

City of Fresno

*City Hall, Council Chambers
2600 Fresno Street*



Meeting Minutes - Draft

Tuesday, June 16, 2026

1:00 PM

Regular Meeting

City Hall Room #2165
2600 Fresno Street

Building Standards Appeals Board

*Chair Imelda Golik
Vice Chair Scott Vincent
Board Member Daniel Field
Board Member Scott Mears
Board Member Gaylord Ransom*

THE BUILDING STANDARDS APPEALS BOARD WELCOMES YOU TO CITY HALL CONFERENCE ROOM #2165, LOCATED AT CITY HALL, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.

PUBLIC PARTICIPATION – Any interested person may appear at the public hearing and present written testimony or speak in favor or against the matters scheduled on the agenda. Public participation during Building Standards Appeals Board meetings is always encouraged and can occur by attending a meeting in Room #2165, City Hall, 2nd Floor, 2600 Fresno Street, Fresno, CA 93721. You may approach the speaker podium upon the Chair’s call for public comment. Please state your name and the scheduled item about which you wish to comment.

All public speakers will have up to 3 minutes to address the Board pursuant to Rule No. 13 of the Building Standards Appeals Board Bylaws (available in the City Clerk’s Office).

SUBMIT DOCUMENTS / WRITTEN COMMENTS –

1. E-mail – Agenda related documents and comments can be e-mailed to the Planning & Development Department. Unless otherwise required by law to be accepted by the City at or prior to a Board meeting or hearing, no documents shall be accepted for Board review unless they are submitted to the Planning and Development Department at least 24 hours prior to the commencement of the Board meeting at which the associated agenda item is to be heard. All comments received at least 24 hours prior will be distributed to the Building Standards Appeals Board prior and during the meeting and will be a part of the official record, pursuant to Article 4 (3).

- a. Email comments to Building.Appeals@fresno.gov.**
- b. Emails should include the agenda date and item number you wish to speak on in the subject line of your email. Include your name and address for the record, at the top of the body of your email.**

VIEWING BOARD MEETINGS (non-participatory) – For your convenience, there are ways to view Building Standards Appeals Board meetings live:

- 1. Community Media Access Collaborative website: <https://cmac.tv/>**
- 2. Cable Television: Comcast Channel 96 and AT&T Channel 99**
- 3. Participate Remotely via Zoom:
https://fresno.zoomgov.com/webinar/register/WN_z_mWC3uyQTS-hdu-C946fg**

- a. The above link will allow you to register in advance for remote participation in**

the meeting via the Zoom platform. After registering, you will receive a confirmation email containing additional details about joining the meeting.

Should any of these viewing methods listed above experience technical difficulties, the Board meeting will continue uninterrupted. Board meetings will only be paused to address verifiable technical difficulties for all users participating via Zoom or in the Chambers.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA). Anyone requiring reasonable ADA accommodations, including sign language interpreters, or other reasonable accommodations such as language translation, should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. ROLL CALL

Vice Chair Vincent called the meeting to order at 1:03 p.m.

Chair Golik arrived at 1:04 p.m.

Also present were Ashley Atkinson, Janel Showers, Kari Camino, Jayda Symonds, Daniel Casas (CAO), Christina Roberson (CAO), Sarah Papazian (CAO), Calvin Massey (CAO), Derek Henderson (Code Enforcement)

Present: 4 - Chair Imelda Golik
Vice Chair Scott Vincent
Board Member Daniel Field
Board Member Scott Mears

Absent: 1 - Board Member Rick Ransom

II. PROCEDURES

1:04 p.m.

Vice Chair Vincent read the procedures aloud.

Chair Golik arrived at 1:04 p.m.

III. AGENDA APPROVAL

1:06 p.m.

Assistant Director Atkinson reported no changes to the Agenda.

On motion of Vice Chair Vincent, seconded by Board Member Field, the AGENDA was APPROVED. The motion carried by the following vote:

Aye: 4 - Golik, Vincent, Field and Mears

Absent: 1 - Ransom

IV. CONSENT CALENDAR

1:07 p.m.

On motion of Board Member Field, seconded by Vice Chair Vincent, the AGENDA was APPROVED. The motion carried by the following vote:

Aye: 4 - Golik, Vincent, Field and Mears

Absent: 1 - Ransom

IV-A [ID 26-880](#) Approval of the June 2, 2026 Building Standards Appeals Board Regular Meeting Minutes

Sponsors: Planning and Development Department

V. REPORTS BY BOARD MEMBERS

1:07 p.m.

None

VI. PUBLIC COMMENT

1:08 p.m.

None

VII. CONTINUED MATTERS

1:08 p.m.

None

VIII. NEW MATTERS

VIII-A [ID 26-847](#) Actions pertaining to Fresno Code Enforcement case number E25-13830, concerning 3436 N Virginia Lane, the Notice and Order issued on November 5, 2025, and the Citation issued March 24, 2026:

1. HEARING on the Appeal of the Notice and Order and Citation.
2. Take one of the following actions:
 - 1) CONFIRM Violation #1 and Violation #2 in both the Notice and Order, and CONFIRM the Citation; OR
 - 2) CONFIRM certain violations but DISMISS other violations in the Notice and Order, and CONFIRM the Citation issued; OR
 - 3) DISMISS the Notice and Order and Citation.

Sponsors: City Attorney's Office

1:08 p.m.

Deputy City Attorney II Massey presented on the first administrative citation issued to 3436 N. Virginia Lane, which stemmed from an October 2025 complaint alleging nighttime unpermitted construction. Code Inspector Henderson investigated, made contact with homeowner James Molina, and conducted an inspection on October 16, 2025 with the owner's consent. Photographs from that inspection showed kitchen alterations, HVAC work, and the construction of a wall blocking ingress and egress to a bedroom, all performed without permits. Henderson confirmed that no permits had been issued and proceeded with the Notice and Order. Over the following months, the city worked with the homeowner, including a January 8, 2026 meeting with Planning, during which a miscellaneous inspection was recommended and set for January 26, 2026. That inspection was later rescheduled by the appellant's cousin for March 23, 2026; however, Planning's notes indicate the inspection did not occur and no permits had been pulled. After 139 days of cooperation and opportunities to comply, Henderson issued the March 24, 2026 citation. Massey emphasized that Fresno Municipal Code sections 11-307 and 11-308 require permits prior to construction or alteration and that proper service had been completed for both the Notice and Order and the citation.

The appellant's representative, Catarino Pardo, stated that he resides at the property as a joint tenant and affirmed that he and his cousin were present at both scheduled inspection appointments. Pardo explained that after the informal meeting he paid the \$144 fee for the temporary courtesy inspection and confirmed the January 26, 2026 appointment; however, he stated that Inspector Morgan called around 9:00 a.m. to report he could not arrive at the originally scheduled time. According to Pardo, the same occurred on the March 23, 2026 appointment, asserting that he was present at 8:28 a.m. and that the inspector arrived late, contrary to the city's documentation. Pardo expressed his belief that construction codes can be ambiguous regarding what constitutes an "alteration," cited challenges reaching the city via the 800 number listed on the appeal form, and emphasized that all fines had already been paid to avoid continued accrual. Pardo argued that no substantial construction occurred, that some work such as drywalling a doorway was performed by others, and that he cooperated fully but did not feel treated fairly throughout the process.

Secretary Frampton responded that inspections cannot be guaranteed to occur at an exact time, and that the city had worked with the homeowner for 139 days, while the appellant's concerns about scheduling did not change the fact that the work performed required permits under city code. Frampton reiterated that substantial alterations, including blocking off a bedroom, were evident and that permit requirements were clear regardless of inspection timing disputes. Board members asked clarifying questions regarding the scope of the work and whether the appellant was seeking permits or merely a courtesy inspection. The discussion concluded with acknowledgment that a courtesy inspection had been offered through Building and Safety to assist the homeowner with compliance.

The Board then discussed the findings and reached a conclusion. A motion was made by Board member Mears to confirm both the Notice and Order and the citation, and the motion was seconded by Board member Field. The motion passed. Massey then requested that the Board also determine whether a progress hearing would be required. Vice Chair Vincent made a motion to require a progress hearing, which was seconded by Board member Mears.

On motion of Vice Chair Vincent, seconded by Board Member Mears, that the above Action Item be APPROVED. The motion carried by the

following vote:

Aye: 4 - Golik, Vincent, Field and Mears

Absent: 1 - Ransom

IX. REPORT BY SECRETARY

1:48 p.m.

None

X. SCHEDULED ORAL COMMUNICATIONS

1:48 p.m.

None

XI. UNSCHEDULED ORAL COMMUNICATIONS

1:49 p.m.

None

XII. ADJOURNMENT

Chair Golik adjourned the meeting at 1:50 p.m.