

# **City of Fresno**

*City Hall, Council Chambers  
2600 Fresno Street*



## **Meeting Minutes - Draft**

**Tuesday, July 7, 2026**

**1:00 PM**

**Regular Meeting**

**City Hall Council Chambers  
2600 Fresno Street**

## **Building Standards Appeals Board**

*Chair Imelda Golik  
Vice Chair Scott Vincent  
Board Member Daniel Field  
Board Member Scott Mears  
Board Member Gaylord Ransom*

**THE BUILDING STANDARDS APPEALS BOARD WELCOMES YOU TO COUNCIL CHAMBERS, LOCATED AT CITY HALL, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.**

**PUBLIC PARTICIPATION – Any interested person may appear at the public hearing and present written testimony or speak in favor or against the matters scheduled on the agenda. Public participation during Building Standards Appeals Board meetings is always encouraged and can occur by attending a meeting in the Council Chambers, City Hall, 2nd Floor, 2600 Fresno Street, Fresno, CA 93721. You may approach the speaker podium upon the Chair’s call for public comment. Please state your name and the scheduled item about which you wish to comment.**

**All public speakers will have up to 3 minutes to address the Board pursuant to Rule No. 13 of the Building Standards Appeals Board Bylaws (available in the City Clerk’s Office).**

**SUBMIT DOCUMENTS / WRITTEN COMMENTS –**

- 1. E-mail – Agenda related documents and comments can be e-mailed to the Planning & Development Department. Unless otherwise required by law to be accepted by the City at or prior to a Board meeting or hearing, no documents shall be accepted for Board review unless they are submitted to the Planning and Development Department at least 24 hours prior to the commencement of the Board meeting at which the associated agenda item is to be heard. All comments received at least 24 hours prior will be distributed to the Building Standards Appeals Board prior and during the meeting and will be a part of the official record, pursuant to Article 4 (3).**
  - a. Email comments to [Building.Appeals@fresno.gov](mailto:Building.Appeals@fresno.gov).**
  - b. Emails should include the agenda date and item number you wish to speak on in the subject line of your email. Include your name and address for the record, at the top of the body of your email.**

**VIEWING BOARD MEETINGS (non-participatory) – For your convenience, there are ways to view Building Standards Appeals Board meetings live:**

- 1. Community Media Access Collaborative website: <https://cmac.tv/>**
- 2. Cable Television: Comcast Channel 96 and AT&T Channel 99**
- 3. Participate Remotely via Zoom:  
[https://fresno.zoomgov.com/webinar/register/WN\\_z\\_mWC3uyQTS-hdu-C946fg](https://fresno.zoomgov.com/webinar/register/WN_z_mWC3uyQTS-hdu-C946fg)**

- a. The above link will allow you to register in advance for remote participation in the meeting via the Zoom platform. After registering, you will receive a confirmation email containing additional details about joining the meeting.**

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Should any of these viewing methods listed above experience technical difficulties, the Board meeting will continue uninterrupted. Board meetings will only be paused to address verifiable technical difficulties for all users participating via Zoom or in the Chambers.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA). Anyone requiring reasonable ADA accommodations, including sign language interpreters, or other reasonable accommodations such as language translation, should contact the office of the City Clerk at (559) 621-7650 or [clerk@fresno.gov](mailto:clerk@fresno.gov). To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

## **I. ROLL CALL**

*Chair Golik called the meeting to order at 1:00 p.m.*

*Also present were Eric Frampton, Ashley Atkinson, Janel Showers, Kari Camino, Jayda Symonds, Daniel Casas (CAO), Christina Pina (CAO), Calvin Massey (CAO), Brennan Henry (FFD), Justin Beal (FFD), Darla Scott (FFD), B. Deegan (FFD)*

**Present:** 4 - Chair Imelda Golik  
Vice Chair Scott Vincent  
Board Member Daniel Field  
Board Member Rick Ransom

**Absent:** 1 - Board Member Scott Mears

## **II. PROCEDURES**

*1:00 p.m*

*Chair Golik read the procedures aloud.*

## **III. AGENDA APPROVAL**

*1:02 p.m.*

*Assistant Director Atkinson reported no changes to the Agenda.*

**On motion of Vice Chair Vincent, seconded by Board Member Ransom, the AGENDA was APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Golik, Vincent, Field and Ransom

**Absent:** 1 - Mears

## **IV. CONSENT CALENDAR**

*1:03 p.m.*

**On motion of Vice Chair Vincent, seconded by Board Member Field, the CONSENT CALENDAR was APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Golik, Vincent, Field and Ransom

**Absent:** 1 - Mears

**IV-A**    [ID 26-907](#)    Approval of the June 16, 2026 Building Standards Appeals Board Regular Meeting Minutes

**Sponsors:** Planning and Development Department

## **V. REPORTS BY BOARD MEMBERS**

*1:03 p.m.*

*None*

## **VI. PUBLIC COMMENT**

*1:04 p.m.*

*None*

## **VII. CONTINUED MATTERS**

*1:04 p.m.*

*None*

## **VIII. NEW MATTERS**

VIII-A [ID 26-940](#)

Actions pertaining to Fresno Fire Department Citation Number 7557-1, concerning Nova Surgical - 4928 E. Clinton Way #101, and the First Administrative Citation issued on September 9, 2025.

1. HEARING on the Appeal of the First Administrative Citation.

2. Take one of the following actions:

1. CONFIRM the First Administrative Citation issued September 9, 2025; and ORDER Appellant to correct the confirmed violations within thirty days; OR

2. DISMISS the First Administrative Citation issued September 9, 2025.

**Sponsors:** City Attorney's Office

1:04 p.m.

*Deputy City Attorney III Pina announced to the Board that the appellant was not present at the meeting and that the Board therefore had the option to dismiss the citation. Pina then provided an overview of Fresno Fire Department Administrative Citation No. 7557-1, issued to Nova Surgical at 4928 E. Clinton Way, Suite 101. The citation, issued on September 9, 2025, stemmed from a fire prevention inspection conducted in July of 2024. The inspection found that Nova Surgical was operating outside its approved zoning clearance, which allows only basic medical or dental office functions limited to diagnostic and preventive services. Despite this, the facility had been operating as an outpatient surgical center and administering minimal sedation that renders patients unable to self-evacuate, triggering additional safety and occupancy requirements. Based on these findings, the City determined that a change of occupancy classification was required.*

*Board members asked clarifying questions regarding the facility's history. It was confirmed that the current doctor was not the original builder. Pina noted that the space contains a formal operating room and reviewed the zoning history. Nova Surgical originally applied in October 2021 to operate as an outpatient medical center, but the application was denied due to the*

*need for a Conditional Use Permit. One month later, they resubmitted for a basic medical/dental office, and that application was approved. While the exact start of outpatient surgical operations is unclear, evidence suggests it began shortly after the business moved into the building. A 2025 inspection confirmed ongoing outpatient surgical activity, and the facility's operational statement acknowledges that they are a certified outpatient center providing sedation services.*

*Board member Ransom made a motion to confirm the First Administrative Citation, and Vice Chair Vincent seconded the motion.*

**On motion of Board Member Ransom, seconded by Vice Chair Vincent, that the above Action Item be APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Golik, Vincent, Field and Ransom

**Absent:** 1 - Mears

## **IX. REPORT BY SECRETARY**

*1:11 p.m.*

*Secretary Frampton announced that this would be his final Building Standards Appeals Board meeting due to his upcoming retirement on Thursday. Frampton reflected on the privilege of helping establish the Appeals Board and emphasized its importance in giving the public a voice and ensuring fair code administration. He thanked the mayor for selecting a diverse and experienced board and encouraged members to remain open to public concerns and continue applying state and municipal codes impartially to support "One Fresno."*

## **X. SCHEDULED ORAL COMMUNICATIONS**

*1:14 p.m.*

*None*

**XI. UNSCHEDULED ORAL COMMUNICATIONS**

*1:15 p.m.*

*None*

**XII. ADJOURNMENT**

*Chair Golik adjourned the meeting at 1:15 p.m.*