



Legislation Details (With Text)

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**Title:** Award a requirements contract to Brenntag Pacific, Inc., for the purchase of citric acid, for three years with an option for two one-year extensions, in the amount of \$30,424.68 per year plus annual Consumer Price Index increases (Bid File 12401502) (Council District 3).

**Sponsors:** Department of Public Utilities

**Indexes:**

**Code sections:**

**Attachments:** 1. 24-596 Contract Brenntag Pacific, Inc., 2. 24-596 Bid Evaluation and Fiscal Impact Statement, 3. 24-596 RWRF - Vicinity Map

Date	Ver.	Action By	Action	Result
5/23/2024	1	City Council	ADOPTED	Pass

**REPORT TO THE CITY COUNCIL**

**FROM:** BROCK D. BUCHE, PE, PLS, Director  
Department of Public Utilities

**BY:** CORY ASHER, Wastewater Manager - Certified  
Department of Public Utilities - Wastewater Management Division

**SUBJECT**

Award a requirements contract to Brenntag Pacific, Inc., for the purchase of citric acid, for three years with an option for two one-year extensions, in the amount of \$30,424.68 per year plus annual Consumer Price Index increases (Bid File 12401502) (Council District 3).

**RECOMMENDATION**

Staff recommends City Council award a requirements contract to Brenntag Pacific, Inc., a Delaware Corporation, for the purchase of citric acid, for three years with two optional one-year extensions, in the amount of \$30,424.68 per year plus annual Consumer Price Index (CPI) increases; and authorize the Director of Public Utilities, or designee, to execute the contract on behalf of the City of Fresno (City).

**EXECUTIVE SUMMARY**

The Department of Public Utilities (DPU), Wastewater Management Division, seeks to award a requirements contract for the purchase of citric acid. The Fresno-Clovis Regional Wastewater Reclamation Facility (RWRF) uses citric acid to clean components of the recycled water tertiary

treatment facility. Award of this contract will help ensure optimal operations of the tertiary facility.

## **BACKGROUND**

The RWRF operates 24 hours per day, 7 days per week, reclaiming wastewater for beneficial use for the City. The facility currently processes about 58 million gallons of wastewater daily, with 5 million gallons per day being treated through the tertiary treatment process to become Title 22 compliant disinfected recycled water.

A Product Requirements Contract, No. 12401502, was prepared for this project. A Notice Inviting Bids was published on December 18, 2023, posted on Planet Bids and advertised in the Business Journal. Two proposals were evaluated by the Purchasing Division and sent to DPU Staff for further evaluation. Total bid proposals ranged in price from \$30,424.68 to \$46,807.20 per year.

Brenntag Pacific Inc., was determined to be the lowest responsive and responsible bidder to provide citric acid. The Purchasing Division has approved this contract and recommends Council to approve. The City Attorney has reviewed and approved to form.

## **ENVIRONMENTAL FINDINGS**

This is not a project for the purposes of CEQA. Pursuant to State CEQA Guidelines section 15378(b) (2), "project" does not include "continuing administrative or maintenance activities, such as purchases for supplies."

## **LOCAL PREFERENCE**

Local preference was not considered as both received proposals are from local businesses pursuant to FMC 4-108, with Brenntag Pacific, Inc., being selected as the lowest responsive and responsible bidder.

## **FISCAL IMPACT**

There is no impact to the General Fund. Funding for this Project is included in the Fiscal Year 2024 Wastewater Management Division's Operating Budget and will be included in future fiscal year budgets.

### **Attachments:**

- Contract Brenntag Pacific, Inc.
- Bid Evaluation and Fiscal Impact Statement
- RWRF Vicinity Map