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Title: Approve the First Amendment to the Professional Consultant Services Agreement with Jacobs Engineering Group, Inc., to extend the work completion date from November 1, 2019 to June 1, 2020, to provide a condition assessment of capital equipment and components at the Fresno-Clovis Regional Wastewater Reclamation Facility and Sewer Lift Stations, for a previously approved contract amount of \$245,606. (Citywide)

Sponsors: Department of Public Utilities

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Attachments: 1. Attachment 1 - First Amendment.pdf, 2. Attachment 2 - Original Consultant Agreement.pdf

Date	Ver.	Action By	Action	Result
5/21/2020	1	City Council	approved	

REPORT TO THE CITY COUNCIL

May 21, 2020

FROM: MICHAEL CARBAJAL, Director
Department of Public Utilities

THROUGH: BRIAN SPINDOR, PE^(WA), Assistant Director - Wastewater
Department of Public Utilities - Wastewater Management Division

BY: MATTHEW L. BULLIS, Professional Engineer
Department of Public Utilities - Utilities Planning & Engineering

SUBJECT

Approve the First Amendment to the Professional Consultant Services Agreement with Jacobs Engineering Group, Inc., to extend the work completion date from November 1, 2019 to June 1, 2020, to provide a condition assessment of capital equipment and components at the Fresno-Clovis Regional Wastewater Reclamation Facility and Sewer Lift Stations, for a previously approved contract amount of \$245,606. (Citywide)

RECOMMENDATIONS

Staff recommends that City Council approve the First Amendment to the Professional Consultant Services Agreement (Agreement), with Jacobs Engineering Group, Inc., (Consultant) to extend the

duration of the Agreement from November 1, 2019 to June 1, 2020, to provide a condition assessment of capital equipment and components at the Fresno-Clovis Regional Wastewater Reclamation Facility and Sewer Lift Stations (Project); and authorize the Director of Public Utilities, or designee, to sign the Amendment on behalf of the City of Fresno (City).

EXECUTIVE SUMMARY

On March 21, 2019, the City entered into an Agreement with Consultant in the amount of \$245,606 to prepare a condition assessment of capital equipment for the Project. Prior to start of the Consultants' work a new equipment asset register was to be developed by City staff. Due to delays in development of the asset register, the Agreement needs to be extended to June 1, 2020, to retain the Consultant's services through the completion of the Project. This Amendment is for a time extension only and will not increase the cost of the contract. The current contract amount of \$245,606 will remain the same with this Amendment.

BACKGROUND

The City entered into an Agreement with Consultant to develop a capital equipment condition assessment program for the Project. The Consultant's original work schedule was predicated on the City performing a complete upgrade to the existing equipment asset register using in-house personnel, which would be a considerable cost savings to the Project. The Project schedule necessitated that staff complete the asset register work prior to the Consultant's start of work activities. Staff would identify asset types, system hierarchy, equipment relationships, and catalog approximately 6,000 assets for use in the new Computerized Maintenance Management System (CMMS). Identifying asset process loops and interpreting the hierarchical relationships between each asset type required additional time and staff resources than originally anticipated which resulted in a corresponding delay to the consultant's start of work schedule.

The City Attorney's Office has reviewed and approved as to form this First Amendment to the Agreement. Upon approval by the City Council, the Amendment will be executed by the Director of Public Utilities, or his designee.

ENVIRONMENTAL FINDINGS

Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(5), this is not a "project" for the purpose of CEQA, as this is an organizational or administrative action of the government to enforce an existing obligation, and will not result in a direct or indirect physical change in the environment.

LOCAL PREFERENCE

Local preference does not apply to this action because this is an amendment to an existing consultant services agreement.

FISCAL IMPACT

There is no impact to the General Fund. This Project is located citywide. This Project is funded by the Wastewater Division Enterprise Fund 40501 and no additional funding is required for this amendment.

Attachments:

Attachment 1 - First Amendment to Agreement

Attachment 2 - Original Consultant Agreement