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**Title:** Approve a consultant services agreement with Landry Consulting LLC to provide consulting services related to developing the Fresno Yosemite International Airport's Safety Management System program in an amount not to exceed \$99,970 (Council District 4).

**Sponsors:** Airports Department

**Indexes:**

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**Attachments:** 1. 04-09-20 Landry Agreement Attachment.pdf

Date	Ver.	Action By	Action	Result
4/9/2020	1	City Council	approved	

**REPORT TO THE CITY COUNCIL**

**April 9, 2020**

**FROM:** KEVIN R. MEIKLE, Director of Aviation  
Airports Department

**SUBJECT**

Approve a consultant services agreement with Landry Consulting LLC to provide consulting services related to developing the Fresno Yosemite International Airport's Safety Management System program in an amount not to exceed \$99,970 (Council District 4).

**RECOMMENDATION**

Staff recommends Council authorize the Director of Aviation to execute a consulting agreement (Agreement) with Landry Consulting LLC (Landry) to provide professional consulting services related to the development of Fresno Yosemite International Airport's (FAT) Safety Management System program in an amount not to exceed \$99,970.

**EXECUTIVE SUMMARY**

The Federal Aviation Administration (FAA) has provided a Notice of Proposed Rulemaking stating that all US Airports with commercial passenger service will need an Airport Safety Management

System (SMS), which emphasizes safety management as a holistic and fundamental business process that is tied to decision making, management capabilities, risk controls, knowledge sharing, and promotes a culture of safety.

SMS is a new FAA requirement. The initial steps in the SMS process, which Landry will assist the Airport with, include development of an SMS plan for review and approval by the FAA, training, implementation and monitoring. Once the SMS program is established, Airports will integrate and manage it internally. This effort proactively keeps FAT ahead of the regulatory curve and is timely as the airport embarks on its major expansion program, FATforward. The term of the Agreement is through December 31, 2023.

## **BACKGROUND**

Consulting support services are utilized in the airport industry in the development of complex programs, including an organization-wide Airports SMS. Services provided include gap analysis, overall safety assessment, program development, implementation, and ensuring all FAA guidance are met. For the initial scope of work, Landry will provide guidance on strategic planning, implementation planning, program integration, and skills development and delivery.

The FAA has progressively mandated SMS in the aviation industry, including themselves and the airlines. With the Notice of Proposed Rulemaking (FAA Order 5200.11), all airports with commercial passenger service will have 18 months to implement their SMS following the federal Register publication, which is pending. Although SMS rulemaking is relatively new, there have been several FAA sponsored pilot studies conducted at major airports within the United States since 2007. Landry has been part of that pilot program and Airports will be able to draw on their experience, expertise and lessons learned. As the program progresses, additional work effort may be necessary.

Through a competitive Request for Qualifications (RFQ) process, Airports solicited Statements of Qualification from consulting services firms with the capability and experience necessary to provide guidance on the development and implementation of an Aviation based SMS. Airports advertised the RFQ in The Business Journal on October 17, 2019, with national airport trade organizations, and on the airport's website. Two professional consulting firms responded to the RFQ. Their qualifications were evaluated and rated by a committee of five in accordance with the provisions of the RFQ and FAA regulations. Landry Consulting LLC, a certified Disadvantaged Business Enterprise and California Unified Certification Program registered business, based in Vancouver, Washington, was determined to be most qualified to perform the scope of services in support of successfully implementing an SMS.

The Agreement utilizes Standard Document #FYI-S-18.0, pre-approved as to form by the City Attorney's Office and used without modification as certified by Airports staff.

## **ENVIRONMENTAL FINDINGS**

This item is not a "project" as defined by the California Environmental Quality Act.

## **LOCAL PREFERENCE**

The City's Local Preference Ordinance (FMC 4-108) does not apply since federal funding is being used.

## **FISCAL IMPACT**

Funding for this Agreement is included in the Airports FY 2020 adopted budget and will be programmed in future Airport budgets. There is no impact to the General Fund or Ratepayers of the City of Fresno from this action.

Attachments:

- Landry Agreement