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**Title:** Approve Master Agreement for inter-agency instructional services between Fresno City College and the City of Fresno Fire Department for reimbursement of instructional training costs

**Sponsors:** Fire Department

**Indexes:**

**Code sections:**

**Attachments:** 1. Master Instructional Service Agreement \_FFD\_FCC.docx

Date	Ver.	Action By	Action	Result
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**REPORT TO THE CITY COUNCIL**

**March 4, 2021**

**FROM:** KERRI L. DONIS, Fire Chief  
Fire Department

**SUBJECT**

Approve Master Agreement for inter-agency instructional services between Fresno City College and the City of Fresno Fire Department for reimbursement of instructional training costs

**RECOMMENDATION**

It is recommended Council approve the Master Agreement between Fresno City College and the City of Fresno Fire Department for reimbursement of instructional training costs (Agreement).

**EXECUTIVE SUMMARY**

The Fresno Fire Department (FFD) has been part of a state-sponsored, joint training program with Fresno City College since 2016. The agreement is for a term of three (3) years. The current agreement expires April 30, 2021.

Under the program FFD receives a monetary reimbursement for each hour of training logged by its members. The revenues provide for equipment, facilities, training materials and other services that are reinvested back into the joint program to conduct fire service training to the benefit of both the Fresno Fire Department and Fresno City College. Approval of this Agreement will extend the program from May 1, 2021, to June 30, 2024.

**BACKGROUND**

The proposed Agreement with FFD provides an opportunity for training and increased training revenues as the FCC agreement will reimburse up to a maximum of 50,000 hours per fiscal year. The reimbursements received under these

agreements are used to supplement the departmental training program and provide for services, facilities, materials, and equipment. As such, the FFD is recommending approval of the Agreement for a three-year term, from May 1, 2021, and ending on June 30, 2024.

FCC provides specialized training, registration, and college units for the Department's sworn, safety, and firefighting personnel as part of monthly continuing education needs. Under the agreement, FCC offers approved educational courses through its various programs to meet the needs of the FFD. FFD provides instruction assistance, facilitators, equipment, materials, day-to-day management, support, and all other related overhead necessary to conduct FCC's affiliated education programs and will be reimbursed on a pro-rata basis from the program's state general apportionment.

The City Attorney has reviewed and approved the Agreement as to form.

### **ENVIRONMENTAL FINDINGS**

By the definition provided in the California Environmental Quality Act (CEQA) Guidelines Section 15378 this item does not qualify as a "project" as defined by CEQA.

### **LOCAL PREFERENCE**

Local preference is not applicable to this proposed master agreement because State-Grant Funding precludes it.

### **FISCAL IMPACT**

There is no General Fund impact associated with this program. All revenue and expenditures are placed in a separate grant fund. Training revenues may vary subject to logged training hours but are expected to be \$165,000 for fiscal year 2022. The revenues will be used to offset the costs of training overtime, facilities, and materials utilized for the program.

Attachments:

Master Instructional Service Agreement\_FFD\_FCC