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**Title:** Approve an agreement for professional engineering services with Quad Knopf Inc., of Fresno, California for \$105,550, with a \$10,000 contingency, for design and construction support services for the Rotary East Park Pickleball Court Project (Council District 6)

**Sponsors:** Public Works Department, Parks, After School, Recreation and Community Serv

**Indexes:**

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**Attachments:** 1. 23-903 Consultant Agreement, 2. 23-903 Vicinity Map, 3. 23-903 Location Map

Date	Ver.	Action By	Action	Result
6/8/2023	1	City Council	APPROVED	Pass

**REPORT TO THE CITY COUNCIL**

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**SUBJECT**

Approve an agreement for professional engineering services with Quad Knopf Inc., of Fresno, California for \$105,550, with a \$10,000 contingency, for design and construction support services for the Rotary East Park Pickleball Court Project (Council District 6)

**RECOMMENDATION**

Staff recommends City Council approve a consultant services agreement with Quad Knopf Inc. (QK), of Fresno, California in the amount of \$105,550, with a \$10,000 contingency, for the design and preparation of construction documents for the Rotary East Park Pickleball Court Project and authorize the Public Works Director or designee to execute the agreement on behalf of the City of Fresno.

## EXECUTIVE SUMMARY

The City of Fresno Parks, After School, Recreation and Community Services Department (PARCS) proposes to design and construct eight (8) new lighted pickleball courts with fencing, accessible paths of travel, and associated site furnishings at Rotary East Park, which is located on the northeast corner of Cedar and Sierra Avenues. The project will include a community meeting to present and receive recommendations to inform the final design.

The contract for professional engineering design services will be funded using American Rescue Plan Act (ARPA) allocations previously approved by City Council. Council approval of the consultant agreement between the City and QK is recommended to facilitate development of plans, cost estimates, and general construction contract documents necessary to complete the project.

## BACKGROUND

The PARCS Department proposes to utilize previously allocated ARPA funds to improve the existing park facilities and enhance the guest experience at Rotary East Park. The project will support the growth of the pickleball community in the surrounding area and will cultivate an environment that promotes health and social interaction.

As part of this project, QK will analyze the park's existing conditions and will develop conceptual design plans of the pickleball courts. Accessible paths of travel to and from the pickleball courts to an existing path of travel will be designed, as well as, electrical design plans in support of additional lighting around the courts. The project will include fencing around the courts, and may include site amenities such as drinking fountains, benches, landscape and irrigation improvements subject to funding availability and community input.

In accordance with AO 6-19, staff sent out a request for Statements of Qualifications (SOQs) in December 2022 via Planet Bids, email, and published in *The Business Journal* for Pickleball Court Projects. The request for SOQs was sent out for projects at four (4) different locations including Woodward Park, Roeding Park, Vinland Park, and Rotary East Park. Four (4) SOQs were received, and staff interviewed the three (3) qualified respondents between March 6, 2023, and March 7, 2023. QK was determined to be the most qualified and responsive based on the consultant interviews. Staff believes that a separate agreement for each location is the best route forward to meet different funding and scheduling requirements at each location. Staff negotiated a fee of \$105,550, with a \$10,000 contingency, for the preparation of plans, specifications, cost estimates, bidding support services, and construction support services for this project.

Staff recommends City Council approve the proposed agreement with QK in the amount of \$105,550, with a \$10,000 contingency, for the design and preparation of construction documents for the Rotary East Park Pickleball Court Project and authorize the Public Works Director or designee to execute the Agreement on behalf of the City.

The City Attorney's Office has reviewed and approved the proposed agreement as to form.

## ENVIRONMENTAL FINDINGS

A consultant agreement for the design of plans and cost estimates is not a "project" pursuant to California Environmental Quality Act (CEQA) Guidelines § 15378.

## **LOCAL PREFERENCE**

Quad Knopf Inc., is a local business, as defined by the Fresno Municipal Code.

## **FISCAL IMPACT**

The proposed project is in Council District 6. The Rotary East Park Pickleball Court Project is funded through the ARPA appropriations included in the FY23 Annual Appropriations Resolution.

Attachment(s):  
Consultant Agreement  
Vicinity Map  
Location Map