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**REPORT TO THE CITY OF FRESNO YOUTH COMMISSION**

May 17, 2019

**FROM:** 2<sup>nd</sup> Vice President Citlali Palma

**BY:** Marco Martinez, Senior Deputy City Clerk  
City Clerk's Office

**SUBJECT**

Discussion and actions pertaining to selection of Youth Commission t-shirts and business cards

**RECOMMENDATION**

It is recommended that the Youth Commission select a design and purchase t-shirts and business cards for the Youth Commissioners and staff.

**EXECUTIVE SUMMARY**

The Youth Commission has determined to purchase t-shirts and business cards for the Commissioners and staff in order to promote cohesiveness and professionalism.

**BACKGROUND**

At the Commission meeting of December 21, 2018, Chair Jauregui asked if the Commissioners could obtain Youth Commission t-shirts and business cards. The commissioners discussed and through consensus appointed 2<sup>nd</sup> Vice Chair Palma to a committee in order for her to research vendors and designs for the t-shirts and business cards. 2<sup>nd</sup> Vice Chair Palma was tasked with presenting a design for the t-shirts and business cards to the Commission for approval.

**ENVIRONMENTAL FINDINGS**

By the definition provided in the California Environmental Quality Act Guidelines Section 15378 this item does not qualify as a "project" and is therefore exempt from the California Environmental Quality Act requirements.

**LOCAL PREFERENCE**

A local firm will be selected to provide services.

**FISCAL IMPACT**

Appropriations for this project will be made from the Youth Commission's annual budget.