E19MC060001	\$585,863.00	\$269,108.09	\$316,754.91	7/23/2019	7/23/2021
2018	E18MC060001	\$578,163.00	\$532,980.96	\$45,182.04	9/12/2018	9/12/2020
2017	E17MC060001	\$569,903.00	\$482,122.52	\$87,780.48	9/22/2017	9/22/2019
2016	E16MC060001	\$565,293.00	\$529,764.03	\$35,528.97	8/22/2016	8/22/2018
2015	E15MC060001	\$559,850.00	\$559,850.00	\$0	9/14/2015	9/14/2017
2014	E14MC060001	\$517,584.00	\$517,584.00	\$0	6/30/2015	6/30/2017
2013	E13MC060001	\$418,009.00	\$418,009.00	\$0	10/6/2013	10/6/2015
2012						
2011						

**ESG Information from IDIS**

Total	\$3,794,665.00	\$3,309,418.60	\$485,246.40
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CAPER reporting includes funds used from fiscal year:

2015, 2016, 2017, 2018, 2019, 2020

Project types carried out during the program year

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	1
Emergency Shelter	1
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	2
Homelessness Prevention	1

Q01c. Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
WestCare California	129	HP - WestCare ESG Project Unite HP	3728	12				CA-514	061410	0	ServicePoint	2019-07-01	2020-06-30	No	Yes
WestCare California	129	RR - WestCare ESG Project Unite RR	3729	13				CA-514	061410	0	ServicePoint	2019-07-01	2020-06-30	No	Yes
Marjaree Mason Center, Inc.	941156639	City ESG Rapid Rehousing	CityESGRRH	13	0	0	CA-514	ca-514	69372	1	Apricot	2019-07-01	2020-06-30	Yes	Yes
Marjaree Mason Center, Inc.	941156639	City ESG Emergency Shelter	CityESGESG	1	0	0		CA-514	69372	1	Apricot	2019-07-01	2020-06-30	Yes	Yes
WestCare California	129	West Care ESG Project Unite Street Outreach	3730	4				CA-514	061410	0	ServicePoint	2019-07-01	2020-06-30	No	Yes

Q05a: Report Validations Table

Total Number of Persons Served	950
Number of Adults (Age 18 or Over)	458
Number of Children (Under Age 18)	484
Number of Persons with Unknown Age	10
Number of Leavers	823
Number of Adult Leavers	397
Number of Adult and Head of Household Leavers	408
Number of Stayers	127
Number of Adult Stayers	61
Number of Veterans	5
Number of Chronically Homeless Persons	33
Number of Youth Under Age 25	17
Number of Parenting Youth Under Age 25 with Children	4
Number of Adult Heads of Household	431
Number of Child and Unknown-Age Heads of Household	2
Heads of Households and Adult Stayers in the Project 365 Days or More	4

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of
					Error Rate
Name	0	0	3	726	0.32 %
Social Security Number	271	174	0	728	46.84 %
Date of Birth	0	0	0	726	0.00 %
Race	5	0	0	726	0.53 %
Ethnicity	0	0	0	726	0.00 %
Gender	0	0	0	726	0.00 %
Overall Score				678	71.37 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of
		Error Rate
Veteran Status	5	1.09 %
Project Start Date	0	0.00 %
Relationship to Head of Household	3	0.32 %
Client Location	0	0.00 %
Disabling Condition	0	0.00 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	90	10.94 %
Income and Sources at Start	85	19.63 %
Income and Sources at Annual Assessment	2	50.00 %
Income and Sources at Exit	87	21.32 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	0	0	0	0	0	0	--
TH	0	0	0	0	0	0	--
PH (All)	49	0	0	0	0	0	0.00 %
Total	49	0	0	0	0	0	0.00 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	547	386
1-3 Days	156	213
4-6 Days	22	31
7-10 Days	12	9
11+ Days	96	92

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	1	1	100.00 %
Bed Night (All Clients in ES - NBN)	0	0	--

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	458	203	252	0	3
Children	484	0	481	0	2
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	8	0	0	0	8
Total	950	204	733	0	13

For PSH & RRH – the total persons served who moved into housing      44      16      28      0      0

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	433	193	234	0	5
For PSH & RRH – the total households served who moved into housing	20	14	6	0	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	38	18	36	0	0
April	71	34	37	0	0
July	59	14	45	0	0
October	80	22	58	0	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	64	46	18	0
Female	392	155	234	3
Trans Female (MTF or Male to Female)	1	1	0	0
Trans Male (FTM or Female to Male)	1	1	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0



Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	458	203	252	3

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	244	242	0	2
Female	240	240	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	484	482	0	2

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	1	0	1	0	0
Female	1	0	1	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	8	0	0	0	8
Subtotal	10	0	2	0	8

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	307	242	9	48	7	0	0
Female	633	240	65	318	9	0	0
Trans Female (MTF or Male to Female)	1	0	1	0	0	0	0
Trans Male (FTM or Female to Male)	1	0	1	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	8	0	0	0	0	0	8
Subtotal	950	482	76	366	16	0	8

Q11: Age

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
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Under 5	201	0	199	0	2
5 - 12	212	0	211	0	0
13 - 17	71	0	71	0	0
18 - 24	76	25	50	0	1
25 - 34	165	51	114	0	0
35 - 44	109	39	69	0	1
45 - 54	61	45	15	0	1
55 - 61	31	29	2	0	0
62+	16	14	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	8	0	0	0	8
Total	950	203	733	0	13

☐ Q12a: Race



	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	627	146	477	0	4
Black or African American	200	49	151	0	0
Asian	43	2	41	0	0
American Indian or Alaska Native	25	4	20	0	1
Native Hawaiian or Other Pacific Islander	7	1	6	0	0
Multiple Races	37	2	35	0	0
Client Doesn't Know/Client Refused	3	0	3	0	0
Data Not Collected	8	0	0	0	8
Total	950	204	733	0	13

☐ Q12b: Ethnicity



	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	429	109	318	0	2
Hispanic/Latino	513	95	415	0	3
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	8	0	0	0	8
Total	950	204	733	0	13

☐ Q13a1: Physical and Mental Health Conditions at Start



	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults <input type="checkbox"/>	With Only Children	Unknown Household Type
Mental Health Problem	122	71	43	7	--	0	1
Alcohol Abuse	11	6	5	0	--	0	0
Drug Abuse	21	17	3	0	--	0	1

Both Alcohol and Drug Abuse	7	4	3	0	--	0	0
Chronic Health Condition	92	41	37	14	--	0	0
HIV/AIDS	3	2	1	0	--	0	0
Developmental Disability	29	7	5	18	--	0	0
Physical Disability	62	43	14	5	--	0	0

☐ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

☐ **Q13b1: Physical and Mental Health Conditions at Exit**

☐

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults <input type="checkbox"/>	With Only Children	Unknown Household Type
Mental Health Problem	102	60	35	6	--	0	1
Alcohol Abuse	8	5	3	0	--	0	0
Drug Abuse	17	14	2	0	--	0	1
Both Alcohol and Drug Abuse	7	4	3	0	--	0	0
Chronic Health Condition	79	36	29	14	--	0	0
HIV/AIDS	3	2	1	0	--	0	0
Developmental Disability	23	6	6	11	--	0	0
Physical Disability	54	37	11	6	--	0	0

☐ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

☐ **Q13c1: Physical and Mental Health Conditions for Stayers**

☐

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults <input type="checkbox"/>	With Only Children	Unknown Household Type
Mental Health Problem	14	9	2	3	--	2	0
Alcohol Abuse	0	0	0	0	--	0	0
Drug Abuse	2	2	0	0	--	0	0
Both Alcohol and Drug Abuse	81	15	20	49	--	0	0
Chronic Health Condition	8	5	2	1	--	0	0
HIV/AIDS	0	0	0	0	--	0	0
Developmental Disability	0	0	0	0	--	0	0
Physical Disability	9	7	2	0	--	0	0

☐ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

☐ **Q14a: Domestic Violence History**

☐

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	323	112	210	0	1
No	89	54	33	0	2

Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	48	37	9	0	2
Total	460	203	252	0	5

☐ Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	313	102	210	0	1
No	14	7	7	0	0
Client Doesn't Know/Client Refused	1	0	1	0	0
Data Not Collected	0	0	0	0	0
Total	328	109	218	0	1

☐ Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	153	62	89	0	2
Transitional housing for homeless persons (including homeless youth)	6	0	6	0	0
Place not meant for habitation	91	58	32	0	1
Safe Haven	3	3	0	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing <input type="checkbox"/>	0	0	0	0	0
<b>Subtotal</b>	253	123	127	0	3
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	4	2	0	0	2
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison or juvenile detention facility	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	2	0	2	0	0
<b>Subtotal</b>	6	2	2	0	2
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	9	2	7	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	2	0	2	0	0
Rental by client, with HCV voucher (tenant or project based)	2	2	0	0	0
Rental by client in a public housing unit	5	3	2	0	0
Rental by client, no ongoing housing subsidy	117	47	70	0	0

Rental by client, with VASH subsidy	2	1	1	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	6	3	3	0	0
Hotel or motel paid for without emergency shelter voucher	9	2	7	0	0
Staying or living in a friend's room, apartment or house	10	3	7	0	0
Staying or living in a family member's room, apartment or house	28	5	23	0	0
Client Doesn't Know/Client Refused	2	1	1	0	0
Data Not Collected	9	8	1	0	0
Subtotal	201	77	124	0	0
Total	460	202	253	0	5

☐ Interim housing is retired as of 10/1/2019.

☐ Q16: Cash Income - Ranges



	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	64	0	43
\$1 - \$150	18	0	12
\$151 - \$250	13	0	9
\$251 - \$500	26	0	24
\$501 - \$1000	133	2	115
\$1,001 - \$1,500	59	0	47
\$1,501 - \$2,000	28	0	26
\$2,001+	22	0	21
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	85	0	80
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	59	0
Number of Adult Stayers Without Required Annual Assessment	0	4	0
Total Adults	449	61	381

☐ Q17: Cash Income - Sources



	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	75	4	72
Unemployment Insurance	7	2	3
SSI	60	3	54
SSDI	19	1	16
VA Service-Connected Disability Compensation	2	0	1
VA Non-Service Connected Disability Pension	1	0	1
Private Disability Insurance	0	0	0
Worker's Compensation	1	0	1

TANF or Equivalent	111	13	97
General Assistance	42	0	28
Retirement (Social Security)	2	0	2
Pension from Former Job	2	0	1
Child Support	15	2	13
Alimony (Spousal Support)	2	0	2
Other Source	2	0	2
Adults with Income Information at Start and Annual Assessment/Exit	0	25	276

Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	3	21	24	12.50 %	9	42	50	18.00 %	0	2	2	0.00 %
Supplemental Security Income (SSI)	28	5	33	84.73 %	13	10	23	56.57 %	0	0	0	--
Social Security Disability Insurance (SSDI)	9	0	9	100.00 %	5	3	8	62.50 %	0	0	0	--
VA Service-Connected Disability Compensation	1	0	1	100.00 %	0	0	0	--	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	0	0	--	0	1	1	0.00 %	0	0	0	--
Temporary Assistance for Needy Families (TANF)	4	7	11	36.36 %	31	80	106	29.24 %	0	0	0	--
Retirement Income from Social Security	1	0	2	50.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	1	0	1	100.00 %	0	0	0	--	0	0	0	--
Child Support	1	1	2	50.00 %	6	10	14	42.86 %	0	0	0	--
Other source	17	6	23	73.91 %	5	14	18	27.78 %	0	1	1	0.00 %
No Sources	8	17	24	33.37 %	10	24	31	32.26 %	0	0	0	--
Unduplicated Total Adults	69	57	125		76	181	245		0	3	3	

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers

Supplemental Nutritional Assistance Program	249	3	228
WIC	73	0	65
TANF Child Care Services	4	0	3
TANF Transportation Services	5	0	2
Other TANF-Funded Services	2	0	1
Other Source	2	0	0

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	182	0	116
Medicare	63	0	48
State Children's Health Insurance Program	307	4	317
VA Medical Services	6	0	5
Employer Provided Health Insurance	26	0	15
Health Insurance Through COBRA	5	0	4
Private Pay Health Insurance	14	0	9
State Health Insurance for Adults	240	2	247
Indian Health Services Program	8	0	4
Other	4	0	4
No Health Insurance	72	0	63
Client Doesn't Know/Client Refused	10	0	7
Data Not Collected	46	2	41
Number of Stayers Not Yet Required to Have an Annual Assessment	0	119	0
1 Source of Health Insurance	771	6	707
More than 1 Source of Health Insurance	33	0	24

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	255	246	9
8 to 14 days	85	84	1
15 to 21 days	72	54	18
22 to 30 days	49	45	4
31 to 60 days	124	105	19
61 to 90 days	87	65	22
91 to 180 days	168	153	15
181 to 365 days	93	62	31
366 to 730 days (1-2 Yrs)	17	9	8
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0

More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	950	687	127

Q22c: Length of Time between Project Start Date and Housing Move-in Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	20	3	17	0	0
8 to 14 days	28	0	28	0	0
15 to 21 days	6	1	5	0	0
22 to 30 days	20	1	19	0	0
31 to 60 days	24	5	19	0	0
61 to 180 days	28	10	18	0	0
181 to 365 days	9	2	7	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	35	14	21	0	0
Average length of time to housing	43.00	85.00	15.00	--	--
Persons who were exited without move-in	13	8	5	0	0
Total persons	148	30	118	0	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	255	86	156	0	13
8 to 14 days	85	19	66	0	0
15 to 21 days	72	7	65	0	0
22 to 30 days	49	12	37	0	0
31 to 60 days	124	18	106	0	0
61 to 90 days	87	20	67	0	0
91 to 180 days	168	26	142	0	0
181 to 365 days	93	18	75	0	0
366 to 730 days (1-2 Yrs)	17	5	12	0	0
731 to 1,095 days (2-3 Yrs)	0	0	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	950	211	726	0	13

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
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7 days or less	518	87	431	0	0
8 to 14 days	14	2	12	0	0
15 to 21 days	19	1	18	0	0
22 to 30 days	47	2	45	0	0
31 to 60 days	55	5	50	0	0
61 to 180 days	63	13	50	0	0
181 to 365 days	26	4	22	0	0
366 to 730 days (1-2 Yrs)	22	7	15	0	0
731 days or more	4	4	0	0	0
Total (persons moved into housing)	768	125	643	0	0
Not yet moved into housing	38	17	21	0	0
Data not collected	2	2	0	0	0
Total persons	808	144	664	0	0

Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	11	1	10	0	0
Owned by client, with ongoing housing subsidy	1	1	0	0	0
Rental by client, no ongoing housing subsidy	153	22	131	0	0
Rental by client, with VASH housing subsidy	1	1	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	110	9	73	0	0
Permanent housing (other than RRH) for formerly homeless persons	9	6	31	0	0
Staying or living with family, permanent tenure	90	11	52	0	0
Staying or living with friends, permanent tenure	8	2	31	0	0
Rental by client, with RRH or equivalent subsidy	70	31	29	0	12
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	2	0	2	0	0
<b>Subtotal</b>	455	84	359	0	12
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	73	28	44	0	1
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	27	3	24	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	67	10	57	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	37	10	27	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	14	3	11	0	0
Safe Haven	0	0	0	0	0

Hotel or motel paid for without emergency shelter voucher	25	2	23	0	0
Host Home (non-crisis)	0	0	0	0	0
Subtotal	243	56	186	0	1
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	1	1	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	1	1	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	14	1	13	0	0
Client Doesn't Know/Client Refused	28	8	20	0	0
Data Not Collected (no exit interview completed)	83	23	60	0	0
Subtotal	125	32	93	0	0
Total	823	172	638	0	13
Total persons exiting to positive housing destinations	782	165	604	0	13
Total persons whose destinations excluded them from the calculation	2	0	2	0	0
Percentage	95.25 %	95.93 %	94.97 %	--	100.00 %

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	2	1	1	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	1	1	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	1	1	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	1	0	1	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0

Data not collected (no exit interview completed)	30	3	27	0	0
Total	35	6	29	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	1	1	0	0
Non-Chronically Homeless Veteran	4	2	2	0
Not a Veteran	828	193	632	3
Client Doesn't Know/Client Refused	6	2	4	0
Data Not Collected	0	0	0	0
Total	839	198	638	3

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	33	29	3	0	1
Not Chronically Homeless	605	166	433	0	6
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	17	9	0	0	8
Total	655	204	436	0	15

## Appendix B: Community Development Block Grant (CDBG) Financial Summary Report - PR26



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	8,017,796.28
02 ENTITLEMENT GRANT	6,942,458.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	139,201.85
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	15,099,456.13

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	4,071,872.78
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	4,071,872.78
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,235,321.10
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	180,813.05
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	5,488,006.93
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	9,611,449.20

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	364,613.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	3,707,259.78
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	4,071,872.78
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	736,829.06
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	371,123.78
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	69,634.24
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	1,038,318.60
32 ENTITLEMENT GRANT	6,942,458.00
33 PRIOR YEAR PROGRAM INCOME	184,329.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	7,126,787.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.57%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,235,321.10
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	568,469.54
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	390,298.64
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	1,413,492.00
42 ENTITLEMENT GRANT	6,942,458.00
43 CURRENT YEAR PROGRAM INCOME	139,201.85
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	7,081,659.85
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.96%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	22	6240	Fancher Creek Senior Housing (Substantial Amendment)	01	LMH	\$364,613.00
				01	Matrix Code	\$364,613.00
Total						\$364,613.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	12	6102	6363693	Marjaree Mason Center Facility Improvement / Bathrooms	03C	LMC	\$27,652.78
2017	12	6102	6370140	Marjaree Mason Center Facility Improvement / Bathrooms	03C	LMC	\$30,693.25
2018	9	6206	6315568	Marjaree Mason Center Kitchen Remodel	03C	LMC	\$29,174.67
2018	9	6230	6348774	WestCare Fire Alarm Upgrade	03C	LMC	\$10,841.00
2018	9	6230	6352301	WestCare Fire Alarm Upgrade	03C	LMC	\$18,786.00
2018	9	6230	6352307	WestCare Fire Alarm Upgrade	03C	LMC	\$47,366.61
2018	9	6230	6363702	WestCare Fire Alarm Upgrade	03C	LMC	\$38,705.75
2018	9	6230	6381479	WestCare Fire Alarm Upgrade	03C	LMC	\$4,300.64
					03C	Matrix Code	\$207,520.70
2018	8	6213	6292040	D4 Multi-Generational Center	03E	LMA	\$4,449.57
2018	8	6213	6378590	D4 Multi-Generational Center	03E	LMA	\$4,895.00
					03E	Matrix Code	\$9,344.57
2016	10	6074	6356021	Park Improvements - Romain	03F	LMA	\$6,008.20
2017	11	6096	6355244	Cary Park Improvement - Lighting Upgrades	03F	LMA	\$419,450.58
2017	11	6097	6291608	Fink White Park Improvement - Play Structure	03F	LMA	\$985.84
2017	11	6097	6317627	Fink White Park Improvement - Play Structure	03F	LMA	\$66,275.00
2017	11	6098	6290446	Pinedale Community Center Park Improvement - Concrete Work and Restrooms	03F	LMA	\$6,023.71
2017	11	6099	6318067	Romain Park Improvement - Doors and Bathrooms	03F	LMA	\$42,256.93
2017	11	6100	6363716	Ted C. Wills Park Improvements	03F	LMA	\$168,268.21
2017	11	6101	6288804	Holmes Park Improvement - ADA Remediation	03F	LMA	\$8,670.21
2018	8	6169	6290183	PARCS Improvements - Romain Challenger Course	03F	LMA	\$986.15
2018	8	6169	6309894	PARCS Improvements - Romain Challenger Course	03F	LMA	\$6,865.00
2018	8	6169	6367706	PARCS Improvements - Romain Challenger Course	03F	LMA	\$24,796.74
2018	8	6170	6318484	CA/Tupman Pocket Park Playground and Fencing	03F	LMA	\$73,825.17
2018	8	6170	6338818	CA/Tupman Pocket Park Playground and Fencing	03F	LMA	\$58,455.54
2018	8	6216	6357847	Learner Pools Design Portion	03F	LMA	\$81,775.91
2018	8	6216	6357848	Learner Pools Design Portion	03F	LMA	\$26,138.72
2018	8	6235	6292550	Fink White Splash Park	03F	LMA	\$3,155.07
2018	8	6235	6330348	Fink White Splash Park	03F	LMA	\$3,062.65
2018	8	6282	6354255	Dickey Playground Tot Lot Replacement	03F	LMA	\$115,477.58
					03F	Matrix Code	\$1,112,477.21
2018	7	6167	6339606	Public Works - Orange/Cedar/Butler/CA Neighborhood Street Improvements	03K	LMA	\$119,490.39
2018	7	6167	6372647	Public Works - Orange/Cedar/Butler/CA Neighborhood Street Improvements	03K	LMA	\$13,274.66
2018	7	6168	6292550	Public Works - Shields/Dakota/West/Crystal Pavement Reconstruction	03K	LMA	\$3,062.65
2018	7	6168	6331280	Public Works - Shields/Dakota/West/Crystal Pavement Reconstruction	03K	LMA	\$35,836.35
2019	6	6254	6372637	Calwa/Vine/MLK Neighborhood Roadway Reconstruction	03K	LMA	\$15,421.76
2019	6	6278	6372629	Shields/Dakota/Crystal/Hughes Pavement Reconstruction	03K	LMA	\$32,588.83
2019	6	6279	6372640	Webster Neighborhood Canal Railing Barricade Design	03K	LMA	\$4,089.90



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					03K	Matrix Code	\$223,764.54
2018	12	6249	6291063	Turning Point Bridge Housing	03T	LMC	\$4,195.85
2018	12	6249	6305658	Turning Point Bridge Housing	03T	LMC	\$5,237.65
2018	12	6249	6315615	Turning Point Bridge Housing	03T	LMC	\$3,832.19
2018	12	6249	6331893	Turning Point Bridge Housing	03T	LMC	\$3,782.29
2019	11	6330	6381536	Turning Point	03T	LMC	\$31,044.92
					03T	Matrix Code	\$48,092.90
2019	9	6261	6333115	PARCS Senior Hot Meals - Lafayette	05A	LMC	\$3,511.61
2019	9	6261	6357820	PARCS Senior Hot Meals - Lafayette	05A	LMC	\$5,731.84
2019	9	6261	6379828	PARCS Senior Hot Meals - Lafayette	05A	LMC	\$4,467.54
2019	9	6262	6333141	PARCS Senior Hot Meals - Mary Ella Brown	05A	LMC	\$3,285.88
2019	9	6262	6357822	PARCS Senior Hot Meals - Mary Ella Brown	05A	LMC	\$5,886.17
2019	9	6262	6379828	PARCS Senior Hot Meals - Mary Ella Brown	05A	LMC	\$4,388.51
2019	9	6263	6333143	PARCS Senior Hot Meals - Mosqueda	05A	LMC	\$3,680.88
2019	9	6263	6357823	PARCS Senior Hot Meals - Mosqueda	05A	LMC	\$7,086.77
2019	9	6263	6379828	PARCS Senior Hot Meals - Mosqueda	05A	LMC	\$5,176.43
2019	9	6264	6333144	PARCS Senior Hot Meals - Pinedale	05A	LMC	\$3,786.73
2019	9	6264	6357835	PARCS Senior Hot Meals - Pinedale	05A	LMC	\$6,363.60
2019	9	6264	6379828	PARCS Senior Hot Meals - Pinedale	05A	LMC	\$4,442.17
2019	9	6265	6333145	PARCS Senior Hot Meals - Senior Citizens Village	05A	LMC	\$3,543.51
2019	9	6265	6357836	PARCS Senior Hot Meals - Senior Citizens Village	05A	LMC	\$6,191.91
2019	9	6265	6379828	PARCS Senior Hot Meals - Senior Citizens Village	05A	LMC	\$4,769.86
2019	9	6266	6333147	PARCS Senior Hot Meals - Ted C. Wills	05A	LMC	\$4,925.52
2019	9	6266	6357840	PARCS Senior Hot Meals - Ted C. Wills	05A	LMC	\$8,131.23
2019	9	6266	6379828	PARCS Senior Hot Meals - Ted C. Wills	05A	LMC	\$6,208.75
2019	9	6267	6333110	PARCS Senior Hot Meals - Inspiration Park	05A	LMC	\$3,718.19
2019	9	6267	6357816	PARCS Senior Hot Meals - Inspiration Park	05A	LMC	\$5,478.28
2019	9	6267	6379828	PARCS Senior Hot Meals - Inspiration Park	05A	LMC	\$4,040.49
					05A	Matrix Code	\$104,815.87
2018	12	6215	6291837	Boys & Girls Club Afterschool Program	05D	LMC	\$2,466.07
2018	12	6222	6287592	FEOC - Street Saints Afterschool Program	05D	LMC	\$8,412.22
2018	12	6222	6292406	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,310.93
2018	12	6222	6311378	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,966.58
2018	12	6222	6323729	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,642.40
2018	12	6222	6328755	FEOC - Street Saints Afterschool Program	05D	LMC	\$4,744.74
2018	12	6222	6349377	FEOC - Street Saints Afterschool Program	05D	LMC	\$3,736.36
2018	12	6222	6349379	FEOC - Street Saints Afterschool Program	05D	LMC	\$6,733.45
2019	10	6268	6333783	PARCS After School Program - Dickey	05D	LMC	\$11,787.26
2019	10	6268	6351058	PARCS After School Program - Dickey	05D	LMC	\$13,952.07
2019	10	6268	6372687	PARCS After School Program - Dickey	05D	LMC	\$13,112.69
2019	10	6269	6333797	PARCS After School Program - Einstein	05D	LMC	\$11,521.43
2019	10	6269	6351069	PARCS After School Program - Einstein	05D	LMC	\$9,588.50
2019	10	6269	6372687	PARCS After School Program - Einstein	05D	LMC	\$10,204.68
2019	10	6270	6333805	PARCS After School Program - Fink White	05D	LMC	\$10,644.38
2019	10	6270	6351085	PARCS After School Program - Fink White	05D	LMC	\$11,915.26
2019	10	6270	6372687	PARCS After School Program - Fink White	05D	LMC	\$10,272.37
2019	10	6270	6386847	PARCS After School Program - Fink White	05D	LMC	\$305.78
2019	10	6271	6333813	PARCS After School Program - Frank H. Ball	05D	LMC	\$15,667.06
2019	10	6271	6351094	PARCS After School Program - Frank H. Ball	05D	LMC	\$18,911.86
2019	10	6271	6372687	PARCS After School Program - Frank H. Ball	05D	LMC	\$16,214.15
2019	10	6271	6386850	PARCS After School Program - Frank H. Ball	05D	LMC	\$426.34
2019	10	6272	6333814	PARCS After School Program - Holmes	05D	LMC	\$25,784.36
2019	10	6272	6351098	PARCS After School Program - Holmes	05D	LMC	\$29,481.31
2019	10	6272	6372687	PARCS After School Program - Holmes	05D	LMC	\$22,975.87
2019	10	6273	6333822	PARCS After School Program - Lafayette	05D	LMC	\$12,136.82
2019	10	6273	6351103	PARCS After School Program - Lafayette	05D	LMC	\$12,955.36



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2019	10	6273	6372687	PARCS After School Program - Lafayette	05D	LMC	\$9,962.82
2019	10	6274	6333826	PARCS After School Program - Maxie L. Parks	05D	LMC	\$10,024.89
2019	10	6274	6351105	PARCS After School Program - Maxie L. Parks	05D	LMC	\$13,771.85
2019	10	6274	6372687	PARCS After School Program - Maxie L. Parks	05D	LMC	\$14,986.38
2019	10	6275	6333843	PARCS After School Program - Quigley	05D	LMC	\$10,837.44
2019	10	6275	6351108	PARCS After School Program - Quigley	05D	LMC	\$14,603.10
2019	10	6275	6372687	PARCS After School Program - Quigley	05D	LMC	\$13,605.78
2019	10	6276	6333849	PARCS After School Program - Romain	05D	LMC	\$14,056.49
2019	10	6276	6351128	PARCS After School Program - Romain	05D	LMC	\$16,575.93
2019	10	6276	6372687	PARCS After School Program - Romain	05D	LMC	\$12,981.15
2019	10	6276	6386854	PARCS After School Program - Romain	05D	LMC	\$170.54
2019	10	6277	6333853	PARCS After School Program - Ted C. Wills	05D	LMC	\$19,316.10
2019	10	6277	6351131	PARCS After School Program - Ted C. Wills	05D	LMC	\$25,655.77
2019	10	6277	6372687	PARCS After School Program - Ted C. Wills	05D	LMC	\$21,806.53
2019	11	6288	6336881	Boys & Girls Club Afterschool Program	05D	LMC	\$5,287.98
2019	11	6288	6336888	Boys & Girls Club Afterschool Program	05D	LMC	\$5,472.51
2019	11	6288	6336909	Boys & Girls Club Afterschool Program	05D	LMC	\$5,576.68
2019	11	6288	6336926	Boys & Girls Club Afterschool Program	05D	LMC	\$5,499.13
2019	11	6288	6338403	Boys & Girls Club Afterschool Program	05D	LMC	\$5,479.04
2019	11	6288	6342789	Boys & Girls Club Afterschool Program	05D	LMC	\$5,595.02
2019	11	6288	6350090	Boys & Girls Club Afterschool Program	05D	LMC	\$5,386.29
2019	11	6288	6366100	Boys & Girls Club Afterschool Program	05D	LMC	\$5,509.86
2019	11	6288	6381504	Boys & Girls Club Afterschool Program	05D	LMC	\$6,780.49
2019	11	6288	6409913	Boys & Girls Club Afterschool Program	05D	LMC	\$3,983.50
2019	11	6296	6366124	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,074.33
2019	11	6296	6370130	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,571.51
2019	11	6296	6381483	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,053.22
					05D	Matrix Code	\$551,494.63
2017	15	6122	6290965	Stone Soup Job Training	05H	LMC	\$18,573.51
					05H	Matrix Code	\$18,573.51
2019	11	6317	6381517	Westcare Homeless Prevention and Diversion	05Q	LMC	\$5,997.79
2019	11	6317	6385132	Westcare Homeless Prevention and Diversion	05Q	LMC	\$7,854.36
					05Q	Matrix Code	\$13,852.15
2017	5	6174	6346113	PY17 Habitat Senior Paint Program	14A	LMH	\$51,836.51
2017	5	6174	6360118	PY17 Habitat Senior Paint Program	14A	LMH	\$59,261.31
2017	5	6242	6322268	SP - 3115 E. Tyler	14A	LMH	\$300.00
2017	5	6285	6322279	SP-2338 S. Tupman	14A	LMH	\$6,832.00
2017	6	6287	6322096	MCC - 1045 N. Fresno St.	14A	LMH	\$11,394.00
2018	3	6259	6322242	SP-2367 S. Eunice	14A	LMH	\$9,810.00
2018	3	6286	6322214	SP - 2336 E. Lamona	14A	LMH	\$11,040.00
2018	3	6291	6346690	SP-4404 E. Ball	14A	LMH	\$7,200.00
2018	3	6292	6363373	SP-3942 E. Pontiac Way	14A	LMH	\$6,595.00
2018	3	6293	6346796	SP-3605 N. Angus	14A	LMH	\$8,255.00
2018	3	6304	6363372	SP-1045 Fresno	14A	LMH	\$5,500.00
2018	3	6305	6367374	SP-1933 E. Pico	14A	LMH	\$10,100.00
2018	3	6306	6368573	SP-3950 N. Pleasant	14A	LMH	\$9,600.00
2018	3	6307	6373872	SP-2004 W. Olive	14A	LMH	\$11,395.00
2018	4	6256	6347087	PY18 Self-Help Home Repair Program	14A	LMH	\$231,577.62
2018	4	6256	6370915	PY18 Self-Help Home Repair Program	14A	LMH	\$137,692.87
2018	4	6256	6406057	PY18 Self-Help Home Repair Program	14A	LMH	\$104,629.17
2018	4	6257	6347107	Fresno EOC Roof Program	14A	LMH	\$61,618.00
2018	4	6257	6364079	Fresno EOC Roof Program	14A	LMH	\$57,855.00
2018	4	6257	6373864	Fresno EOC Roof Program	14A	LMH	\$101,895.00
2018	4	6257	6406066	Fresno EOC Roof Program	14A	LMH	\$41,780.00
2018	4	6258	6347178	PY18 Habitat for Humanity Home Repair Programs	14A	LMH	\$54,237.15
2018	4	6258	6359926	PY18 Habitat for Humanity Home Repair Programs	14A	LMH	\$76,396.93





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2018	4	6258	6370909	PY18 Habitat for Humanity Home Repair Programs	14A	LMH	\$84,365.92
2018	4	6258	6406075	PY18 Habitat for Humanity Home Repair Programs	14A	LMH	\$4,026.00
2019	3	6308	6372267	SP-1345 N. College	14A	LMH	\$7,440.00
2019	3	6309	6363381	SP-1255 N. Ferger	14A	LMH	\$11,100.00
2019	3	6310	6363370	SP-4856 E. Home	14A	LMH	\$8,450.00
2019	3	6311	6368595	SP-4713 E. Thomas	14A	LMH	\$7,715.00
2019	3	6312	6363379	SP-212 W. Vassar	14A	LMH	\$7,600.00
2019	3	6313	6363392	SP-3958 E. Harvey	14A	LMH	\$8,600.00
2019	3	6314	6363369	SP-3341 N. Callisch	14A	LMH	\$8,737.00
2019	3	6331	6406029	SP - 3664 W. Dakota	14A	LMH	\$7,250.00
2019	3	6332	6406026	SP - 1935 E. Michigan	14A	LMH	\$9,100.00
2019	4	6320	6367935	PY19 Self-Help Home Repair Program	14A	LMH	\$12,057.16
2019	4	6320	6371807	PY19 Self-Help Home Repair Program	14A	LMH	\$15,437.10
2019	4	6320	6406061	PY19 Self-Help Home Repair Program	14A	LMH	\$43,879.45
					14A	Matrix Code	\$1,312,558.19
2018	6	6226	6322435	Housing Program Delivery-Rehab	14H	LMH	\$12,546.02
2018	6	6226	6349851	Housing Program Delivery-Rehab	14H	LMH	\$27,875.26
2018	6	6226	6371808	Housing Program Delivery-Rehab	14H	LMH	\$14,605.89
2018	6	6226	6406866	Housing Program Delivery-Rehab	14H	LMH	\$14,777.09
					14H	Matrix Code	\$69,804.26
2019	12	6295	6343766	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$6,217.25
2019	12	6295	6345589	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$6,643.20
2019	12	6295	6356324	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$6,745.32
2019	12	6295	6370122	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$4,826.90
2019	12	6295	6381531	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$4,644.58
2019	12	6295	6385135	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$3,700.00
2019	12	6295	6399614	HOPE Builds Section 3 Micro-Enterprise Assistance	18C	LMC	\$2,184.00
					18C	Matrix Code	\$34,961.25
Total							\$3,707,259.78

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	12	6249	6291063	Turning Point Bridge Housing	03T	LMC	\$4,195.85
2018	12	6249	6305658	Turning Point Bridge Housing	03T	LMC	\$5,237.65
2018	12	6249	6315615	Turning Point Bridge Housing	03T	LMC	\$3,832.19
2018	12	6249	6331893	Turning Point Bridge Housing	03T	LMC	\$3,782.29
2019	11	6330	6381536	Turning Point	03T	LMC	\$31,044.92
					03T	Matrix Code	\$48,092.90
2019	9	6261	6333115	PARCS Senior Hot Meals - Lafayette	05A	LMC	\$3,511.61
2019	9	6261	6357820	PARCS Senior Hot Meals - Lafayette	05A	LMC	\$5,731.84
2019	9	6261	6379828	PARCS Senior Hot Meals - Lafayette	05A	LMC	\$4,467.54
2019	9	6262	6333141	PARCS Senior Hot Meals - Mary Ella Brown	05A	LMC	\$3,285.88
2019	9	6262	6357822	PARCS Senior Hot Meals - Mary Ella Brown	05A	LMC	\$5,886.17
2019	9	6262	6379828	PARCS Senior Hot Meals - Mary Ella Brown	05A	LMC	\$4,388.51
2019	9	6263	6333143	PARCS Senior Hot Meals - Mosqueda	05A	LMC	\$3,680.88
2019	9	6263	6357823	PARCS Senior Hot Meals - Mosqueda	05A	LMC	\$7,086.77
2019	9	6263	6379828	PARCS Senior Hot Meals - Mosqueda	05A	LMC	\$5,176.43
2019	9	6264	6333144	PARCS Senior Hot Meals - Pinedale	05A	LMC	\$3,786.73
2019	9	6264	6357835	PARCS Senior Hot Meals - Pinedale	05A	LMC	\$6,363.60
2019	9	6264	6379828	PARCS Senior Hot Meals - Pinedale	05A	LMC	\$4,442.17
2019	9	6265	6333145	PARCS Senior Hot Meals - Senior Citizens Village	05A	LMC	\$3,543.51
2019	9	6265	6357836	PARCS Senior Hot Meals - Senior Citizens Village	05A	LMC	\$6,191.91
2019	9	6265	6379828	PARCS Senior Hot Meals - Senior Citizens Village	05A	LMC	\$4,769.86
2019	9	6266	6333147	PARCS Senior Hot Meals - Ted C. Wills	05A	LMC	\$4,925.52



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	9	6266	6357840	PARCS Senior Hot Meals - Ted C. Wills	05A	LMC	\$8,131.23
2019	9	6266	6379828	PARCS Senior Hot Meals - Ted C. Wills	05A	LMC	\$6,208.75
2019	9	6267	6333110	PARCS Senior Hot Meals - Inspiration Park	05A	LMC	\$3,718.19
2019	9	6267	6357816	PARCS Senior Hot Meals - Inspiration Park	05A	LMC	\$5,478.28
2019	9	6267	6379828	PARCS Senior Hot Meals - Inspiration Park	05A	LMC	\$4,040.49
					05A	Matrix Code	\$104,815.87
2018	12	6215	6291837	Boys & Girls Club Afterschool Program	05D	LMC	\$2,466.07
2018	12	6222	6287592	FEOC - Street Saints Afterschool Program	05D	LMC	\$8,412.22
2018	12	6222	6292406	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,310.93
2018	12	6222	6311378	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,966.58
2018	12	6222	6323729	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,642.40
2018	12	6222	6328755	FEOC - Street Saints Afterschool Program	05D	LMC	\$4,744.74
2018	12	6222	6349377	FEOC - Street Saints Afterschool Program	05D	LMC	\$3,736.36
2018	12	6222	6349379	FEOC - Street Saints Afterschool Program	05D	LMC	\$6,733.45
2019	10	6268	6333783	PARCS After School Program - Dickey	05D	LMC	\$11,787.26
2019	10	6268	6351058	PARCS After School Program - Dickey	05D	LMC	\$13,952.07
2019	10	6268	6372687	PARCS After School Program - Dickey	05D	LMC	\$13,112.69
2019	10	6269	6333797	PARCS After School Program - Einstein	05D	LMC	\$11,521.43
2019	10	6269	6351069	PARCS After School Program - Einstein	05D	LMC	\$9,588.50
2019	10	6269	6372687	PARCS After School Program - Einstein	05D	LMC	\$10,204.68
2019	10	6270	6333805	PARCS After School Program - Fink White	05D	LMC	\$10,644.38
2019	10	6270	6351085	PARCS After School Program - Fink White	05D	LMC	\$11,915.26
2019	10	6270	6372687	PARCS After School Program - Fink White	05D	LMC	\$10,272.37
2019	10	6270	6386847	PARCS After School Program - Fink White	05D	LMC	\$305.78
2019	10	6271	6333813	PARCS After School Program - Frank H. Ball	05D	LMC	\$15,667.06
2019	10	6271	6351094	PARCS After School Program - Frank H. Ball	05D	LMC	\$18,911.86
2019	10	6271	6372687	PARCS After School Program - Frank H. Ball	05D	LMC	\$16,214.15
2019	10	6271	6386850	PARCS After School Program - Frank H. Ball	05D	LMC	\$426.34
2019	10	6272	6333814	PARCS After School Program - Holmes	05D	LMC	\$25,784.36
2019	10	6272	6351098	PARCS After School Program - Holmes	05D	LMC	\$29,481.31
2019	10	6272	6372687	PARCS After School Program - Holmes	05D	LMC	\$22,975.87
2019	10	6273	6333822	PARCS After School Program - Lafayette	05D	LMC	\$12,136.82
2019	10	6273	6351103	PARCS After School Program - Lafayette	05D	LMC	\$12,955.36
2019	10	6273	6372687	PARCS After School Program - Lafayette	05D	LMC	\$9,962.82
2019	10	6274	6333826	PARCS After School Program - Maxie L. Parks	05D	LMC	\$10,024.89
2019	10	6274	6351105	PARCS After School Program - Maxie L. Parks	05D	LMC	\$13,771.85
2019	10	6274	6372687	PARCS After School Program - Maxie L. Parks	05D	LMC	\$14,986.38
2019	10	6275	6333843	PARCS After School Program - Quigley	05D	LMC	\$10,837.44
2019	10	6275	6351108	PARCS After School Program - Quigley	05D	LMC	\$14,603.10
2019	10	6275	6372687	PARCS After School Program - Quigley	05D	LMC	\$13,605.78
2019	10	6276	6333849	PARCS After School Program - Romain	05D	LMC	\$14,056.49
2019	10	6276	6351128	PARCS After School Program - Romain	05D	LMC	\$16,575.93
2019	10	6276	6372687	PARCS After School Program - Romain	05D	LMC	\$12,981.15
2019	10	6276	6386854	PARCS After School Program - Romain	05D	LMC	\$170.54
2019	10	6277	6333853	PARCS After School Program - Ted C. Wills	05D	LMC	\$19,316.10
2019	10	6277	6351131	PARCS After School Program - Ted C. Wills	05D	LMC	\$25,655.77
2019	10	6277	6372687	PARCS After School Program - Ted C. Wills	05D	LMC	\$21,806.53
2019	11	6288	6336881	Boys & Girls Club Afterschool Program	05D	LMC	\$5,287.98
2019	11	6288	6336888	Boys & Girls Club Afterschool Program	05D	LMC	\$5,472.51
2019	11	6288	6336909	Boys & Girls Club Afterschool Program	05D	LMC	\$5,576.68
2019	11	6288	6336926	Boys & Girls Club Afterschool Program	05D	LMC	\$5,499.13
2019	11	6288	6338403	Boys & Girls Club Afterschool Program	05D	LMC	\$5,479.04
2019	11	6288	6342789	Boys & Girls Club Afterschool Program	05D	LMC	\$5,595.02
2019	11	6288	6350090	Boys & Girls Club Afterschool Program	05D	LMC	\$5,386.29
2019	11	6288	6366100	Boys & Girls Club Afterschool Program	05D	LMC	\$5,509.86
2019	11	6288	6381504	Boys & Girls Club Afterschool Program	05D	LMC	\$6,780.49
2019	11	6288	6409913	Boys & Girls Club Afterschool Program	05D	LMC	\$3,983.50



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	11	6296	6366124	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,074.33
2019	11	6296	6370130	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,571.51
2019	11	6296	6381483	FEOC - Street Saints Afterschool Program	05D	LMC	\$2,053.22
					05D	Matrix Code	\$551,494.63
2017	15	6122	6290965	Stone Soup Job Training	05H	LMC	\$18,573.51
					05H	Matrix Code	\$18,573.51
2019	11	6317	6381517	Westcare Homeless Prevention and Diversion	05Q	LMC	\$5,997.79
2019	11	6317	6385132	Westcare Homeless Prevention and Diversion	05Q	LMC	\$7,854.36
					05Q	Matrix Code	\$13,852.15
Total							\$736,829.06

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	27	5923	6364179	Southeast Specific Plan	20		\$37,407.26
2015	27	5923	6404416	Southeast Specific Plan	20		\$74,065.19
					20	Matrix Code	\$111,472.45
2018	1	6209	6324008	CDBG Program Administration	21A		\$155,787.62
2018	1	6209	6327256	CDBG Program Administration	21A		\$123,038.57
2019	1	6289	6324036	CDBG Program Administration	21A		\$88,376.92
2019	1	6289	6328962	CDBG Program Administration	21A		\$14,907.53
2019	1	6289	6339573	CDBG Program Administration	21A		\$257,993.01
2019	1	6289	6359057	CDBG Program Administration	21A		\$235,163.44
2019	1	6289	6370908	CDBG Program Administration	21A		\$228,581.56
					21A	Matrix Code	\$1,103,848.65
2019	2	6290	6381529	Fair Housing Council	21D		\$20,000.00
					21D	Matrix Code	\$20,000.00
Total							\$1,235,321.10

## Appendix C: Housing Opportunities for Persons with Aids/HIV Consolidated Annual Performance Evaluation Report



# **Housing Opportunities for Persons With AIDS (HOPWA) Program**

## **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

**OMB Number 2506-0133 (Expiration Date: 01/31/2021)**

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The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household

Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

## Definitions

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	<b>Tenant-Based Rental Assistance</b>	1
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units	
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies	
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year	
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year	
4.	<b>Short-term Rent, Mortgage, and Utility Assistance</b>	1
5.	<b>Adjustment for duplication (subtract)</b>	1
6.	<b>TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)</b>	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration

requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3,** any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.



# Housing Opportunities for Person With AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

## Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

### 1. Grantee Information

<b>HUD Grant Number</b>  CAH19F011		<b>Operating Year for this report</b> <i>From (mm/dd/yy)</i> 07/01/19 <i>To (mm/dd/yy)</i> 06/30/20		
<b>Grantee Name</b> CITY OF FRESNO				
<b>Business Address</b>	2600 FRESNO STREET			
<b>City, County, State, Zip</b>	FRESNO	FRESNO	CA	93721
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	94-6000338			
<b>DUN &amp; Bradstreet Number (DUNs):</b>	07-188-7855	<b>System for Award Management (SAM)::</b> <b>Is the grantee's SAM status currently active?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number:		
<b>Congressional District of Grantee's Business Address</b>	CA-16			
<b>*Congressional District of Primary Service Area(s)</b>	CA-16    CA-22    CA-21    CA-4			
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>	Cities: FRESNO		Counties: FRESNO	
<b>Organization's Website Address</b>  WWW.FRESNO.GOV	<b>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.</b>			

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

**Note:** If any information does not apply to your organization, please enter N/A.

<b>Project Sponsor Agency Name</b> WestCare California, Inc.		<b>Parent Company Name, if applicable</b> WESTCARE FOUNDATION, INC.	
<b>Name and Title of Contact at Project Sponsor Agency</b>	Toni Harrison, Program Manager		
<b>Email Address</b>	toni.harrison@westcare.com		
<b>Business Address</b>	901 Belmont Avenue		
<b>City, County, State, Zip,</b>	Fresno, CA 93701 Fresno County		
<b>Phone Number (with area code)</b>	(559) 251-4800	(559) 486-1469	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	23-7368450	<b>Fax Number (with area code)</b>	
<b>DUN &amp; Bradstreet Number (DUNS):</b>	05-461-2767		
<b>Congressional District of Project Sponsor's Business Address</b>	CA-16		
<b>Congressional District(s) of Primary Service Area(s)</b>	CA-16		
<b>City(ies) <u>and</u> County(ies) of Primary Service Area(s)</b>	<b>Cities:</b> Fresno	<b>Counties:</b> Fresno	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$547,805		
<b>Organization's Website Address</b>	www.westcare.com		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>	

## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The City of Fresno receives a formula allocation of HOPWA funds from the U.S. Department of Housing and Urban Development. The City uses this grant to provide housing assistance and related supportive services for low-income persons living with HIV/AIDS and their families throughout Fresno County which accounts for the Fresno metropolitan statistical area.

The City entered into a service agreement with WestCare, California Inc. (WestCare) to provide HOPWA-funded services. WestCare provides a wide spectrum of health and human services in both residential and outpatient environments. Services include mental health and wellness, substance abuse and addiction treatment, housing opportunities, education and prevention, criminal justice, and veterans' programs.

The HOPWA funds are administered through WestCare's The Living Room (TLR). TLR is dedicated to encouraging and supporting the well-being and empowerment of persons infected, affected, and at risk for HIV/AIDS. Toni Harrison (phone: 559-486-1469) is the Program Director who oversees all of the HOPWA services. TLR is a project of WestCare that provides social services for those infected and directly affected by HIV/AIDS. TLR provides social services in the area of prevention education, outreach, HIV and HCV testing, nutritional services, counseling, support groups and works with individuals to help remove health disparities and barriers to care. The goal of the program is to improve overall health by assisting People Living With HIV/AIDS (PLWHA) in removing existing barriers, improving compliance with medical care, and providing referrals to needed services such as mental health counseling and substance abuse treatment. HOPWA housing is a component of the TLR program that enables PLWHA to be housed in a safe, secure environment that helps further compliance with care.

In program year 2019, HOPWA funds were allocated to the following categories: Supportive Services (\$180,719.04), Housing Information Referral Services (\$67,769.64), Emergency Shelter-Housing Operations (\$90,359.52), Tenant Based Rental Assistance (TBRA) (\$186,366.51), and Short Term Rent Mortgage and Utility Assistance (STRMU) (\$22,589.88). HOPWA funds from prior program years were also available at the beginning of the program year.

Long term permanent housing is offered in collaboration with Fresno Housing Authority, which provides housing vouchers similar to Section 8 vouchers and case managers of local medical providers. A waiting list is continually maintained with the needs of the applicant used to judge priority level. Those with families or individuals who are homeless are at the top of the list. Contact is maintained with those on the list to ensure both continuing eligibility and need.

During the program year, a total of 70 persons received assistance. 23 households received STRMU to prevent homelessness, an additional 18 households received TBRA, and 7 individuals received housing through Transitional/Short-term Facilities. 27 additional persons received non-housing services.

### **b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

In program year 2019, HOPWA funds were allocated to five categories: Supportive Services (\$180,719.04), Housing Information Referral Services (\$67,769.64), Emergency Shelter-Housing Operations (\$90,359.52), Tenant Based Rental Assistance (TBRA) (\$186,366.51), and Short Term Rent Mortgage and Utility Assistance (STRMU) (\$22,589.88). Funding was also used for sponsor and grantee administration.

Long term permanent housing is offered in collaboration with Fresno Housing Authority, which provides housing vouchers similar to Section 8 vouchers and case managers of local medical providers. A waiting list is continually maintained with the

needs of the applicant used to judge priority level. Those with families or individuals who are homeless are at the top of the list. Contact is maintained with those on the list to ensure both continuing eligibility and need.

The City set a goal of assisting a total of 65 persons with HOPWA in the program year. This includes a goal of 20 persons/households assisted with TBRA, 20 persons with housing in a short term facility, and 25 persons/households with STRMU. During the program year, a total of 43 persons received assistance. Twenty-three persons received assistance through STRMU to prevent homelessness, an additional 18 households received assistance through TBRA, and 7 individuals received housing through Transitional/Short-term Facilities. Twenty-seven additional persons received non-housing services.

The largest challenges faced by the program included lack of income, education, and mental health and substance abuse issues.

**2. Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

In this past year 18 individuals were assisted with HOPWA housing vouchers. Of these 18, 2 households had a total of 5 children. Each individual or family were assisted in maintaining housing and through case management services. All these individuals were assessed for barriers that could result in not maintaining housing. These Increased case management services, including regular home visits and participation in TLR services provide for honest interactions with HOPWA recipients that identify areas of concern and helps clients to address those concerns, including compliance with medical care, treatment for substance abuse issues, and treatment for mental health issues. The end result provides clients with stable, safe and secure housing while helping them move forward to independence.

As of June 30, 2020, 11 individuals remain housed, 4 others are pending, 4 individuals have moved forward by gaining permanent Section 8 vouchers and 1 client died. Two individuals were approved for a HOPWA voucher, but before being housed under the program they received permanent Section 8 vouchers. Two others lost their housing due to behaviors associated with substance abuse and addiction. We currently have a waiting list of individuals in various stages of acquiring documentation to gain entry in the program. Those who are pending have had a difficult time obtaining necessary documents, due to COVID-19 related closures that created backlogs in agencies that may provide needed documentation.

Recipients of STRMU services are seen in short durations. While most remain housed after receiving services, a few have lost their housing due to poor money management, loss of or lack of steady employment, substance abuse and mental health issues, prior to COVID-19. New mandates for no evictions or foreclosures have allowed for some to retain housing despite the barriers mentioned. STRMU clients are counseled on budgeting and money management, and opportunities to increase income through education. However, the counseling is of a short duration. All clients are offered continuing services and given referrals for medical care and mental health and substance abuse services.

Prior to March 2020, many individuals chose to utilize Clinica Sierra Vista, a local non-profit that receives funding from the California Office of AIDS, rather than meet the requirements of our agency. However, a large increase in assistance began at the end of this year because of the impact of COVID-19 on individuals. There has been an increase in individuals seeking assistance especially since Clinica Sierra Vista has used all their funding.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

The majority of PLWHA access medical care through Family HealthCare Network's (FHCN) Specialty Services clinic. WestCare maintains constant interaction with the clinic in the form of case conferencing of individuals who access HOPWA services. WestCare staff also discusses with them ways to remove barriers to service for all individuals to help increase the number of PLWHA who are aware of and qualify for the program. Similar collaborations continue on a regular basis with Fresno County Department of Public Health and Kaiser Permanente.

WestCare also collaborates with Planned Parenthood, Marjaree Mason Center, Turning Point, Spirit of Women, AIDS Healthcare Foundation, Clinica Sierra Vista, and several local programs who serve the LGBTQ community. WestCare currently provides zoom presentations to any organization requesting information on the services available through the HOPWA program, while continuing to reach out to those agencies mentioned and others that specifically work with the local homeless population.

WestCare also works closely with Fresno Housing Authority in obtaining long term stable housing situations for its clients. Coordination includes continuing case conferencing of those currently receiving HOPWA benefits and collaborating with them on securing eligibility of future applicants.

Some collaborations once focused upon outreach, HIV testing and referrals to care, especially serving individuals who are currently homeless, chronically homeless or at risk for becoming homeless. However, outreach services have been cut because of concerns with COVID-19 and the focus is now on those who work with the high risk populations using direct contact methods with case managers and medical and public health professionals.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries. At this time no technical help is needed.

#### **c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

The local housing market lacks one-bedroom apartments and 2-bedroom units often exceed the allowed TBRA Temporary Financial Assistance (TFA). Of the available units, there are a number that will not pass the HUD inspection. Prior evictions and poor credit continue to make finding housing difficult. Past due utility bills must be addressed before the new utilities can be initiated and a payment plan worked out and individuals applying for aid via the Low-Income Home Energy Assistance Program (LIHEAP) which allows for a yearly allocation directly to PG&E, the local provider of utilities. Landlords in Fresno County have become more stringent with requirements for those seeking rental units with a growing number now not accepting those who have prior evictions, even when offered double deposits, or voucher programs. The cost of rental units now exceeds \$750 in many areas. These rental increases make it almost impossible for those on Social Security to afford to live independently. A major barrier to success has been residents dealing with multiple diagnoses including severe mental illness (SMI), AIDS related medical issues, Hepatitis and Substance Use Disorder (SUD). Among the barriers mentioned methamphetamine abuse continues to be rampant in Fresno. The addiction leads to undiagnosed mental health issues as well as increased homelessness, failure to receive ongoing medical care, as well as failure to follow through with housing plans. Again, COVID-19 also complicates the barriers because of closures and lack of access to needed services.

While undocumented individuals are prohibited from participating in TBRA they can participate in STRMU benefits. However, there has been a decline in the number that may be due to tighter federal regulations on immigration leading to undocumented individuals fearing the possibility of deportation.

COVID-19 has had a considerable impact on our community. Fresno County has had an especially high infection rate and this has resulted in the closure of some agencies, or new measures, such as limited access to services. Many clients are sheltering in place and while this has been the local mandate it makes the delivery of services difficult. While we are attempting to solve these barriers by using various forms of electronic submissions it has been difficult for some because they may not have computers, scanners or any other electronic means of communication to submit needed documentation. The minority communities, especially the undocumented migrant or farm workers, are those who have the larger issue with this.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Funding in Fresno County continues to diminish while services in surrounding counties are nonexistent. Surrounding counties have closed their AIDS related clinics and Fresno County Public Health (FCPH) no longer has a specialty clinic. FCPH currently only provides confirmatory testing and monitoring of new reported cases.

We are also seeing an influx of individuals moving into Fresno County from other areas where funding has been cut further spreading resources thin in some areas.

Substance abuse is becoming a larger issue. The age of those who are abusing drugs and alcohol is trending to younger individuals. This abuse then leads to multiple social issues including homelessness which in itself leads to risky behaviors that further new HIV infections.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

There continues to be no other funding.

**End of PART 1**

## PART 2: Sources of Leveraging and Program Income

### 1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

**Note:** Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

#### A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord			
<b>TOTAL (Sum of all Rows)</b>			

## 2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

**Note:** Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

### A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	
2.	Resident Rent Payments made directly to HOPWA Program	
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	

### B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	

End of PART 2



### PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

#### 1. HOPWA Performance Planned Goal and Actual Outputs

	<b>HOPWA Performance Planned Goal and Actual</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
		<b>HOPWA Assistance</b>		<b>Leveraged Households</b>		<b>HOPWA Funds</b>	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
	<b>HOPWA Housing Subsidy Assistance</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	20	18			186,367	69,578.44
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)						
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served) (Households Served)	20	7			90,360	32,622.43
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)						
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)						
4.	Short-Term Rent, Mortgage and Utility Assistance	25	23			22,590	35,207.78
5.	Permanent Housing Placement Services						
6.	Adjustments for duplication (subtract)	0	0				
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	65	43			\$299,317	\$137,416.78
	<b>Housing Development (Construction and Stewardship of facility based housing)</b>	<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3- or 10- year use agreements						
10.	<b>Total Housing Developed</b> (Sum of Rows 8 & 9)					0	0
	<b>Supportive Services</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	65	43			180,719	145,852.63
11b.	Supportive Services provided by project sponsors that only provided supportive services.		27				
12.	Adjustment for duplication (subtract)	0	0				
13.	<b>Total Supportive Services</b> (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	65	70			\$180,719	\$145,852.62
	<b>Housing Information Services</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	65	70			55,675	44,155.51
15.	<b>Total Housing Information Services</b>					\$55,675	\$44,155.51

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					16,942	0
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					49,757	15,259.96
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>					<b>\$66,699</b>	<b>\$18,424.00</b>
Total Expended						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	<b>Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)</b>					<b>\$547,805</b>	<b>\$327,424.91</b>

## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

**Data check:** Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services	23	25,175
3.	Case management	43	30,547
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training	0	
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). <b>Specify:</b>		
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	66	
16.	<b>Adjustment for Duplication (subtract)</b>	0	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	66	55,722

## 3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

**Data Check:** The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of <u>Households</u> Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	23	35,207.78
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.		
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.		
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	23	35,207.78
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.		
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.		
g.	Direct program delivery costs (e.g., program operations staff time)		35,207.78

**End of PART 3**

## Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

### Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

#### A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	18	11	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy	4	
			6 Institution		
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/Unknown	2	
			9 Death	1	Life Event
Permanent Supportive Housing Facilities/ Units			1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/Unknown		
			9 Death		Life Event

#### B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units			1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/unknown		
			9 Death		Life Event

## Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

### Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
23	<b>Maintain Private Housing <u>without</u> subsidy</b> (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	6	Stable/Permanent Housing (PH)
	<b>Other Private Housing without subsidy</b> (e.g. client switched housing units and is now stable, not likely to seek additional support)		
	Other HOPWA Housing Subsidy Assistance		
	Other Housing Subsidy (PH)		
	<b>Institution</b> (e.g. residential and long-term care)		
	Likely that additional STRMU is needed to maintain current housing arrangements	15	Temporarily Stable, with Reduced Risk of Homelessness
	<b>Transitional Facilities/Short-term</b> (e.g. temporary or transitional arrangement)		
	<b>Temporary/Non-Permanent Housing arrangement</b> (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)		
	Emergency Shelter/street		Unstable Arrangements
	Jail/Prison		
	Disconnected	1	
	Death	1	Life Event
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			10
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			2

### Section 3. HOPWA Outcomes on Access to Care and Support

#### 1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
<b>1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	43
b. Case Management	43
c. Adjustment for duplication (subtraction)	43
<b>d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)</b>	<b>43</b>
<b>2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	
<b>b. Total Households Served by Project Sponsors without Housing Subsidy Assistance</b>	

#### 1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	26		Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	26		Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	26		Access to Health Care
4. Accessed and maintained medical insurance/assistance	26		Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	26		Sources of Income

#### Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul>
--	--	--

**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran's Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul> | <ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran's Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker's Compensation</li> </ul> | <ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul> |
|---|--|--|

**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

***Note:** This includes jobs created by this project sponsor or obtained outside this agency.*

***Note:** Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1 For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	14	

**End of PART 4**

## PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>				
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
<b>Total HOPWA Housing Subsidy Assistance</b>				

### Background on HOPWA Housing Stability Codes

#### Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

#### Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

#### Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

#### Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.



**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

**Note:** See definition of Stewardship Units.

**1. General information**

HUD Grant Number(s)	<b>Operating Year for this report</b> <i>From (mm/dd/yy) To (mm/dd/yy)</i> <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

**End of PART 6**

**Part 7: Summary Overview of Grant Activities****A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

*Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).*

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance****a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	43

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

Category		Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	12
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	2
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	3
4.	Transitional housing for homeless persons	7
5.	<b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)</b>	12
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	
7.	Psychiatric hospital or other psychiatric facility	
8.	Substance abuse treatment facility or detox center	9
9.	Hospital (non-psychiatric facility)	1
10.	Foster care home or foster care group home	
11.	Jail, prison or juvenile detention facility	2
12.	Rented room, apartment, or house	17
13.	House you own	
14.	Staying or living in someone else's (family and friends) room, apartment, or house	2
15.	Hotel or motel paid for without emergency shelter voucher	
16.	Other	
17.	Don't Know or Refused	
18.	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	43

### c. Homeless Individual Summary

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	0	8

## Section 2. Beneficiaries

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

**Note:** See definition of HOPWA Eligible Individual

**Note:** See definition of Transgender.

**Note:** See definition of Beneficiaries.

**Data Check:** The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

### a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	43
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	0
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefited from the HOPWA housing subsidy	5
4. <b>TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, &amp; 3)</b>	48

**b. Age and Gender**

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18					0
2.	18 to 30 years	4	1			5
3.	31 to 50 years	25	3	1		29
4.	51 years and Older	6	3			9
5.	Subtotal (Sum of Rows 1-4)	34	8	1		43
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	3	2			5
7.	18 to 30 years					
8.	31 to 50 years					
9.	51 years and Older					
10.	Subtotal (Sum of Rows 6-9)					
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	37	10	1		48

**c. Race and Ethnicity\***

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native				
2.	Asian	1			
3.	Black/African American	5			
4.	Native Hawaiian/Other Pacific Islander				
5.	White	35	30	5	5
6.	American Indian/Alaskan Native & White				
7.	Asian & White				
8.	Black/African American & White	2			
9.	American Indian/Alaskan Native & Black/African American				
10.	Other Multi-Racial				
11.	Column Totals (Sum of Rows 1-10)	43	30	5	5
<b>Data Check:</b> Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.					

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households****Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	8
2.	31-50% of area median income (very low)	35
3.	51-80% of area median income (low)	
4.	<b>Total (Sum of Rows 1-3)</b>	43

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

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**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started:                      Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units =                      Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

## 2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired <u>with or without</u> rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

## 3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

**Note:** The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

### 3a. Check one only

- ☐ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

### 3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units:

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units						
d.	Other housing facility <u>Specify:</u>						

## 4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)		