



Legislation Details (With Text)

File #: ID 21-004 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 12/7/2020 **In control:** City Council

On agenda: 1/28/2021 **Final action:**

Title: Approve a six (6) month extension contract for custodial services at Fresno City Hall in the amount of \$179,163 to Lincoln Training Center (LTC) of Fresno, CA (Council District 3)

Sponsors: Public Works Department

Indexes:

Code sections:

Attachments: 1. 21-004 Lincoln Training Center Agreement.pdf, 2. 21-004 Amendment 1 - Six Month Extension

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

REPORT TO THE CITY COUNCIL

January 28, 2021

FROM: SCOTT L. MOZIER, PE, Director
Public Works Department

THROUGH: WILLIAM C. HERR, Assistant Director
Public Works Department, Facilities and Construction Management Divisions

BY: ROBIN O'MALLEY, Facilities Manager
Public Works Department, Facilities Management Division

SUBJECT

Approve a six (6) month extension contract for custodial services at Fresno City Hall in the amount of \$179,163 to Lincoln Training Center (LTC) of Fresno, CA (Council District 3)

RECOMMENDATION

Staff recommends City Council approve the six-month extension to Lincoln Training Center of Fresno, CA for custodial services at Fresno City Hall.

EXECUTIVE SUMMARY

The Facilities Management Division of the Public Works Department is seeking to award a six-month contract extension for custodial services at Fresno City Hall to Lincoln Training Center of Fresno, CA (LTC). The initial Request for Proposal (RFP) was awarded in March 2015 for three (3) years with two

(2) optional extensions. Both extensions have been utilized in 2018 and 2019, respectively, with the 2019 extension expiring in March of 2020. Due to extenuating circumstances including the COVID-19 pandemic and Facilities staffing challenges, LTC has continued to work with extensions. The Facilities Management Division of the Public Works Department is requesting a 6 month extension to be able to complete the RFP process and award a new contract.

BACKGROUND

On August 8, 2014 the City of Fresno posted on the City's website, RFP specifications which were distributed to ten (10) prospective proposers. A final interview for the qualifying proposers was held on December 17, 2014, at City Hall with the Evaluation Committee, which consisted of representatives of Public Works, Police, Public Utilities, Budget/Finance, City Attorney's and Finance. The Evaluation Committee was responsible for assessing the proposals and making a final recommendation to award the contract to LTC in the amount of \$323,736 per year.

In March 2018 Purchasing approved the first of the two extensions. In March 2019, Purchasing approved the last of the two extensions, with an expiration date of March 18, 2020. Due to staffing and other circumstances including the COVID-19 pandemic, Purchasing has extended the contract to January 31, 2021.

ENVIRONMENTAL FINDINGS

Pursuant to CEQA Guidelines section 15378, this is not a project for purposes of CEQA.

LOCAL PREFERENCE

LTC is a local business as defined by the Fresno Municipal Code.

FISCAL IMPACT

Appropriations are currently in the FY21 Budget for this contract, and are funded through Facilities Management ISF charges. The costs associated with the ISF charges are allocated to all departments who receive the services within Fresno City Hall.

Attachments:

Lincoln Training Center Agreement
Amendment 1 - Six Month Extension