



City of Fresno

2600 Fresno Street
Fresno, CA 93721
www.fresno.gov

Meeting Minutes - Final Housing and Community Development Commission

Chair Barbara Fiske

Vice Chair Brad Hardie

Commissioners:

*Barry Falke, Bob Farrar, Marina Harutyunyan, Bob
Reyes, Chong Yang*

Staff:

*Jennifer K. Clark, AICP, HDFP, DARM Director; Kelli
Furtado, Assistant DARM Director; Susie Williams,
Recording Secretary*

Wednesday, September 13, 2017

5:00 PM

Fresno City Hall, 2nd Floor
Room 2165N (Conference
Room A)

Regular Session and Annual Election of Commission Chair and Vice Chair

The Housing and Community Development Commission welcomes you to Meeting Room A (2165N), located in City Hall, 2nd Floor, 2600 Fresno Street, Fresno, California 93721.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. The meeting room is physically accessible. If, as an attendee or participant at the meeting, you need additional accommodations such as interpreters, signers, assistive listening devices, or the services of a translator, please contact the Office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To ensure availability, you are advised to make your request at least 48 hours prior to the meeting. The agenda and related staff reports are available at www.fresno.gov, as well as in the Office of the City Clerk.

Individuals wishing to attend an HCDC meeting at City Hall may park in metered parking stalls located on the north, south, east or west sides of the building. Metered parking is enforced until 6:00 p.m.

Chair Fiske called the meeting to order at 5:09 p.m.

B) ROLL CALL

Vice Chair Brad Hardie arrived at 5:12 p.m.

Present 5 - Commissioner Bob Farrar, Chairperson Barbara Fiske, Commissioner Marina Harutyunyan, Commissioner Chong Yang, and Brad Hardie

Absent 2 - Commissioner Barry Falke, and Commissioner Bob Reyes

C) COMMUNICATIONS

Kelli Furtado, Assistant Director of the Development and Resource Management Department, welcomed and introduced Commissioner Chong Yang who was recently appointed to the Housing and Community Development Commission (HCDC).

D) APPROVAL OF AGENDA

On motion of Commissioner Farrar, seconded by Commissioner Harutyunyan, that the above be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Farrar, Chairperson Fiske, Commissioner Harutyunyan, Commissioner Yang and Hardie

Absent: 2 - Commissioner Falke and Commissioner Reyes

E) APPROVAL OF MINUTES

E-1 [ID17-1257](#) Approval of June 14, 2017 Minutes

On motion of Commissioner Farrar, seconded by Commissioner Harutyunyan, that the above Minutes be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Farrar, Chairperson Fiske, Commissioner Harutyunyan and Commissioner Hardie

Absent: 2 - Commissioner Falke and Commissioner Reyes

Abstain: 1 - Commissioner Yang

E-2 [ID17-1258](#) Approval of July 12, 2017 Minutes

Approval of minutes of the HCDC meeting of July 12, 2017, were tabled due to lack of a quorum of Commissioners that were present at the July meeting.

F) GENERAL ADMINISTRATION

- F-1** [ID17-1140](#) Workshop pertaining to the City of Fresno's Program Year 2016 Consolidated Annual Performance and Evaluation Report (CAPER):

Tom Morgan, DARM Housing and Community Development Division Manager introduced staff members Corrina Nunez, Todd Stermer, Erica Castaneda and Dannye Casey. Mr. Morgan presented an overview and PowerPoint related to the 2016-2017 CAPER by reviewing the performance as it relates to the four goals identified in the City's 2015-2019 Consolidated Plan. Those goals include 1) Safe and Affordable Housing, 2) Homeless Services, 3) Community Services, and 4) Public Facilities and Public Improvements. A Public Review Draft of the CAPER was made available on September 1, 2017. The public comment period is through September 18, 2017. The City will consider all public comments through the public hearing scheduled for September 21, 2017 at a regularly scheduled and properly noticed City Council meeting. Any public comment received at the HCDC meeting will be summarized and read into the record at Council for consideration.

Upon call by Chair Fiske for public comment, none were received.

G) INFORMATIONAL REPORTS

None

H) COMMISSIONER ITEMS

- H-1** [ID17-1260](#) Discussion of Protocol for Utilizing Interpretation Services.

Ms. Furtado reviewed the procedures and costs associated with providing translation services at all HCDC meetings and compared the HCDC process with the City Council process. Discussion among Commissioners resulted in City staff receiving direction on future utilization of translators for HCDC meetings. For consistency, staff was directed to continue providing information to the public on how to request translation services in advance of HCDC meetings and to continue coordinating translation services through the City Clerk's Office by request. In addition, HCDC Commissioners stated

that translators will also be coordinated for HCDC meetings that include a public hearing.

- H-2** [ID17-1259](#) Commission to vote on a new Chairperson and Vice Chairperson for FY2018.

Chair Fiske called for nominations for Chair of the HCDC. Vice Chair Hardie nominated Barbara Fiske for an additional term, the nomination was seconded by Commissioner Harutyunyan.

Chair Fiske called for nominations for Vice Chair. Commissioner Farrar nominated Brad Hardie for an additional term, the nomination was seconded by Commissioner Harutyunyan.

On motion of Commissioner Hardie, seconded by Commissioner Harutyunyan, that the above Action Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Farrar, Chairperson Fiske, Commissioner Harutyunyan, Commissioner Yang and Commissioner Hardie

Absent: 2 - Commissioner Falke and Commissioner Reyes

I) UNSCHEDULED ORAL COMMUNICATION

Chair Fisk announced that Commissioner Barry Falke, Executive Director of the American Red Cross Central Valley Chapter was unable to attend the HCDC meeting due to his commitments in Florida due to the hurricane.

There were no additional unscheduled communications.

J) ADJOURNMENT

Meeting was adjourned at 6:11 p.m.

The next scheduled HCDC meeting is September 27, 2017, at 5:00 p.m.