

City of Fresno

*City Hall, Council Chambers
2600 Fresno Street*



Meeting Minutes - Draft

Tuesday, May 19, 2026

1:00 PM

Regular Meeting

**City Hall Council Chambers
2600 Fresno Street**

Building Standards Appeals Board

Chair Imelda Golik

Vice Chair Scott Vincent

Board Member Daniel Field

Board Member Scott Mears

Board Member Gaylord Ransom

THE BUILDING STANDARDS APPEALS BOARD WELCOMES YOU TO COUNCIL CHAMBERS, LOCATED AT CITY HALL, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.

PUBLIC PARTICIPATION – Any interested person may appear at the public hearing and present written testimony or speak in favor or against the matters scheduled on the agenda. Public participation during Building Standards Appeals Board meetings is always encouraged and can occur by attending a meeting in the Council Chambers, City Hall, 2nd Floor, 2600 Fresno Street, Fresno, CA 93721. You may approach the speaker podium upon the Chair’s call for public comment. Please state your name and the scheduled item about which you wish to comment.

All public speakers will have up to 3 minutes to address the Board pursuant to Rule No. 13 of the Building Standards Appeals Board Bylaws (available in the City Clerk’s Office).

SUBMIT DOCUMENTS / WRITTEN COMMENTS –

- 1. E-mail – Agenda related documents and comments can be e-mailed to the Planning & Development Department. Unless otherwise required by law to be accepted by the City at or prior to a Board meeting or hearing, no documents shall be accepted for Board review unless they are submitted to the Planning and Development Department at least 24 hours prior to the commencement of the Board meeting at which the associated agenda item is to be heard. All comments received at least 24 hours prior will be distributed to the Building Standards Appeals Board prior and during the meeting and will be a part of the official record, pursuant to Article 4 (3).**
 - a. Email comments to Building.Appeals@fresno.gov.**
 - b. Emails should include the agenda date and item number you wish to speak on in the subject line of your email. Include your name and address for the record, at the top of the body of your email.**

VIEWING BOARD MEETINGS (non-participatory) – For your convenience, there are ways to view Building Standards Appeals Board meetings live:

- 1. Community Media Access Collaborative website: <https://cmac.tv/>**
- 2. Cable Television: Comcast Channel 96 and AT&T Channel 99**
- 3. Participate Remotely via Zoom:
https://fresno.zoomgov.com/webinar/register/WN_z_mWC3uyQTS-hdu-C946fg**

- a. The above link will allow you to register in advance for remote participation in the meeting via the Zoom platform. After registering, you will receive a confirmation email containing additional details about joining the meeting.**

Should any of these viewing methods listed above experience technical difficulties, the Board meeting will continue uninterrupted. Board meetings will only be paused to address verifiable technical difficulties for all users participating via Zoom or in the Chambers.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA). Anyone requiring reasonable ADA accommodations, including sign language interpreters, or other reasonable accommodations such as language translation, should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. ROLL CALL

Chair Golik called the meeting to order at 1:01 p.m.

Also present were Ashley Atkinson, Eric Frampton, Janel Showers, Kari Camino, Jayda Symonds, Robert Holt, Daniel Casas (CAO), Christina Pina (CAO), and Oscar Maya (Code Enforcement)

Present: 4 - Chair Imelda Golik
Vice Chair Scott Vincent
Board Member Daniel Field
Board Member Scott Mears

Absent: 1 - Board Member Rick Ransom

II. PROCEDURES

1:01 p.m.

Chair Golik read the procedures aloud.

III. AGENDA APPROVAL

1:04 p.m.

Assistant Director Atkinson reported no changes to the Agenda.

On motion of Vice Chair Vincent, seconded by Board Member Field, the AGENDA was APPROVED. The motion carried by the following vote:

Aye: 4 - Golik, Vincent, Field and Mears

Absent: 1 - Ransom

IV. CONSENT CALENDAR

1:05 p.m.

On motion of Board Member Field, seconded by Board Member Mears, the CONSENT CALENDAR was APPROVED. The motion carried by the following vote:

Aye: 4 - Golik, Vincent, Field and Mears

Absent: 1 - Ransom

[ID 26-600](#) Approval of the April 7, 2026 Building Standards Appeals Board Regular Meeting Minutes

Sponsors: Planning and Development Department

V. REPORTS BY BOARD MEMBERS

1:05 p.m.

None

VI. PUBLIC COMMENT

1:05 p.m.

None

VII. CONTINUED MATTERS

1:05 p.m.

None

VIII. NEW MATTERS

VIII-A [ID 26-641](#)

Actions pertaining to Fresno Code Enforcement case number E25-16660, concerning 1347 E. Shields Ave., and the Notice and Order issued on January 2, 2026:

1. HEARING on the Appeal of the Notice and Order.

2. Take one of the following actions:
 - 1) CONFIRM the Notice and Order issued January 2, 2026; and ORDER Appellant to repair/correct the confirmed violations within thirty days; OR

 - 2) CONFIRM certain violations but DISMISS other violations in the Notice and Order issued January 2, 2026; and ORDER Appellant to repair/correct the confirmed violations within thirty days; OR

 - 3) DISMISS the Notice and Order issued January 2, 2026.

Sponsors: City Attorney's Office

1:06 p.m.

Deputy City Attorney III Pina presented on the first administrative citation issued to 1347 E Shields Ave, which stemmed from a December 2025 complaint alleging that the property was being operated as a duplex. She stated that subsequent research revealed historic permits from 1948–1950 for earlier additions, but none corresponding to the structures observed during the December 17, 2025 inspection. A 1960 Sanborn map and 2025 aerial imagery indicated that the enclosed and covered patio structures were constructed later without required permits. Based on this evidence, Pina concluded that both additions violated the Fresno Municipal Code and recommended that the Board confirm the citation in its entirety.

Marichele Porter (Appellant) addressed the Board, explaining that she purchased the property in 2020 from a flipper who primarily performed cosmetic upgrades. She stated that the additional living area was part of a 1950 garage conversion documented in County Assessor records and should therefore qualify for grandfathering, particularly since she believes the County did not require permits until 1958. Porter also expressed concern about the impact enforcement could have on the families currently living on

the property. She requested that the Board dismiss at least the violation related to the enclosed living space or, alternatively, allow a safety-based inspection in lieu of full permitting.

Pina rebutted by clarifying that the City of Fresno's permit requirements predate 1958 and that the documents submitted by the appellant could not be verified. Pina emphasized that the additions do not appear on the 1960 Sanborn map and that no evidence suggests they were ever permitted.

The Board then discussed the age of the structures, the limitations of historical records, potential life-safety concerns, and their obligation to apply the Fresno Municipal Code using a preponderance of evidence standard. A motion was made and seconded to confirm the Notice and Order in full. The Board encouraged Ms. Porter to work closely with the Building Division, which offered flexibility and extended timelines so long as progress toward compliance continues.

On motion of Vice Chair Vincent, seconded by Board Member Field, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 3 - Vincent, Field and Mears

No: 1 - Golik

Absent: 1 - Ransom

IX. REPORT BY SECRETARY

2:08 p.m.

None

X. SCHEDULED ORAL COMMUNICATIONS

2:08 p.m.

None

XI. UNSCHEDULED ORAL COMMUNICATIONS

2:08 p.m.

None

XII. ADJOURNMENT

2:08 p.m.

Chair Golik adjourned the meeting at 2:08 p.m.