



Legislation Details (With Text)

**File #:** ID 23-106      **Version:** 1      **Name:**

**Type:** Action Item      **Status:** Agenda Ready

**File created:** 1/6/2023      **In control:** City Council

**On agenda:** 2/9/2023      **Final action:**

**Title:** \*\*\*RESOLUTION - Adopting the 575th Amendment to the Master Fee Schedule Resolution No. 80-420 to Add, Adjust, Move, Revise or Delete Various Fees (Subject to Mayor's veto).

**Sponsors:** Budget and Management Studies Department

**Indexes:**

**Code sections:**

**Attachments:** 1. 575th Amendment to the Master Fee Schedule Resolution & Exhibit A Redline, 2. Master Fee Schedule Summary

Date	Ver.	Action By	Action	Result
2/9/2023	1	City Council		TABLED

**REPORT TO THE CITY COUNCIL**

**FROM:** GEORGEANNE A. WHITE, City Manager  
RUTH F. QUINTO, CPA, Assistant City Manager

**THROUGH:** HENRY FIERRO, Budget Director  
Budget and Management Studies Department

**BY:** ELIDA RUBIO, Senior Budget Analyst  
NIGMA SHOOK, Budget Analyst  
Budget and Management Studies Department

**SUBJECT**

\*\*\*RESOLUTION - Adopting the 575th Amendment to the Master Fee Schedule Resolution No. 80-420 to Add, Adjust, Move, Revise or Delete Various Fees (Subject to Mayor's veto).

**RECOMMENDATION**

Staff recommends that Council adopt the 575th Amendment to the Master Fee Schedule Resolution No. 80-420.

**EXECUTIVE SUMMARY**

The attached resolution to adopt the 575th Amendment to the Master Fee Schedule (MFS) Resolution No. 80-420 addresses fee changes and annual routine revisions to the following sections of the MFS: Airports; General Government; Parks, After School, Recreation and Community Services (PARCS); Planning and Development (Planning); Police; Public Utilities; and

Public Works.

## BACKGROUND

The annual revision of the Master Fee Section (MFS) is being presented at this time to enable adjustments approved by Council to be incorporated into the planning of the FY 2024 budget. Staff will proceed with estimating revenues for FY 2024 based on the adoption of these updates to the schedule. The following narrative details the proposed fee adjustments by MFS section.

**Airports:** Airports is proposing to increase eleven fees, of which the first five listed are due to increased operating costs, the next five are related to Chandler hangar rental fees, which were determined to be below Fair Market Value, and the last one is regarding Chandler office space that was not being appropriately charged according to size. Additionally, three fees are being deleted due to consolidation, one fee decreased for standardization, and nine new fees added for Fresno Yosemite International and Fresno Chandler Downtown Airports. The affected fees are as follow:

- Fees increased: (1) Daily/long-term - per 24 hours parking; (2) Economy parking lot per 24 hours; (3) Non-returned badge; (4) Lost or stolen badge replacement; (5) Keys provided to tenants; (6-10) Chandler Airport Hangar Rental fees; and (11) Large - Office per month.
- Fees deleted: (1) Over 5 hours to 24 hours parking; (2) handicapped spaces in public lot; and (3) Terminal Conference Room - Hourly rate.
- Fees decreased: (1) Lost ticket minimum charge.
- Fees added: (1-3) Airports Rules and Regulations Violations; (4) Commercial Aviation Permit; (5) Commercial Aviation Flight School Permit; (6) Hangar Waitlist Fees; (7) Small office per month rental; (8-9) Chandler Conference Room in Terminal Building.

**Convention Center:** The Convention Center is proposing to delete all forty-five fees related to the Robert A. Schoettler Conference Center as it is no longer under the City's ownership.

**General Government:** The General Services Department is proposing to increase five fees for Additional Services provided at City Hall in accordance with a newly executed agreement. The increased fees include: (1) Custodian; (2) Security Guard; (3) After Hours City Hall Access (per hour); (4) Electrician; and (5) Property Maintenance Worker.

Additionally, the City Manager's Office is requesting to incorporate seventeen duplicate Special Events fees already in the PARCS section of the MFS, of which two are proposed to be increased in PARCS. The duplicated fees are as follow:

- General Recreation: (1) processing fee; (2-3) 24x16 Video Projection System; (4) Bounce House Permit; (5) Woodward Park Rotary Amphitheater; (6) Concession Fee; (7) Performance Bond; (8) Cleaning Deposit; (9) Improvement Fee; (10) Event Staffing (4 hr. minimum) - proposed increase in PARCS; and (11) Rehearsals.
- Memorial Auditorium Rental Rates: (12) Art, Park, Entertainment & Sports, per ticket or attendee and on each round of golf - proposed increase in PARCS; (13) Memorial Auditorium Theater Rental; (14-16) Reservation Deposit.

- Downtown Malls - Vendor Fees: (17) Portable Stage Set-Up/Take Down.

**PARCS:** PARCS is proposing several adjustments to the MFS, as outlined below. Proposed changes include ten titles with text changes, eleven fee relocations with text changes, forty-four fee adjustments, four new fees, and eighteen fee deletions. The proposed fee relocations include relocating several fees to different pages of the PARCS section within the MFS due to the interrelation of those fees.

- Text Changes: The following ten titles (and associated fees) include minor text changes proposed for clarification purposes and are under the following titles: (1) Community & Neighborhood Centers; (2) All Swim Pools/Recreational Swim; (3) Special Pool Rentals; (4) Regional Sports Complex Reservation Fee; (5) Community & Neighborhood Parks; (6) Improvement Fee; (7) Japanese Gardens; (8) Camp Fresno Family Camp; (9) Camp Fresno Jr.; and (10) Action Sports Fees. PARCS is also proposing to add a Processing Fee refund related footnote on each respective page.
- Fee Relocation with Text Changes: The following eleven titles (and associated fees) were relocated from other pages in the PARCS section of the MFS and include minor text changes: (1) Equipment Rentals; (2) Regional Community & Neighborhood Park Areas; (3) Woodward Park Group Activity Area; (4) Regional Park Parking Pass; (5) Regional Park Parking Fee (Roeding and Woodward Parks and Regional Sports Complex); (6) Roeding Park Picnic Table Reservation Fee; (7) Roeding Park Pergola Rental (half-day); (8) Woodward Park Picnic Table Reservation Fee; (9) Urban Growth Management (UGM) Park Fees; (10) Field Reservations (under Regional Sports Complex Reservation Fee); and (11) Outdoor Court (under Community & Neighborhood Parks).
- Fees Adjusted: The forty-four proposed fee adjustments include: (1-8) Green Fees (under Riverside Municipal Golf Course); (9-20) Processing Fee (on most pages); (21) Sport Field/Court League/Tournament Preparation/Per Court (under Regional Sports Complex Reservation Fee); (22-25) Field reservation fees (under Community and Neighborhood Parks); (26) Event Staffing (4 hr. minimum) fee; (27-28) Mobile Science Unit Fees; (29-31) Skate and Bike Park Facility Rental Fees; (32) Memorial Auditorium APES fee (33-40) Camp Fresno Family Camp; and (41-44) Camp Fresno Junior.
- New Fees Proposed: The four proposed new fees include: (1) Cleaning deposit (for the Regional Sports Complex); (2) Special Events Parking fee per vehicle; (3) Field Reservation fee (for the Regional Sports Complex); (4) Cleaning Deposit (for the Regional Community & Neighborhood Park Areas) that was already included but did not previously have an associated fee stated in the MFS.
- Deletions: The eighteen proposed fee deletions include: (1) Sport Field/Court League/Tournament Preparation/Per Hour (under Neighborhood Center, Parks, and Playground Facilities); (2) CFAS (CPR & First Aid); (3) Open Adult Basketball; (4-5) Lifeguard fees (under All Swim Pools/Recreational Swim); (6) PG&E FERA program discount fee (under Swimming Instruction); (7) Co-ed Softball; (8-11) Tournament Play fees (Under Regional Sports Complex Reservation Fee); (12) Field Reservation fee (under Community & Neighborhood Parks); (13) Mobile Science Unit Project Cost fee; (14) Duplicate Processing fee; (15-16) Improvement Surcharge Fee (under Camp Fresno

Family); and (17-18) Improvement Surcharge Fee (under Camp Fresno Jr).

**Planning:** Planning is proposing to add a reference of small subdivision (SS) to four fees in alignment with previously approved language established by Council Resolution 95-315. The following fees are being adjusted: (1) Fire Department Review Private Project fee/per application; (2) Fire Prevention fee per application; (3) Rezone, all other districts/per application; and (4) Rezone, single family/per application. Also, they are proposing to incorporate a text reference to a new Special Events Parking fee in the Parking Fees section in correspondence to PARCS' request to add in this amendment.

Additionally, Planning is requesting to relocate five fees in their Land Use and Zoning section to the Public Works Engineering, Inspection, and Street Work section of the MFS as revenue from those items are currently being collected by Public Works. The fees being relocated include: (1) Final Parcel Map filing (5 lots or more/each); (2) Final Parcel Map filing (4 lots or more/each); (3) Final Tract Map Filing - Map; (4) Final Tract Map Filing - Per 50 Lots; and (5) Early Construction (Sewer, Water, Streets)/per agreement.

**Police:** Police is proposing to increase six Contracted Law Enforcement Services (CLES) and four Regional Training Center (RTC) facility fees in accordance with the Fresno Police Officers Association (FPOA) MOU salary increases approved in FY 2022. Increased CLES fees include: (1) Senior Community Service Officer; (2) Officer; (3) Supervisor; (4) Lieutenant; (5) Captain; and (6) Deputy Chief. Increased RTC fees include: (1) Training Officer - Hourly Straight Time; (2) Training Officer - Hourly Overtime; (3) Training Sergeant - Hourly Straight Time; and (4) Training Sergeant - Overtime.

**DPU (Solid Waste):** The Solid Waste Division is proposing to increase six fees to recover the materials and labor costs associated with the increased price of petroleum and MOU salary increases. The increased fees include (1-2) Container Exchange fees for new 64-gallon and 96-gallon containers; (3-4) Special Haul; (5) Foreman's Charge; and (6) Skip Fee. Additionally, the Solid Waste Division is proposing to add one clarifying text change to the Skip Fee.

**DPU (Water):** The Water Division is proposing to increase nine fees due to the higher cost of labor associated with MOU salary increases and delete an outdated single family residential temporary metered water fee. The increased fees include: (1) Fire hydrant damage repair fee; (2) Blind washer installation/per service; (3) blind washer removal/per service; (4) service disconnection/per service; (5) After-hours turn on service work; (6) Testing and Cleaning Fee; (7) Well Drilling Permit and Inspection - Monitoring Well Inspection/each; (8) Well Destruction & Abatement - Well Destruction Inspection; and (9) Well Destruction & Abatement - Underground Utility Re-mark Fee (per call back).

**Public Works:** Public Works is requesting to incorporate five existing fees and duplicate one text from Planning's Land Use and Zoning section into their Engineering, Inspection, and Street Work section of the MFS as these fees are currently being collected by Public Works. The fees being incorporated include: (1) Final Parcel Map filing (5 lots or more/each); (2) Final Parcel Map filing (4 lots or more/each); (3) Final Tract Map Filing - Map; (4) Final Tract Map Filing - Per 50 Lots; and (5) Early Construction (Sewer, Water, Streets)/per agreement which is being renamed to Special Agreement - Advance Construction Permit (ACP) (Sewer/Water; Streets) or At-Risk Permit (Sewer/Water only)/per agreement. The proposed duplicated text is a footnote relating to the CPI fees being incorporated.

## **ENVIRONMENTAL FINDINGS**

Pursuant to the definition in California Environmental Quality Act Guidelines Section 15378, the proposed changes to the Master Fee Schedule are not a “project.”

## **LOCAL PREFERENCE**

Local preference was not implemented because this agenda item does not include a bid or award of a construction services contract.

## **FISCAL IMPACT**

The FY 2024 Budget will be built on the assumption that the fees contained in the 575th Amendment will be implemented. The effective date of this amendment is July 1, 2023, unless otherwise noted.

Attachment:

575th Amendment to the Master Fee Schedule Resolution  
Master Fee Schedule Summary