(Reporting period is from October 1, 2022, through September 30, 2023)

**INSTRUCTIONS:** This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to <a href="info.calshpo@parks.ca.gov">info.calshpo@parks.ca.gov</a>. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

CITY OF FRESNO

Report Prepared by: Date of commission/board review:

Myrna T. Rivas April 22, 2024

### MINIMUM REQUIREMENTS FOR CERTIFICATION

### I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

#### A. Preservation Laws

1. Are you considering amending or revising your certified ordinance this year? NO

**REMINDER**: Pursuant to the *CLG Agreement*, the Office of Historic Preservation (OHP) must have the opportunity to review and comment on ordinance changes prior to adoption. Please communicate directly with the OHP Local Government Unit staff to coordinate the review. Changes that do not meet the CLG requirements could affect certification status.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

Mini TOC: CHAPTER 12 - IMPACT FEES, HISTORIC RESOURCES, AND OTHER MISCELLANEOUS
TOPICS | Code of Ordinances | Fresno, CA | Municode Library

(Reporting period is from October 1, 2022, through September 30, 2023)

### B. New Local Landmark Designations (Comprehensive list of properties/districts designated during the reporting.

1. During the reporting period, October 1, 2022 – September 30, 2023, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
The Fresno-Klette Medical Arts Center (Dr. Earl R Meyers Sr. & Mrs. Mattie B Meyers Fresno Medical Street Medical Arts Center) 444 Fresno St.	9/28/23	N/A	
Site of 1962 National Farm Workers Association Founding Meeting 1405 E California St (and 1413 E California St.)	9/28/23	N/A	

**Reminder**: Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed	Reason
N/A	N/A	<u>N/A</u>

### C. Historic Preservation Element/Plan

1.	Do you address historic preservation in your general plan?	□ No
	☑ Yes, in a separate historic preservation element.	$\square$ Yes, it is included in another element.

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Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element.

Fresno General Plan

### D. Review Responsibilities

1. Who takes	responsibility for design review or Certificates of Appropriateness?
□ All	projects subject to design review go the commission.
⊠ Soi	me projects are reviewed at the staff level without commission review.
	What is the threshold between staff-only review and full-commission review?
	<ul> <li>Based on FMC SEC. 12-1617, "Upon receipt of an application or proposal for a demolition, grading, removal or building permit for any Historic Resource The Director of the Developmen Department may approve, in the name of the Commission, non-substantial alterations to the Historic Resource based on the application presented."</li> </ul>
	<ul> <li>Based on FMC SEC. 12-1618, "Upon receipt of an application or proposal for a demolition,</li> </ul>

 Based on FMC SEC. 12-1619, "Upon receipt of an application or proposal for a demolition, grading, removal or building permit for a Heritage Property ... The Specialist may approve, in the name of the Commission, non-substantial alterations to the Heritage Property based on the application presented.

grading, removal or building permit for any property within any Historic District ... The Specialist may approve, in the name of the Commission, non-substantial alterations to the property based

 Based on FMC SEC. 12-1624, "The Commission shall take appropriate steps to notify all public agencies and public utilities which own or may acquire property, including easements and public rights-of-way, in the city about the existence and character of designated Historic Resources

on the application presented.

(Reporting period is from October 1, 2022, through September 30, 2023)

and Historic Districts, and the Commission shall cause a current record of such Resources and Districts to be maintained with each such public agency and public utility. All such designated Resources and Districts shall be subject to the provisions of this article regardless of ownership.

In the case of publicly owned properties which are not subject to the permit review procedures of the city, including this article, but are more than fifty (50) years of age or are located within any Historic District, the agency owning the said property is encouraged to seek the advice of the Commission prior to approval or authorization of any construction, alteration, or demolition thereon, including the use and placement of street furniture, signs, lighting, and landscaping; and, the Commission shall render a report to the owner as expeditiously as possible, based on the purposes and standards in this article. If Commission review of a public project involving construction, alteration, or demolition of any building, structure, object or site is required under any other law, the Commission may render the report referred to in this section to such public agencies without specific request therefor."

### 2. California Environmental Quality Act (CEQA)

- Explain the historic preservation staff and commission role in *providing input* to CEQA documents prepared for or by the local government.
  - Based on FMC SEC.12-1606. (b), the Commission shall have the following additional duties and powers:
    - (5) Participate in environmental review procedures called for under this article or under the California Environmental Quality Act (CEQA) or under the National Environmental Protection Act (NEPA) by providing review and comments on permit actions affecting designated Historic Resources, Historic Districts and Heritage Properties as the Commission deems appropriate.
    - (5.1) Make environmental determinations under the California Environmental Quality Act on any discretionary project applications the Commission considers for approval,

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including, but not limited to demolition permits for subject properties brought before the Commission.

- Based on FMC SEC.12-1604, Staff positions include secretary and historic preservation specialist, and the staffs need to assist the Commission in the performance of its duties.
- Based on FMC SEC.12-1617. (a), It shall be unlawful for any person, corporation, association, partnership or other legal entity to directly or indirectly alter, remodel, demolish, grade, remove, construct, reconstruct or restore any Historic Resource without first obtaining a city permit and the written approval of the Historic Preservation Commission. An Historic Resource shall not be eligible for "at risk" development under Fresno Municipal Code Chapter 12, Article 22.
- Based on FMC SEC.12-1617. (c), Any application or proposal which proposes the substantial alteration of an Historic Resource shall also be referred to the Director of the Development Department for environmental review. No hearing shall be held by the Commission for applications or proposals to demolish, grade, remove or substantially alter the Historic Resource until such application or proposal has undergone environmental review in accordance with the California Environmental Quality Act.
- Explain the staff and commission role in reviewing CEQA documents for projects that are proposed within the jurisdiction of the local government.
  - Based on FMC SEC.12-1606. (b), the Commission shall have the following additional duties and powers:
    - (5) Participate in environmental review procedures called for under this article or under the California Environmental Quality Act (CEQA) or under the National Environmental Protection Act (NEPA) by providing review and comments on permit actions affecting designated Historic Resources, Historic Districts and Heritage Properties as the Commission deems appropriate.
    - (5.1) Make environmental determinations under the California Environmental Quality Act on any discretionary project applications the Commission considers for approval,

(Reporting period is from October 1, 2022, through September 30, 2023)

including, but not limited to demolition permits for subject properties brought before the Commission.

 Based on FMC SEC.12-1604, Staff positions include secretary and historic preservation specialist, and the staffs need to assist the Commission in the performance of its duties.

#### 3. Section 106 of the National Historic Preservation Act

- Explain the staff and commission role in providing input to Section 106 documents prepared for, or by, the local government.
  - Based on FMC SEC.12-1606. (b), the Commission shall have the following additional duties and powers:
    - (12) Review and make recommendations on any proceedings under Section 106 of the National Historic Preservation Act pertaining to properties within the city limits and establish programmatic agreements with the State Office of Historic Preservation as the Commission deems appropriate.
  - Based on FMC SEC.12-1604, Staff positions include secretary and historic preservation specialist, and the staffs need to assist the Commission in the performance of its duties.
- Explain the staff and commission role in reviewing Section 106 documents for projects that are proposed within the jurisdiction of the local government?
  - Based on FMC SEC.12-1606. (b), the Commission shall have the following additional duties and powers:
    - (12) Review and make recommendations on any proceedings under Section 106 of the National Historic Preservation Act pertaining to properties within the city limits and establish programmatic agreements with the State Office of Historic Preservation as the Commission deems appropriate.

(Reporting period is from October 1, 2022, through September 30, 2023)

 Based on FMC SEC.12-1604, Staff positions include secretary and historic preservation specialist, and the staffs need to assist the Commission in the performance of its duties.

### II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

### A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
James Hatwig	Member of the Public	08/23/2017	06/30/2025	jhatwig@ceing.com
James Sponsler	Member of the Public	10/13/2022	06/30/2026	jwsponsler@sbcglobal.net
Paul Halajian	Architecture	08/24/2017	06/30/2025	paul@halajianarch.com
Christopher Rocha	Member of the Public	10/15/2020	11/27/2023	vintagefresno@gmail.com
Don Simmons, PH.D.	Member of the Public	06/30/2016	06/30/2024	creativepotential@gmail.com
Elizabeth Laval	Member of the Public	12/01/2022	06/30/2026	elaval@valleyhistory.org
Julie Federico	Archaeology	12/01/2022	06/30/2024	Crowgirl1993@hotmail.com

Attach resumes and Statement of Professional Qualifications forms for all members.

- 1. If you do not have two qualified professionals on your commission, explain why the professional qualifications have not been met and how professional expertise is otherwise being provided.

  N/A
- 2. If all positions are not currently filled, why is there a vacancy, and when will the position be filled?

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#### B. Staff to the Commission/CLG staff

1.	Is the staff to	our commission the same as v	your CLG coordinator?	Yes	□ No

- 2. If not, please provide the Commission staff member's contact information. N/A
- 3. If the position(s) is not currently filled, why is there a vacancy?

Attach resumes and Statement of Professional Qualifications forms for staff.

Name/Title Discipline		Dept. Affiliation	Email Address		
Jennifer K. Clark	Director	Planning and Development Department	Jennifer.Clark@Fresno.gov		
Janice Monroe	Administration	Planning and Development Department	Janice.Monroe@Fresno.gov		
Myrna Rivas	Historic Preservation	Planning and Development Department	Myrna.Rivas@Fresno.gov		
Lisha Chen, Ph.D.	Historic Preservation	Planning and Development Department	Lisha.Chen@Fresno.gov		

#### C. Attendance Record

Please complete the commission meeting attendance chart for each commissioner and staff member. Commissions are required to meet a minimum of four times a year. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Jason Hatwig	×		×	×		$\boxtimes$	$\boxtimes$			$\boxtimes$	$\boxtimes$	$\boxtimes$
James Sponsler	×	X	X	X	X	×	×		X	$\boxtimes$	X	×
Christopher Rocha	×	X		X	X	×	×		X		X	×
Paul Halajian	×	X		X	X		×		X	X		X
Don Simmons	×	X		X	X	×	×		X		X	×
Elizabeth Laval			X	X	X	X	X		X	X	X	X

(Reporting period is from October 1, 2022, through September 30, 2023)

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Julie Federico			×	$\boxtimes$	$\boxtimes$				×	$\boxtimes$	$\boxtimes$	$\boxtimes$
Jennifer Clark	X	X	X	×	×	×	X		×	×	×	X
Janice Monroe	X	X	X	X	X	×	X		×	$\boxtimes$	$\boxtimes$	X
Myrna Rivas	$\boxtimes$	$\boxtimes$	×	$\boxtimes$	$\boxtimes$	$\boxtimes$	X		$\boxtimes$	$\boxtimes$	$\boxtimes$	$\boxtimes$
Lisha Chen												×

<sup>\*\*</sup> Red = Cancelled Meeting

### D. Training Received

Please indicate the specific training each commissioner received last year.

**Reminder:** It is a CLG requirement that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/S taff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Jason Hatwig	Architecture History: All Architectural Styles & Epoches, Complete Overview – Sebastian Von Thaden, University Lecture Webinar	1 Hour	Online	11/16/22
James Hatwig	Brown Act Training	30 Minutes	Amanda Freeman	12/19/22
Jason Hatwig	Webinar – Adaptive Reuse of Historic Buildings	2 Hours	Online	3/10/23
Jason Hatwig	Professional Development Workshop – Reshaping Communities	1 Hour	ICSC, Panel of economic experts	5/21/23

Jason Hatwig	Development with a Cultural Focus –	1 Hour	Emalia Tamanikwa	5/22/23
Jason Hatwig	Workshop/Lecture – Why Historic Districts?	1 Hour	Karana Hattersley- Drayton	5/27/23
Jason Hatwig	Workshop – Repair and Replacement of Historic Windows	.5 hours	Carolyn L. Searls, P.E.	7/24/23
Christopher Rocha	California Preservation Conference	3 Days	California Preservation Foundation	4/19-21/2023
James Sponsler	Brown Act Training	30 Minutes	Amanda Freeman	12/19/22
James Sponsler	California State Housing Laws & Preservation Planning,	3 Hours	California Preservation Foundation	2/16/2023
James Sponsler	Conservation of Historic Concrete	8 Hours	California Preservation Foundation	4/19/2023
James Sponsler	Conquering Deterioration: Plan for Deferred Maintenance	1.5 Hours	California Preservation Foundation	4/20/2023
James Sponsler	Preservation through (new) Creation: Stained Glass from WWII and Grace Cathedral	1.5 Hours	California Preservation Foundation	4/21/2023
James Sponsler	The California & Federal Historic Tax Credits: Historic Tax Equity as a Financial Tool.	3 Hours	California Preservation Foundation	4/21/2023
James Sponsler	Bones Under the Park – Landmarking San Francisco's Forgotten Cemetery at Lincoln Park	3 Hours	California Preservation Foundation	4/21/2023
James Sponsler	New Housing Density Laws: Preservations Role	1	California Preservation Foundation	4/26/2023

James Sponsler	Ashby BART: Undergrounding the Station	1	California Preservation Foundation	4/26/2023
James Sponsler	Urban Renewal Concepts, Community Character Protection and CEQA	1	California Preservation Foundation	4/26/2023
James Sponsler	The CEQA Doctor Is In	1	California Preservation Foundation	4/26/2023
James Sponsler	HistoriCorps: Making Preservation Trades Accessible	1	California Preservation Foundation	4/27/2023
James Sponsler	Ensuring Social Justice Inclusivity in Preservation Outcomes	1	California Preservation Foundation	4/27/2023
James Sponsler	Larkspur's Alternative to the LA and SF Surveys	1	California Preservation Foundation	4/27/2023
James Sponsler	Qistory-A Fresno LGBTQ History,	1.5	Dr. Katherine Fobear, Chris Jarvis Component Coffee 620 E Olive Ave	5/23/2023
James Sponsler	Why Historic Districts?	1.5	Karana Hattersley- Drayton, Mark Baskin 155 Van Ness Ave	5/27/2023
James Sponsler	Workshop – Repair and Replacement of Historic Windows	.5 hours	Carolyn L. Searls, P.E.	7/24/23
James Sponsler	The Women Who Changed Architecture	1	California Preservation Foundation	8/8/23
Paul Halajian	Brown Act Training	30 Minutes	Amanda Freeman	12/19/22

Paul Halajian	Best Practices for an Effective Local Preservation Commission	1.5 Hours	Online	6/29/23
Paul Halajian	Workshop – Repair and Replacement of Historic Windows	.5 hours	Carolyn L. Searls, P.E.	7/24/23
Paul Halajian	Better Blackstone Bus Tour	2 Hours	Annual American Planning Conference	9/18/23
Paul Halajian	Complete Corridors for Equitable Communities: Livability through Landuse/Transportation Integration	1.5 hours	Delivered Talk & Participated as a panelist	9/18/23
Julie Federico	Brown Act Training	30 Minutes	Amanda Freeman	12/19/22
Julie Federico	We Are Still Here – American Indian Truth and Healing Through Placemaking.	1.5 Hours	California Preservation Foundation Conference	4/20/23
Julie Federico	Stained Glass from WWII and Grace Cathedral	1.5 Hours	Ariana Makau, Armelle Le Roux, Jerri Holan	4/20/23
Julie Federico	Beyond Signage: Interpreting the Public Realm	2 Hours	Aaron Hyland, Haley Waterson, Dan Quan	4/21/23
Julie Federico	Tour: Bones Underneath the Park – Landmarking San Francisco's Forgotten City Cemetery	3 Hours	Kari Harvey-Lenz, Allison Vanderslice, Woody La Boanty, Jordan Harrison	4/21/23
Julie Federico	Workshop – Repair and Replacement of Historic Windows	.5 hours	Carolyn L. Searls, P.E.	7/24/23
Elizabeth Laval	Brown Act Training	30 Minutes	Amanda Freeman	12/19/22
Elizabeth Laval	Workshop – Repair and Replacement of Historic Windows	.5 hours	Carolyn L. Searls, P.E.	7/24/23
Don Simmons	Brown Act Training	30 Minutes	Amanda Freeman	12/19/22
Don Simmons	CPF Standards	1 Hour	Online	7/23/23

(Reporting period is from October 1, 2022, through September 30, 2023)

# III. <u>Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic</u> Preservation Act

### A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by the OHP)

**Reminder:** California CLG procedures require CLGs to submit survey results, including historic contexts, to the OHP. If you have not done so, submit an electronic copy or link if available online with this report.

Context Name Description		How it is Being Used	Date Submitted to the OHP	
N/A N/A		N/A	N/A	

### B. New Surveys or Survey Updates (excluding those funded by the OHP)

**Note:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based- yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to the OHP
N/A	N/A	N/A	N/A	N/A	N/A	N/A

### Explain how you are using the survey data:

- o Establish eligible and potential historic resources, historic districts, and heritage property.
- Assist with Building and Planning permit reviewing.
- o Establish GIS database platform for cultural resource management and public engagement.
- o Encourage public engagement and foster an appreciation of Fresno's history and cultural resources.

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### IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

#### A. Public Education

Has your CLG undertaken any public outreach, training, or publications programs this year? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to the OHP.

Item or Event	Description	Date
Historic Preservation Month	It's a month dedicated to celebrating our shared heritage and the remarkable stories that make Fresno special.  Engage with fellow property owners, preservation enthusiasts, and experts through a series of educational events and activities designed to inspire and empower you. (See attached exhibit for details)	May 2023

### ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

During the reporting period (October 1, 2022 – September 30, 2023) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. This includes the National Register, California Register, California Historical Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Local Register of Historic Places	Two

### A. Local Register (i.e., Local Landmarks and Historic Districts) Program

1.	During the reporting period (October 1,	, 2022 – September 30, 2023)	did you have a local reg	ister program f	to create
	local landmarks and/or local districts (or	r a similar list of designations)	created by local law?	⊠Yes	□ No

	<ol> <li>If yes, how many properties have been added to your register or designated from October 1, 2022, to September 30, 2023?</li> </ol>					
C.	<ul> <li>Local Property Tax Incentive Program</li> <li>1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a Mills Act program?</li> <li></li></ul>					
	2.	If yes, how many	properties entered into a contract fro	rom Od	ctober 1, 2022, to September 30, 2023?	
	Na	me of Program	Number of Properties Added Dur 2022-2023	uring	Total Number of Properties Benefiting from Program	
		Mills Act	2		29	
D.	<ul> <li>D. Local "bricks and mortar" grants/loan program</li> <li>1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties?</li></ul>					
	2. If yes, how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?					nber 30, 2023?
			me of Program	Nur	nber of Properties that have Benefited	
		Mitigat	ion Grant Program		0	I
E.	E. Design Review/Local Regulatory Program					
	<ol> <li>During the reporting period (October 1, 2022 – September 30, 2023) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties?</li></ol>					
	2. If yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2022, to September 30, 2023?					
	Approximately 256 properties					

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### F. Local Property Acquisition Program

- 1. During the reporting period (October 1, 2022 September 30, 2023) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐Yes ☒ No
- 2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited		
N/A	0		

### IN ADDITION TO THE MINIMUM CLG REQUIREMENT THE OHP IS INTERESTED IN YOUR TRAINING NEEDS

Whether or not you were able to participate in any of the free CAMP trainings in 2021, would you like to see the OHP fund CAMPs from the NAPC in the future? YES

What are your top three topics for future training provided by the OHP?

- The balance between preservation and development
- Climate change and historic preservation
- Adaptive Reuse for Mid-Century Buildings

### XII Attachments (electronic)

- ☑ Resumes and Statement of Qualifications forms for all commission members/alternatives and staff
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan
- □ Public outreach publications

Email to: <a href="mailto:info.calshpo@parks.ca.gov">info.calshpo@parks.ca.gov</a>