



Legislation Details (With Text)

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**Title:** Approve the First Amendment to a three-year On-Call Land Surveying Services Agreement with Blair, Church & Flynn Consulting Engineers, Inc. to increase the contract amount by \$250,000 for a total amended contract amount of \$550,000, to provide land surveying services to facilitate Citywide infrastructure projects (Citywide)

**Sponsors:** Public Works Department

**Indexes:**

**Code sections:**

**Attachments:** 1. 23-457 FIRST AMENDMENT TO AGREEMENT

Date	Ver.	Action By	Action	Result
5/11/2023	1	City Council	ADOPTED	Pass

**REPORT TO THE CITY COUNCIL**

**FROM:** SCOTT L. MOZIER, PE, Director  
Public Works Department

**THROUGH:** RANDALL W. MORRISON, PE, Assistant Director  
Public Works Department, Engineering Division

**BY:** JASON A. CAMIT, PLS, Chief Surveyor  
Public Works Department, Right of Way Section

**SUBJECT**

Approve the First Amendment to a three-year On-Call Land Surveying Services Agreement with Blair, Church & Flynn Consulting Engineers, Inc. to increase the contract amount by \$250,000 for a total amended contract amount of \$550,000, to provide land surveying services to facilitate Citywide infrastructure projects (Citywide)

**RECOMMENDATION**

Staff recommends the City Council approve the First Amendment to a three-year On-Call Land Surveying Services Agreement with Blair, Church & Flynn Consulting Engineers, Inc. to increase the contract amount by \$250,000 for a total amended contract amount of \$550,000, to provide land surveying services to facilitate Citywide infrastructure projects and authorize the Public Works Director or designee to execute the amendment on behalf of the City of Fresno. The Consultant will be reimbursed for hours worked at the hourly rates specified in the schedule of fees included in the agreement, not to exceed \$550,000. There is no guarantee, either expressed or implied that the

\$550,000 amount will be authorized under the agreement.

## **EXECUTIVE SUMMARY**

The First Amendment to the On-Call Land Surveying Services Agreement is necessary to increase the total contract amount due to unanticipated workloads for capital projects and developer map reviews in the Public Works Department. The services will be utilized on a project-by-project task order basis for the remaining term upon approval of this amendment. On November 4, 2021, the Council approved a three-year On-Call Land Surveying Services Agreement. The current on-call services agreement amount with Blair, Church & Flynn Consulting Engineers, Inc., of \$300,000 is insufficient for the current and future projects over the three-year period of the agreement due to increase work load and position vacancies. City staff proposes to increase the agreement amount to not to exceed \$550,000 to continue the use of the on-call consultant to augment our staff capacity, when needed, in order to meet critical project deadlines.

## **BACKGROUND**

City Council approved an on-call agreement with Blair, Church & Flynn Consulting Engineers, Inc. on November 4, 2021 for the On-Call Land Surveying Services. Capital Improvement Projects have steadily increased due to higher levels of federal, state, and local funding assistance based on the City's growing infrastructure needs for parks, fire facilities, street improvements and utility infrastructure. In addition, due to unexpected staff vacancies this agreement was used to fill the void in the Public Works Land Division. This on-call land surveying services agreement was utilized to perform mapping reviews for proposed development projects. The realized amount of mapping review services was not anticipated when establishing the agreement's original amount. By doing this, approximately \$250,000 of the agreement budget amount was used for the map review process for the Land Division. This amendment will increase the agreement amount to \$550,000 to cover the current and future workload.

The Department of Public Works' Right of Way Section performs all land surveying services to facilitate Capital Projects, Development Projects, Department of Public Utility Projects, in addition to assisting several other City departments with land surveying services. The City's need for land surveying services exceeds the capacity of the current staffing level.

The City Attorney's Office has reviewed and approved the attached Amendment as to form.

## **ENVIRONMENTAL FINDINGS**

The amendment of a consultant service contract is not a project for purposes of CEQA.

## **LOCAL PREFERENCE**

Local preference does not apply because this is an Amendment to an existing agreement. However, Blair, Church & Flynn is a local business with a branch office in Fresno County.

## **FISCAL IMPACT**

This Agreement will service locations in all Council Districts. All funding necessary for the services of the proposed Agreement were and will be included in the current and future fiscal year adopted City

budgets.

Attachment:

First Amendment to Agreement