

March 19, 2026

Mariechele Porter
3157 E Grant Ave
Fresno, CA 93702

Subject: Building Standards Appeals Board “Good Cause” Request

Dear Mariechele Porter,

This letter serves as formal notice that a hearing before the Building Standards Appeals Board has been scheduled regarding your “good cause” request for 1347 E Shields Ave, Fresno, CA 93704 submitted on February 17, 2026. The hearing will take place as follows:

Date: Tuesday, April 7th, 2026
Time: 1:00 p.m.
Location: City Hall
Council Chambers, 2nd floor
2600 Fresno Street
Fresno, CA 93721

The purpose of this hearing is to provide you with an opportunity to present your case before the Board, which will review the facts and circumstances surrounding your “good cause” request and render a decision.

What to Expect:

- The hearing will be conducted in a formal setting and recorded for the official record.
- You may be represented by legal counsel or another authorized representative.
- Order of Procedure
 - All public comment will be taken at the beginning of the meeting.
 - Staff Presentation – 10 minutes
 - Appellant’s Presentation – 10 minutes (Documents for Board review must be submitted to Building.Appeals@fresno.gov by 4:00 p.m., 7 days prior to the Board meeting.)
 - Board Member Questions
 - Close hearing
 - Discussion and Ruling by the Board

Please confirm your availability for the scheduled date by responding to this letter at Building.Appeals@fresno.gov, or call 559.621.8084, and advise if you will require any special accommodations.

We appreciate your attention to this matter and look forward to your participation.

Sincerely,

**Building Standards Appeals Board
City of Fresno**

Cc: Christina Roberson, Assistant City Attorney

Attachment: Proof of Service

PROOF OF SERVICE

I, the undersigned declare:

I am a citizen of the United States over the age of eighteen years. I am employed as an independent contractor of the City of Fresno; my business address is 2600 Fresno Street, Fresno, California 93721.

On **March 18, 2026**, I caused to be served the foregoing documents described as **Notice of Scheduled Building Standards Appeal Hearing** on the interested parties to the within action by placing the original/a true copy thereof, enclosed in a sealed envelope, addressed as stated on the attached mailing list, as follows:

(BY CERTIFIED) I am "readily familiar" with the City's practice of collection and processing correspondence for certified mailing. Under that practice it would be deposited with U.S. postal service on that same day with postage thereon fully prepaid at Fresno, California in the ordinary course of business.

(BY FIRST CLASS MAIL) I am "readily familiar" with the City's practice of collection and processing of correspondence for mailing. Under that practice it would be deposited with the U.S. postal service on that same day with postage thereon fully paid at Fresno, California in the ordinary course of business.

(BY PERSONAL SERVICE) I delivered such document by hand to the interested parties.

(BY ELECTRONIC MAIL) I delivered the foregoing Notice and Order at the following electronic address: **uutima@yahoo.com**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on or about **March 18th, 2026** at Fresno, California.



Jayda Symonds Senior Administrative Clerk

Subject: **CASE/CITATION NO. E25-16660/OM Notice of Scheduled Building Standards Appeal Hearing**

Mailed To: Mariechele Porter
3157 E Grant Ave
Fresno, CA 93702