



Legislation Details (With Text)

File #: ID18-0473 **Version:** 1 **Name:**
Type: Discussion Item **Status:** Passed
File created: 4/2/2018 **In control:** City Council
On agenda: 5/10/2018 **Final action:** 5/10/2018
Title: Award a Consultant Services Agreement in an amount not to exceed \$77,111.30 to EMG Corporation to conduct Facility Condition Assessments on the City of Fresno fire stations as outlined in the Request for Proposals issued by the City (Bid File 100317).
Sponsors: Fire Department
Indexes:
Code sections:
Attachments: 1. EMG Contract _Facility Assessment.pdf, 2. Bid File 100317.pdf

Date	Ver.	Action By	Action	Result
5/10/2018	1	City Council	approved	

REPORT TO THE CITY COUNCIL

May 10, 2018

FROM: KERRI L. DONIS, Fire Chief
Fresno Fire Department

SUBJECT

Award a Consultant Services Agreement in an amount not to exceed \$77,111.30 to EMG Corporation to conduct Facility Condition Assessments on the City of Fresno fire stations as outlined in the Request for Proposals issued by the City (Bid File 100317).

RECOMMENDATIONS

Staff recommends that Council authorized the Fire Chief or designee(s) to execute an agreement with EMG Corporation to conduct Facility Condition Assessments on the City of Fresno fire stations as outlined in the Request for Proposals (RFP) issued by the City (Bid 100317).

EXECUTIVE SUMMARY

In September, 2017 the City distributed RFP Bid File 100317 seeking a consultant to conduct Facility Condition Assessments on all nineteen metro fire stations. The assessments will assist the department in identifying, prioritizing, and budgeting its short term and long term capital improvement needs for each fire station. Ten proposals were received for Bid File 100317. Each proposal was reviewed and evaluated by a selection committee and three finalists consultants were selected and interviewed to discuss the goals of the project. EMG Corporation was selected on the basis of their

overall qualifications and subject matter expertise.

BACKGROUND

Department's Fiscal Year 2018 adopted budget included \$140,000.00 in appropriations for a consultant to conduct Facility Condition Assessments on all of the department's nineteen metro fire stations. Fourteen stations are more than 30 years old, including seven stations that are more than 40 years old. Each of these stations is occupied 24 hours a day, 7 days a week, 365 days a year. For planning purposes, capital assessments of the facilities are needed to evaluate conditions of the stations and their key elements and establish priorities for future improvements and their estimated costs.

The Fresno Fire Department has nineteen metro fire stations situated throughout the City of Fresno. Listed below are each of the stations, year of construction, footage, and addresses:

	<u>Yr Built</u>	<u>Sq Ft</u>	<u>Address</u>
Fire Station 1	1981	7,934	1264 N. Jackson
Fire Station 2	1981	5,135	7114 N. West
Fire Station 3	1938	13,011	1406 Fresno
Fire Station 4	1948	15,674	3065 E. Iowa
Fire Station 5	1950	6,441	3131 N. Fresno
Fire Station 6	1967	4,602	4343 E. Gettysburg
Fire Station 7	1981	6,531	2571 S. Cherry
Fire Station 8	1959	6,762	1428 S. Cedar
Fire Station 9	1982	7,353	2340 N. Vagedes
Fire Station 10	1983	5,296	5545 Airport Wy
Fire Station 11	1969	13,126	5544 N. Fresno
Fire Station 12	1977	5,053	2874 W. Acacia
Fire Station 13	1980	7,467	815 E. Nees
Fire Station 14	1992	10,777	6239 N. Polk
Fire Station 15	2005	10,788	5630 E. Park Cir
Fire Station 16	2009	11,003	2510 N. Polk
Fire Station 17	2005	10,855	10512 N. Maple
Fire Station 18	2005	2,300	5938 N. La Ventana
Fire Station 19	2009	10,890	3187 W. Belmont

As noted above, these fire stations are occupied every day of the year; therefore, subject to wear and tear. A number of stations are experiencing cracks in floors, walls, and plumbing issues in restrooms. The department currently attempts to address these items as they occur and as available funding allows.

With a Facility Condition Assessment by a qualified third party consultant, the Fire Department will achieve a responsible and sensible plan for its current and future capital needs as well as related funding requirements. This will allow for pro-active planning to prevent more expensive improvements and provide for a basis for capital budget planning.

A selection committee reviewed and evaluated ten respondent proposals to conduct the assessments. Three finalists were selected for interview. Upon conclusion of the evaluations and

interviews, EMG was selected based on their overall qualifications and relevant experience for this project as well as a contract price under the set budget. The selection committee included:

Richard Cabral, Deputy Chief, Fresno Fire Department
Ted Semonious, Deputy Chief, Fresno Fire Department
Mike Getty, Business Manager, Fresno Fire Department
Keith Sipe, Facilities Division Manager, Fresno Fire Department

ENVIRONMENTAL FINDINGS

This item is not a project as defined by the California Environmental Quality Act.

LOCAL PREFERENCE

Local preference was not applied since EMG was selected on basis of subject matter expertise.

FISCAL IMPACT

Appropriations for this project were included in the Fire Department's Fiscal Year 2018 adopted budget.

Attachment:
EMG Contract
Bid File No. 100317