

Resumes and Statement of Qualifications Forms

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government City of Fresno

Name of Commissioner Christopher Rocha

Date of Appointment: 10/15/2020

Date Term Expires: 6/30/2024

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

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Are you a professional in one of the disciplines associated with historic preservation?

Yes No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

- **2016 Mayoral Historic
Preservation Horizon Award**

WORK EXPERIENCE

October 2019 - Present

Bitwise Industries

Executive Assistant to COO

- ❖ Provide support to COO
- ❖ Coordinate COO's schedule
- ❖ Coordinate SVP of New Economies' schedule
- ❖ Facilitate company retreats
- ❖ Book traveling arrangements
- ❖ Provide tours of campuses

September 2017 – Present

Downtown Fresno Partnership

Business Development Coordinator

- ❖ Assisted business owners/entrepreneurs in locating potential locations for their business
- ❖ Developed and maintain property/parcel occupancy reports
- ❖ Acted as liaison to stakeholders and business owners
- ❖ Communicated with stakeholders, developers, lenders and commercial brokers for potential investment/development
- ❖ Developed a Downtown Fresno real estate guide
- ❖ Maintained company database
- ❖ Hosted educational briefings to commercial brokers and businesses
- ❖ Provided interviews to the media
- ❖ Create agendas & took minutes for board/committee meetings
- ❖ Worked large scale events such as FresYes Fest, Fulton Street Party & Annual Downtown Fresno Christmas Parade

January 2017 - September 2017

Top Hand Media, Fresno, CA

Social Media Specialist

- ❖ Created social media content for clients
- ❖ Managed client's paid ads/budgets
- ❖ Documented statistics for accounts
- ❖ Met with clients regarding accounts/social media training

July 2014 – January 2017

Steven R. Hrdlicka, Attorney at Law

Capital Collections, LLC

Administrative Assistant/Receptionist

- ❖ Answered a multi-line phone system
- ❖ Correspond with clients via email and phone
- ❖ Prepared court documents for unlawful detainers/collection cases
- ❖ Made daily court runs (prepared and filed docs with court clerks)
- ❖ Filed with sheriff's & recorder's offices
- ❖ Created client invoices
- ❖ Created documents for bank levies/earnings withholding orders

January 2014 – July 2014

Rogers Jewelry, Fresno, CA

Jeweler/Sales Associate

- ❖ Customer Service
- ❖ Built a strong clientele
- ❖ Managed customer accounts using POS system

CHRISTOPHER ROCHA

414 E. Clinton Ave.
Fresno, CA 93704
(559)304-4386
vintagefresno@gmail.com

June 2009 – August 2013

Resource Lenders, Inc., Fresno, CA

Receptionist

September 2012 – August 2013

- ❖ Answered a multi-line phone system
- ❖ Assigned FHA case numbers
- ❖ Electronic file management
- ❖ Ordered office supplies
- ❖ Customer Service

Electronic Mortgage Loan Shipper

June 2009 – September 2012

- ❖ Prepared & delivered funded loans
- ❖ Reviewed mortgage loan documents
- ❖ Scanned all documents/reports to appropriate loan document system
- ❖ Prepared documents for transfer by lock expiration deadline
- ❖ Corresponded with title companies regarding closing documentation

July 2006 – June 2009

Gottschalks, Fresno, CA

Fragrance Specialist/Sales Associate

- ❖ Opened/closed till
- ❖ Corresponded with corporate office regarding customer accounts
- ❖ Assisted in the production of store fashion shows
- ❖ Provided exceptional customer service

EDUCATION

2002 – 2006 Chowchilla Union High School, Chowchilla, CA

- ❖ High School Diploma

2006 – 2007 Fresno City College, Fresno, CA

- ❖ General Education

ORGANIZATIONS & ACHIEVEMENTS

- ❖ Lowell Community Development Corporation | Board Member | June 2018 - Present
- ❖ Fresno County Historical Society | Board Member | October 2020 - Present
- ❖ Organized the Lowell Historic Home Tour - 2018 & 2019
- ❖ Graduate of Downtown Fresno Partnership's Downtown Academy - Class of 2016
- ❖ Recipient of the 2016 City of Fresno Horizon Award for Historic Preservation

Professional References

Lupe Perez

Economic Development Coordinator
City of Fresno
(559)304-8998

Esther Delahay

Executive Director
Lowell Community Development Corporation
(559)916-1247

Channelle Charest

Chief Operating Officer
Bitwise Industries
(559)349-5536

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government **City of Fresno**

Name of Commissioner **Don Simmons**

Date of Appointment: **8/20/20**

Date Term Expires: **6/30/24**

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Are you a professional in one of the disciplines associated with historic preservation?

 Yes **X** No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

WORK EXPERIENCE

CALIFORNIA STATE UNIVERSITY-FRESNO, Fresno, CA

Distinguished Lecturer | Jan 2008 - 2021

- Taught courses in the Humanics Certificate Program, Department of Sociology, College of Social Sciences "Philanthropy and Grant Making"- engaging students in a hands-on process to raise funds, determine potential grantees and donors, create an LOI and RFP, develop an understanding of community benefit organizations (IRS 501(c)3 tax-exempt organizations locally and nationally. Instruct the course "Leadership, Governance and Financial Literacy for Community Benefit Organizations" focused on understanding the leadership principles and challenges of a CBO, board development, board functions and board governance and financial literacy for the tax-exempt sector, including socially responsible investing. Taught "Grantwriting and Evaluation" for undergraduate and graduate students, with a focus on relationship-based grant research and writing, evaluating organizational structures and functions, understanding the fiduciary and ethical responsibilities of organizational leadership. Taught Entrepreneurial Approaches to Sustainable Organizations, a course I designed to introduce entrepreneurial practices and principles to the community benefit sector, in order to produce sustainable, resilient organizations. Taught Engaging Persons with Disabilities/Underrepresented Populations as Volunteers, a course I created to provide professional training to persons who are interested in engaging persons with disabilities and other underrepresented populations as volunteers and leaders in their community benefit organizations. Taught Effective Leadership of Volunteer Programs, a course based on the elements required to pursue the Certificate in Volunteer Administration, an international professional certificate offered by the Council on Certified Volunteer Administrators. Taught "Contemporary Social Issues", a fundamental Sociology course focused on a sociological view of contemporary social issues, open to all university majors.

ONE BY ONE LEADERSHIP, Fresno, CA

Director of Training | Aug 2001 - May 2004

- Directed citywide LEAD-Leadership Equipping and Development program; founding director, Read Fresno, early literacy organization; founded "Serve Fresno" days of service

GOLDEN GATE BAPTIST THEOLOGICAL SEMINARY, Mill Valley, CA

Associate Professor | Jan 1994 - Jul 2001

OCCIDENTAL COLLEGE, Los Angeles, CA

Director, Center for Volunteerism and Community Service | Jan 1987 - Aug 1990

CREATIVE POTENTIAL CONSULTING AND TRAINING, Fresno, CA

President and Senior Consultant | Jan 2004 - Present

EDUCATION

CHARLESTON SOUTHERN UNIVERSITY, Charleston, SC

Bachelor of Science, Education

Don R. Simmons

1440 E. Divisadero St.
Fresno, California, 93721
5592469970
creativepotential@gmail.com

SOUTHWESTERN BAPTIST THEOLOGICAL SEMINARY, Ft. Worth, TX

Master of Arts, Education

TEXAS A&M UNIVERSITY, Commerce, TX

Ph.D., Organizational Leadership and Education

UNIVERSITY OF SAN FRANCISCO, San Francisco, CA

Master of Public Administration, Nonprofit Administration

YALE UNIVERSITY, New Haven, CT

Program on Nonprofit Organizations, Professional Certificate

ADDITIONAL SKILLS

- Strategic Planning; Organizational Audits; Team building; Historic Preservation; Fund development
- Board of Directors experience-The Whitney Foundation, MADventure Foundation, USA, The Volunteer Center of Greater Orange County, The Volunteer Center of LaMirada, The Volunteer Center of Marin, HandsOn Central California, Arte Americas, Lowell Community Development Corporation, Cultural Arts District Association
- BoardSource, Inc. certified trainerAssociation of Fundraising Professionals, trainer/consultantLeadership Training Network, curriculum director/consultant/trainer

Statement of Qualifications
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Certified Local Governments Commissioners

Local Government **City of Fresno**

Name of Commissioner **Elizabeth Laval**

Date of Appointment: **12/1/2022**

Date Term Expires: **6/30/2026**

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Are you a professional in one of the disciplines associated with historic preservation?

Yes No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

leadership innovation partnerships

Extensively experienced, creative and goal-oriented visionary Senior Executive with demonstrated track record for surpassing year-after-year revenue and growth objectives. Transitional leader able to balance risks and reward and make sound, decisive decisions to move an organization forward with inspired and adaptable solutions. Unique background in multi-national sports organization and press relations, both domestic and overseas. Skilled author and three-time Emmy-award recipient who been working in the field of history, storytelling and historical restoration through her family's long connection with the San Joaquin Valley since childhood. Collaborative leader who creates and nurtures community partnerships across a diverse and widespread background of organizations.

Adaptable to changing technologies and business strategies and able to successfully blend both worlds while opening doors to new and fresh opportunities. Able to inspire staff, connect with media and strategically plan high-impact, mission driven activities in the local community, throughout the region and on a national and international basis. Verifiable proactive, forward-thinking and flexible approach to operational challenges and strategic direction. Proven leader able to realize vision both internally and externally for the organization and in the community. Strong communicator who always interacts with colleagues, business associates and the public in a solutions-oriented and professional manner. Comfortable in and sensitive to a multi-cultural environment having worked in more than 30 countries, primarily in the field of sports organization.

expertise

✓ Strong Writing and Editing skills - from press releases to full strategic plans for media relations to speeches	✓ Visionary Leadership & Staff Development	✓ Business & Creative Strategies
✓ Multi-Media Production for television, radio, print, social media and podcasts	✓ Large Scale Event Management including international sporting and Olympic qualifying events	✓ Strong Organizational Acumen
✓ Multi-Lingual, Multi-Platform Marketing and Promotion	✓ Superior Community and Public Relations skills	✓ Television Broadcast Operations
	✓ Highly-Successful Fundraiser	✓ Non-Profit and For-Profit Business Development & Management
	✓ Grant Writing & Budgeting	✓ National Television Program Distribution

professional experience

FRESNO CITY & COUNTY HISTORICAL SOCIETY, Fresno, California April 2019 to Present
President

Promoted from Strategic Planning Specialist in September 2019. Leading 100-year-old organization with staff of eight into a new century. Provide critical leadership in fulfilling the organizational mission to collect, preserve and share the history of Fresno County. Oversee the historic site at Kearney Ranch including the Kearney Mansion. Direct all Archives Management, Fundraising and Educational Services. Provide vision for organizational growth and an innovative approach to delivering the mission and service to the community. Act as the face of the organization. Spearheaded purchase of Archive building. Meet all budget requirements annually.

POP LAVAL FOUNDATION, Fresno, CA 2005 to Present
President/Curator/Photographic Historian

Responsible for overseeing the restoration of the Pop Laval Photographic and Film Archive, the largest Collection of its kind in the United States. Personally devised methodology for scanning, restoring and archiving the Collection. Supervise volunteer staff. Secured grant awards from the Fresno Regional Foundation, the Fresno Arts Council and the California State Library. Initiated and organized fundraising activities and events. Designed and oversaw production of Foundation merchandise and orders for photographs. Oversee website. Manage Pop Laval Foundation Facebook page. Created DVD and television content including: visuals, scripts and production. Made public appearances and speeches on behalf of the Foundation. Appeared in weekly segment on KMPH TV over five years. Authored five historical books.

VALLEY PBS, Fresno, California July 2019 to December 2020
Executive Consultant

Serving as overall senior consultant to CEO and all levels of staff during reorganization of station. Assisting with hiring and reorganization of all departments including Development and Production. Currently serving as primary content producer for the station as Director of Production including more than 200 content pieces for educational outreach during COVID-19. Developing new programs and content for the station while rebuilding Development Department. Continuing modernization to multi-platform content creation and distribution. Scripting strategic multi-platform messaging, press releases, media campaigns and promotional spots.

VALLEY PBS, Fresno, California January 2012 to March 2019
Senior Vice President for Development & Content

Promoted from Chief Development Officer in 2014. Oversaw all development and production activity for Valley PBS. Managed staff of 15 in two departments. Provided strategic direction for the station. Developed and maintained station production and fundraising budgets. Modernized departments to encompass changing technologies and audiences.

Development

Supervised all fundraising activities including: underwriting, major giving, membership/pledge, direct mail, renewals, and production funding. Oversaw all web and digital operations including social media. Guaranteed grant deliverables for projects involving on-air and/or online components as well as budget adherence and reporting.

Content

elizabeth laval

Was responsible to secure all production funding for local content development both through sponsorship, individual giving and grant funds. Acted as the primary grant-writer for production and development projects for the station. Was responsible for overseeing content on four channels including on-air production and development activities. Worked with consultant to develop monthly programming schedule. Personally worked to develop and produce new specials/series for Valley PBS annually.

CAL-PAC INTERNATIONAL AG COMPANY, Fresno, CA
Co-Owner/COO

1993 to 2008

Oversaw domestic and international operations for family ag company that designed and installed innovative orchard and vineyard trellising systems across the United States as well as in Chile, Mexico, Canada, Australia and New Zealand.

ATP TOUR/Men's Association of Tennis Professionals 1989-1992
Vice President/International Group (based in Sydney, Australia)

Responsible for overseeing all men's professional tennis tournament operations in more than 40 countries in South America, Africa, the Soviet Union (later Russia), the Middle East, Asia and Oceania. Made site visits to tournaments to ensure compliance with ATP Tour guidelines and regulations. Assisted players with logistics, travel and various other requirements. Made recommendations to the ATP Board of Directors on the accreditation and inclusion of new tournaments on the ATP Tour status as sanctioned events. Worked with local governments and political leaders around the world in development of events and coordination of new stadium facilities that would meet ATP Tour standards. Served as spokesperson and liaison on behalf of the ATP Tour (in various languages) in multiple countries across the globe. Assisted in the development of professional tennis events in Russia (at the Kremlin), South Africa (the \$1 million World Doubles Final was the first professional sporting event back in South Africa after apartheid), Brazil and in many Asian nations. Provided television commentary on tennis and the ATP Tour in many countries as needed. Supervised professional players during clinics for underprivileged children in several locations including Soweto, Johannesburg, South Africa and Rio de Janeiro, Brazil. Served as press liaison as needed.

DENTSU, INC., Tokyo, Japan 1985-1989
International Coordinator of Sports

Responsible for organizing and overseeing a variety of major professional and amateur sporting events in Japan and other countries. Responsible for two \$1 million tennis tournaments – the Suntory Japan Open and SEIKO Super Tennis, boxing (including a Mike Tyson bout), the IRONMAN Japan Triathlon, a qualifying event for the IRONMAN race in Hawaii, Suntory World Match Play Golf, the Pan-Pacific Swimming Championships and the NHK Figure Skating Championships in addition to other productions. The role required a broad set of skills in relation to international media and multi-sport governing bodies. Was involved with securing sponsorships and assuring deliverables were met for Seoul Olympic Games in 1988. Served as key liaison between international athletes, management and the media in Japan and beyond.

elizabeth laval

producing credits

Executive Producer, Long Form Documentaries

- *Leo Politi – Artist of the Angels*
- *Silent Sacrifice, The Story of Japanese American Incarceration in California's Central Valley and Beyond*
- *The Hmong & The Secret War*
- *Valley of Hope, The Armenian Journey from Terror to Triumph*
- *As Pop Saw It*

Executive Producer, On-Going Series

- *Valley's Gold (five seasons)*
- *Valley PBS Community Conversations*

Co-Executive Producer, Series & Mini Series

- *Outside Beyond the Lens*
- *American Grown: My Job Depends on Ag*
- *Outside with Greg Aiello*
- *Tapped Out: This History and Battel Over Water in the San Joaquin Valley*

on-air talent credits

Fundraising Talent

Pledge Host for PBS Fundraising

Valley's Gold Talent

On-camera historian/expert for Valley's Gold (five seasons)

KMPH News

Hosted weekly segments for morning show (five years)

publishing credits

Authored five books including:

Early Valley Treasures, The Fresno Fair, Sunnyside Country Club at 100 Years, Fresno Athletic Hall of Fame's 50th Anniversary Edition and Celebrating the Journey

awards & recognitions

- Distinguished American Award for Education, JACL - 2020
- PBS Development Award for incorporation of new engagement activities resulting in increased giving—2015
- TELLY Award: Lighting Craft, Promotional—2017
- EMMY Award: *Silent Sacrifice* – 2019
- EMMY Award: *Outside with Greg Aiello* – 2019
- EMMY Award: *Outside: Beyond the Lens* – 2020

significant grant awards

National Parks Service Grant (2015)
\$373,000 award for Documentary Production

WETA Community Engagement Grant—The Vietnam War (2016)
\$10,000 award for Engagement Events

WGBH Local Content Grant—RARE: Creatures of the Photo Ark (2017)
\$10,000 award for local production

CPB Outreach Grant—Brown Buffalo (2017)
\$10,000 award to support community outreach

California State Library—CA Civil Liberties Public Information Program

\$100,000 award to conduct and air three Civil Liberty Community Conversations on Japanese Internment and modern-day issues

Central Valley Community Foundation (2017)
\$35,000 award for Stories of Service highlighting Veterans

Central Valley Community Foundation (2018)
\$27,500 award for public awareness program to prevent child abuse

WNET Local Content Grant —Nature: Spring LIVE (2018)
\$25,000 award to train citizen scientist in the Central Valley and produce companion film for broadcast on ValleyPBS

PBS Local Content Grant —Native America (2018)
\$10,000 award to conduct community engagement activity in the Native American Community.

production funding awards

Funding for *Tapped Out: The History & Battle over Water in the San Joaquin Valley*
\$140,000 raised from individual donors

Funding for four seasons of *Valley's Gold*
\$175,000 per year raised from individuals and Foundations

Funding for *Silent Sacrifice: The Story of Japanese American Incarceration in California's Central Valley and Beyond*
\$300,000 raised in local matching funds from individual and business donors

Funding for *Unbroken Honor* (in production)
\$130,000 from individuals and grants

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government **City of Fresno**

Name of Commissioner **Julie Federico**

Date of Appointment: **December 1, 2022**

Date Term Expires: **June 30, 2024**

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Are you a professional in one of the disciplines associated with historic preservation?

Yes No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Hello, my name is Julie Federico, and I am currently one of seven Commissioners for the Historic Preservation Commission in Fresno, California. I have wanted to be a Commissioner for HPC since I moved back to Fresno in 2005. I am very passionate about preserving Fresno's history, and I was born and raised in Fresno. I have resided in District 6 for 45 years, although I did move to Berkeley, CA for four years to obtain my bachelor's degree, and Corvallis, OR for four years for my master's degree. Part

of my passion for the Commission, is a drive to preserve the cultural heritage of Fresno for present and future generations to learn and understand its colorful past. The mission of the Historic Preservation Commission is not simply saving a building from being demolished and rebuilt, although that does happen, it is rather preserving and providing a context of importance to a group of people, namely Fresnans. However, it is more than Fresno's population that wants, and should, discover Fresno's distinct past and its ongoing cultural importance and contribution to the present and future of the San Joaquin Valley, California, the United States, and

the world. Historic Preservation for the people, and by the people.

I am fortunate enough to have been studying and using my skills as a Historical Archaeologist over the past 26 years. I took my first introduction to Archaeology class as an undergraduate freshman at UC Berkeley in 1997, and instantly fell in love with the course of study. There were so many possibilities abound both on campus and at Archaeological firms, that I learned and practiced wherever and whenever I could. Following my studies at UC Berkeley, I moved up to Oregon State University in Corvallis, Oregon for graduate studies. I received my master's degree there with one major and two minors, complete with a sizable thesis which contained research in all three fields I was majoring and minoring in. My major was Historical Archaeology, one minor was Physical Anthropology, and the other minor was Adult Education. I have held many jobs in Archaeology and Historic Preservation, where I used the skills and knowledge in practice. Currently I am working for the family business, Federico College, Inc. which is 77 years old, here in Fresno.

Julie Federico

10618 N. Maple Ave., Fresno, CA 93730 | (559) 285-1982 | juliefedericocollege.com

Objective

To continue serving the city of Fresno as a Commissioner for the Historic Preservation Commission in Fresno, CA.

Education

GRADUATE STUDIES IN EDUCATION--2016-2021

MASTER OF ARTS INTERDISCIPLINARY SUBJECTS—2004—OREGON STATE UNIVERSITY

- Major: Historical Archaeology
- Minor: Physical Anthropology
- Minor: Adult Education
- Thesis Title: *Catching Up With a WAVE: A Multi-scalar Anthropological Study of the Women in Blue of World War II.*
- Teaching Assistant, Anthropology 330: Evolution of People, Technology, and Society. Upper Division Course.

BACHELOR OF ARTS—2000, UNIVERSITY OF CALIFORNIA, BERKELEY

- Major: Anthropology (Archaeology)
- Student Internship UC Berkeley Archaeological Research Facility (ARF)
- Student Internship Phoebe Apperson Hearst Museum of Anthropology

Experience

GRADUATE EDUCATION STUDIES—2012-2021

FEDERICO COLLEGE, INC., CA 2005-present

- Administrator/Director of Adult Education

PROJECT ARCHAEOLOGIST, ECORP CONSULTING, INC.—2004-2005

- Conducted Archaeological Survey.
- Monitored construction activity.
- Determined eligibility for National and Local Registers of Historic Places.

FIELD AND LABORATORY TECHNICIAN—2001, Applied Earthworks, Inc.

- Excavation on a Victorian-era neighborhood in Sacramento, CA
- In-field lab techniques on excavated material.

MUSEUM PREPARATOR 1998-1999 and 1996-1997, UC Berkeley Museum of Paleontology

- Part-time employment for UC Berkeley Museum of Paleontology, preparing fossils and acquiring new inventory.
- Prepared teaching collections for Professors to teach the Integrative Biology Department classes.

Community Service and Internships

- Commissioner, Historic Preservation Commission, Fresno, CA—2022-present
- Volunteer Fresno County and City Historical Society—2010
- Part-time internship UGSR (Undergraduate student researcher) Berkeley, CA—1997-2000
- Student Intern on the California Archaeological Project (CAP) Berkeley, CA—1997-2000
- Student Internship for UC Berkeley Archaeological Research Facility (ARF) Public outreach participation-- 1997-2000
- Participation in UC Berkeley Field School—1998 Fort Ross, Petaluma, and San Francisco Presidio
- Over 200 hours of community Service in Fresno, CA--1992-1996

Statement of Qualifications
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Certified Local Governments Commissioners

Local Government **City of Fresno**

Name of Commissioner **Jason Hatwig**

Date of Appointment: **7/13/2013**

Date Term Expires: **7/30/2025**

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Are you a professional in one of the disciplines associated with historic preservation?

 Yes

x No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Jason Hatwig

1263 W. Northridge Ave. • Fresno, CA 93711
Jhatwig@sbcglobal.net • phone: 559-439-4047

Objective

To obtain a challenging and engaging position with a progressive Civil Engineering Firm in which, through hard work, perseverance and excellence, I can become a contributor and benefit to the company.

Qualifications Summary

With over 24 years of land development experience, from design to leadership, I have worked on many small and large retail developments, street improvements projects, flood control and irrigation district facilities, parks, sports facilities, rural residential developments and apartment complex developments.

Experience

1998-Present CEI Engineering Associates, Inc.

Project/Program Management 2004 to Present

- Coordinate projects with staff engineers and supervise design team
- Prepare project scope, feasibility documents, cost estimates, sitework specifications and construction reports
- Assist in land development deals and agreement terms
- Coordinate and prepare planning documents, entitlements, approval permits and civil plans, from conceptual to construction
- Facilitate meetings with client, land use attorneys, EIR consultants and project team to establish project goals, budgets and timelines
- Identifies resources or sub consultants needed and assigns responsibilities
- Process monthly invoices, client billings and collections
- Market prospective clients and projects, prepare RFP's and RFQ's
- Conduct annual employee evaluations

Project Designer 1998 to 2004

- Work under the direction of Project Manager/Engineer
- Prepare civil plans, exhibits and 3d models
- Prepare quantity takeoffs and construction cost estimates
- Prepare calculations for prelim hydrology and earthworks

1996-1998 John Frank Mitchell, Inc.

Design Drafter

- Work under the direction of Mechanical Engineer
- Prepare mechanical plumbing and HVAC plans

Certifications

LEED Accredited Professional

Education

California Christian College, Fresno
Non-accredited Biblical Studies degree (AA equivalent), graduated in 1996

Statement of Qualifications
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Certified Local Governments Commissioners

Local Government **City of Fresno**

Name of Commissioner **James Sponsler**

Date of Appointment: **October 13, 2022**

Date Term Expires: **June 30, 2026**

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Are you a professional in one of the disciplines associated with historic preservation?

 Yes

X No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

James Wade Sponsler

Objective To further improve skills necessary in to provide professionalism and quality to both employer, resident, and customer.

Work experience November 2020 – Present County of Fresno Fresno, CA

Staff Analyst, Department of Public Health

- Provide contract support to different divisions in Public Health to provide program support
- Submits, reviews, and award bids for Department of Public Health contracts and quotations.
- Public Records Act keeper of the records for the Department
- Audits programs to ensure compliance with contracts, local, state, and federal guidelines and policies
- Current in many county policies
- Create and maintain databases related to COVID-19 pandemic to provide information in support of county staff and vaccine allocations

June 2019-November 2020 County of Fresno Fresno, CA

Program Technician, Department of Public Health

- Provide support to different divisions in Public Health to assist in training, technical, and electronic support
- Primary capacity is technology support with additional assistance in onboard training of individual staff to respective divisions
- Current in many county policies
- Created and maintained databases related to COVID-19 pandemic to provide information in support of county staff allocations
- Created and maintained Creek Fire information call center and was named an associate PIO during the emergency response

August 2015-June 2019 County of Fresno Fresno, CA

Program Technician, Department of Public Works and Planning

- Research and Program implementation of Solid Waste and Recycling Program Section
- Working education outreach environment and having constant over contact with residents on a variety of topics
- Regular research in county databases for currently and historical information regarding solid waste policy
- Provided research and web design services for Fresno County Parks
- Current in many county policies

August 2014-August 2015 County of Fresno Fresno, CA

Eligibility Worker, Department of Social Services

- Determine eligibility of Fresno County residents to public assistance such as Food Stamps and Medi-Cal
- Working in call center environment and having constant over the phone contact with clients and representatives
- Discuss with clients the best options to determine their case and to optimize public assistance benefits for them
- Current in many county policies

Sept. 2009-Feb. 2014 White House Custom Colour Fresno, CA

Customer Service Representative

- Built occasional layouts and designs to be used internally company wide
- Assisted customers in the ordering, designing and correction of orders
- Worked trade shows and company tours to further customer knowledge of products
- Assisted in the beta testing of in house Customer Relations Manager (CRM) software

September 2005-August 2009 New Image Designs Fresno, CA

Graphic Designer/ Large Format Printer Operator/Sales Rep

- Maintained, operated, and repaired large format printers and plotters
- Specializing in artwork design
- Interacted with customers on orders and artwork to ensure good Customer Service & Satisfaction
- Began Sales January 2008 as an additional duty to my artwork and printer roles

July 2001-August 2007 Sequoia Council, BSA Fresno, CA

Camp Counselor/ Program Area Director/ Head Commissioner

- Originally served under guidance of a director to instruct youth Scouts in merit badges
- Educated and trained youth and adults in various aspects of the Scouting curriculum including rank badges and safety awareness
- Created a program area and served as director. Oversaw the instruction and lesson plans of several employees
- Served as Head Commissioner, a liaison between staff and participants, in June 2005 to August 2007

Education

Jan. 2016 – Feb. 2019 Southern New Hampshire University
Manchester, NH

Bachelors Degree

- Bachelors Degree in Graphic Design
- Included in this degree is design work and classes in historical art styles and architecture

Aug. 2003 – Dec. 2006 Fresno City College Fresno, CA

Associates Degree

- Associate of Arts in Liberal Arts – 74 units completed
- Also have taken courses in Photoshop CS-CS6

Aug. 1999 – May 2003 Hoover High School Fresno, CA

High School Diploma

- Also was able to work on school computers and network. Diagnosed and repaired any errors on these machines or networks
- Also in charge of the newspaper layout and photos all four years

Summary of qualifications

In pursuit of this position, I am informed and review both county and city agendas extensively both historically and current. I have formal training in graphic design with knowledge in architecture. In addition, I am currently restoring a historic home in the city of Fresno which has required extensive research on the home, historical permits pulled, how it was constructed, and the owner of the home.

References

Miguel Arias

Councilmember, District 3, City of Fresno (559) 621-3000

James Beebe

Trainer, Regional Training Center, Fresno Police Department (559) 621-2129

Michael Bethel

Program Manager, Primary Care, VA Central California Health Care System (559) 228-6933

Matthew Hood

Staff Analyst, Department of Public Works, County of Fresno (559) 246-9563

David Pomaville

Former Director, Department of Public Health, County of Fresno (559) 283-2505

Craig Scharton

Client Adviser, California Manufacturing Technology Consulting (559) 281-9129

Michael Erin Woody

President, Civil Engineer, Struct One Engineering & Construction (805) 305-0660

**Extracurricular
activities**

August 1993 – Current Boy Scouts of America Fresno, CA

Eagle Scout June 2000

Wood Badge – Leadership Development Trained February 2014

March 2011 – Current Lowell Neighborhood Association Fresno, CA

September 2018 Project Management Training

October 2019-Current County of Fresno Historic Landmarks & Records
Commission

September 2020-Current District 3 Project Review Committee (Chair
2021)

September 2021 – Current Historic Preservation Commission

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government **City of Fresno**

Name of Commissioner **Paul Halajian AIA, LEED AP**

Date of Appointment: **September 2, 2021**

Date Term Expires: **June 30, 2025**

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

Yes No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

I have been licensed to practice Architecture in California since 1989. I am the principal architect and head a firm of 13 based in Clovis. Additionally, I have worked on renovations and rehabilitations of several historic structures and have a profound appreciation for historic buildings and their capacity to improve the culture and vibrancy of communities. Recently I served as a juror for the California Preservation Foundations 2021 design awards program.

PAUL HALAJIAN, AIA, LEED AP

Paul Halajian has been practicing architecture for over 30 years and has developed a portfolio of award winning projects in both the public and private sectors. He values a well-rounded approach to architecture that places equal importance on design, constructability, sustainability, project parameters, and client service. Collaboration with all project stakeholders and mentorship of emerging professionals define his approach to practice.

Mr. Halajian earned both his Bachelor's degree in Architecture and Master of Architecture Degree from the University of California, Berkeley. After completing graduate studies in Architecture at the University of California, Berkeley, Paul Halajian, AIA – LEED AP™ began practice in the internationally acclaimed San Francisco firm of EHDD Architecture and was named an Associate in the Firm. While with EHDD, Mr. Halajian served as Project Architect on a number of major university library projects. A native of Fresno California, Mr. Halajian left the Bay Area to return home to practice in Fresno because of his belief in the power of design to create a better environment for one of California's most overlooked regions.



PAUL HALAJIAN AIA | LEED® AP

Architect, CA License #C20194

EDUCATION

Executive Education Certificate
Graduate School of Design,
Harvard University
Master of Architecture, 1988
Bachelor of Arts - Arch., 1984
University of California, Berkeley

PROFESSIONAL / COMMUNITY INTERESTS

Historic Preservation Commission,
City of Fresno
arCA, Editorial Board Chairman
AIA California Council,
Board of Directors
AIA San Joaquin Chapter,
Past President
AIA National Convention,
Delegate, 2007

T: 559.297.7900
F: 559.297.7950

389 Clovis Ave., Suite 100
Clovis, California 93612

www.halajianarch.com

SAMPLE PROJECT EXPERIENCE

County of Fresno | Fresno, CA

Assessor's Office - Tenant Improvement (*in Construction*)
Betty Rodriguez Regional Library - Adaptive Re-use

County of Madera, City of Madera, Madera Unified School District, Madera County Arts Council | Madera, CA

Downtown Master Plan
Performing Arts Center Concept Design - New Construction
Madera Downtown Historic Library Concept Design - Adaptive Re-use

Fresno Pacific University | Fresno, CA

Fine Arts Building - New Construction (*in Construction*)

California State University, Fresno | Fresno, CA

Physical Therapy & Intercollegiate Athletics - New Construction
Aquatic Center - New Construction & Site Development *
Armenian Genocide Monument - New Construction

University of the Pacific | Stockton, CA

Library Renovation Ph. I - CD through CA
Library Renovations Ph. II

State Center Community College | Oakhurst, CA

Oakhurst Center | New Campus (*in progress - Construction Documents*)

Bitwise Industries & Quiring Corporation | Fresno, CA

State Center Warehouse - Adaptive Re-use (*in Construction*)

Assemi Development | Fresno, CA

The Georgia - Multi-family housing - New Construction

Provost & Pritchard | Clovis, CA

New Corporate Headquarters

Innovative Development Living Solutions of CA | Clovis, CA

Magnolia Crossing - Senior Living Facility

Chaffee Zoo Corporation | Fresno, CA *in Construction*

Zooplex: Animal Commissary & Admin. Offices - New Construction
Ambassador Building: Animal Holding - New Construction

Trinity Community Church | Clovis, CA

Ministry & Discipleship Building - New Construction

College Community Church Mennonite Brethren | Clovis, CA

Sanctuary & Administrative Offices - New Construction

(*Project completed while at previous firm)

Certified Local Government Professional Qualifications (36 CFR Part 61):
Architectural History Professional Qualifications

Local Government _____

Name _____ Commissioner Staff
(Name of Commissioner or Staff)

Date of Appointment: _____ Date Term Expires: _____

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.

Alternative A

MA or PhD in Architectural History

or

MA/MS or PhD in Art History, Historic Preservation or CRF

(specify field)

and

Coursework in American Architectural History (list courses or attach listing)

Alternative B1

BA in Architectural History

or

BA in Art History, Historic Preservation or CRF

(specify field)

and

Two years full-time experience in American architectural history or restoration (check appropriate boxes below and attach explanation and dates)

With a professional institution

academic institution
historical org./agency
museum
other (specify) _____

Alternative B2

BA in Architectural History

or

BA in Art History, Historic Preservation or CRF

(specify field)

and

Substantial contribution through research and publication to body of scholarly knowledge in American architectural history (attach explanation)

To meet the standards in this discipline you must be able to check either a big box or a big circle, and check all the smaller boxes under that alternative. One year = 12 months. Full-time = 35-40 hours per week. A year of professional experience need not consist of a continuous year of full-time work, but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent period. CRF = Closely Related Field; field closely related to this or other discipline in historic preservation (Urban or Regional Planning, American Studies, Historic Preservation, Art History, Architecture, Material Culture, Landscape Architecture, or Folklore). Coursework should be evaluated if discipline itself is not always or obviously related. In addition, note that Alternative A requires the advanced degree in architectural history or a closely related field and coursework in American architectural history. Alternatives B1 and B2 require the work experience or publications (in lieu of a graduate degree) to be in American architectural history.

Lisha Chen

 lishachen91116@gmail.com

 (352)-870-9205

 Clovis, CA

SKILLS AND SOFTWARE

ArcGIS Desktop/Online

ArcGIS Web Mapping APIs

Autodesk AutoCAD

Autodesk Revit

SketchUp

Cloud Compare

Bentley Pointools

Autodesk Recap Pro

Faro Scene

Agisoft Metashap/Photoscan Pro

RealityCapture

Adobe Lightroom

Adobe Photoshop

Adobe Indesign

Adobe Premiere Pro

...

EDUCATION

Ph.D. with Concentration in Historic Preservation

University of Florida

08/2016-08/2020

Bachelor with Concentration in Architecture

Nanjing Institute of Technology, China

2009-2013

EMPLOYMENT

Postdoctoral Associate

University of Florida

09/2020-08/2023

Main Tasks: 1. *National Historic Landmark Nomination*

2. *Cultural Resource Survey*

- *Traditional field survey with inventory forms and GIS collector app*
- *Archival/historical research*
- *Geometric Documentation (Terrestrial laser Scanning, photogrammetry, and hand measurements)*

3. *GIS Applications*

4. *Preparing research report and HABS/HAER/HALS Documentation Package*

5. *Assessing the vulnerability of cultural resources to the effects of climate change and developing strategies for adapting or mitigating the loss of historic sites.*

6. *Teaching Cultural Resource Survey (documentation) class*

Research Assistant

University of Florida

08/2016-08/2020

Main Tasks: 1. *Cultural Resource Survey*

- *Traditional field survey with inventory forms and GIS collector app*

- *Archival/historical research*

- *Geometric Documentation (Terrestrial laser Scanning, photogrammetry, and hand measurements)*

2. *GIS Applications*

3. *Preparing research report and HABS/HAER/HALS Documentation Package*

4. *Assessing the vulnerability of cultural resources to the effects of climate change and developing strategies for adapting or mitigating the loss of historic sites.*

Historic Architect

ShangHai, China

12/2012-06/2016

Project Focuses: 1. *Cultural Resource Survey*

- *Condition assessment, archival/historical research, Geometric Documentation*

- 2. *Historic Structure Report*

- 3. *Adaptive re-use, restoration, and rehabilitation of built heritage, Active historic district*

PROJECT EXPERIENCE

I . National Register Nomination National Historic Landmark Nomination

- Cultural Resource Survey: Survey of cultural resources, including historical research, field survey, etc.
- Survey Data Analysis and Management: Preliminary data organization and inventory development.
- National Register Nomination (Draft) Preparation: Help with filling NPS Form 10-934 and preparing supplementary maps, images, drawings, etc.

Main Projects Involved

St. Augustine, FL	St. Augustine Town Plan Historic District NHL Nomination ... ect.	09/2020-09/2022
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II . Cultural Resource Survey and Geographic Information System (CRGIS) Applications

- Capture Raw data: Survey of cultural resources, including historical research, field survey, etc.
- Establish Dataset: Preliminary data organization and inventory development.
- Construct Geospatial Database: Heads-up digitizing and geo-referencing. The output is an orderly spatial dataset displaying information in the map form.
- Geo-process and Relate: Performing operations (geographic feature overlay, feature selection and analysis, raster processing, data conversion, and among others) on the spatial dataset and relating information from other resources.
- Publish and Disseminate: Organizing and designing the web mapping application interface for the processed spatial dataset. Publishing it for disseminating information among the stakeholders. .

Main Projects Involved

Nantucket, MA	Resilient Nantucket, Waterfront Area Nantucket Historic Interiors Survey	05/2018-07/2019 05/2017-08/2019
Cedar Key, FL	Resilient Cedar Key, Waterfront Area	03/2019-07/2019
St. Augustine, FL	Survey and Inventory of Hurricane Irma Impacts to the St. Augustine Town Plan NHL District	09/2020-09/2021
Pinellas, FL	Pinellas County Historic Resource Survey in Flood Hazard Areas	11/2020-05/2021
Fernandina Old Town, FL	Fernandina Old Town Preservation and Development Guidelines	10/2020-09/2021

III . Climate Change and Historic Preservation – Help Historic Properties Adapt to Sea-level Rise, Hurricane, and Other Threats.

- Documentation : Cultural resource survey and digital documentation of 3D geometric information.
- Sea-level Rise Projections: Relating the digital data (point cloud) to LiDAR data, choosing SLR Scenarios, Setting reference datum and relating information .
- Assessment and Visualization: Vulnerability assessment of individual properties and visualization of flooding scenarios.
- Data Management and Dissemination : GIS application and story maps.

Main Projects Involved

Nantucket, MA	Resilient Nantucket, Waterfront Area	05/2018-07/2019
Cedar Key, FL	Resilient Cedar Key, Waterfront Area	03/2019-07/2019
St. Augustine, FL	Survey and Inventory of Hurricane Irma Impacts to the St. Augustine Town Plan NHL District	09/2020-09/2021
Fernandina Old Town, FL	Fernandina Old Town Preservation and Development Guidelines	10/2020-09/2021

IV Geometric Documentation (Laser Scanning, Photogrammetry, and hand measurement)

- Data Capturing: 3D laser scanning, photogrammetry, and hand measurement field work
- Data Processing: Raw scans registration, photos processing, hand drawing analysis
- Data Representing: Post-processing and creating point cloud deliverables (videos, models, images, and HABS drawings)

Main Projects Involved

Miami, FL	Stone Barge of Vizcaya Museum & Garden (HABS-submitted) Swimming Pool of Vizcaya Museum & Garden Garden Mound of Vizcaya Museum & Garden Deering Estate	02/2016-07/2017 12/2017-02/2017 04/2019-04/2020 10/2022-06/2023
Gainesville, FL	Old Mount Carmel Baptist Church (HABS-submitted)	09/2021-07/2022
Jacksonville, FL	Fort Caroline (HABS- submitted)	01/2021-05/2023
St. Augustine, FL	Nombre de Dios St. Augustine Town Plan NHL District	12/2018-07/2019 09/2020-09/2021
Port St Joe, FL	George Washington High School (HABS-in progress)	01/2021-05/2023
Nantucket, MA	Harbor Cottages of NISDA Whaling Museum Sherburne Hall 47 Fair Street House 8 Coffin Street House ... etc.	05/2018-06/2018 06/2018-07/2018 06/2017-07/2017 06/2018-07/2018 07/2017-08/2017
New York, NY	J.P. Morgan Library McKim Building's Exterior Women's Building	04/2017-05/2017 05/2019-06/2019

V. Activating Historic Districts, Restoration, Conservation, and Renovation

- Cultural Resource Survey: Condition assessment of built heritage, archival/historical research, and Geometric Documentation
- Report Preparation: Preparing Historic Structure Reports and Documentation Package
- Adaptive re-use, restoration, and rehabilitation of built heritage, Active historic district

Main Projects Involved

China	Activating Beishi and Zhongshi Street Design of China's Imperial Examination Museum & Cultural Facilities Restoration of Xiangxue Temple Conservation of XinHeJiangYuan Dwelling built in the Qing Dynasty Renovation of The Moral and The Tao's Hall Conservation of Long Lake Hillock Scenic Spot Restoration of Shanghai General Chamber of Commerce Restoration of Missionary School in Xueyang County Restoration of Shanghai General Chamber of Commerce ... etc.	12/2012-08/2013 10/2013-04/2014 09/2013-02/2014 07/2013-10/2013 12/2012-04/2013 06/2013-12/2013 07/2015-05/2016 08/2015-05/2016 07/2015-05/2016
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Minutes from Commission Meetings

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, October 24, 2022

6:00 PM

Regular Meeting

**Fresno City Hall, Second Floor
Room 2165N (Conference Room A)**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD C

Vice Chair - James Sponsler

Commissioners:

Christopher Rocha, Paul Halajian, AIA; Don Simmons, PhD; M.A.;

Staff:

***Jennifer Clark, Director; Mary Raterman-Dodge, Senior Deputy City
Attorney; Janice Monroe, M.A. II; Myrna Rivas, Administrative Clerk***

PUBLIC ADVISORY

THE CITY COUNCIL CHAMBERS AND CITY HALL WILL BE OPEN TO THE PUBLIC AT A LIMITED CAPACITY.

THE HISTORIC PRESERVATION COMMISSION WELCOMES YOU TO ROOM 2165A, LOCATED IN CITY HALL, 2ND FLOOR, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.

The meeting can also be viewed live at 6:00 P.M. on Comcast Channel 96 and AT&T channel 99.

Chambers, located in City Hall Room 2165A, are open for public participation.

Members of the public are encouraged to participate electronically because of reduced capacity of seating in the Chambers to allow for social distancing. Masks will be required for the vaccinated and unvaccinated.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Commission meeting, please contact the City Clerk's Office, 559-621-7650 within 48 hours of the meeting.

PUBLIC COMMENT

The following options are available for members of the public who want to attend and /or address the Historic Preservation Commission:

1. eComment at <https://fresno.legistar.com/Calendar.aspx>.

a) eComments is a tool for citizens to use to make comments on agenda items. It will be closed at the start of the meeting and will be a part of the official record. The User Agreement and Procedures document for eComment can be accessed by the URL <https://www.fresno.gov/cityclerk/>

b) eComments will be a maximum of 450 words.

OR

2. You are invited to a Zoom webinar.

a) If you would like to speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use URL: <https://zoom.us/j/95457849931>

b) Those addressing the Commission must state their name and address for the record.

OR

3. Join by Phone

a) Dial:

US: 1 669 900 9128

Enter Webinar ID: 954 5784 9931

b) Those addressing the Commission must state their name and address for the record.

OR

4. Email

a) Attendees may also email comments to Historic.Preservation@fresno.gov to be read during the meeting. Please include the agenda date and item number you wish to speak on in the subject line of your email (e.g., January 25, 2021 - Item A). And, please include your name and address for the record at the top of the body of your email.

b) Emails are not to exceed 150 words.

c) All comments received will be distributed to the Commission prior and during the meeting and will be a part of the official record.

Any interested person may appear at the public hearing and present written testimony, or speak in favor or against the matters scheduled on the agenda.

If you challenge these matters in court, you may be limited to raising only those issues you or someone else raised in oral or written testimony at or before the close of the hearing.

The City of Fresno thanks you in advance for taking all precautions to prevent spreading COVID-19 virus.

I. CALL TO ORDER AND ROLL CALL

6:00 P.M.

Present 5 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, and Commissioner Don Simmons

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

6:04 P.M.

Chair Hatwig read the procedures out loud

III. APPROVE MEETING MINUTES

III-A [ID 22-1661](#) September 26, 2022 Historic Preservation Commission Regular Meeting Minutes.

6:06 P.M.

On motion of Vice Chair Sponsler, seconded by Commissioner Rocha, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 4 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha and Commissioner Simmons

Abstain: 1 - Commissioner Halajian

IV. APPROVE AGENDA

6:06 P.M.

Chair Hatwig approved request to hear Item VII-D first, as requested by applicant Sal Gonzalez, due to time constraints. No additional changes were recommended.

On motion of Commissioner Simmons, seconded by Commissioner Rocha, the AGENDA was APPROVED AS AMENDED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

V. CONSENT CALENDAR

6:09 P.M.

On motion of Vice Chair Sponsler, seconded by Commissioner Halajian, that the above be ADOPTED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

V-A [ID 22-1645](#) Consideration of the Fresno City Historic Preservation Commission Meeting Schedule for Calendar Year 2023 and rescheduling of December 2022 Meeting

On motion of Vice Chair Sponsler, seconded by Commissioner Halajian, that the above Action Item be ADOPTED. The motion carried by the following vote:

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 22-1639](#) HEARING TO CONSIDER Development Permit P22-01922 for the adaptive reuse and interior renovations of the Helm Building (HP#168) located at 1097-1123 Fulton Street (APN 46621204).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

- ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
- APPROVE:** Application P22-01922 for the conversion of uses at HP#168 Helm Building located at 1101 Fulton St. (APN 46621204).

7:03 P.M.

Sevak Khatchadourian (applicant) attended and presented the plans for proposed adaptive reuse and interior renovations of the Helm Building.

Applicant discussed interest in keeping the integrity of the building.

Commissioners reported looking forward to seeing the progress and praised Khatchadourian for the quality and integrity of his work.

A member of the public commended in favor of the proposal

On motion of Commissioner Rocha, seconded by Vice Chair Sponsler, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

VII-B [ID 22-1638](#) HEARING TO CONSIDER AND MAKE FINDINGS on application B22-04282 for construction of new accessible ramps at east entries at the old US Post Office (HP#50) located at 2309 Tulare (APN 46612208T).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
2. **APPROVE:** Application B22-04282 for the construction of new accessible ramps at east entries at the old US Post Office (HP#50).

7:18 P.M.

Director Clark gave a brief overview of pending permits for 2309 Fulton St. by Fresno Unified School District.

Andrew Corral (applicant) was present and available for questions.

The Commission & Staff acknowledged the M St ramp was not originally in the scope of work but was added at the request of the Architectural Review Subcommittee.

Clark clarified that since M St. wasn't part of the original permit, it would need to be added to the motion.

Halajian motioned to approve the original request with the addition of the ramp on M St.

No Public Comment.

On motion of Commissioner Halajian, seconded by Commissioner Simmons, that the above Action Item be APPROVED AS AMENDED.
The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

VII-C ID 22-1643 HEARING TO CONSIDER Building permits B21-07055, B22-04077, B22-04090 for the adaptive reuse, exterior and interior renovations, and proposed conditional use permit of the Elia Home (HP#311), located at 634-640 N Van Ness Ave.

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
2. **APPROVE:** B21-07055 for the adaptive reuse, exterior and interior renovations, and proposed conditional use permit at the Elia Home (HP#311).

7:28 P.M

Applicant, Phillip Cleaver, gave a brief presentation on the timeline and proposed future use of the Elia Home. He added that the railings in the home will be retrofitted to ADA height and they will be installing outdoor bathrooms. Timeline to complete project is approximately 2-6 months.

On motion of Vice Chair Sponsler, seconded by Commissioner Halajian, that the above Action Item be . The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

VII-D ID 22-1637 HEARING TO CONSIDER demolition application B22-12250 for the property located at 925-935 Van Ness Ave (APN 46825403).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) consider one of the following actions:

DENY: B21-07055 for the B22-12250 for the demolition of the property located at 925-935 Van Ness Av (APN46825403).

Or

APPROVE: B21-07055 for the B22-12250 for the demolition of the property located at 925-935 Van Ness Av (APN46825403).

6:11 P.M.

Director Clark gave a brief history of the building and proposed scope of work.

On behalf of the Applicant, Sal Gonzales, Arman Devejian, Mike Jundt, and Scott Beck were to provide information on the requested demolition. They reported that the building is an economic hardship to the owner and danger to the public. They feel that the building does not rise to the level of preservation status. The team agreed that the location is in the heart of the city and the age, significance, and integrity of the building are key factors. After over a year of research, they determined that making the existing structure functional is not economically feasible.

Vice Chair Sponsler voiced his concern that the property would be a dirt lot if demolition is allowed and added that the architect, Robert Stephens could be part of a future Thematic District ("Robert Stephens Architecture").

Commissioner Rocha noted that the integrity of the building is there, and that the integrity is what is recognizable from Stephen's architecture. He also reported that the building meets the criteria as we see it and agreed

with Sponsler's statements on the thematic district.

Commissioner Simmons told the applicants that the commission is more concerned with the integrity of the building than the condition of the building.

The applicant was unable to provide commission a plan of use or timeline of project.

Chair Hatwig explained that it is a difficult decision based on not knowing what is going to be built in its place.

No Public Comment was made.

Simmons motioned to deny the proposal and add the recommendation to Council that the property is added to the local register. Clark then restated the motion for clarification.

On motion of Commissioner Simmons, seconded by Commissioner Rocha, that the above Action Item be RECOMMENDED FOR DENIAL.
The motion carried by the following vote:

Aye: 4 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha and Commissioner Simmons

Recused: 1 - Commissioner Halajian

VII-E [ID 22-1680](#) Review and make recommendation regarding the proposed options of the Belmont Subway Plaque from the California High Speed Rail Authority pursuant to FMC 12-1606(b)(6).

7:38 P.M.

Brett Rushing, High Speed Rail (HSR) Cultural Resources Manager, gave a brief presentation on the replacement of the missing Belmont Subway Plaque. He presented the Commission two options (Aluminum & Synthetic) and offered the strengths and weakness of each. He explained that Bronze was not an option they considered due to the high likelihood of theft attempts. He added that the expected timeline of installation is after the completion of the bridge (1.5 years).

Rushing and the Commission agreed deterring vandalism and/or theft is a priority in placement and design of the new plaque.

Halajian requested pre-cast concrete as an alternative option of material.

Sponsler confirmed that regardless of the material chosen, there would need to be a cover securing the replacement plaque and Rushing agreed.

VII-F [ID 22-1672](#) Consultation regarding potential mural located at 1930 E Shields Ave.

7:57 P.M.

No discussion due to the absence of a representative of Fresno Arts Council.

VII-G [ID 22-1642](#) Discussion regarding changes to windows and possible remediation at 301 Van Ness Avenue

7:57 P.M

Vice Chair Sponsler recently noticed window work in process at 301 Van Ness Ave.(Beacon's Warehouse Building). Director Clark stated that any changes to the windows would require a permit before work is authorized. Sponsler also reported the addition of stucco has been added to the windows recently, causing a loss of integrity in the historic feature that were those windows.

When Commissioners asked for resources and next steps, Clark recommended they use the FresGo App to report any concerns of this nature and Code Enforcement would review the requests. Property owners would be notified and have an opportunity to correct before any legal action could be taken.

VII-H [ID 22-1683](#) Discussion regarding process for Council items receiving Historic Preservation Commission input

1. Railroad relocation (Council 22-1503 on 9/29/22 -Arias)
2. Armenian Homes (Council 22-1495 on 9/29/22-Successor Agency).

8:07 P.M.

Director Clark explained the "Duties of Commission." The Commission voiced interest in better communication and sharing of information between the City Council and HPC.

Clark explained the railcar moving to Kingsburg is not a historically registered item.

Many supporters of the Proposed Historic Armenian Town District were in attendance. They voiced their concerns that the City Council had not moved on establishing Armenian Town as a Historical District. They talked about their histories and shared frustration. Many reported feeling forgotten & unheard. They asked that the Vartanian Home be a focus of the Proposed District and possibly a visitor center.

After public comment, the Commissioners encouraged the speakers. Chair Hatwig told the community to continue fighting. Simmons asked that the Hye Project be removed from the Council agenda. Rocha said he did not feel a proclamation would rectify the fact that the community did not feel heard.

VII-I [ID 22-1673](#) Assign Subcommittees

1. Naming Subcommittee (Research & Background)
2. Roeding Park Sound Wall Subcommittee

9:04 P.M.

1. *Naming Subcommittee members include Commissioner Rocha and Vice Chair Sponsler.*

2. *Roeding Park Sound Wall Subcommittee will use the Architectural Subcommittee (Chair Hatwig and Commissioner Halajian).*

VII-J [ID 22-1641](#)

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Architectural Subcommittee Updates
3. Economic Incentive Subcommittee Update
4. Plaque Design Subcommittee Update

9:07 P.M.

1. *The number of new requests for Commercial & Residential permits remained high for the month of October.*
2. *No Architectural Subcommittee meetings held in October.*
3. *We currently have 3 Mills Act Applicants pending. Contracts are expected to come to the Commission in November for review.*

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

IX. - A. Members of the Commission

9:10 P.M.

Vice Chair Sponsler attended a Historic Preservation training in Pasadena on ADU guidelines. He also reported drafting a letter requesting to add Pop Laval's home to the local registry

IX. - B. Staff

N/A

IX. - C. General Public

9:12 P.M.

Brett Rushing stressed the importance of having a Subcommittee meeting for the Roeding Park Sound Wall as soon as possible due to the tight timeline.

X. NEXT MEETING

November 28, 2022.

XI. ADJOURNMENT

Meeting adjourned at 9:14 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, November 28, 2022

6:00 PM

Regular Meeting

**In Person and/or Electronic
Room 2165N (Conference Room A)**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD C

Vice Chair - James Sponsler

Commissioners:

***Christopher Rocha, Paul Halajian, AIA; Don Simmons, PhD; M.A.;
Staff:***

***Jennifer Clark, Director; Mary Raterman-Dodge, Senior Deputy City
Attorney; Janice Monroe, M.A. II; Myrna Rivas, Administrative Clerk***

PUBLIC ADVISORY

THE CITY COUNCIL CHAMBERS AND CITY HALL WILL BE OPEN TO THE PUBLIC AT A LIMITED CAPACITY.

THE HISTORIC PRESERVATION COMMISSION WELCOMES YOU TO ROOM 2165A, LOCATED IN CITY HALL, 2ND FLOOR, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.

The meeting can also be viewed live at 6:00 P.M. on Comcast Channel 96 and AT&T channel 99.

Chambers, located in City Hall Room 2165A, are open for public participation.

Members of the public are encouraged to participate electronically because of reduced capacity of seating in the Chambers to allow for social distancing. Masks will be required for the vaccinated and unvaccinated.

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PUBLIC COMMENT

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a) If you would like to speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use URL: <https://zoom.us/j/95457849931>

b) Those addressing the Commission must state their name and address for the record.

OR

2. Join by Phone

a) Dial:

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4. Any interested person may appear at the public hearing and present written testimony, or speak in favor or against the matters scheduled on the agenda.

If you challenge these matters in court, you may be limited to raising only those issues you or someone else raised in oral or written testimony at or before the close of the hearing.

The City of Fresno thanks you in advance for taking all precautions to prevent spreading COVID-19 virus.

I. CALL TO ORDER AND ROLL CALL

Vice Chair Sponsler called meeting to order at 6:00 PM.

Present 4 - Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, and Commissioner Don Simmons

Absent 1 - Chair Jason Hatwig

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

6:01 P.M.

Vice Chair Sponsler read procedures aloud

III. APPROVE MEETING MINUTES

III-A [ID 22-1831](#) Historic Preservation Commission Meeting Minutes, October 24, 2022.

6:03 P.M.

On motion of Commissioner Rocha, seconded by Commissioner Simmons, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 4 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

Absent: 1 - Chair Hatwig

IV. APPROVE AGENDA

6:04 P.M.

Item VII-B for P22-03600 was continued to a date certain, December 19, 2022, due to lack of quorum.

Director Clark informed the Commission that while she reported in the October meeting that there would be a presentation regarding The Successor Agency Project plans in Armenian Town District, this wasn't going to happen. There are no actions for this project to be agendized at this time.

On motion of Commissioner Simmons, seconded by Commissioner

Halajian, that the above be APPROVED AS AMENDED. The motion carried by the following vote:

Aye: 4 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

Absent: 1 - Chair Hatwig

V. CONSENT CALENDAR

6:06 P.M.

On motion of Commissioner Simmons, seconded by Commissioner Rocha, that the above be APPROVED. The motion carried by the following vote:

Aye: 4 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

Absent: 1 - Chair Hatwig

V-A [ID 22-1789](#) HEARING TO CONSIDER AND MAKE FINDINGS on application B22-14866 for demolition of structures located at 3393 N Hayes consistent with Environmental Assessment No. T-6234/P19-02237/P19-02239. (APN 51214119).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

- 1. FIND CONSISTENCY WITH** previously adopted Mitigated Negative Declaration as prepared for Environmental Assessment No. T-6234/P19-02237/P19-02239 dated March 13, 2020, for the proposed project pursuant to the California Environmental Quality Act (CEQA)
- 2. APPROVE:** application B22-14866 for demolition of structures located at 3393 N Hayes. (APN 51214119).

V-B [ID 22-1798](#) HEARING TO CONSIDER AND MAKE FINDINGS on application B22-14298 for demolition of structures located at 3480 Bryan Ave consistent with Environmental Assessment No. T-6234/P19-02237/P19-02239. (APN 51214113).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take

the following actions:

1. **FIND CONSISTENCY WITH** previously adopted Mitigated Negative Declaration as prepared for Environmental Assessment No. T-6234/P19-02237/P19-02239 dated March 13, 2020, for the proposed project pursuant to the California Environmental Quality Act (CEQA)
2. **APPROVE:** application B22-14298 for demolition of structures located at 3480 Bryan Ave. (APN 51214119).

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 22-1794](#) CONSIDERATION OF APPROVAL OF REQUESTS BY PROPERTY OWNERS TO ENTER INTO MILLS ACT HISTORICAL PROPERTY CONTRACTS PURSUANT TO FMC 12-1706:

1. The Mathisen Home located at 904 E Yale Ave., in the Porter Tract Historic District.
2. The Gibbs Home (HP# 180) located at 369 N Ferger Ave.

RECOMMENDATION

1. Staff recommends that the Commission hold a public hearing and recommend that the Director of Development enter a Historical Property Contract for the subject properties pursuant to FMC 12-1706. Upon approval, respective property owners shall return executed and notarized contracts to City staff, who will subsequently execute and record contracts with the County Recorder.

6:06 P.M.

Janice Monroe, Management Analyst, made a presentation on the properties entering into 10 year contracts for the Mill's Act (The Mathisen Home and The Gibbs Home) and explained why a property was declined.

Keith Clement, property owner of The Gibbs Home, voiced his support and gratitude for the program.

Vice Chair Sponsler explained that the Mills Act is for maintenance and to make improvements to a Designated Historic home or a home in a Designated Historic District.

On motion of Commissioner Rocha, seconded by Commissioner Halajian, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 4 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

Absent: 1 - Chair Hatwig

VII-B [ID 22-1492](#) HEARING TO CONSIDER AND MAKE FINDINGS on application P22-03600 for the construction of a second single family unit at the J.H. Waller Home (HP#302) and adjacent to the Cowdrey Home (HP#33) located at 318 Park Ave. (APN 45914416).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
2. **APPROVE:** Application P22-01922 for the construction of a new, two-story 1,129 SF single-family residence with a two-story, 728 SF detached garage on a portion of the J H Waller

6:13 P.M.

Item continued to December 19, 2022

VII-C [ID 22-1808](#) HEARING TO CONSIDER AND MAKE FINDINGS on applications P22-00505 and P22-00507 for the General Plan Amendment, Rezone, and Development Permit for a medical clinic located at 49 W Fir Ave. (APNs 303-161-48/49, 50, 51, 52 and 53).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take

the following actions:

1. **REVIEW** Cultural Resource Assessment prepared by Peak & Associates pursuant to Sections 15064.5 and 15126.4(b) of the California Environmental Quality Act guidelines
2. **RECOMMEND APPROVAL** to the Planning Commission for the General Plan Amendment, Rezone and Development Permit for a medical clinic located at 49 W Fir Ave. (APNs 303-161-48/49, 50, 51, 52 and 53).

6:13 P.M.

Director Clark explained history, context, and recommendations of proposed project. Her focus was on three major periods of significance: 1) Sugar Pine Lumber Mill 1920's; 2) Temporary Detention Camps (Mass Incarceration for Japanese Descendents 1942); 3) Camp Pinedale Western Aviation Unit Center Signal Air Force.

Director Clark answered questions from Commissioners about the change in windows, stucco and previous ownership.

Sponsler opened for public comment

David Rodriguez, local Pinedale historian, reports having no record of historic significance at this location. . He stated that the community is mostly a walking community and is very excited a medical clinic will be built at this location.

Linda Emporano, spoke on personal history in Pinedale and voiced her support for the proposed project.

On motion of Commissioner Halajian, seconded by Commissioner Rocha, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 4 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian and Commissioner Simmons

Absent: 1 - Chair Hatwig

VII-D [ID 22-1819](#) WORKSHOP regarding the proposed demolition of a structure near the Kearney Boulevard Gateway (HP#234) located at 911 Fresno St. (APN 46718201T) and within the Proposed Historic Kearney Boulevard District.

6:28 P.M.

Edward Chinevere from the PARCS Department, requested advice and guidance from the HPC regarding a structure at Kearney Park. The structure is located near proposed historic assets (Kearney Blvd Gateway in the Proposed Kearney District). He stated that the building is in a state of disrepair and that they want a long-term solution that keeps the park as attractive and safe as possible. The department planning is planning a site visit to identify safety hazards.

Commissioners ask for the Architectural Review Subcommittee to join site visit.

Sponsler asked about the number of remaining water stations, but staff was unaware. Clark said she would ask public utilities.

The Commission discussed the possibility the structure was part of public utilities former director Gene Vincenze's Design.

Chinevere reported Kearney may be on Capital plan in the future, but not now.

Staff will arrange for the Subcommittee to be included in the site visit.

VII-E [ID 22-1809](#) WORKSHOP to discuss a draft informational letter to property owners (Don & Gail Green Trustee) from the Historic Preservation Commission regarding the Pop Laval Home, located at 656 N Van Ness.

6:38 P.M.

Vice Chair Sponsler gave a brief history on the former home of Pop Laval home. He explained Pop Laval is a significant figure in the community and Central Valley thanks to his thousands of photos of early Fresno. Sponsler asked for feedback on the draft letter he wrote to current property owners.

Commissioner Rocha wondered why we did not have any recognition of Pop Laval and stated that it makes perfect sense.

The Commissioners were in full support off Sponsler's proposal to pursue registering the property.

Clark assured the Commission the letter would be sent out.

VII-F ID 22-1822

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Architectural Subcommittee Updates
3. Economic Incentive Subcommittee Update
4. Plaque Design Subcommittee Update

6:42 P.M.

Staff Updates: Clark gave a brief description of the quantity and kind of Permit applications that have gone through Historic Preservation for the month of November.

Architectural Subcommittee Updates: Janice Monroe reported on the meeting in which the Subcommittee to chose a color for the Roeding Park Soundwall.

Economic Incentive Subcommittee Update: Mills Act Properties were presented earlier this evening. Two properties will be moving forward.

Plaque Design Subcommittee Update: Sponsler reported a potential design and a second design in draft format. He is hoping they can bring a cleaned up version in the January meeting.

Director Clark would like to present to City Council a request for the Mid-year Budget. She asked the Subcommittee to provide a dollar amount per plaque to prepare a request for funds from City Council.

VIII. CHAIRPERSON'S REPORT

6:47 P.M.

N/A

IX. UNSCHEDULED ITEMS

IX. - A. Members of the Commission

6:47 P.M.

Commissioner Rocha read aloud a letter he prepared for Mayor Dyer and City Council. The letter was regarding the proposed Armenian Town District and gave a detailed history of the struggle local residents have had in registering the Proposed Historic Armenian Town District. He quoted several articles from the Fresno Bee in the last 24 years and explained the criteria met, pleading with the Mayor and City Council for the formation of the District.

IX. - B. Staff

6:52 P.M.

N/A

IX. - C. General Public

6:58 P.M.

George Bursick spoke on his Right of First Refusal to purchase the home he was forced out of, and the struggles he has had in trying to invoke this Right.

Constance Saverino, the applicant that did not qualify for the Mills Act voiced her frustration with the process citing lack of communication.

Manuel Lara reported replacement of windows at Fresno High, Staff recommended reporting to Code Enforcement.

Twelve members of the Armenian community spoke about the pending Proposed Historic Armenian Town District. Comments ranged from thanking

the Historic Preservation Commission for support, to frustration with broken promises from the Redevelopment Agency, and a demand that City Council put the District proposal back on the agenda. Some residents reported violations in City Ordinances, the importance of leaving a legacy for the next generation, and safety concerns creating a sense of urgency to make the District official. Many speakers asked for next steps to move the process along.

There was an update on the Vartanian Home progress and struggles. Vaughn, with the Armenian Conservancy, asked to amend the original application to include the new location of historic property.

Sevak Khatchadorian pledged to help with the restoration of the Armenian Homes.

Roger Taylor, came to invite the Commission to the opening of the Time Capsule of 1992. The opening will take place at City Hall on December 13 at 11:00 lunch will be served.

X. NEXT MEETING

7:35

Next meeting will be Monday, December 19, 2022. Originally this meeting was scheduled for the 4th Monday of the month, December 26, because of the Christmas holiday, it will be held on the third Monday, December 19, 2022.

XI. ADJOURNMENT

7:35 P.M.

Meeting was adjourned by Vice Chair Sponsler at 7:35 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, December 19, 2022

6:00 PM

Regular Meeting

**In Person and/or Electronic
Room 2165N (Conference Room A)**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioners:

***Christopher Rocha, Paul Halajian, AIA; Don Simmons, PhD; M.A.; Julie
Federico, Elizabeth Laval***

Staff:

***Jennifer Clark, Director; Mary Raterman-Dodge, Senior Deputy City
Attorney; Janice Monroe, M.A. II; Myrna Rivas, Administrative Clerk***

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The City of Fresno thanks you in advance for taking all precautions to prevent spreading COVID-19 virus.

I. CALL TO ORDER AND ROLL CALL

Chair Hatwig called meeting to order at 6:04 P.M.

Elizabeth Laval and Julie Federico were introduced as new Commissioners. Each gave a brief introduction, work history, and reason for joining the Commission.

Also present from Planning were Janice Monroe, Myrna Rivas and Director Clark (arrived at 6:17).

Present 6 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Paul Halajian, Commissioner Don Simmons, Commissioner Elizabeth Laval, and Commissioner Julie Federico

Absent 1 - Commissioner Christopher Rocha

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

6:09 P.M.

Procedures were read aloud by Chair Hatwig.

III. APPROVE MEETING MINUTES

III-A [ID 22-1880](#) November 28, 2022, Historic Preservation Commission Regular Meeting Minutes.

6:11 P.M.

On motion of Commissioner Simmons, seconded by Vice Chair Sponsler, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

Absent: 1 - Commissioner Rocha

IV. APPROVE AGENDA

6:12 P.M.

**On motion of Vice Chair Sponsler, seconded by Commissioner Laval,
that the above be APPROVED. The motion carried by the following
vote:**

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Halajian,
Commissioner Simmons, Commissioner Laval and
Commissioner Federico

Absent: 1 - Commissioner Rocha

V. CONSENT CALENDAR

n/a

VI. CONTINUED MATTERS

VI-A [ID 22-1881](#) CONTINUED FROM NOVEMBER 28, 2022
HEARING TO CONSIDER AND MAKE FINDINGS on application
P22-03600 for the construction of a second single family unit at the J.H.
Waller Home (HP#302) and adjacent to the Cowdrey Home (HP#33)
located at 318 Park Ave. (APN 45914416).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take
the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections
15331/Class 31 of the California Environmental Quality Act
guidelines
2. **APPROVE:** Application P22-01922 for the construction of a new,
two-story 1,129 SF single-family residence with a two-story, 728 SF
detached garage on a portion of the J H Waller

6:14 P.M.

Vice Chair Sponsler recused himself for this item, due to conflict of interest.

*Janice Monroe gave a brief presentation on the item, including history of
property and staff's recommendations.*

No public comments were made.

Commissioners asked for clarification on the proposed materials and placement of new structures.

Commissioner Halajian made a motion to approve Staff's Recommendation with the condition applicant uses true divided light on upper window and either wood, aluminum clad, or fiberglass.

On motion of Commissioner Halajian, seconded by Commissioner Simmons, that the above Action Item be APPROVED AS AMENDED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

Absent: 1 - Commissioner Rocha

Recused: 1 - Vice Chair Sponsler

VII. COMMISSION ITEMS

VII-A [**ID 22-1879**](#) Workshop regarding the Brown Act, including rules of order and the purpose of Historic Preservation

6:32 P.M.

Amanda Freeman from the City Attorney's Office gave a presentation on Brown Act and Ethics Training.

Commissioners asked Freeman for clarification regarding Social Media.

Halajian asked for legal advice about conflict of interest and his standard recusal procedure. After a brief discussion, Freeman stated they would speak offline about his specific situation.

Hatwig requested a yearly refresher on the Brown Act and Ethics Training.

VII-B [**ID 22-1904**](#) UPDATE regarding the reconstruction of the Abacus, previously located at Guarantee Savings & Loans (Citibank) located at 4191 N Blackstone Ave (APN 43409202).

6:50 P.M.

Jon Checkie (a representative from Citibank) provided a brief update on the Abacus installation and timeline.

Commissioners requested more information on the timeline and scope of work from Checkie. They also discussed the fencing, requesting final review.

Hatwig reminded the Commission of the pre-existing Subcommittee, and recommended that everyone read the minutes and watch the old meeting video regarding the Abacus.

VII-C [ID 22-1906](#)

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Architectural Subcommittee Updates
3. Economic Incentive Subcommittee Update
4. Plaque Design Subcommittee Update

7:10 PM.

Clark reported the quantity and types of projects processed in November.

Clark introduced Erica Camarena and Randy Calvert, from Code Enforcement, to provide an update on the fire at the Osage Apartments. Calvert reported the progress since the October 17th fire, including progress made and obstacles/concerns faced. He also answered questions about the communication with the property owner. Calvert explained the property did not meet the criteria for demolition and was currently using temporary measures.

Monroe reported a scheduled meeting for the Architectural Subcommittee next week and the status of Mills Act Applications.

No plaque meeting occurred in November.

VIII. CHAIRPERSON'S REPORT

n/a

IX. UNSCHEDULED ITEMS

7:16 P.M.

IX. - A. Members of the Commission

n/a

IX. - B. Staff

Clark presented the Commissioners with a mouse pad showing the 2023 meeting schedule.

IX. - C. General Public

Members of the public were in attendance to voice their concerns regarding the proposed Armenian Town District. Questions were raised on next steps, how to get an item on the City Council Agenda, and the intent to push forward in registering the new district. These individuals reported concern of demolition by neglect. Buildings like the Vartanian Home were examples of properties they feel need to be protected by historic designation.

Questions were raised about the Fresno Memorial Auditorium. They asked about designated funds for the restoration of the property and what these funds may be used for. They asked if the Commission has any information about these funds and what they may be used for. Members of the public felt the museum needs various repairs to the building, new water pipes and landscaping. They reported that the museum is the National Headquarters for the Legion of Valor Congressional Medal of Honor recipients and reminded people that the museum is open 6 days a week

X. NEXT MEETING

Next meeting is January 23, 2023

XI. ADJOURNMENT

Hatwig adjourned meeting at 7:48 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, January 23, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
Room 2165N (Conference Room A)**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

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If you challenge these matters in court, you may be limited to raising only those issues you or someone else raised in oral or written testimony at or before the close of the hearing.

I. CALL TO ORDER AND ROLL CALL

Chair Hatwig called meeting to order at 6:06 P.M.

Also present from Planning were Director Clark, Janice Monroe and Myrna Rivas.

Present 7 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, Commissioner Don Simmons, Commissioner Elizabeth Laval, and Commissioner Julie Federico

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

6:07 P.M.

Procedures were read aloud by Chair Hatwig

III. APPROVE MEETING MINUTES

III-A [ID 23-139](#) December 19, 2022, Historic Preservation Commission Regular Meeting Minutes.

6:09 P.M.

On motion of Commissioner Halajian, seconded by Commissioner Simmons, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

IV. APPROVE AGENDA

6:10 P.M.

On motion of Commissioner Rocha, seconded by Vice Chair Sponsler, that the above be APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

V. CONSENT CALENDAR

N/A

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 23-125](#) UPDATE regarding ADA upgrades to the exterior of the Fresno Water Tower (HP#1), located at 2444 Fresno St.

6:09 P.M.

Debbie Bernard (General Services) introduced Michael Osborn (Provost & Prichard) and began showing the site plan. Osborn spoke about reducing amount of concrete and explained how they were going to meet the Commission's requests from a previous meeting. Osborn answered questions on the concrete scoring.

Brian Barr (Director of General Services) explained the limited scope of work.

VII-B [ID 23-166](#) WORKSHOP regarding APA's California Chapter Conference in September held in Fresno, celebrating the 75th anniversary of the California Chapter.

6:20 P.M.

Director Clark announced that the upcoming 75th Anniversary of American Planning Association's (APA) California Chapter takes place in Fresno on September 16 through 19, 2023. Steve Preston (City of Pasadena) voiced the importance for the HPC to be involved. Preston talked about the history of the APA and he expressed that it is an important opportunity to look at how planning has changed.

Mark Staples (City of Taft), suggested walking tours, mobile workshop sessions, and a Pop Laval photo exhibit as opportunities to highlight the City of Fresno. When mentioning the Laval exhibit, Director Clark and Commissioner Laval confirmed their support. Staples stated the benefits of Historic Preservation prospective and asked HPC to participate as much as they can. Clark and Preston explained how to submit topics while Clark

offered to help any Commissioner with suggestions. Preston answered Laval's questions on expected attendance.

VII-C [ID 23-163](#) Code Enforcement update on Fires

1. 1024 Klette Ave (12/28/22 & Demolition)
2. 1107 R St. (HP#41 The Collins Home)
3. 455 N Glenn (Potential North Park District)

6:38 P.M.

Director Clark reported on recent fires in the city.

1024 Klette Ave.

Clark said this site is being discussed due to its proximity to a potential District. Our latest Proposed Historic Designation focuses on the Klette Medical Center and Dr. Earl Randolph Meyer. The property may be relevant to the designation and was approved for demolition in late December. The reported unsafe levels of hazardous materials and imminent risk of collapse lead to Clark's approval of demolition.

1107 R St.

Clark reported the original home was unharmed, but the carriage house is a total loss according to the reports from Code Enforcement. Clark said the property owner has reported issues with his insurance company. They do not want to cover the cost of replacing the carriage house. Clark said the property owner is unable to reconstruct the carriage house.

Clark said the HPC will more than likely have to remove the carriage house from the DPR. Vice Chair Sponsler reported that the front window of the historic home has been boarded up and Clark agreed to look into it.

455 N Glenn

Clark reported this property is not on the register nor in a Historic District. The Commission discussed the limited authority of HPC regarding the home and that the Commission can only offer guidance to the property owner if they choose to rebuild.

Code Enforcement stated there was no imminent risk of collapse, but the fireplace was removed due to the risk of collapse.

VII-D [ID 23-164](#) UPDATE on work being done at the Thomas R. Meux Home (HP #002) located at 1007 R Street.

6:50 P.M.

Edward Chinevere (PARC'S Assistant Director) described the scope of work at the Meux Home, adding that it is a City of Fresno asset. Chair Hatwig confirmed that the repairs were "in kind". Chinevere explained the expected timeline after questions from the Commission.

VII-E [ID 23-165](#)

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Architectural Subcommittee Updates
3. Economic Incentive Subcommittee Update
4. Plaque Design Subcommittee Update

6:53 P.M.

Director Clark thanked Commissioner Simmons for volunteering to sit on an interview panel for the Historic Preservation Specialist and that the need will rise again when the City releases an RFP for a consultant to conduct much of the work from the pending position (as well as the Proposed Blackstone Historic District Survey.) Clark added that she is hoping to find someone that can be here on a day-to-day basis working on applications, information requests, and demolition by neglect. Clark asked for help selecting a consultant adding that it would be appreciated if any of them are able to volunteer to sit in on the selection panel. Clark said unfortunately, the City has had fires recently that could not wait for HPC because of the impending danger, forcing staff to approve demolition administratively.

Monroe reported the upcoming Kearney Park site visit is tomorrow. The Subcommittee was invited to attend the opening of the structure.

Monroe reported the Architectural, Economic Incentive, nor Plaque Design Subcommittees met in December due to the holidays. She updated the Commission that the necessary Mills Act contracts were filed prior to end of year, meeting the deadline for property owners to benefit from tax incentives.

Sponsler added that the Plaque Design Subcommittee will meet in February to finalize the new design.

Director Clark asked the Commission for an approximate dollar amount needed for expenses expected to be incurred in 2023 by mid-February.

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

7:03 P.M.

IX. - A. Members of the Commission

Commissioner Simmons asked if HPC has plans for History Preservation Week (the first week of May 2023). The Commission asked about a budget available, suggesting a subcommittee help plan activities. Hatwig agreed and appointed volunteers Simmons, Laval, Rocha, and Sponsler to the new Historic Preservation Week Planning Committee. Commissioner Laval mentioned that the Historical Society has keys to the presentation windows in City Hall, suggesting HPC plan an exhibit. She added that the cost would be minimal. Chair Hatwig suggested a collaboration with Fresno State if they would like to get involved with Laval's suggested project.

Linda Scambray, from the public, informed the Commission that Roger Taylor will be speaking at the Woodward Park Library during Historic Preservation Week. Scambray suggested the new Fresno Fire Chief inspect historic buildings to make sure that no one is living in the abandoned properties and their status of water supply in case of fire. She added that the Fresno Memorial Auditorium has no handicapped access in the building, asking for money to install ADA access and more frequent inspections. Scambray also asked if historic designation provides protection to abandoned properties, and thanked the HPC for their work. Hatwig reminded Scambray this time is dedicated to Commissioners and that the public will have time later to speak

No additional comments from HPC

IX. - B. Staff

6:57 P.M.

Director Clark stated there are funds available to the HPC for expenses that may be incurred for Historic Preservation Week in May.

IX. - C. General Public

7:12 P.M.

Scambray spoke again about the event at the Woodward Park Library on May 25. She also suggested on utilizing Fresno's Memorial Auditorium and Hotel Fresno for special events during the APA's convention in September.

Nicholas Reyes, owner of the Collin's Home, asked for assistance from the Commission with the fire at his carriage house, and also referencing the burglaries and arson in the last three years. He reported no immediate plans to rebuild and apologized for the area being an eyesore.

X. NEXT MEETING

February 27, 2023.

XI. ADJOURNMENT

Chair Hatwig adjourned the meeting at 7:16 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, February 27, 2023

6:00 PM

Regular Meeting

**In person and/or Electronic
Room 2165N (Conference Room A)**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

THE HISTORIC PRESERVATION COMMISSION WELCOMES YOU TO ROOM 2165A, LOCATED IN CITY HALL, 2ND FLOOR, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.

The meeting can also be viewed live at 6:00 P.M. on Comcast Channel 96 and AT&T channel 99.

Chambers, located in City Hall Room 2165A, are open for public participation.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Commission meeting, please contact the General Planning Department, 559-621-8277 within 48 hours of the meeting.

PUBLIC COMMENT

The following options are available for members of the public who want to attend and /or address the Historic Preservation Commission:

1. You are invited to a Zoom webinar.

a) If you would like to speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use URL: <https://zoom.us/j/99955345236>

b) Those addressing the Commission must state their name and address for the record.

OR

2. Join by Phone

a) Dial:

US: 1 669 900 9128

Enter Webinar ID: 999 5534 5236

b) Those addressing the Commission must state their name and address for the record.

OR

3. Email

a) Attendees may also email comments to Historic.Preservation@fresno.gov to be read during the meeting. Please include the agenda date and item number you wish to speak on in the subject line of your email (e.g., January 25, 2023 - Item A). And, please include your name and address for the record at the top of the body of your email.

b) Emails are not to exceed 150 words.

c) All comments received will be distributed to the Commission prior and during the meeting and will be a part of the official record.

Any interested person may appear at the public hearing and present written testimony, or speak in favor or against the matters scheduled on the agenda.

If you challenge these matters in court, you may be limited to raising only those issues you or someone else raised in oral or written testimony at or before the close of the hearing.

I. CALL TO ORDER AND ROLL CALL

6:01 P.M.

Commissioner Halajian arrived at 6:05pm

Present 6 - Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, Commissioner Don Simmons, Commissioner Elizabeth Laval, and Commissioner Julie Federico

Absent 1 - Chair Jason Hatwig

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

6:01 P.M.

Vice Chair Sponsler read procedures out loud.

III. APPROVE MEETING MINUTES

III-A [ID 23-225](#) January 23, 2023 Historic Preservation Commission Regular Meeting Minutes

6:03 P.M.

On motion of Commissioner Rocha, seconded by Commissioner Laval, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 5 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons, Commissioner Laval and Commissioner Federico

Absent: 2 - Chair Hatwig and Commissioner Halajian

IV. APPROVE AGENDA

6:04 P.M.

On motion of Commissioner Simmons, seconded by Commissioner Federico, the above AGENDA was APPROVED. The motion carried by the following vote:

Aye: 5 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons, Commissioner Laval and Commissioner Federico

Absent: 2 - Chair Hatwig and Commissioner Halajian

V. CONSENT CALENDAR

N/A

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 23-202](#) HEARING TO CONSIDER AND MAKE FINDINGS on application B23-01042 for the demolition of the carriage house at the Collins Home (HP#041) located at 1101 R St. (APN 46606607).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
2. **APPROVE:** Application B23-01042 for the demolition of the carriage house at HP#041 Collins Home located at 1101 R St. (APN 46606607) with conditions.
 - a. Removal contractor will protect the main structure from damage during demolition; and
 - b. Property owner will document the current exterior condition of the Collins Home to update the Historic Resource record; and
 - c. Any proposed future site work including but not limited to additional structures and fencing will be submitted to the Historic Preservation Specialist prior to the commencement of any related work.

6:04 P.M.

Commissioner Halajian arrived at 6:05 P.M.

Director Clark reported the current state of the property and the fire damage at the carriage house. She informed the Commission of Code Enforcement's notes and Staff's recommendations.

Vice Chair Sponsler reiterated, the protection of the main home is most important now.

No public comments. Applicant/Owner was not present for hearing.

On motion of Commissioner Rocha, seconded by Commissioner Laval, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 6 - Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

Absent: 1 - Chair Hatwig

VII-B [ID 23-162](#) REVIEW & COMMENT for the potential addition of an Accessory Dwelling Unit at the McGee-Macias Home (HP#236) located at 115 N Calaveras St.

6:10 P.M.

Property owner, Keil Schmidt, was available for comments and questions. He shared images of proposed options.

Commissioner Halajian asked about the type of siding, and states that between the two ADU's, the two-story scheme preserves more focus space and presents better.

Sponsler stated that siding and windows should be the focus and the ADU should not be taller or bigger than the main structure. He pointed out that it is rare property owners come to the Commission for these type of requests and that HPC would like to create guidelines for ADU's at historic properties.

Director Clark explained that the state has adopted and strongly supports ADU Laws that require the City to approve. She suggested a discrete Yes/No checklist and design guidelines that are not ambiguous. She recommended that the Architectural Subcommittee come together to suggest policies that can be added to the Development Code.

There were no public comments.

VII-C [ID 23-366](#) WORKSHOP on the Historical Significance of the Edison Social Club and the founding of the National Farm Workers Association at property of interest related Cesar Chavez located at 1405 E California Ave.

6:24 P.M.

Paul Garcia and Eddie Barella shared information on 1405 E. California St.

(The Edison Social Club) and the inaugural convention of the National Farm Workers Association on September 30, 1962. Garcia explained the contradictory information of this meeting and his interest in proving the meeting was held at this location. His presentation laid out various images and files to verify his claims and validate his request for recognition of this location.

Clark advised Garcia the adjacent property at 1413 E California St. possibly needing .

There were two people in the public who spoke in favor of this item. They talked about how this would benefit the National Farm Worker's Association and the history that this project would recognize.

Sponsler introduced Joseph Podcast, sitting president of the Edison Social Club, who stated that he would like to have a plaque at the club to commemorate the Association.

The Commission acknowledged the hard work and research done by the presenters. They discussed next steps to move forward and possible outreach options. Clark explained the need for the Commission to give Staff specific direction. She added that while we have collected the Owner's Authorization, to move forward she recommended acquiring the neighboring property Owner's Authorization as well since the original Social Hall more than likely sat on both parcels.

Halajian commented that there may be two stories regarding the history of the Edison Social Club and what took place there.

The Commission agreed there were details that still needed to be determined, such as who would be responsible for maintenance and back up documentation of threshold requirements. They proposed ways to build on this potential project and potential obstacle that could be resolved. The Commission agreed that until the project has been approved, there was no need to solve the maintenance and costs of project. This item should come back in 60 - 90 days and then to Council. The Commission said they would move forward on

Clark informed Garcia that his next step should be pursuing the property owner's approval at 1413 E. California St.

VII-D [ID 23-374](#)

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Architectural Subcommittee Updates
3. Economic Incentive Subcommittee Update
4. Plaque Design Subcommittee Update

7:00 P.M.

Clark reported that the number of building and planning permits continue at a high rate and are being processed through Historic Preservation.

Simmons suggested increased publication of economic incentives, such as Mills Act and the Mitigation Grant, to increase awareness and allow more people to take advantage of these programs. Clark said Staff will work with the City's Communication Director.

Halajian reported receiving information on the history of the Abacus and he will email the Commission the information.

Plaque Design Subcommittee reported meeting earlier in the month. Sponsler presented the different options for the proposed square plaque, including the use of symbolic rosettes. He explained the different materials available. Simmons suggested using flags with a replica of plaques to easily identify historic resources. Halajian suggested the plaque be larger than 7"x 7". They all agreed size and cost will be determined after receiving quotes for the proposed designs.

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

IX. - A. Members of the Commission

7:22 P.M.

Commissioners had no news to report

IX. - B. Staff

7:22 P.M.

Janice Monroe stated that remaining Commissioners needed to meet regarding the Brown Act training.

IX. - C. General Public

7:23 P.M.

No public comments were made.

X. NEXT MEETING

Next meeting is March 27, 2023

XI. ADJOURNMENT

Vice Chair Sponsler adjourned the meeting at 7:23 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, March 27, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
City Hall, Room 2165N**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

**THE HISTORIC PRESERVATION COMMISSION WELCOMES YOU TO ROOM 2165A,
LOCATED IN CITY HALL, 2ND FLOOR, 2600 FRESNO STREET, FRESNO,
CALIFORNIA 93721.**

PUBLIC PARTICIPATION – Any interested person may appear at the public hearing and present written testimony or speak in favor or against the matters scheduled on the agenda. Public participation during Fresno City Historic Preservation Commission meetings is always encouraged and can occur in one of the two following ways:

1. **Participate In Person:** Room 2165, City Hall, 2nd Floor, 2600 Fresno Street, Fresno, CA 93721

a. To speak during a Commission meeting in person: You may approach the speaker podium upon the Chair's call for public comment.

2. **Participate Remotely via Zoom using the following link:**

https://zoom.us/webinar/register/WN_cAUGIBe2SYygn3isiCuy4w

a. The above link will allow you to register in advance for remote participation in the meeting via the Zoom platform. After registering, you will receive a confirmation email containing additional details about joining the meeting.

b. To speak during a Commission meeting while attending remotely in the Zoom application, click on the icon labeled “Participants” at the bottom of the screen. Then select “Raise Hand” at the bottom of the Participants window. Your digital hand will now be raised. You will be asked to “unmute” when your name is called to speak. You will not be visible via video and there will be no opportunity to share your screen.

All public speakers will have up to 3 minutes to address the Commission pursuant to Rule No. 13 of the Historic Preservation Commission Bylaws of the City of Fresno (available in the City Clerk's Office).

VIEWING PLANNING MEETINGS (non-participatory) – For your convenience, there are ways to view Historic Preservation Commission meetings live:

1. Community Media Access Collaborative website: <https://cmac.tv/>

2. Cable Television: Comcast Channel 96 and AT&T Channel 99

Should any of these viewing methods listed above experience technical difficulties, the Commission meeting will continue uninterrupted. Commission meetings will only be paused to address verifiable technical difficulties for all users participating via Zoom or in the Chambers.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA). Anyone requiring reasonable ADA accommodations, including sign language interpreters, or other reasonable accommodations such as language translation,

should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. CALL TO ORDER AND ROLL CALL

6:01 P.M.

Also present, Jennifer Clark, Janice Monroe and Myrna Rivas

Present 5 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Don Simmons, and Commissioner Elizabeth Laval

Absent 2 - Commissioner Paul Halajian, and Commissioner Julie Federico

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

Procedures were read aloud by Chair Hatwig. 6:02 P.M.

III. APPROVE MEETING MINUTES

6:03 P.M.

III-A [ID 23-95](#) February 27, 2023, Historic Preservation Commission Regular Meeting Minutes.

On motion of Commissioner Rocha, seconded by Commissioner Laval, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons and Commissioner Laval

Absent: 2 - Commissioner Halajian and Commissioner Federico

IV. APPROVE AGENDA

6:04 P.M.

Commissioner Sponsler amended the agenda by pulling Items V-A and V-B.

On motion of Vice Chair Sponsler, seconded by Commissioner Simmons, that the above be APPROVED AS AMENDED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons and Commissioner Laval

Absent: 2 - Commissioner Halajian and Commissioner Federico

V. CONSENT CALENDAR

6:06 P.M.

V-A [ID 23-203](#) REVIEW AND ADOPT CITY'S CLG 2020-2021 ANNUAL REPORT PURSUANT TO FMC 12-1606(b)(16).

6:06 P.M.

During Commission Items, Sponsler lead a discussion with Staff and the Commissioners on the 2 CLG reports that were pulled from Consent.

V-B [ID 23-373](#) REVIEW AND ADOPT CITY'S CLG 2021-2022 ANNUAL REPORT PURSUANT TO FMC 12-1606(b)(16).

6:06 P.M.

Commissioner Sponsler noted that he didn't see a 2019-2020 CLG Annual Report. Director Clark responded stating she would confirm with Staff on the status. Sponsler asked Staff to confirm details in the Report, such as the total number of Mills Act properties and his attendance at a Symposium on 11/6/21.

Chair Hatwig added that his attendance in the 2021/2022 CLG Annual Report should be corrected to reflect that he was in attendance at the July, August and September 2022 meetings.

Clark reported Staff will correct these items and report back. She informed the Commission that each of the CLG Reports will be on April's agenda.

Hatwig asked the Commissioners to review the reports and send an email to staff to clear up any questions or errors.

On motion of Vice Chair Sponsler, seconded by Commissioner Laval, the Items V-A & V-B will hereby be CONTINUED AS NOTED. The motion duly carried following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons and Commissioner Laval

Absent: 2 - Commissioner Halajian and Commissioner Federico

V-C [ID 23-138](#)

HEARING TO CONSIDER proposed alterations from Development Permit application P22-04417 to the Radin-Kamp Department Store (HP#124), located at 939-959 Fulton St (APN 46828101).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
2. **APPROVE WITH CONDITIONS:** Application P22-04417 to the Radin-Kamp Department Store (HP#124), located at 939-959 Fulton St (APN 46828101).

On motion of Vice Chair Sponsler, seconded by Commissioner Simmons, that the CONSENT CALENDAR be APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons and Commissioner Laval

Absent: 2 - Commissioner Halajian and Commissioner Federico

VI. CONTINUED MATTERS

VII. COMMISSION ITEMS

VII-A [ID 23-421](#)

HEARING TO CONSIDER the proposed new security fencing at the Old Fresno Water Tower located at 2444 Fresno St.

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. **ADOPT** a finding of Categorical Exemption pursuant to Sections 15331/Class 31 of the California Environmental Quality Act guidelines
2. **APPROVE:** Application P22-02936 for the installation of fencing at the Old Fresno Water Tower HP#001 located at 2444 Fresno Street. (466-09-301T & a portion of 466-09-305T) with conditions.

6:11 P.M.

Clark gave a brief history of the Old Fresno Water Tower, explaining that in August 2022, the Commission asked for the final design of the security fencing and return for final approval.

Brian Barr, Director General Services Department, addressed fencing details, including the design that mimics the architectural details of the Old Fresno Water Tower. The fence is a manufactured product that is low maintenance, less intrusive, and complements the historic nature of the Water Tower with rounded corners.

A member of the public requested a similar fence be put across the street at Fresno Memorial Auditorium, since the museum lacks security.

Sponsler asked about funding and timeline of this project and Barr explained the status of both.

On motion of Commissioner Simmons, seconded by Commissioner Laval, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons and Commissioner Laval

Absent: 2 - Commissioner Halajian and Commissioner Federico

VII-B [ID 23-290](#) WORKSHOP regarding landscape maintenance and improvement of the H.H. Brix Mansion (HP#89) located in the St. John's Cathedral District at 2844 Fresno St (APN46603501).

6:23 P.M.

Representatives of the project Gabriella Golick and Lindsey Russel presented plans for landscape maintenance and design improvements at the Brix Mansion.

Rocha expressed his appreciation of how the landscaping plan beautified the home.

Gollick explained to Laval that the best time for planting is now, before it gets too hot.

Chair Hatwig confirmed with Clark that this item would not have to come back to the Commission for further review.

VII-C [ID 23-288](#) UPDATE regarding the demolition due to fire at the Fagbule Glass House, located at 1930 E Shields (APN 44503132) and the preservation of the Clement Renzi tile mosaic.

6:30 P.M.

Monroe reported that Code Enforcement is monitoring the Renzi Tile Mosaic. Clark added that after years of no graffiti, we now have significant damage. She informed everyone that they can report their concerns via 311 or the FresGo App and that it is a great way for residents to stay engaged.

Code Enforcement submitted pictures and expressed concern in their reports. Clark asked if there was an owner or representation in attendance, however there was not. Clark stated that City has offered the owner a protected location to hold the tiles whether intact or in pieces. She reminded the Commission that the mosaic is not a listed resource.

VII-D [ID 23-540](#)

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Abacus Subcommittee Update
3. Plaque Design Subcommittee Update
4. Misc. Subcommittee Updates

6:35 P.M.

Sponsler reported a representative of Cushman Wakefield has met with the Abacus Review Subcommittee to determine the color, language, and image for the plaque. The City Attorney's Office is assisting with parts of the recommended language.

Sponsler reported that the Plaque Subcommittee is working on obtaining quotes for the cost estimate of the new 8"x 8" design.

Monroe reported the Historic Preservation Month subcommittee is currently scheduling meeting times to plan for a month long event.

Sponsler also reported that a meeting with the Fresno-Klette Medical Center is scheduled to discuss the naming of the proposed historic resource and to propose additional options.

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

IX. - A. Members of the Commission

N/A

IX. - B. Staff

6:40 P.M.

Clark asked the Commission to confirm their attendance to the California Historic Preservation Conference to staff. She reminded the Commissioners to follow the Brown Act when attending.

Rocha asked what costs were covered for the Conference. Clark clarified that room, travel, food, and conference costs are covered by the City.

Clark then explained to Commissioners that if they are ill, an option to Historic Preservation Commission meetings remotely (via Zoom) is an option through the end of the year.

IX. - C. General Public

6:43 P.M.

Three members of the public spoke on the renaming of Kings Canyon, Ventura and California streets to Cesar Chavez Blvd. They voiced concerns of City Council changing these street names and asked for policy information and direction with the process of street naming.

On behalf of the Commission, Clark said she can reach out to City Attorney's Office for guidance. Chair Hatwig clarified the Commission has the ability to name monuments, buildings or districts but not streets.

X. NEXT MEETING

Next meeting date is April, 24, 2023.

XI. ADJOURNMENT

Chair Hatwig adjourned the meeting at 6:53 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, April 24, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
City Hall, Room 2165**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD, M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

**THE HISTORIC PRESERVATION COMMISSION WELCOMES YOU TO ROOM 2165A,
LOCATED IN CITY HALL, 2ND FLOOR, 2600 FRESNO STREET, FRESNO,
CALIFORNIA 93721.**

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should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. CALL TO ORDER AND ROLL CALL

Chair Hatwig called the Meeting to order at 6:00 P.M.

Also present were Director Clark, Monroe and Rivas.

Present 6 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, Commissioner Don Simmons, and Commissioner Elizabeth Laval

Absent 1 - Commissioner Julie Federico

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

Chair Hatwig read procedures aloud

III. APPROVE MEETING MINUTES

III-A [ID 23-531](#) March 27, 2023 Historic Preservation Commission Regular Meeting Minutes.

6:02 P.M.

On motion of Commissioner Laval, seconded by Commissioner Rocha, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons and Commissioner Laval

Absent: 1 - Commissioner Federico

Abstain: 1 - Commissioner Halajian

IV. APPROVE AGENDA

6:02 P.M.

On motion of Commissioner Simmons, seconded by Commissioner Laval, that the Agenda be APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons and Commissioner Laval

Absent: 1 - Commissioner Federico

V. CONSENT CALENDAR

V-A [ID 23-297](#) HEARING TO CONSIDER BUILDING PERMIT B23-01813, LOCATED AT 890 BELMONT AVE (APN 45002008T), REGARDING EXTERIOR IMPROVEMENTS AND ADA ACCESSIBILITY TO TOT LOT AT ROEDING PARK

6:03 P.M.

On motion of Commissioner Rocha, seconded by Commissioner Simmons, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons and Commissioner Laval

Absent: 1 - Commissioner Federico

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 23-604](#) CONTINUED TO MAY 22, 2023

HEARING TO CONSIDER Building Permit B22-18975 regarding Rehabilitation and addition of multi-family units to the Frank J Craycroft Home (HP #182), located at 6545 N Palm Avenue (APN 40776212).

6:04 P.M.

Director Clark announced that ITEM VII-A (ID23-204) is continued to May 22, 2023, as requested by applicant.

VII-B [ID 23-291](#)

REVIEW & COMMENT on the potential historic influence of the Palace Inn Redevelopment Project at 797 N Parkway Dr. for the Section 106 consultation

6:04 P.M.

Clark announced that the City has requested that the Historic Preservation Commission review and comment on the Palace Inn Redevelopment

Project. Danny Tohme (Housing Division of Planning & Development) and Dan Herrick (Lead Architectural Historian for SWCA Environmental Consultants) were present and available for comments and questions.

Herrick explained the Section 106 documentation and his work with the City for the Palace Inn Redevelopment Project, a collection of motels and similar post war properties. They talked about how the property in question, while not currently eligible for individual listing, does fall within parameters of a potential historic district (along with 12 additional properties identified in their research).

Hatwig commented that there is not enough original historic context left on these buildings, but that the Commission is open to Thematic Districts.

Halajian commented that all character defining features on this property are gone.

Sponsler expressed interest in building a digital app focused on the Historic US Highway 99 Federal Highway District.

No public comment.

VII-C [ID 23-254](#) UPDATE FROM THE HISTORICAL PRESERVATION MONTH PLANNING SUBCOMMITTEE

1. Pub Crawl Trivia Night
2. Open House Day
3. Additional Subcommittee Updates
4. Discussion of further events

6:29 P.M.

Simmons presented a tentative calendar for the Preservation Month Events throughout May. Events include self-guided tours, drive-by tours, pub quiz, lectures and properties open for Open House.

Laval announced a Historic Picture of the Day will be posted online daily using Social Media platforms.

The Commission discussed each of the events they would be assisting with and when/where information would be made available.

Additional events were brought to the table that were not on the published calendar of events. Commissioners shared these opportunities in their different stages of development, in the hopes of increasing public outreach and participation.

Hatwig thanked the HP Month Planning Subcommittee for their help and involvement in planning a month full of fun and informative events for the community. Simmons added that all parts of Fresno will have representation.

VII-D ID 23-666

UPDATE on Regular Monthly Topics:

1. Staff Updates
2. Economic Incentive Updates
3. Architectural Review Subcommittee Update
4. Abacus Subcommittee Update
5. Naming Subcommittee

6:57 P.M.

Director Clark reported excitement for the upcoming HP events. Staff will share the calendar of events for Historic Preservation Month with the City's Communications team to share with the public and social media sites.

Clark provided a brief summary on building and planning permits that came through Historic Preservation in the month of March.

Hatwig reported that the Architectural Subcommittee met with a property owner requesting more information on a fence project. Clark explained that Staff has been utilizing the Architectural Review Subcommittee whenever possible to limit the number of items coming to the Commission. She informed the Commission that the ADU workshop they requested is anticipated for an upcoming meeting.

Staff reported that there should be an update with the pending Mills & Mitigation applications. The Commission discussed the importance of keeping applications on hand and updated information on the website. They emphasized the importance of sending people to the City's website for

brochures and applications and Staff agreed to extend the deadline through the month of May to use the many events planned for word of mouth on the programs available.

Halajian shared information on the Abacus Subcommittee and they are pleased with progress being made. Sponsler announced there will be a presentation date shared soon.

Vice Chair Sponsler shared that the Naming Subcommittee met with Dr. Marshall and have decided on the Dr. Earl R. Meyers and Mrs. Maddie Meyers Fresno Klette Medical Arts Building. However, since meeting with the Naming Subcommittee, the family has made another suggested alteration and more conversations will follow.

VIII. CHAIRPERSON'S REPORT

6:58 P.M.

N/A

IX. UNSCHEDULED ITEMS

IX. - A. Members of the Commission

6:58

Sponsler & Rocha reported attending the California Preservation Conference. They expressed gratitude for the opportunity to represent the City of Fresno and be a part of the impressive ceremonies. Sponsler noted an area he felt the Commission could improve upon could include an interpretative app about US Highway 99.

Simmons shared that The Hawkins Home on Calaveras & Divisadero Street was recently painted this week after being vacant for an extended period of time.

Rocha shared that owner of the Pacific Southwest Building had questions

on an agenda item from 2014. Staff will follow up on this request for information.

IX. - B. Staff

IX. - C. General Public

7:08P.M.

A member of the public asked the Commission & Staff about plan for the long awaited Historic Preservation Specialist position that has remained vacant. She went on to request the Commission discuss a fencing solution at the Memorial Auditorium.

Individuals complained they were not given sufficient warning/explanation regarding the Craycroft Home project. Since it was continued to May's meeting, they requested staff email them updates on when the item will be heard.

The Public spoke about upgrades at Roeding Park, a need for subdivision boundary markers, and updating signage. There was also someone who spoke on the ongoing discussions of naming the newest designation.

Multiple reports of the conditions at the Fagbule Glass House on Shields Ave described a concern for a health and safety issue.

X. NEXT MEETING

May 22, 2023.

XI. ADJOURNMENT

Chair Hatwig adjourned the meeting at 7:22 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, June 26, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
City Hall, Room 2165**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

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I. CALL TO ORDER AND ROLL CALL

Chair Hatwig called the meeting to order at 6:00 P.M. Also present were Jennifer Clark, Janice Monroe and Myrna Rivas.

Present 9 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, Commissioner Paul Halajian, Commissioner Don Simmons, Commissioner Don Simmons, Commissioner Elizabeth Laval, and Commissioner Julie Federico

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

Procedures were read aloud by Chair Hatwig at 6:00 P.M.

III. APPROVE MEETING MINUTES

6:02 P.M.

On motion of Commissioner Laval, seconded by Vice Chair Sponsler, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

III-A [ID 23-950](#) APRIL 24, 2023 HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES.

IV. APPROVE AGENDA

6:03 P.M.

On motion of Commissioner Rocha, seconded by Commissioner Simmons, that the Agenda be APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

V. CONSENT CALENDAR

N/A

VI. CONTINUED MATTERS

VI-A [ID 23-949](#) CONTINUED FROM APRIL 24, 2023

HEARING TO CONSIDER Building Permit B22-18975 regarding Rehabilitation and addition of multi-family units to the Frank J Craycroft Home (HP #182), located at 6545 N Palm Avenue (APN 40776212).

STAFF RECOMMENDATION:

Staff recommends that the Historic Preservation Commission (HPC) take the following actions:

1. A Section 15331/Class 31 Categorical Exemption was completed for this project on July 1, 2022.
2. **APPROVE CONSISTENT WITH P21-05668:** Building Permit Application B22-18975 (and associated record B23-07317) for HP#182 the Frank J. Craycroft Home; 6545 N. Palm Ave. [b. 1927] (APN 40776212).

6:03 P.M.

Commissioner Halajian recused himself from this Item.

Director Clark gave a brief history of the Craycroft House and explained that the Planning Entitlement (P21-05568) was approved on the condition that this item would be reviewed by the Historic Preservation Commission again in 2023.

Stephanie Say (applicant) answered questions from the Commission on product choices, phasing, and renderings of the project. She elaborated on scope of work and explained the changes from the original application.

Members of the public spoke and expressed concern that the home will soon be surrounded by new 2-story housing units and the view of the historic building will be obstructed. They also reported concern for the integrity of the original Craycroft home.

In response to the public comment, Say explained the steps they were planning to take to honor the past and their goal of restoration.

On motion of Commissioner Simmons, seconded by Commissioner Laval, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons, Commissioner Laval and Commissioner Federico

Recused: 1 - Commissioner Halajian

VII. COMMISSION ITEMS

VII-A [ID 23-325](#) HEARING TO CONSIDER PROPERTY OWNER'S APPLICATION TO DELIST THE NYSTROM HOME (HP#225) LOCATED AT 725/727 N WILSON AVENUE (APN 45218210) FROM THE LOCAL REGISTER OF HISTORIC RESOURCES PURSUANT TO FMC 12-1614.

6:34 P.M.

Director Clark explained the history of the property, indicated the property owner's request to remove the property from the Local Register, and identified the steps needed if they were interested in removal.

Linda Steiner (property owner) described the home and the challenges she has faced as the property owner for 31 years. Steiner explained that rehabilitating the home to its original components would be very expensive and she can not maintain that kind of expense. She said that she wanted to make repairs and upgrades to the home, but could not afford to repair in line with Historic Preservation guidelines, citing the replacement of windows on the property.

Brooke Morgan, also speaking on behalf of the applicant, explained the process they have gone through to come to this resolution of delisting the home. She stated that they have spoken to multiple people, lastly the window contractor, who informed them that they would need to purchase Pella (wood) windows. These windows are too expensive and is not an option.

Commissioner Halajian asked for clarification on the request before the Commission since there are two homes on the property and Clark explained the entire property would be removed from the Register.

Commissioners asked Steiner if she has had difficulties repairing the home since registering the property, to which she explained the only work done was replacing the roof 4-5 years ago with no noticeable obstacles.

Chair Hatwig talked about repairing verses replacing the windows, adding

that per the Secretary of Interior Standards "Guidebook on the steps to Restore", replacement is the last option. Steiner explained that they have repaired the wood on the windows prior to this request. Hatwig added that people should the Historic Preservation Commission as a resource, citing Mills Act as an option available.

Commissioner Rocha read from the City of Fresno website information about the energy difference for old versus new windows.

Vice Chair Sponsler gave specific information on the cost difference of repairing and/or replacing the windows. He explained that they would only require the front/ street facing windows be wood, and that the rear and side windows could be vinyl. He also shared information on the City of Fresno's Economic Incentives (Mills Act and Mitigation grant funding) available to offset the cost.

Commissioner Simmons noted that the windows were part of the designation when it was added to the Local Register and should be acknowledged like all of the parts of the home that were listed on the original paperwork.

Commissioners Rocha, Sponsler and Simmons shared personal experiences with historic homes. Morgan asked the Commission if a liaison would be available to consult with the property owner the proper process of conducting home repairs. Hatwig suggested meeting with the Architectural or Economic Incentive Subcommittees for guidance for advice.

During public comment, a member of the public made a statement of the longevity of the wood windows compared to vinyl windows.

Commissioner Sponsler read aloud the Fresno Municipal Code's Five Findings required to approve this request

- 1) *The proposed work is not consistent and would be valuable.*
- 2) *The action proposed is not necessary to correct an unsafe or dangerous condition on the property;*
- 3) *He cited proof there would not be unreasonable economic hardship to the owner, providing various cost savings options.*
- 4) *The site is not required for public use.*
- 5) *There is no relocation of a Historic Resource.*

He concluded that none of the findings were applicable.

Chair Hatwig invited Steiner and Morgan to next month's Commission meeting because will have a Window replacement workshop that would be helpful to them.

Chair Hatwig asked the Commission if there were any motions to approve the applicant's request. No commissioners spoke. He then asked if they would like to entertain any other motions and Rocha moved to recommend denial of the request, seconded by Sponsler.

On motion of Commissioner Rocha, seconded by Vice Chair Sponsler, that the above Action Item be RECOMMENDED FOR DENIAL. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

VII-B ID 23-113 HEARING TO CONSIDER THE HISTORIC RESOURCE AMENDMENT REMOVING GULLIVER'S SHIP FROM THE DESCRIPTION OF STORYLAND PARK ON THE HISTORIC INVENTORY FORM (DPR 523A), PURSUANT TO FMC SECTION 12-1614, LOCATED AT PARCEL 45002008T (INCLUDING BUT NOT LIMITED TO 890 W BELMONT AVE.)

7:11 P.M.

Director Clark informed the Commission that the applicant was not in attendance. She introduced the item and discussed the proposed scope of work, explaining the historic significance of the ship in Storyland at Roeding Park Zoo. She notified the Commission of the process needed to approve the project.

Commissioners asked questions about materials, funding, and plans for the original ship but Clark was unable to answer them without additional input. She suggested that this item be continued to the Historical Preservation Commissioner July's meeting.

Vice Chair Sponsler said that more information is imperative.

On motion of Vice Chair Sponsler, seconded by Commissioner Federico, that the above Action Item be CONTINUED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

VII-C [ID 23-361](#) WORKSHOP ON THE FRESNO COUNTY'S LEAD POISONING PREVENTION AND LEAD HAZARD CONTROL PROGRAM

7:21 P.M.

Amy Dobrinin and Bee Vang (Fresno County Department of Public Health) presented a workshop discussing the history, toxicity, laws/regulations, and risks of lead poisoning. They reported common causes of lead poisoning and effects of this neurotoxin. They explained the help that is available to homeowners and their program focusing on children exposed to lead paint.

The Commission discussed the permanent effects of lead paint and its irreversibility. Handouts and packets were made available for Commissioners and all present that included information on the programs.

VII-D [ID 23-416](#) WORKSHOP ON THE PROPOSED NEW CAMPUS FOR THE GOLDEN CHARTER ACADEMY, LOCATED AT 741 W BELMONT AVE. (APN 45812117 & -19)

8:06 P.M.

Dan Zack, (Consultant) provided the Commission information on the building, location, scope of work, and history of the site.

Eric Bower (General Contractor) reported on the condition of the building, structural issues, mold issues, lead paint, and asbestos found on-site. After their presentations, Zack asked the Commission for feedback on whether the building is worthy of preservation or if more information is needed.

Zack's initial background research was unable to answer some of the Commissioners' questions, leading to an agreed upon recommendation by the Commission that Karana do more research and report back.

Halajian asked about potential adaptive reuse, but Zack said the property owner did not have any practical options.

Sponsler requested Chris Jarvis work with Karana during the research phase.

VII-E [ID 23-200](#) WORKSHOP ON ACCESSORY DWELLING UNIT GUIDELINES

8:26 P.M.

Due to Vice Chair Sponslers' early departure, the Commission voted to continue this item to July 24, 2023.

On motion of Commissioner Simmons, seconded by Vice Chair Sponsler, that the above Discussion Item be CONTINUED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Laval and Commissioner Federico

VII-F [ID 23-548](#) UPDATE FROM THE HISTORICAL PRESERVATION MONTH PLANNING SUBCOMMITTEE ON MAY'S EVENTS

8:28 P.M.

The Commissioners reported positive experiences after attending various events such as the Pub Quiz, LGBTQ History, Hmong History, and Open House. They voiced appreciation for the attendance and enthusiasm. The Commissioners expressed interest in growing the event next year. They acknowledged the encouraging feedback they have received and commended themselves for celebrating for a month, rather than a week.

Sponsler noted that a month's worth of events were challenging for a subcommittee to handle alone and suggested each Commissioner have an individual project with a subcommittee coordinating all events from monthly Historic Preservation Commission updates.

Future projects suggested included QR codes at various sites providing additional information, a US99 tour, newly renovated Abacus, and newly registered properties (Dr. Earl R. Meyers Sr. & Mrs. Mattie B. Meyers Fresno Street Medical Arts Center).

Vice Chair Sponsler left the meeting at 8:37 P.M.

VII-G [ID 23-1041](#) UPDATE ON REGULAR MONTHLY TOPICS:

1. STAFF UPDATES
2. ECONOMIC INCENTIVE UPDATES

3. ARCHITECTURAL REVIEW SUBCOMMITTEE UPDATE
4. ABACUS SUBCOMMITTEE UPDATE
5. NAMING SUBCOMMITTEE

8:41 P.M.

1. *Clark provided an update on the High Speed Rail sound wall. Monroe reported on the monthly Historic reviews coming through the department.*
2. *Rivas updated on the quantity and status of pending Mills Act and Mitigation applications. Monroe added that there are updated brochures available.*
3. *The subcommittee reported on the current status of the Hardy Theater and their recent meeting with the new construction team to view the weather/water damaged site. Communication with the contractor is ongoing. The subcommittee requested monthly updates for the Commission.*
4. *Monroe reported the current status on building permits and the applicants' eagerness to begin construction on the Abacus.*
5. *Monroe reported progress on a final name for the Dr. Meyers' nomination and that the National Farm Workers Assoc. monument continues to move forward. She added that Vice Chair Sponsler has his first quote on the tentative plaque design that has come before the Commission, and that he could give details next meeting.*

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

8:49 P.M.

IX. - A. Members of the Commission

Rocha recently reported that there has been work outside the Hardy's Theater, and Monroe said that she shared his concerns with the new construction team.

IX. - B. Staff

N/A

IX. - C. General Public

A member of the public inquired if the City was replacing the old street lights in the PG&E neighborhood and asked about the whereabouts/status of the original lights. He also commented that the City has a signage department that could create signage highlighting historic resources.

X. NEXT MEETING

8:52 P.M.

Chair Hatwig announced the next Historic Preservation Meeting will be held July 24, 2023.

XI. ADJOURNMENT

Chair Hatwig adjourned the meeting at 8:52 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, July 24, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
City Hall, Room 2165**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

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I. CALL TO ORDER AND ROLL CALL

Chair Hatwig called the meeting to order at 6:01 p.m.

Also present: Jennifer Clark, Janice Monroe and Myrna Rivas.

Present 5 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Paul Halajian, Commissioner Julie Federico, and Commissioner Elizabeth Laval

Absent 2 - Commissioner Christopher Rocha, and Commissioner Don Simmons

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

6:02 P.M.

Chair Hatwig read aloud procedures.

III. APPROVE MEETING MINUTES

III-A [ID 23-1143](#) JUNE 26, 2023 HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES.

6:03 P.M.

On motion of Vice Chair Sponsler, seconded by Commissioner Laval, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Halajian, Commissioner Federico and Commissioner Laval

Absent: 2 - Commissioner Rocha and Commissioner Simmons

IV. APPROVE AGENDA

6:04 P.M.

On motion of Commissioner Halajian, seconded by Commissioner Federico, that the Agenda be APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Halajian, Commissioner Federico and Commissioner Laval

Absent: 2 - Commissioner Rocha and Commissioner Simmons

V. CONSENT CALENDAR

N/A

VI. CONTINUED MATTERS

VI-A [ID 23-1158](#) CONTINUED FROM JUNE 26, 2023

HEARING TO CONSIDER THE HISTORIC RESOURCE AMENDMENT REMOVING GULLIVER'S SHIP FROM THE DESCRIPTION OF STORYLAND PARK ON THE HISTORIC INVENTORY FORM (DPR 523A), PURSUANT TO FMC SECTION 12-1614, LOCATED AT PARCEL 45002008T (INCLUDING BUT NOT LIMITED TO 890 W BELMONT AVE.)

6:05 P.M.

Director Clark introduced Susan Anderson, (Vice Chairman of the Storyland Board) & CG Berg (Daniel's Woodland) who were present and available for comments/questions. Anderson apologized to the Commission for removing Gulliver's Travel's Ship without prior approval, explaining they were unaware Commission approvals were needed. Anderson explained that the ship was in disrepair and unsafe for use. She reported volunteer assistance in taking the 70 year old ship down on advice from architect, Phil Mettler.

Anderson invited the Commission to visit the Park, talking about recent improvements, such as newly installed story boxes and updated security. She also invited them to attend a Board meeting to speak on the Historic relevance of Storyland to Fresno.

Berg reported on the proposed plan for the new replacement exhibit, Paul's Pirate Ship. He explained to the Commissioners that the proposal would use a steel frame and rot resistant wood cladding. He went on by saying he encouraged adding original remnants in the new design, noting that the old ship's wood frame was splitting apart.

Laval asked if there were any remnants that are not related to the ship. Anderson explained that the Jack 'n the Beanstalk attraction also experienced significant degradation, with a result of removal, leaving very little (frame only).

Halajian asked if photos were taken of the old ship prior to removal, but Anderson admitted she was unaware of pictures of the original Gulliver's Ship. Hatwig suggested the Storyland Board and Historic Preservation Commission work together to create a 3D scan of everything that exists there now. The Commission agreed on the benefits of creating an

interpretive exhibit that includes digital recordings of the different attractions for posterity, with a future interpretive piece describing the history of the exhibits, like Gulliver's Ship.

Federico asked Commissioners' thoughts about whether it was more important to use the remnants of the old ship in the interpretative piece, or use the pieces in the new ship. Sponsler stated that the remnants are not historic, but are significant to the era that they come from.

Vice Chair Sponsler asked about the back story for Paul's Pirate Ship, and Anderson explained the proposed ship will be promoted as a general pirate ship, with no more reference to Gulliver's Travels.

No public comments were made.

Clark explained to Sponsler the necessary steps to add Storyland as a historic resource if the Commission edits the DPR description at this meeting.

Laval motioned to modify the inventory form by removing Gulliver's Travels Ship, adding a tribute and/or interpretive display to commemorate the importance of the Gulliver's Travels Ship at Storyland, using remaining parts. The Commission also requested the applicant return with a plan to utilize remaining remnants and or a plan to pay tribute to the original ship.

On motion of Commissioner Laval, seconded by Vice Chair Sponsler, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Halajian, Commissioner Federico and Commissioner Laval

Absent: 2 - Commissioner Rocha and Commissioner Simmons

VI-B [**ID 23-1157**](#) CONTINUED FROM JUNE 26, 2023
WORKSHOP ON ACCESSORY DWELLING UNIT GUIDELINES

6:35 P.M.

Preston Her (Planner), Casey Lauderdale (Planner), and Michelle Zumwalt (Architect) were present and introduced the City's five (5) pre-approved

plans for Accessory Dwelling Units (ADU). Her explained that a secondary unit is defined by having its own bath, kitchen and bedroom on same property. LEAP Grant funds were used to hire the consulting architectural firm that worked on the pre-approved plans. Lauderdale reported that the State of California created this tool to alleviate the housing crises and that the first pre-approved plan is in construction now.

Halajian asked about the degradation of existing landscapes and Staff explained that the ADU must be allowed.

Hatwig referenced previous projects that have come before the Commission, such as proposals in the rear of the home, replacing carriage houses that burnt down, or a garage second floor. He added that the ADU has always needed to be smaller than the original home.

Sponsler asked for clarification on windows and setback requirements for homes in a historical landscape, such as Huntington Boulevard Historic District. He also stated he wanted to understand if an attached unit added to the front of the main house. Staff clarified that people can choose to change the style so it matches, but that because sliding windows are in the plans, the Commission's hands would be tied.

Zumwalt stated that the window styles of an ADU must match the historic property that it is going on to. The Commission must be very explicit when stating requirements, specifying if it must be wood, two (2") inch sash, etc.

Federico asked how old a house would have to be to recommend a matching ADU. Lauderdale talked to the Commission about how a house would have to be designated resource before they would recommend matching styles. Even if the ADU doesn't match the main home, because of state laws, she explained that the City has no objective design standards or objective design guidelines. The Commission & staff agreed that the guidelines should take influence from the primary home (or historic resource).

Zumwalt answered questions from the Commission about people's ability to go above and beyond the pre-approved design plan. She said that as long as the home can support the structure, they can add an addendum to the pre-approved plan.

Sponsler suggested the Commission keep an eye on the Proposed Districts that are waiting for designation, voicing concern that ADUs have already been installed in those areas. He added that the City should formally designate more Proposed Districts because he feared a point in time they would be unable to designate those districts because of the ADU's.

Lauderdale stated she was looking forward to working with the Commission on the language.

VII. COMMISSION ITEMS

VII-A [ID 23-1026](#) WORKSHOP ON THE REPAIR AND REPLACEMENT OF HISTORIC WINDOWS

7:17 P.M.

Chair Hatwig introduced Carolyn Searls to present the workshop. She reported on the Historic Preservation considerations when repairing and replacing windows, including Secretary of Interior Standards (focusing on Standard 6's Standard for Rehabilitation). She provided an example of set City Standards from San Francisco. She addressed how to assess existing windows and various repair options she has had experience using (including the different products used). Searls concluded her presentation with replacement considerations, such as cost for maintenance and/or repair, energy efficiency, and life cycle analysis.

The Commission thanked Searls for her thorough workshop and requested a copy of her PowerPoint. They spoke about the importance of setting Historic Preservation design guidelines.

Monroe confirmed an Architectural Review Subcommittee meeting would be next step to continue the discussion on design standards similar to San Francisco.

Laval expressed interest in the difference between Searls' reported data on energy and weather in San Francisco compared to Fresno.

A member of the public pointed out that DPR/Inventory Forms (523A) are good tools to list the details of a property for the record. Sponsler cited local examples.

VII-B [ID 23-1147](#) UPDATE REGARDING PROPOSED NEW CAMPUS FOR THE GOLDEN CHARTER ACADEMY, LOCATED AT 741 W BELMONT AVE. (APN 45812117 & -19).

7:57 P.M.

Dan Zack introduced Karana Hatterson-Drayton (Consultant) she reported on 741 W. Belmont (Parkside Auditorium) by purchased by the Golden Charter Academy for construction on a new education facility. The building was built in 1953, there are one and two story elements on the facade. Historic research results in, the building is not historically significant the "Late Discovery Clause" remains, which means that during demolition if any artifacts appear, stop work immediately to research.

Hatterson-Drayton added that lead and asbestos need to be abated, and that CEQA Demolition Permits are ministerial. All Demolition permits must be reviewed by the Historic Preservation Commission.

Hatterson-Drayton concludes, that there is no evidence that building has been altered, the former Parkside Auditorium is not eligible for Fresno's local register of historic places.

VII-C [ID 23-776](#) UPDATE ON REGULAR MONTHLY TOPICS:

1. STAFF UPDATES
2. ECONOMIC INCENTIVE UPDATES
3. ARCHITECTURAL REVIEW SUBCOMMITTEE UPDATE
4. ABACUS SUBCOMMITTEE UPDATE
5. NAMING SUBCOMMITTEE
6. PLAQUE SUBCOMMITTEE

8:15 P.M.

Clark left the meeting at 8:15 P.M.

Monroe reported on the Permits that have gone through the Historic Preservation Department and the Architectural Review Subcommittee meetings.

Rivas noted for the Economic Incentive Programs site visits are currently being scheduled.

Sponsler and Monroe updated the Commission on the Abacus noting the

installation and status of plaque.

Monroe reported that Hatterson-Drayton is working on the finalization of the Dr. Earl Meyers & Maddie Meyers Building.

Sponsler reported that the cost of proposed plaques will depend on the materials and processes used. He suggested looking in to Measure P to help with costs.

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

8:20 P.M.

IX. - A. Members of the Commission

IX. - B. Staff

8:21 P.M.

Lauderdale reported that the next Tower District Specific plan update is having a community workshop on August 26th at 11 - 1 at the Fresno City College Cafeteria. Hatwig created a subcommittee of Federico and Rocha to attend the workshop on behalf of the Commission.

IX. - C. General Public

8:25 P.M.

A member from the public commented on the helpful and informational workshops that were held this evening and thanked the Commission, adding more styles to the ADU catalogue and/or creating a catalogue just for historic styles.

X. NEXT MEETING

8:26 P.M.

Next Historic Preservation Commission meeting is August 28, 2023.

XI. ADJOURNMENT

Hatwig adjourned meeting at 8:27 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, August 28, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
City Hall, Room 2165**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

**THE HISTORIC PRESERVATION COMMISSION WELCOMES YOU TO ROOM 2165A,
LOCATED IN CITY HALL, 2ND FLOOR, 2600 FRESNO STREET, FRESNO,
CALIFORNIA 93721.**

PUBLIC PARTICIPATION – Any interested person may appear at the public hearing and present written testimony or speak in favor or against the matters scheduled on the agenda. Public participation during Fresno City Historic Preservation Commission meetings is always encouraged and can occur in one of the two following ways:

1. **Participate In Person:** Room 2165, City Hall, 2nd Floor, 2600 Fresno Street, Fresno, CA 93721

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2. **Participate Remotely via Zoom using the following link:**

https://zoom.us/webinar/register/WN_cAUGIBe2SYygn3isiCuy4w

a. The above link will allow you to register in advance for remote participation in the meeting via the Zoom platform. After registering, you will receive a confirmation email containing additional details about joining the meeting.

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should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. CALL TO ORDER AND ROLL CALL

6:00 P.M.

Chair Hatwig called meeting to order at 6:00 P.M.

Also present were Jennifer Clark, Janice Monroe and Myrna Rivas.

Commissioner Rocha arrived at 6:01 P.M.

Present 6 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Don Simmons, Commissioner Julie Federico, and Commissioner Elizabeth Laval

Absent 1 - Commissioner Paul Halajian

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

Procedures were read aloud by Chair Hatwig at 6:01 P.M.

Commissioner Rocha arrived at 6:01 P.M. during these Procedures

III. APPROVE MEETING MINUTES

III-A [ID 23-1181](#) JULY 24, 2023 HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES.

6:03 P.M.

On motion of Commissioner Laval, seconded by Commissioner Federico, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons, Commissioner Federico and Commissioner Laval

Absent: 1 - Commissioner Halajian

IV. APPROVE AGENDA

6:04 P.M.

On motion of Vice Chair Sponsler, seconded by Commissioner Rocha,

that the above AGENDA be APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons, Commissioner Federico and Commissioner Laval

Absent: 1 - Commissioner Halajian

V. CONSENT CALENDAR

N/A

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 23-1260](#) CONTINUED TO OCTOBER 23, 2023
HEARING TO CONSIDER APPLICATIONS B23-02970 & AD23-04969
FOR THE REPAIR OF MASONRY WALL AT THE ROESSLER WINERY
(HP#29) LOCATED AT APN 49429107T (INCLUDING BUT NOT LIMITED
TO 1902 N WINERY).

6:03 P.M.

Item was continued as noted on Agenda

VII-B [ID 23-476](#) CONSIDERATION OF APPROVAL OF REQUEST BY THE PROPERTY OWNER TO RECOMMEND TO THE CITY COUNCIL THE DESIGNATION OF THE FOLLOWING PROPERTY TO THE LOCAL REGISTER OF HISTORIC RESOURCES AND ADOPTION OF FINDINGS NECESSARY TO SUPPORT RECOMMENDATION PURSUANT TO FMC 12-1609.
1. THE NATIONAL FARM WORKERS ASSOCIATION LOCATED AT 1405 E CALIFORNIA AVE (46730206)

6:03 P.M.

Director Clark provided a brief history of the proposed designation of the National Farm Workers Association Inaugural Convention locale at 1405 E California Ave. She explained that the building is no longer standing, and not a part of this designation, but that the significance of what happened at this location on September 30, 1962 was meaningful for the Civil Rights

movement, organized labor, and Chicano movement.

The applicant, Dr. Paul Garcia (Center for Leadership, Equity and Research), was present and available for comments and questions. He reported on submitting the application to designate the location of the Edison Social Club (demolished 1973) and the support he has received in this process.

Clark added that an interactive display, plaque, or monument would be erected at the site so that people could learn more about the labor movement in Central California. She explained that the property is currently a single family home and the applicant has received authorization from the property owners. Clark reported significant evidence of the historic meeting has been presented by the applicant and is on the record.

The Commission did not have any questions for Dr. Garcia. Clark confirmed for Simmons that the location is not included in the street name change for Cesar Chavez/California Ave.

Several members of the public were present and voiced support regarding the proposal. A comment was made regarding the legal notices mailed, and Staff informed the public that additional efforts would be made to communicate to residents speaking Spanish for the notice of hearing at City Council.

On motion of Commissioner Simmons, seconded by Commissioner Laval, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 6 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Simmons, Commissioner Federico and Commissioner Laval

Absent: 1 - Commissioner Halajian

VII-C ID 23-480 HEARING TO CONSIDER DEMOLITION APPLICATION B23-09193 FOR THE PROPERTY LOCATED AT 751 N ABBY ST. (APN 45222403).

6:21 P.M.

Clark gave a brief history of the property (highlighting original features, limited renovations, & recent structural damage). She explained the required findings needed from the Commission when making a motion. Upon completion, she asked if the structure had enough integrity that they would recommend listing the property and/or if they recommended demolition.

Michael Brown (representing Applicants) was in attendance and available for questions.

Commissioners discussed the property's characteristics and current state. Brown explained that they do not have plans for the property. The Commissioners discussed the current uninhabitable status of the home after the crash and the home's diminished structural integrity.

No Public Comment was made for this item.

The Commission noted the financial hardship for the applicant and danger/safety concern of structure, however found several unique features salvageable.

Noting they had found Findings 2 & 3 of the Fresno Municipal Code, Sponsler made a motion to approve the demolition permit after a deconstruction period of 30 days, allowing for the salvage of historically featured items such as windows, columns, lap siding, hardware, brick/stone, and doors, as a condition of approval.

On motion of Vice Chair Sponsler, seconded by Commissioner Rocha, that the above Action Item be APPROVED AS AMENDED. The motion carried by the following vote:

Aye: 5 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Federico and Commissioner Laval

No: 1 - Commissioner Simmons

Absent: 1 - Commissioner Halajian

6:42 P.M.

Casey Lauderdale (Supervising Planner) updated the Commission on the Tower District Specific Plan (TDSP) and shared a link to the website at www.Fresno.gov/TDSP. She presented on topics such as background of Plan, Plan boundaries, historic preservation district overlap within the area, timeline for Plan updates, and scheduled outreach activities. She provided a 3 minute video on the 1991 adopted plan. Lauderdale shared that over 200 people have attended the community workshops and expected a draft of the updated TDSP in Spring 2024.

Rocha shared that he was impressed with the outreach efforts made by Lauderdale's team and appreciated the prospective of the neighbors.

Rocha and Federico talked about attending the outreach event and explained the role of their subcommittee.

Simmons had questions regarding District boundaries, sharing costs in funding District surveys and working towards establishing the proposed Districts.

No public comments were made.

VII-E ID 23-1245 UPDATE ON REGULAR MONTHLY TOPICS:

1. STAFF UPDATES
2. ECONOMIC INCENTIVE UPDATES
3. ARCHITECTURAL REVIEW SUBCOMMITTEE UPDATE
4. NAMING SUBCOMMITTEE
5. PLAQUE SUBCOMMITTEE

7:10 P.M.

Clark and Monroe reported that the numbers for Demolition, Planning and Building Permits have remained consistent with months passed. Clark reported that she hopes to have a staffing update at next month's meeting.

Rivas reported that the packages for the Economic Incentive Subcommittee are being created for site visits.

Hatwig gave an update on the Architectural Subcommittee, which met at Hardy's Theater recently, to see weatherization repairs. They also visited the Water Tower to discuss concrete coloring and fencing changes.

The Naming Subcommittee has finalized the name for the Fresno Klette Medical Center and is going to the City Council on September 14th. Staff will ask the subcommittee to review 3 potential names for facilities that the City owns.

Simmons confirmed that the former Bitwize buildings, already on the Local Historic Register, do not need to be renamed because they revert to the names officially documented when put on the Register.

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

IX. - A. Members of the Commission

7:20 P.M.

Sponsler acknowledged Chair Hatwig's recent birthday and presented him with gift.

IX. - B. Staff

N/A

IX. - C. General Public

7:22 P.M.

A member of the public voiced interest in a brochure for each of the Historic Districts and the Tower District, highlighting historic properties on a map, to aide with tourism. Another member of the public supported this idea.

Another member of the public talked about the struggles non-English

speaking residents had with the mailed notices for Hearings.

Public comment was ended with someone requesting updated signage to show Historic Districts.

X. NEXT MEETING

Next Historic Preservation Commission Meeting is on 9/25/2023.

XI. ADJOURNMENT

Chair Hatwig adjourned meeting at 7:29 P.M.

City of Fresno

City Hall
2600 Fresno Street
Fresno, CA 93721



Meeting Minutes - Final

Monday, September 25, 2023

6:00 PM

Regular Meeting

**In Person and/or Electronic
City Hall, Room 2165**

Historic Preservation Commission

Chair - Jason Hatwig, LEED, AP, BD

Vice Chair - James Sponsler

Commissioner - Christopher Rocha

Commissioner - Paul Halajian, AIA

Commissioner - Don Simmons, PhD. M.A.

Commissioner - Julie Federico M.A.

Commissioners - Elizabeth Laval

Staff:

Jennifer Clark, Director; Janice Monroe, M.A. II

Myrna Rivas, Administrative Clerk

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(ADA). Anyone requiring reasonable ADA accommodations, including sign language interpreters, or other reasonable accommodations such as language translation, should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. CALL TO ORDER AND ROLL CALL

Chair Hatwig called meeting to order at 6:00pm.

Also present were Jennifer Clark, Lisha Chen, Janice Monroe, and Myrna Rivas.

Present 7 - Chair Jason Hatwig, Vice Chair James W Sponsler, Commissioner Christopher Rocha, Commissioner Paul Halajian, Commissioner Don Simmons, Commissioner Julie Federico, and Commissioner Elizabeth Laval

II. PROCEDURES - PROCEDIMIENTOS - KEV SAB LAJ

Procedures were read aloud by Chair Hatwig at 6:00 P.M.

III. APPROVE MEETING MINUTES

III-A [ID 23-1419](#) AUGUST 28, 2023 HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES

6:02 P.M.

On motion of Commissioner Rocha, seconded by Commissioner Laval, the above MINUTES were APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Federico and Commissioner Laval

IV. APPROVE AGENDA

6:03 P.M.

On motion of Commissioner Simmons, seconded by Commissioner Halajian, the above Agenda was APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Federico and Commissioner Laval

V. CONSENT CALENDAR

6:04 P.M.

On motion of Vice Chair Sponsler, seconded by Commissioner Rocha,

that the above CONSENT CALENDAR be APPROVED. The motion carried by the following vote:

Aye: 7 - Chair Hatwig, Vice Chair Sponsler, Commissioner Rocha, Commissioner Halajian, Commissioner Simmons, Commissioner Federico and Commissioner Laval

V-A [ID 23-1237](#) REVIEW AND ADOPT CITY'S CLG 2019-2020 ANNUAL REPORT PURSUANT TO FMC 12-1606(b)(16).

V-B [ID 23-664](#) REVIEW AND ADOPT CITY'S REVISED CLG 2020-2021 ANNUAL REPORT PURSUANT TO FMC 12-1606(b)(16).

V-C [ID 23-665](#) REVIEW AND ADOPT CITY'S REVISED CLG 2021-2022 ANNUAL REPORT PURSUANT TO FMC 12-1606(b)(16).

VI. CONTINUED MATTERS

N/A

VII. COMMISSION ITEMS

VII-A [ID 23-1421](#) CONSULTATION REGARDING THE TEMPORARY REMOVAL OF HISTORIC "G" SIGN LOCATED ATOP OLD GUARANTEE BUILDING (HP#167), LOCATED AT 1177 FULTON MALL, AND THE OPTIONS FOR REPAIR / RESTORATION.

6:04 P.M.

Clark introduced Christine Miktarian (applicant) to discuss plans to temporarily remove, re-engineer and restore the "G" sign located at 1177 Fulton Mall. Miktarian reported scaffolding was recently installed to inspect the sign, which originally lit up and rotated. In recent years, cables were installed to hold it in place. Bad weather and strong winds caused the sign to move and put tension and stress on the cables. This is a safety concern, according to Miktarian, especially now with winter approaching. She reported they will be contracting with the company the originally created the sign and our plans are to reverse engineer, refresh and reinstall the sign. They will report to the Commission as more information becomes available.

The Commissioners discussed their concerns regarding the sign, like timeline, expectations and public relations. Miktarian expected to have full functionality with new lighting and be complete in a year.

Hatwig requested monthly updates be reported to the Commission.

No public comments were made.

VII-B [ID 23-1422](#) CONSULTATION REGARDING CONDITION AND POSSIBLE OPTIONS FOR DALE BROTHERS COFFEE CAN SIGN (HP #247) LOCATED AT 1420 H STREET.

6:15 P.M.

Halajian recused himself from this discussion item.

Clark shared a letter she received from attorney Todd Wynkoop, representing J.P. Maroot regarding the Dale Bros Coffee Can sign. The property owner has advised the Commission that the sign cannot be repaired, and he would like to begin discussions on removing it and storing it away. The letter expressed safety concerns that the sign was falling apart and he would like to take it down before winter.

The applicant was not in attendance.

Hatwig agreed the sign is dilapidated with a rotting wooden frame and that the sign is in close proximity to the public right of way. He suggested a City led inspection to see what is salvageable.

Commissioners discussed having the sign inspected and repaired. They would like to begin discussions on possible solutions, such as economic incentives or Measure "P" funding (as a culture item) adding it is culturally "Fresno" and a part of the landscape added Clark. Rocha agreed that the property owner should take time and investigate other options.

The Commission would like a report back in 30 days at October's meeting.

There was no public comment.

VII-C [ID 23-236](#) DEPARTMENT OF PUBLIC WORKS UPDATE ON DOWNTOWN LIGHT FIXTURES

6:28 P.M.

Clark introduced Scott Mozier (Public Works Director) who updated the Commission on Downtown light fixtures (also known as Post Top decorative light fixtures) and the challenges they pose. Mozier reported that the locations vary, but vandalism activity increased when the pandemic started

in 2020. The lights have been knocked down, punched into and ran over so that copper wiring is exposed, removed and sold. Options to prevent vandalism were presented by Mozier and running electrical wires on the top of lights was shown to be most effective. Funding has been provided by the City Council for this purpose and is a high priority for the department.

Commissioners discussed options for these lights, exploring topics such as solar for walking trails and the San Joaquin River parkway, battery storage for winter conditions, locking aesthetically pleasing pole boxes, and changes in height of the posts.

No public comments were made.

VII-D [ID 23-402](#) WORKSHOP ON VETERAN'S MEMORIAL AUDITORIUM IMPROVEMENT PROJECT

6:53 P.M.

Clark spoke on concerns that have been raised regarding the Veterans Memorial Auditorium, and asked Joseph Portale (PARCS Dept.) to update the Commission on current repairs and maintenance.

Portale outlined current repairs on the Auditorium, reporting that the first floor bathrooms and dressing rooms are being outfitted with new fixtures and paint. He added that new flooring in the foyer and lobby (sample carpets shown) as well as new paint. He reported on future projects which include a structural integrity study, hazardous materials/asbestos study, accessibility study, maintenance on mechanical systems and fire alarms to make sure they are running correctly.

Commissioners commented on flooring selections and colors. Clark advised to refer to archived or historic photographs for help in selecting colors and flooring. Sponsler recommended Portale not overlook the landscape while making the improvements.

No public comments were made.

VII-E [ID 23-1319](#) UPDATE ON REGULAR MONTHLY TOPICS:

1. STAFF UPDATES
2. ARCHITECTURAL REVIEW SUBCOMMITTEE UPDATE
3. NAMING SUBCOMMITTEE
4. PLAQUE SUBCOMMITTEE

7:05 P.M.

Clark introduced Dr. Lisha Chen, Historic Preservation Specialist. Chen has a wealth of experience and education in architecture, historic preservation, and community engagement. She will be heading this meeting for the Commission in January 2024.

Clark reported permit applications continued to come in steadily for the month of September. She and Dr. Chen went to the Fresno Water Tower, during recent activity. Dr. Chen described a building foundation that was found during construction at the Water Tower job site. Comparing aerial photographs, Chen reported being able to show that this building was demolished sometime in the 1950's. Staff was able to document and pull some artifacts from the site. Laval has photographic evidence of the building that was once standing.

Hatwig asked for updates from the subcommittees, and commented on a historic residence, the Hopkins Home, that has installed new vinyl windows throughout the home. He went on to say that unfortunately the historic windows were removed and destroyed. The Commissioners commented on the need to look into placing a window ordinance. Clark agreed that advising local larger window retailers of the requirements for historic window replacement would be beneficial.

Naming subcommittee reported that the item for Fresno - Klette Medical Center was approved by the City Council and the National Farmworkers Item will be presented to City Council on the 28th. Sponsler also reported that several properties that are being converted to housing were researched that the new names are not controversial.

The Plaque Subcommittee also met to discuss ways to bring the costs down, the standard size 7"x10" in bronze will be \$309, half the cost previously quoted.

VIII. CHAIRPERSON'S REPORT

N/A

IX. UNSCHEDULED ITEMS

7:24 P.M.

IX. - A. Members of the Commission

7:24 P.M.

Sponser reported he will be taking local students on a walking tour to discuss our history on Saturday.

Simmons asked for an update on the Garcia Adobe building, Osage Apartments, and the Abacus project.

IX. - B. Staff

7:25 P.M.

N/A

IX. - C. General Public

7:26 P.M.

A member of the public asked the Commission for advice on an advertisement mural her company would like to place on an exterior wall of a local historic building. She asked to be on next month's agenda to request approval for project. She provided the Commission a handout for future discussion.

No other public comments were made.

X. NEXT MEETING

7:30 P.M.

Chair Hatwig announced the next meeting will be held on October 23, 2023

XI. ADJOURNMENT

Hatwig adjourned the meeting at 7:31 P.M.

Public Outreach Publications

May is Historic Preservation Month in Fresno- Celebrate PEOPLE SAVING PLACES!

Coordinated by the City of Fresno Historic Preservation Commission, in partnership with the Fresno Historical Society, Heritage Fresno, the Chinatown Fresno Foundation

Media contact: Don Simmons, Commissioner
(559) 246-9970 creativepotential@gmail.com

As a part of National Historic Preservation Month, Fresno will celebrate the places, people & events that are significant in our history with a full list of available activities for the month.

The public can enjoy stepping inside some of our prestigious buildings for a peek at the mastery of design & architecture of the past, as well as dine & drink at some of our historic restaurants & cafes, & soak in the information from educational workshops, tours & lectures. Most activities are free & open to all ages, unless noted otherwise.

Date	Name	Location	Time
All of May	Displays of Fresno Historic Artifacts & Photos from the Pop Laval Collection	City Hall 2600 Fresno St	Normal Business hours
All of May	Historic Artifacts Display	Fresno County Public Library, Main Branch	Normal Business hours
Thursday, May 4	Art Hop -- Historic Artist Pat Hunter's Work on Display	Historic Brix Building 1221 Fulton St,	5:30-8:00pm
Thursday, May 11	Fresno City Council & Mayor's Proclamation of May As Fresno Historic Preservation Month	Fresno City Hall, Council Chambers 2600 Fresno St	9:00am
Saturday, May 13	Mother's Day Tea	Kearney Mansion & Museum 7160 W Kearney Blvd	559-441-0862 Fresno Historical Society
Sunday, May 14	Mother's Day Mariachi Tea	Arte' Americas / The Short House 1630 Van Ness Ave	11-2pm Tickets: 559-268-6130
Thursday, May 18	3 rd Annual Historic Fresno Pub Quiz	The Peerless Building / South of Shaw Brewing Company 1755 Broadway St, #107	6:30pm
Saturday, May 20	Mother's Day Lavender & Lace Tea	Meux Home Museum 1007 R St	12-3pm Tickets: 559-233-8007

Saturday, May 20	Historic Fresno OPEN HOUSE		
	<ul style="list-style-type: none"> ❖ Some tours available upon request, others have self-guided tours ❖ Most venues open 9:00am-2pm, unless noted otherwise. 		
	Coke Hallowell River Center • Docent Tours Available	11605 Old Friant Rd	
	Fresno County Historical Museum	Fresno County Fairgrounds 1121 S Chance Ave	
	Veteran's Memorial Auditorium / Museum of The Legion of Valor	2425 Fresno St	
	Warnor's Theater • Tours Available of the Theater • Star Palace & Frank's Place for Historic Cocktails (21+)	Center for the Arts 1400 Fulton St	
	The Downtown Club • Self-Guided Tours	2120 Kern St	
	Pacific Southwest Building	1060 Fulton St	10-12pm
	The Helm Building	1101 Fulton St	
	Arte' Americas / The Short Home	1630 Van Ness Ave	12-3pm
	Chinatown • Tours & Information	Chinatown Fresno Foundation 912 F. St	
	The Discovery Center	Winery & Deutsch Cactus Garden 1944 Winery Ave	
	The Saroyan Home Museum	2729 Griffith Way	Call 559-360-5058 to arrange docent
	Sun Stereo Warehouse Building	736 Fulton St (Brewery District)	
	Hotel Virginia Building	2125 Kern St Meet at GG's Food Factory - 2139 Kern St	10-1:00pm
	Masis Ararat Armenian Cemetery • Established 1855 • Docent Tour (Includes the Tehlirian Monument)	250 N Hughes Ave / 1925 W Belmont Ave	9:00am & 11am.
	WW II Japanese Bells & Moon Bridge	Shinzen Friendship Garden Woodward Park 114 W Audubon Dr	10-7pm Entrance fee for Park & Garden
	Merci Boxcar / The Gratitude Train • WWI & WWII Relic (Gifted to US By France in 1948)	American Legion Post 509 3509 First St	

Historic Dining & Drinking			
Saturday, May 20	Flight Line Café <ul style="list-style-type: none">• Breakfast, Lunch, Chinese Food	Chandler Airport 524 Airport Rd.	
	Libelula <ul style="list-style-type: none">• Special "Historic" Menu Items Available	Crest Theater 1154 Broadway St	
	Lune Wine Bar <ul style="list-style-type: none">• Special Historic Menu Items	T.W. Patterson Building 938 Fulton St	
	Frank's Place <ul style="list-style-type: none">• Mimosas, Bloody Mary's, Cocktail Specials	Warnor's Theater 1432 Fulton	
	Chef Paul's <ul style="list-style-type: none">• Soul Food Breakfast	Chinatown 952 F St	11-2:00pm
	Shep's Club at Shepherd's Inn <ul style="list-style-type: none">• Basque Cuisine, Coffee, Cocktails, Lunch, & Dinner	935 Santa Fe Ave	11-9pm
	South Of Shaw Brewing Co. <ul style="list-style-type: none">• Beer, Wine, & Pizza	Peerless Building 1755 Broadway	
	Gg's Food Factory	Hotel Virginia 2139 Kern St	lunch

Tuesday, May 23	Qistory-A Fresno LGBTQ History <ul style="list-style-type: none">• Presenters: Dr. Katherine Fobear & Chris Jarvis	Component Coffee Lab 620 E Olive Ave,	6 30-8pm
Wednesday, May 24; Thursday, May 25	Time Traveler's Event	Kearney Mansion 611 Kearney Blvd	559-441-0862 Fresno Historical Society
Thursday, May 25	Contents Of The Fresno Time Capsule <ul style="list-style-type: none">• Presented By Roger Bordeaux Taylor	Fresno County Library, Woodward Park Branch, 944 E Perrin Ave	6 30-8pm Free
Saturday, May 27	"Why Historic Districts?" <ul style="list-style-type: none">• Presented By Karana Hattersley-Drayton & Mark Baskin	Heartbeat Boxing 155 Van Ness Ave	6:00pm
Wednesday, May 31	A Hmong History in Fresno <ul style="list-style-type: none">• Presented By "A Hopeful Encounter"• Traditional Hmong Dances & Celebration	3253 E Shields Ave	6:30pm

APPLICATION CHECK LIST

MILLS ACT PROGRAM
APPLICATION FORM

DRAFT WORK PLAN
(COMPLETED)

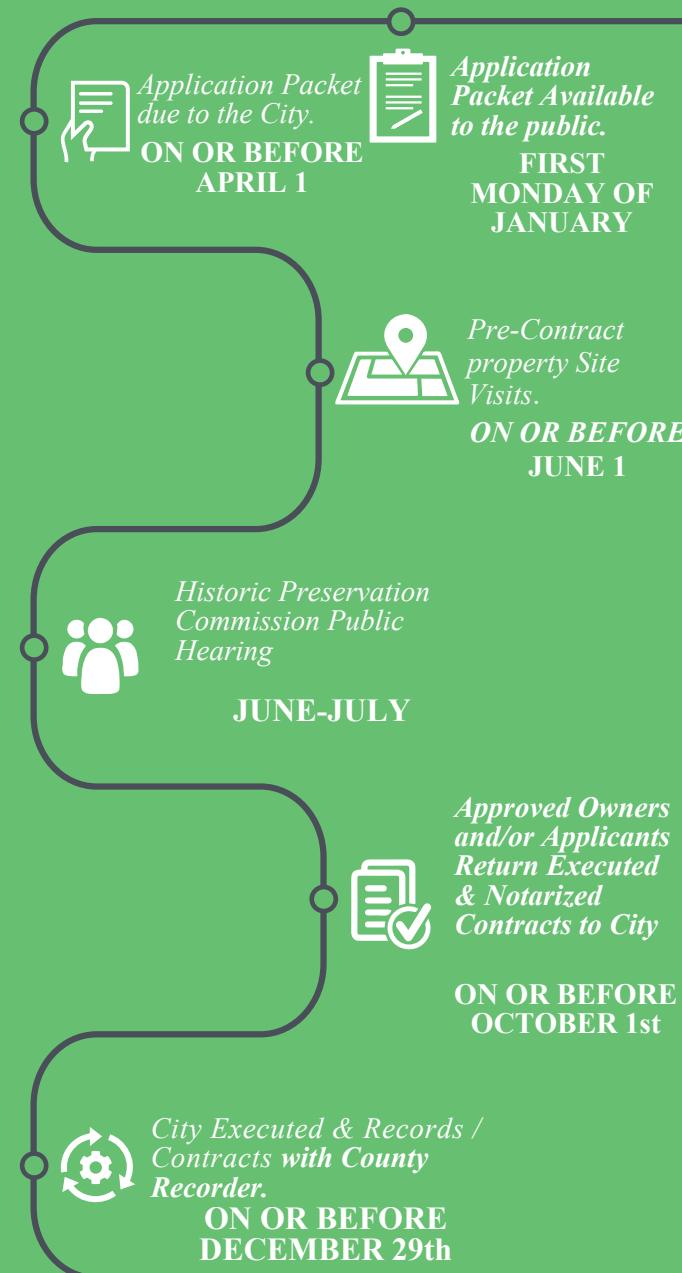
MOST RECENT
PROPERTY TAX BILL

GRANT DEED (OWNER
NAME MUST MATCH
APPLICATION FORM)

TO BE SUBMITTED UPON APPROVAL OF APPLICATION

EXECUTED AND
NOTARIZED CONTRACT

APPLICATION SCHEDULE



MILLS

ACT

PROGRAM



MILLS ACT PROGRAM INTRODUCTION

In California, Mills Act legislation grants participating local governments the authority to enter into contracts with owners of qualified historic properties who actively participate in the restoration and maintenance of their historic properties and in exchange receive a reduction in property taxes. The City of Fresno adopted the Mills Act Program in 2016.

QUALIFIED HISTORICAL PROPERTIES

- Properties must be privately owned within the City of Fresno and not exempt from property taxation;
- Properties must be listed in the National Register of Historic Places, located in a registered historic district, or listed in any state, city, county, or city and county official register of historical or architecturally significant sites, places, or landmarks;
- Heritage Properties do not qualify for participation;



REQUIRED CONTRACT PROVISIONS

- Contracts entered into must have a term of a minimum of 10 years;
- Owners must preserve and, when necessary, restore and rehabilitate the property to conform to the rules and regulations of the Office of Historic Preservation of the Department of Parks and Recreation, the Secretary of the Interior's Standards for the Treatment of Historic Properties, and the State Historical Building Code;
- City officials must be granted permission to inspect the interior and exterior of the premises, prior to the execution of a new contract, and every five years thereafter, to determine the owner's continued compliance with the contract;
- All successors in interest of the owner are bound to the benefits and burdens of the contract;
- Unless written notice is provided by owners at least 90 days prior to the renewal date or by the City at least 60 days prior to the renewal date, 1 year shall automatically be added to the term of the contract on the anniversary date of the contract or such other annual date as is specified in the contract;
- Owners must furnish the City with any information requested in order to determine the eligibility of the property involved; and
- Owners or agents of the owners must provide written notice of a contract to the Office of Historic Preservation within six months of entering into a contract.

PROCEDURE

Following the submittal of the Mills Act Program Application Form and required attachments by the established deadline, the Historic Preservation Specialist will review application materials and reach out to property owners and/or applicants to discuss the submitted application packet, which includes any proposed restoration and maintenance (the "Draft Work Plan"), to request additional materials if needed and to schedule a site visit with a City Staff member and a Historic Preservation Commission member. Following a site visit, Staff and Commission members may recommend revisions or additions to the initially submitted Draft Work Plan. Staff reports and completed applications will be presented to the Historic Preservation Commission at a regularly scheduled hearing date. Approved property owners and/or applicants will then return executed and notarized contracts to City staff, who will subsequently execute and record contracts with the County Recorder. Please refer to the next page for the application check list and current schedule for the application process.

The point of contact for the application process is Laura van Onna, Historic Preservation Specialist, who can be reached at historic.preservation@fresno.gov or by phone at (559) 621-8439.

For more information on the City of Fresno Mills Act Program, please see the Ordinance in Article 17 of Chapter 12 in the Fresno Municipal Code:

https://library.municode.com/ca/fresno/codes/code_of_ordinances?nodeId=MUCOFR_CH12IMFEHIREOTMTO_ART17MIACPR

APPLICATION CHECK LIST

TO BE SUBMITTED PRIOR TO THE
COMMENCEMENT OF WORK AND APPROVAL
OF FUNDS

- HISTORIC PRESERVATION
MITIGATION PROGRAM
APPLICATION FORM



- BEFORE
PHOTOGRAPHS



- DETAILED VISUALS AND
DESCRIPTIONS FOR THE
PROPOSED WORK



- CONSTRUCTION BIDS OR
QUOTES (IN ORDER TO PROVIDE
AN ITEMIZED COST ESTIMATE)



- GRANT DEED (OWNER NAME
MUST MATCH APPLICATION
FORM)



TO BE SUBMITTED UPON THE APPROVAL
OF FUNDS AND PROJECT COMPLETION

- AFTER
PHOTOGRAPHS



- ITEMIZED RECEIPTS (IN
ORDER TO CALCULATE FINAL
PROJECT COST)

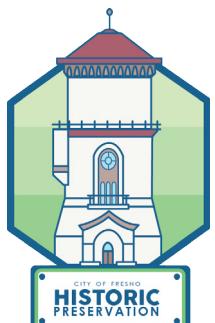


HISTORIC

PRESERVATION

MITIGATION

PROGRAM



PURPOSE

To benefit projects which preserve, rehabilitate, restore, or reconstruct character-defining features on qualified historic properties. The City of Fresno adopted the Historic Preservation Mitigation Program in 2018.

SUMMARY OF QUALIFICATIONS

1. Eligible properties must be individually listed, designated as a Contributor to a listed historic district, or listed as a Heritage Property;
2. Projects must be visible from the public right-of-way;
3. Approved funds shall be provided as a reimbursement subsequent to all work being completed;

4. The maximum grant amount per property shall be \$7,500.00 or 40% of project costs, whichever is less;
5. Grants are currently awarded on a first come, first served basis until such time that the funds are exhausted prior to the end of a given fiscal year; and
6. In order to allow broad community participation in the program, the Director may limit funding received by an individual, group, or relation thereof.

PROCEDURE

Please refer to the back of the brochure for the application check list.

Visit the City of Fresno Historic Preservation web page: <https://www.fresno.gov/darm/historic-preservation/> under the tab "Economic Incentive Programs" for the Historic Preservation Mitigation Program Application Packet, which further describes the procedure.

If you have questions regarding the application process, please contact:

Historic Preservation

Planning and Development Department
City of Fresno
Historic.Preservation@fresno.gov





